

EXECUTIVE SESSION:..... 2
WOLFANGER DRAINAGE: 2
LIVINGSTON INDUSTRIAL DEDICATION:..... 3
VILLAGE BOARD MEETING MINUTES: 4
JUSTICE COURT AUDIT:..... 4
SHARED SERVICES GRANT:..... 4
NYS DOT 5&20 PROJECT-STREETLIGHTING: 5
DOWNTOWN PARKING: 7
VOUCHERS AND MANUAL CHECKS:..... 8
PARK COMMISSION: 10
DEPARTMENT OF PUBLIC WORKS:..... 11
TREE BID:..... 12
EXECUTIVE SESSION:..... 12

The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, November 5th, 2007.

Present: Thomas Vonglis, Mayor
William Zhe, Trustee
Mark McKeown, Trustee
Philip Swanson, Trustee
Thomas Freeman, Trustee

Staff: Reid Whiting
John Barrett
Ryan Colvin

Visitors: Patrick Rountree
James Biondolillo
Henry Hansen
Dick Ash
Linc Swedrock
Roger Wolfanger

Mayor Vonglis opened the meeting at 5:30 p.m. with the Pledge of Allegiance.

EXECUTIVE SESSION:

Upon a motion made by Trustee Zhe, the Board went into executive session at 5:30 pm to discuss personnel issues. Trustee Swanson seconded the motion and the Board exited executive session at 6:00 pm. The motion was carried by a unanimous vote.

WOLFANGER DRAINAGE:

Superintendent Barrett advised the Board (via photographs) that he had investigated the area in question and believes that he can correct the drainage by regrading the drainage ditch, install piping and reseeding. Superintendent Barrett asked permission to rent a mini excavator for the project for approximately \$200. The Board agreed to both the work involved with the project, as well as, the renting of the mini excavator. Superintendent Barrett anticipates completing the work this week.

LIVINGSTON INDUSTRIAL DEDICATION:

RETENTION POND:

Linc Swedrock addressed the Board with regard to the retention pond currently owned by Henry Hansen and Dick Ash. The Village Board previously discussed the possibility of constructing a sidewalk around the pond to tie in with the proposed Greenway. At this time, the Village Board would like to proceed with the proposed subdivision of the pond as originally proposed without the sidewalk. To accomplish this, the Planning Board must review the proposed subdivision map and complete the SEQR process. The Village Board agreed to hold a joint meeting with the Planning Board in December to accept dedication of the pond contingent upon the Planning Board's approval of the subdivision and Hansen/Ash providing the Village with a recent survey of the inverts and an approved maintenance bond in the amount of 10 percent of the original performance bond.

BARILLA DEDICATION:

The Board reviewed the proposed lease between the Village of Avon and Livingston County. This agreement allows the County to lease the improvements to the Village so that the Village can operate and maintain such improvements for the benefit of its residents in the Village and to provide services to users in the Village.

The County agreed to submit a revised Maintenance Bond naming the Village as tenants and the County as the owners of the property. The Village agreed to provide the required insurance coverage naming the County as "additional insured".

Upon a motion by Trustee Zhe, the Village Board hereby authorizes and approves the proposed lease agreement between the Village of Avon and Livingston County with regard to the dedication of Barilla Drive, Horseshoe Blvd and all surrounding infrastructure including sidewalks, lighting, curbs, drainage, landscaping, water and sewer improvements and further authorizes Mayor Vonglis to execute said agreement on behalf of the Village of Avon contingent upon the approval of the revised maintenance bond by the Village and County Attorneys and the implementation of the appropriate insurance coverages.

Trustee McKeown seconded the motion and it was carried by the following vote:

William Zhe, Trustee	Voting	Yes
Thomas Freeman, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

Philip Swanson, Trustee Voting Yes

VILLAGE BOARD MEETING MINUTES:

Upon a motion made by Trustee McKeown the minutes from October 15th, 2007 are hereby approved as submitted. Trustee Zhe seconded the motion and it was carried by the following vote:

William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Philip Swanson, Trustee	Voting	Yes
Thomas Freeman, Trustee	Abstained	

JUSTICE COURT AUDIT:

Treasurer Quinlan, with the assistance of Trustee Swanson, completed the Justice Court audit and has discussed her findings with the Court Clerk. Clerk Harris is hereby directed to forward the Board's findings to the New York State Unified Court System as per their request.

SHARED SERVICES GRANT:

Trustee Swanson advised the Board of the following grant opportunities:

1. Genesee Transportation Council deadline of 10/26 for UPWP projects (usually funding per project doesn't exceed \$40,000)
 - This program funds concept-level transportation planning studies. The Village was funded in prior rounds for our concept-level study of the Erie-Attica RR bridge and trail project for \$12,000.
 - A priority area included this year is Managing Unprecedented Increases in Material Costs. I would like to submit a project that explores the potential for multi-jurisdictional (Village, Town and School) cooperation and coordination including shared facilities. I have a phone call in to Bruce Amey to see if the School would be interested in supporting this application.

This grant has been applied for.

2. NYS Department of State deadline of 12/14 for Shared Municipal Services Incentive (each municipality can request \$200,000)
 - This program funds cooperative projects that will achieve savings and improve municipal efficiency through shared services, cooperative agreements, mergers, consolidations and dissolutions. The Village & Town were funded in prior rounds for construction of Shared Courts for \$200,000.
 - This year's priorities are shown on their website at www.dos.state.ny.us.
 - Possible opportunities include Village/School/Town athletic fields, shared fuel depot, records storage, co-location of Village/Town offices, highway equipment, etc.

The Board discussed various shared opportunities, such as the shared fuel depot, however the Board was hesitant to proceed with a grant designated for co-location purposes. The Board would be willing to discuss a grant to solicit a "study" for the purpose of co-location. Trustee Swanson indicated that he would investigate the grant further to determine if, in fact, a study could be applied for. The application for this grant is "tabled" until further investigation has been conducted.

3. NYS Archives and Records Administration deadline of 2/1/08 for Local Government Records Management Improvement Fund (cooperative projects can request up to \$125,000)
 - This program funds individual, cooperative, complex and disaster recovery projects. The Village & Town have been funded in prior rounds.
 - Due to recent funding availability, local governments may submit ONLY one project application or participate in ONLY one cooperative project.
 - Possible opportunities include Village/Town GIS and Village/Town records storage.

No action taken.

NYS DOT 5&20 PROJECT-STREETLIGHTING:

National Grid provided the following letter to the Village relative to the replacement of street lighting for the 5&20 renovation projects:

October 26, 2007

*Ms. Christine Quinlan, Treasurer
Village of Avon
74 Genesee St.
Avon, NY 14414*

Dear Chris:

Re: NYS DOT Project-Street lighting Impacts

This letter is a follow-up to your inquiry regarding the potential removal and/or sale of street lighting assets to accommodate your reconstruction project in and around the Village Circle. Based upon initial discussions at our joint meeting with NYS DOT on September 27, 2007, facilities were evaluated. The attached chart indicates options for the assets identified on the enclosed print. Any minor reconfiguration costs required to energize new customer-owned lights from an alternate source or purchased assets will be relayed to you in writing and will be the Village's responsibility.

Termination/Removal: Please execute the appropriate street lighting resolution and return to my attention. The Village will then be invoiced for the estimated removal/termination costs. The removal fees will be adjusted to actual costs upon completion.

Sale of Assets: Please execute the appropriate street lighting resolution and return to my attention. The Village will then be invoiced for the sale price listed. Note that the actual transfer of assets is contingent upon PSC approval under Public Service Law 70. This process is not envisioned to take less than 90 days after National Grid's request is submitted, but may take longer.

New SC3 Energy-Only Streetlights: A resolution will be necessary for any new street lights to be added to your existing SC-3 Bill Account No. 46610-49005. It is required that the Village submit to me in writing a site map indicating locations, number of lamps, lighting source, and connected wattage (including appropriate losses for ballasts), along with the pole numbers to be used for connection points. Please return these documents as soon as possible. A fee of \$139.03 will be invoiced for each connection point.

The above proposal is based on costs and rate schedule provisions as in effect at the date of this letter and will be withdrawn if not accepted on or before 90 days from the date of this letter.

Should you have any questions, please call me at 344-5880.

Sincerely,

NATIONAL GRID

*Laurie J. Mastin
Consumer Representative
Business Services*

The Board directed Clerk Harris to invite Ms. Mastin to the next Board meeting to discuss the above proposals.

DOWNTOWN PARKING:

The Village Board received the following letter from the Avon Chamber of Commerce:

October 18th, 2007

*Avon Village Board
Genesee St.
Avon, NY 14414*

Dear Village Board:

The Downtown portion of our Avon Community is striving to remain viable as a shopping destination for our local residents as well as visitors. We applaud your efforts in the beautification of Genesee Street and we feel it has helped our village attract new businesses as well as boost existing businesses.

We are also concerned about adequate parking for our merchant's customers. To this end, we urge the Village Board to pursue any and all measures that would enhance the ability to park downtown, even to the extent of acquiring property that would make logistic sense. Specifically, we are asking that you:

1. Consider more aggressively enforcing the parking restrictions on Genesee Street and Park Place. This might require a few signs to be installed, but also could be accomplished with a letter to the area merchants, which appear to be the largest group of violators. We would also encourage your request and support for the Village Police to start issuing tickets for those who park in these areas for extended periods of time.

2. We would also ask that you consider action on acquiring vacant property and enhancing the parking area behind the stores on the west side of Genesee Street. This would provide alternative parking for the employees of the businesses and offices. Making safe and accessible parking would also require the Village to obtain an easement from Hurricane Technologies, as we believe that they are the owners of the walkway between the buildings.

This year, the Avon Chamber of Commerce is re-focusing their efforts to making Avon a place where people will want to establish and retain their business, as well as patronize our local merchants. We would appreciate your feedback and any ideas on this path forward.

Thank you in advance for your consideration.

*Kelly P. Cole
President, Avon Chamber of Commerce*

Mayor Vonglis suggested hiring an employee to dispense parking tickets. Ryan Colvin suggested that the downtown employees register their vehicles and make the municipal parking an employee parking lot. Chief Carney indicated that he would re-institute the “chalking” system and start issuing parking tickets.

With regard to acquiring more property behind the Opera Block for additional parking, Mayor Vonglis has had discussions with the various property owners and is awaiting a response.

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers are approved for payment:

Fund #1 General Fund	\$15,265.01
Fund #4 Schedule C	\$ 6,540.16
Fund #5 Water	\$ 3,555.61
Fund #6 Sewer	\$ 8,199.27
Fund #9	\$
Fund #10	\$
Fund #11	\$
Fund #17	\$ 5,759.85
Fund #44	\$
Fund #45	\$
Fund #46	\$
Fund #47	\$
Fund #48	\$ 1,091.06
Fund #50	\$
Fund #53	\$
Fund #54	
Fund #55	\$ 65.38

Avon Village Board Meeting
Monday, November 5, 2007

Fund #56	\$
Fund #57	
Fund #58	\$
Fund #59	\$
Fund #60	\$
Fund #61	\$
Fund #62	\$
Fund #63	\$
Fund #64	\$
Fund #65	\$
Fund #66	\$
Fund #67	\$
Fund #68	\$
Fund #69	\$
Fund #70	\$
Fund #71	\$
Fund #72	\$
Fund #73	\$
Fund #74	\$
Fund #75	\$
Fund #76	\$
Fund #77	\$
Fund #78	\$
Fund #79	\$
Fund #80	
Fund #81	\$
Fund #82	\$
Fund #83	\$
Fund #84	\$
Fund #85	\$
Fund #86	

Avon Village Board Meeting
Monday, November 5, 2007

Fund #87	\$
Fund #88	\$
Fund #89	\$ 766.37
Fund #90	
Fund #91	\$
Fund #92	\$
Fund #93	\$ 896.48
Fund #94	\$
Fund #95	\$
Fund #96	
Fund #97	\$
Fund #98	\$
Fund #99	\$
TOTAL	\$42,139.19

Manual Checks: Check # 3494 Value City \$599.99
Check # 2914-2917 Payroll Deductions \$4,301.05
Check #17261 ACE \$100.00
Check #2767,3084 Postmaster \$300.56

Purchase Orders: # none

Trustee Freeman seconded the motion and it was carried by the following vote:

Philip Swanson, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Thomas Freeman, Trustee	Voting	Yes

PARK COMMISSION:

Trustee Zhe updated the Board on the status of the Park Commission as follows:

- Working with the architect from DOT with regard to the islands around the Circle Park

- Still working on the cross-walks
- Trustee Freeman suggested that the Park Commission mull over the idea of a “barn manager” who can act as a liaison between Superintendent Barrett and the Barn tenants.

DEPARTMENT OF PUBLIC WORKS:

Superintendent Barrett updated the Board on the status of his department as follows:

- Replacement windows for the DPW Garage. Two quotes received:
Rochester Colonial - \$7480
North Ridge Glass Co - \$7200

Upon the recommendation of Superintendent Barrett and upon a motion made by Trustee Swanson, the Quote of North Ridge Glass Company in the amount of \$7200 is hereby approved. Trustee Freeman seconded the motion and it was carried by the following vote:

Philip Swanson, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Thomas Freeman, Trustee	Voting	Yes

- Roof Replacement for DPW Garage. Elmer Davis provided Superintendent Barrett with a quote to repair the roof in the amount of \$6477 versus a total replacement cost of \$45,000.

Upon the recommendation of Superintendent Barrett and upon a motion made by Trustee Swanson, the Board agreed to have the roof repaired versus replacing the roof. The Board approved the quote of Elmer Davis in the amount of \$6477. Trustee Freeman seconded the motion and it was carried by the following vote:

Philip Swanson, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Thomas Freeman, Trustee	Voting	Yes

- Roof repairs for the lift station. As Elmer Davis has been the roofer for all Village owned buildings, Superintendent Barrett suggested that the Village hire Elmer Davis to reroof the lift station. Elmer Davis provided the Board with a quote of \$8778 for a rubber roof. The Board suggested that Superintendent Barrett obtain further quotes for this project.

TREE BID:

The Village received one bid for Christmas Trees:

Avon Boy Scouts – 55 Trees at \$1,100.00
Any additional Trees at \$25 each

Upon a motion made by Trustee Swanson the bid of the Avon Boy Scout Troop 26 in the amount of \$1100 for 55 trees at \$20 each is hereby accepted. Trustee Zhe seconded the motion and it is carried by the following vote:

Philip Swanson, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Thomas Freeman, Trustee	Voting	Yes

EXECUTIVE SESSION:

Upon a motion made by Trustee Swanson , the Board went into executive session at 8:00 pm to discuss personnel issues . Trustee Zhe seconded the motion and the Board exited executive session at 8:05 pm. The motion was carried by a unanimous vote.

Upon a motion the meeting was adjourned at 8:05 p.m.

Respectfully submitted by

Robyn Harris, Village Clerk