

VILLAGE BOARD MEETING MINUTES:	2
OPEN PROJECTS:	2
CLOSED PROJECTS:	3
STREETSCAPE REPAVING:	3
SHARE MUNICIPAL SERVICE GRANT:	3
DEPARTMENT OF PUBLIC WORKS:	4
PARK COMMISSION:	4
NUTRITION LEASE:	4
NURSING HOME EVACUATION AGREEMENT:	5
GENERAL AUDIT:	5
5&20 PROJECT – NATIONAL GRID:	5
SENIOR CITIZEN AND DISABILITIES INCOME EXEMPTIONS:	7
LOCAL LAW #4 – NO PARKING US ROUTE 5&20:	8
ALLIANCE FOR BUSINESS GROWTH:	9
VOUCHERS AND MANUAL CHECKS:	9
EXECUTIVE SESSION:	12
REPLACEMENT RESOLUTION:	12

The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, November 19th, 2007.

Present: Thomas Vonglis, Mayor
William Zhe, Trustee
Mark McKeown, Trustee
Philip Swanson, Trustee
Thomas Freeman, Trustee

Staff: Reid Whiting
John Barrett
Christine Quinlan

Visitors: Julie Marshall
Louise Wadsworth
Laurie Mastin

Mayor Vonglis opened the meeting at 5:30 p.m. with the Pledge of Allegiance.

VILLAGE BOARD MEETING MINUTES:

Upon a motion made by Trustee McKeown the minutes from November 5th, 2007 are hereby approved as submitted. Trustee Zhe seconded the motion and it was carried by the following vote:

William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Philip Swanson, Trustee	Voting	Yes
Thomas Freeman, Trustee	Voting	Yes

OPEN PROJECTS:

Upon a motion made by Trustee Zhe the following project is hereby established as follows:

Buckle UP NY	\$2992	funded by NYS Gov Traffic Safety grant
Bulletproof Vest	\$1130	funded as follows: USDOJBVP \$565 BVP State Aid \$562.65 General Fund Bal \$2.35

Trustee McKeown seconded the motion and it was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
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William Zhe, Trustee	Voting	Yes
Philip Swanson, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

CLOSED PROJECTS:

Upon a motion made by Trustee Swanson, the following projects are hereby closed and the remaining monies returned to their original sources:

H59-Salt Shed	\$185.73	HR23
H87-Cannon Restoration	\$ -0-	

Trustee McKeown seconded the motion and it was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
Philip Swanson, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

STREETSCAPE REPAVING:

Treasurer Quinlan advised the Board that she had requested and received a quote from Tom Jerris to make repairs to the Downtown Streetscape pavers in the amount of \$4,000. Treasurer Quinlan proposed paying for the repairs from the sidewalk project account.

Superintendent Barrett suggested stamped asphalt as a repair method. The Board decided as an interim measure (for the winter) to merely replace the broken pavers and reinstall sand. In the spring the Board will again revisit the corrective measures necessary and budget for it accordingly.

SHARE MUNICIPAL SERVICE GRANT:

This topic was tabled from the Village Board's last meeting. Treasurer Quinlan advised the Board that she would submit a grant application to hire a consultant to look at shared facility co-location. Trustee Freeman cited the approved minutes which indicated that the Board was not interested in pursuing a grant for co-location purposes. Treasurer Quinlan stated that she was not applying for a grant, but a study and has not submitted the actual application at this point. Trustee Freeman asked to review the application before it is submitted. Treasurer Quinlan agreed to provide the grant application to the Board for their review at the next Board meeting, Monday, December 3, 2007.

DEPARTMENT OF PUBLIC WORKS:

Superintendent Barrett updated the Board on the status of his department as follows:

- Currently working on the roof project
- Order the new windows for the DPW garage
- Trees will be put up this week
- Currently working on leafs

PARK COMMISSION:

Trustee Zhe updated the Board on the status of the Park Commission as follows:

- Fitness trail progressing via ACE and Rotary
- Crosswalk proposal will be ready for the 12/3/07 Village Board meeting.

NUTRITION LEASE:

The Village received a new lease agreement for the nutrition site for the period of January 1, 2008 – December 31, 2008. The lease is substantially the same as in previous years.

Upon a motion made by Trustee Swanson, the lease between the Village of Avon and the County of Livingston for the purpose of housing the Senior Nutrition site is hereby approved and Mayor Vonglis is duly authorized to execute the agreement on behalf of the Village of Avon. Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
Philip Swanson, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

NURSING HOME EVACUATION AGREEMENT:

Upon a motion made by Trustee Swanson, the Avon Nursing Home Evacuation Agreement is hereby approved as submitted and Mayor Vonglis is duly authorized to execute said agreement on behalf of the Village of Avon. Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
Philip Swanson, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

GENERAL AUDIT:

The Village Board discussed conducting an audit prior to the retirement of Clerk Harris. Treasurer Quinlan advised the Board that an audit could not be done prior to fiscal year end.

5&20 PROJECT – NATIONAL GRID:

Laurie Mastin of National Grid appeared before the Board to explain the proposed changes in street lighting for the Circle Park in connection with the 5&20 project.

The Board agreed to the following resolutions based on the internal timeline of the project and to discuss further with the DOT representatives on Monday, December 3, 2007.

Trustee McKeown offered the following resolution and moved for its adoption:

RESOLUTION

Resolved that Niagara Mohawk is hereby authorized and directed to do the following work in the Village of Avon, Light Account #65538-82103 on or after June 1, 2008:

REMOVE 1-250 whps cobrahead off pole 85A East Main Street at the Village Circle. Estimated annual reduction: \$240.00

Trustee Freeman seconded the motion and it was carried by the following vote:

William Zhe, Trustee	Voting	Yes
Thomas Freeman, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Philip Swanson, Trustee	Voting	Yes

Trustee McKeown offered the following resolution and moved for its adoption:

RESOLUTION

Resolved that Niagara Mohawk is hereby authorized and directed to do the following work in the Village of Avon, Light Account #65538-82103 on or after June 1, 2008:

REMOVE: 250 whps lamps and cobrahead luminaries along with utility-owned street light conductor form customer owned poles on Park Place Poles #s 7,8,9,10,11, Prospect Street 4,5. Estimated annual reduction: \$2,680.00
Estimated termination/removal fee: \$2,193.45

Trustee Freeman seconded the motion and it was carried by the following vote:

William Zhe, Trustee	Voting	Yes
Thomas Freeman, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Philip Swanson, Trustee	Voting	Yes

Trustee McKeown offered the following resolution and moved for its adoption:

RESOLUTION

Resolved that Niagara Mohawk is hereby authorized and directed to do the following work in the Village of Avon, Light Account #65538-82103 on or after June 1, 2008:

Sale of 4-150 whps and 9-100 architectural luminaries and utility owned street light conductor from customer-owned poles in the Village Circle Poles #1,2,4,5,6,7,8,9,10,12,13,14 and 15. Estimated annual reduction: \$2,350 Sale Price: \$4,342.49

Trustee Freeman seconded the motion and it was carried by the following vote:

William Zhe, Trustee	Voting	Yes
Thomas Freeman, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Philip Swanson, Trustee	Voting	Yes

SENIOR CITIZEN AND DISABILITIES INCOME EXEMPTIONS:

Mayor Vonglis opened the public hearing relative to the increase in senior citizen exemptions by reading the duly published notice.

The Board reviewed the proposed changes to the senior citizen income exemptions for 2008.

INCOME

RESIDENTIAL INCOME

0-\$18,500	50%
\$18,500.01 – 19,499.99	45%
\$19,500.00 – 20,499.99	40%
\$20,500.00 – 20,499.99	35%
\$21,500.00 - 21,499.99	30%
\$22,400.00 – 23,299.99	25%
\$23,300.00 – 24,199.99	20%
\$24,200.00 – 25,099.99	15%
\$25,100.00 – 25,999.99	10%
\$26,000.00 – 26,899.99	5%

With no further questions from the floor, Mayor Vonglis closed the hearing and Trustee Zhe moved that the Village adopt the schedule of increases for senior citizen exemptions to the same level as proposed by the County.

Trustee McKeown seconded the motion and it was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
Philip Swanson, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

LOCAL LAW #4 – NO PARKING US ROUTE 5&20:

Mayor Vonglis opened the public hearing by reading the duly published notice.

The Department of Transportation reviewed the proposed law and submitted the following questions:

- Section 60.43(26) should read 100 feet west of Temple Street
- How does the Village want to handle the no-parking along East and West Main Street with regard to the area between the shoulder of the road and personal property? Signage would be required every 200 feet.
- What times per year would you like work halted?

The Board agreed to discuss the DOT question with their representative at the 12/3/07 meeting.

With no further questions from the floor, Mayor Vonglis closed the hearing.

Upon a motion by Trustee Swanson, proposed Local Law #4-2007 amending sections 60.43 (25) and (26) of the Village of Avon Municipal Code to prohibit the parking of vehicles in the following locations is hereby approved as follows:

Section 60.43(25)

- (a) on the south side of West Main Street (Routes 5&20); except between the driveways for 111 West Main Street to 113-117 West Main Street where on-street parking shall be permitted; from 150 feet east of Wadsworth Avenue to 60 feet east of Rochester Street;
- (b) on the north side of West Main Street (Routes 5&20) from 245 feet west of Bronson Avenue to Rochester Street.

Section 60.43(26)

- (a) from the Village Circle to Polebridge Road.
- (b) on East Main Street (Routes 5&20); except for the south side of East Main Street from 100 feet west of Temple Street to 290 feet east of Temple Street, where on-street parking shall be permitted;

Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
Philip Swanson, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

ALLIANCE FOR BUSINESS GROWTH:

Julie Marshall and Louise Wadsworth appeared before the Board to inform the Board of the current status of the Microenterprise Assistance and Downtown Revitalization Programs run under the Alliance for Business Growth.

There are several programs run under the umbrella of the Alliance for Business Growth:

Small Business Program: Classes are offered under this program for entrepreneurs. They must be low to moderate income to qualify. Four sessions are held containing approximately 30 students each. The program is funded by HUD.

Downtown Revitalization Program: Run by the Planning Department and offers rent subsidies. Again, must be a low to moderate income owner and must be a previous vacant space available to rent.

Essential Goods and Services Program: Designed to attract business to a community which the community deems to be a “draw”. Forgivable loans are a feature of this program. The business must stay active for two years to qualify.

Julie Marshal asked that the Village suggest a contact person to work with directly. Mayor Vonglis suggested they contact Kelly Cole, President of the Chamber of Commerce.

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee Swanson, the following vouchers are approved for payment:

Fund #1 General Fund	\$119,223.89
Fund #4 Schedule C	\$ 2,295.74
Fund #5 Water	\$ 18,433.09
Fund #6 Sewer	\$ 24,612.39
Fund #9	\$
Fund #10	\$
Fund #11	\$ 526.96

Avon Village Board of Trustees
Monday, November 19, 2007

Fund #17	\$ 4,565.98
Fund #44	\$
Fund #45	\$ 27,152.50
Fund #46	\$
Fund #47	\$
Fund #48	\$ 1,575.28
Fund #50	\$
Fund #53	\$
Fund #54	
Fund #55	\$
Fund #56	\$
Fund #57	
Fund #58	\$
Fund #59	\$
Fund #60	\$
Fund #61	\$
Fund #62	\$
Fund #63	\$
Fund #64	\$
Fund #65	\$
Fund #66	\$
Fund #67	\$
Fund #68	\$
Fund #69	\$
Fund #70	\$
Fund #71	\$
Fund #72	\$
Fund #73	\$
Fund #74	\$
Fund #75	\$
Fund #76	\$

Mark McKeown, Trustee	Voting	Yes
Thomas Freeman, Trustee	Voting	Yes

EXECUTIVE SESSION:

Upon a motion made by Trustee Zhe, the Board went into executive session 7:30 at pm to discuss personnel issues. Trustee Swanson seconded the motion and the Board exited executive session at 7:40 pm. The motion was carried by a unanimous vote.

REPLACEMENT RESOLUTION:

Clerk Harris announced that she plans on retiring effective April 7th, 2008. Deputy Clerk Baker has agreed to accept the position of Clerk upon Clerk Harris' retirement. According to Livingston County Civil Service, the Village can create the additional position of Deputy Village Clerk as a temporary position if the Board agrees to abolish the temporary position at the time the official appointments are made, thusly leaving a single Clerk and a single Deputy Clerk.

Upon a motion made by Trustee Zhe, Mayor Vonglis is duly authorized to advertise for the position of Deputy Clerk. The position shall be marked as "temporary" for civil service requirements and shall be abolished with the official appointments at the Village's annual meeting on April 7, 2008. The successful candidate shall be available to begin training for the transition as of January 1, 2008. The end result will be one Village Clerk and one Deputy Village Clerk as of April 7, 2008. Trustee McKeown seconded the motion and it was carried by the following vote:

Philip Swanson, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Thomas Freeman, Trustee	Voting	Yes

Respectfully submitted by

Robyn Harris, Village Clerk