

Avon Village Board Meeting  
Monday, October 17, 2011

The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, October 17, 2011.

Present: Thomas Freeman, Mayor  
Mark McKeown, Trustee  
William Zhe, Trustee  
Timmy Batzel, Trustee  
Robert Hayes, Trustee

Staff: Chief James Carney  
John Barrett  
Chris Quinlan  
Tony Cappello

Visitors: Josh Williams

Mayor Freeman opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

## VILLAGE BOARD MEETING MINUTES:

Upon a motion made by Trustee Zhe the minutes from September 21, 2011 & October 3, 2011 are hereby approved as submitted. Trustee Hayes seconded the motion and it was carried by the following vote:

|                       |        |     |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee  | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |
| Timmy Batzel, Trustee | Voting | Yes |

## VOUCHERS AND MANUAL CHECKS:

Upon a motion made by Trustee Batzel the following vouchers were approved for payment:

|              |              |
|--------------|--------------|
| General Fund | \$ 29,102.59 |
| Water Fund   | \$ 2,576.75  |

Avon Village Board Meeting  
Monday, October 17, 2011

|            |             |
|------------|-------------|
| Schedule C | \$ 1,200.78 |
| Sewer Fund | \$ 1,418.37 |
| Fund #10   | \$          |
| Fund #11   | \$ 9,462.84 |
| Fund #17   | \$ 1,786.86 |
| Fund #47   | \$          |
| Fund #48   | \$          |
| Fund #49   | \$          |
| Fund #50   | \$          |
| Fund #51   | \$          |
| Fund #52   | \$          |
| Fund #53   | \$          |
| Fund #54   | \$          |
| Fund #55   | \$          |
| Fund #56   | \$          |
| Fund #57   | \$          |
| Fund #58   | \$          |
| Fund #59   | \$          |
| Fund #60   | \$          |
| Fund #61   | \$          |
| Fund #62   | \$          |
| Fund #63   | \$          |
| Fund #64   | \$          |
| Fund #65   | \$          |
| Fund #66   | \$          |
| Fund #67   | \$          |
| Fund #68   | \$          |
| Fund #69   | \$          |
| Fund #70   | \$          |
| Fund #71   | \$          |
| Fund #72   | \$          |
| Fund #73   | \$          |
| Fund #74   | \$          |
| Fund #75   | \$          |
| Fund #76   | \$          |
| Fund #77   | \$ 1,996.62 |
| Fund #78   | \$          |
| Fund #79   | \$          |
| Fund #80   | \$ 2,972.70 |
| Fund #81   | \$          |
| Fund #82   | \$          |
| Fund #83   | \$          |
| Fund #84   | \$          |
| Fund #85   | \$          |
| Fund #86   | \$          |



## **COPIER QUOTES:**

Treasurer Quinlan resubmitted quotes for leasing a new copy machine. The quotes came in as follows:

Toshiba – 39 month lease - \$8,970.00

Ricoh – 39 month lease - \$8,771.10

The pricing was so close that the Board left it up to the staff to make the final decision. Treasurer Quinlan and Clerk Baker felt that in the past we have had outstanding service with Ricoh that they chose to stay with them.

A motion was made by Trustee Hayes to approve the 39 month lease program with Ricoh. The motion was seconded by Trustee Zhe and carried by the following vote:

|                      |        |     |
|----------------------|--------|-----|
| Mayor Thomas Freeman | Voting | Yes |
| Trustee Mark McKeown | Voting | Yes |
| Trustee William Zhe  | Voting | Yes |
| Trustee Robert Hayes | Voting | Yes |
| Trustee Timmy Batzel | Voting | Yes |

Treasurer Quinlan requested that the Village Board establish a Capital Project for \$2108 for two bullet proof vests for Richard Cole and Mike Bihrl. It will be funded through Federal Funds and matching State Funds.00

## **CODE ENFORCEMENT OFFICER UPDATE:**

- Movie Theatre – some plastic tile came down. Code Officer Cappello will replace them himself.
- Jim Davis is going to get that trailer off his property.
- Habitat will be starting home on High Street and the Code Officer asked to have side set-back on the north side 20' as opposed to the 15'
- Fire at Peppermint's, grease fire, shut down for two days

Trustee Zhe reminded Code Officer Cappello to check out the abandoned cars at the D'Angelo property on Rochester Street.

## **DPW UPDATE:**

- Starting leaves Monday
- Picked up last piece of wall for D'Angelo Pkwy.
- Finished grinding sidewalks.
- Repairing sewer line on South Avenue.
- Working on leaf machine
- Preparing to put salt spreader into truck
- Meeting with John Marks at 7 a.m. on Tuesday
- Going around cutting limbs hanging down

Mayor Freeman asked Superintendent Barrett if there could be anything done about the catch basin in the driveway of James Welch at 407 Genesee Street.

Superintendent Barrett stated that he could put a plate on top and the water would still go in and won't bother the drainage.

Trustee Zhe questioned Superintendent Barrett if he had addressed the water problem at McAllister's and Voros residence on West Main Street.

Superintendent Barrett reported that he has talked with Mr. Voros but has not done anything yet to resolve the problem.

Josh Williams of The Genesee Sun questioned the stripping going on uptown and along East/West Main Street.

Mayor Freeman informed him that the East/West Main Street stripping is being done by D.O.T. The Village didn't hire it out, we didn't even know about it. They grinded it off and put it back in the same spot.

## **TRUSTEE'S UPDATE:**

Trustee Hayes reported to the Board on the Leadership Program that he attended in Geneseo. He found it to be very interesting and will meet on the 2<sup>nd</sup> Thursday of each month which goes through June.

Trustee Zhe gave an update from a recent Parks Meeting. Rob Sciarrone, PE from MRB Engineers attended the meeting and talked about preserving the 150 year old bridge. MRB took a look at the top of the bridge with a goal of finding a cost effective solution toward future preservation. Currently water is leaking through the top and down into the bridge. It needs to be sealed to prevent erosion. The replacement layer would include multiple drains that would run down and empty into Conesus Creek.

Avon Village Board Meeting  
Monday, October 17, 2011

The next step will be the financial planning, acquiring cost estimates; perhaps a grant would be available to the Village for this project.

Trustee Zhe reported that a notice for bidding out 23 Christmas Trees will be going out soon.

Did we talk about getting live trees questioned the Mayor. He suggested that along with the 23 Douglas Fir, we bid out for five live trees this year approximately three to four feet in height. The Board was in agreement with Mayor Freeman.

## **BERNARD P. DONEGAN, INC. PROPOSAL:**

A proposal was submitted from BPD Municipal Finance for financial consulting services as needed. The scope of the proposal was divided into four parts:

Part1 – Initial Borrowing and/or Renewal of Bond Anticipation Notes with an Official Statement (\$1,000,000 or more).

Part 2 – Sale of Registered Public Market Serial Bonds with an Official Statement (\$1,000,000 or more).

Part 3 – Continuing Annual Secondary Market Disclosure over the Life of the Bond Issue to Comply with CFR Title 17, Securities Exchange Act of 1934, as amended, Section 240.15c2-12.

Part 4 – Financial Management Services.

The following resolution was offered by Trustee Zhe, who moved its adoption, seconded by Trustee Hayes.

**BE IT RESOLVED BY THIS BOARD OF TRUSTEES AS FOLLOWS:**

- (1) The firm of Bernard P. Donegan, Inc., is hereby designated financial consultant to the Village of Avon.
- (2) Said firm shall be compensated for its services to be rendered in connection with the financial consulting services as needed in accordance with its proposal letter dated September 12, 2011.
- (3) The Mayor is hereby authorized to execute and deliver said proposal letter.
- (4) This resolution shall take effect immediately.

Avon Village Board Meeting  
Monday, October 17, 2011

The motion having been duly offered and seconded and carried by the following vote:

|                       |        |     |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee  | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |
| Timmy Batzel, Trustee | Voting | Yes |

Josh Williams of the Genesee Sun reported that on November 3<sup>rd</sup> at 7:30 p.m. there will be a Town Debate. The format has been set up and the entire thing will be videotaped. The location has not been determined yet but will be announced very soon.

Trustee Hayes informed the Board that he has spoken to Tara Boggio, Senior Planner of FRA Engineering and Land Survey regarding the language of the Comprehensive Plan. They planned a meeting for next week. As it's written now, it forces our hand to restructure. The Village Board is in hopes of giving final approval to the plan at their November 7, 2011 meeting.

The Board reviewed and acknowledged a handout listing the members of the Deer Committee and parcels of land within the Village that have two or more acres.

## **EXECUTIVE SESSION:**

Upon a motion made by Trustee Hayes the Board went into executive session to discuss personnel matters at 6:55 p.m. Trustee McKeown seconded the motion and it was carried by a unanimous vote. The Board exited executive session at 7:25 p.m.

Avon Village Board Meeting  
Monday, October 17, 2011

## **POLICE UPDATE:**

A report on the Chief's conference sponsored by Finger Lakes Law Enforcement Agency at Varysburg was submitted and acknowledged.

- Homecoming parade this past week-end and things went well
- Thirteen arrests last month consisting of DWI, marijuana arrest and burglary

Trustee Zhe reminded Chief Carney to have his officers sign in at the front office when they report for their scheduled work shift.

Upon a unanimous motion, the meeting was closed at 7:50 pm.

Respectfully submitted,

Patricia E. Baker  
Village Clerk