

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday, May 16, 2016.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Bill Zhe, Trustee
Robert Hayes, Trustee

Staff: Tony Cappello
John Barrett
Chris Quinlan
Chief Gary Benedict

Visitors: Kurt Rappazzo- MRB
Conrad Baker- Genesee Sun
Jean Schoenthal

Absent: Tim Batzel, Trustee

Mayor Freeman called the meeting to order at 6:00 P.M., and began the meeting with the Pledge of Allegiance.

JEAN SCHOENTHAL:

Resident Jean Schoenthal was in attendance to express a concern to the Village Board. She noticed that a large commercial bus had been parked in a resident's driveway, and she wanted to make sure that the Village Board hadn't changed the stand that businesses out of a home were not allowed. She says that there is a downtown district in the Village that is for businesses that should be utilized, not residential neighborhoods. Mayor Freeman adamantly responded that there has been no change, business should be in the downtown district. Mayor Freeman asked if Tony Cappello would reach out to the bus owner to discuss options.

DPW UPDATE:

Superintendent Barrett was in attendance to update the Board on the following:

- New Truck- The dump truck is on the road. The plow equipment has been removed and there is no logo on the truck.
- The sewer line on Dooer that has been collapsing is repaired.
- The crew has been doing a lot of cleaning up around the Village. They have been top soiling the tree stumps, picking up brush, cleaned the area behind Forsythe's property, cleaned the ditch line at Neth's- there is a section of gutter that still needs repairing. The paver is being prepared with a new screen being installed.

- The Parks are looking good! Students from the high school will be participating in a “Day Of Caring”, in which they will be helping with clean up and mulching. Mayor Freeman asked about the grant funding for the Parks, to which trustee Zhe replied that we shouldn’t plan on it for this year.
- WWTP- Things are going well. The phosphorous numbers are in the range that they should be. Maintaining these numbers will be top priority during the construction at the WWTP.
- There was a brief discussion about sidewalks in the downtown district, however, the discussion was tabled and will be revisited at a later date.
- PESH- Bill Wall has been contacted to do the repair work required. Superintendent Barrett still needs to create a written program regarding workplace violence and other policies that should be reviewed yearly with his crew.

MRB UPDATE:

Kurt Rappazzo was in attendance to update the Board on the following:

- WWTP Bids- There have been 15 bid sets requested as of 5-16-2016. The bidding will be held on May 24th, 2016 at 2pm in the Village Hall.
- Sewer Use Law- the revisions have been sent to the DEC. Once approved, the Village Board has 3 months to adopt it. Kraft should be receiving their comments on the Sewer Use Law by June 1st, 2016. Barilla feels they should be ok with their load allotments.
- I&I- According to MRB, there has not been enough wet weather at the appropriate time (between 1am and 3am) in order to do the study. They are still waiting.
- Pole Bridge Road- Superintendent Barrett has been givin the pipe size to be used for the area around Gilmores property, and the existing infrastructure will remain as is. However, the project cannot move forward until funding has been locked in.
- MRB presented the Village Board with a draft proposal for the Lake Road/ Oak Hill project starting at Anderson Meadows Pond. The Mayor said that the Board would get back to them.

POLICE UPDATE:

Chief Benedict was in attendance and updated the Board on the following:

- There is a new memo of understanding for the Drug Task Force. The Sheriff will be contacting the Village.
- Officer Bruckel has completed his training.
- The new numbers and street name for the Tops Plaza was in effect as of the beginning of May.
- The speed sign has been set up on Genesee Street for testing, and has been around the Village. The sign is Bluetooth capable and will be able to sync with the laptop without having to plug directly into it. The sign only tracks oncoming traffic. The sign is also solar powered, however, there is a plug for charging.

CODE ENFORCEMENT UPDATE:

Tony Cappello gave an update on the following:

- There was a crew working on Cemetery Hill to clean up the corner property. The fence has been put up, and there has been a lot of things loaded up in front of the house. He didn't need to appear in court regarding the property. However, he will reach out to Village Court Clerk Jan Cole what the outcome was.
- A permit was issued for a fence and shed on River Street. When Tony went for the inspection, the measurements were incorrect. It has been corrected.
- Everything is in place for the new build on North Avenue. Superintendent Barrett will look at the drainage pipe on the property to see if it can be extended. The build should be complete by July 1st, 2016.

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers and manual checks are approved for payment:

#1-GENERAL FUND	\$27367.50
#4-SCHEDULE C	\$5879.05
#5-WATER	\$273.56
#6-SEWER	\$18637.19
#17-TA	\$349.64
#57-CAPITAL	\$7060.18
#51-CAPITAL	\$3734.56
#72-CAPITAL	\$
#73-CAPITAL	\$
#77-CAPITAL	\$660.25
#83-CAPITAL	\$1795.00
#87-CAPITAL	\$635.84
#97-CAPITAL	\$37.30
TOTAL	\$62695.51

Manual Checks:

NYS Child Support Proc. Ctr.	Child Support-Ferrara	\$ 660.00
Nationwide Retirement	Deferred Comp.	\$1250.00
Law Enf. Off. Dues	Police Dues	\$ 384.88
SEIU 200 United	DPW Dues	\$ 301.10

TOTAL: \$2595.98

The motion was seconded by Trustee Hayes, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

TREASURER’S UPDATE:

Treasurer Quinlan was in attendance and discussed the following:

- Vira Realty- A request was made regarding 2936 Pole Bridge Road. The renovated apartments have been reduced from 5 apartments to 3. They would like to have the water billing units changed to reflect 3 units instead of 5. Tony Cappello will check with Brian Glise regarding the inspection.

Upon a motion made by trustee Zhe and seconded by Trustee McKeown, the Board agreed to change the billing units from 5 to 3. The motion was carried by the following vote;

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

- Treasurer Quinlan received a letter from BERO Architecture regarding updating the worklist and estimate for repairs to the Five Arch Bridge. Bero did the original report, and an update is needed. The request is to take \$1500.00 out of fund balance to help pay for this.

Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the Board approved the request to use \$1500.00 from fund balance. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

- Trustee Zhe requested that the Village Board pay for a flyer to be inserted into the Penny Saver announcing the Pickle Ball kickoff event to be held in the Driving Park on June 11th, 2016. The cost would be \$305.00.

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the Board agreed to pay for the advertising. It was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the Board set a public hearing date for July 18th, 2016 for the new sewer rates. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Timmy Batzel, Trustee

Absent

TRUSTEE’S UPDATE:

- Trustee McKeown gave an update on the Fire Department meeting where he reiterated that the budget for the upcoming year needs to be adhered to. He also updated the Board on the Ambulance meeting as well. They are anticipating purchasing a new ambulance in the near future.
- Trustee Zhe said that he and Treasurer Quinlan would be meeting with Nancy Skelton regarding health insurance. The DPW contract is coming up for renewal and they want to have some information for negotiations.
- Mayor Freeman discussed the key fobs and remote access into the Village Hall.
- Disaster Recovery Plan- The Board added Clerk Randall as a contact on the Recovery Plan.

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board added Clerk Randall as a contact to the Recovery Plan. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

- Designation of Section 3 Coordinator:

Trustee Zhe offered the following RESOLUTION and moved for its adoption:

RESOLUTION

WHEREAS, the United States Congress passed the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (“Section 3”), and

WHEREAS, the purpose of “Section 3” is to ensure that employment and other economic opportunities generated by certain federal assistance, including assistance provided by the U.S. Department of Housing and Urban Development (HUD) or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD

assistance for housing, and

WHEREAS, the Village of Avon is currently and anticipates it will continue in the future to be a recipient of certain HUD assistance covered by Section 3, and

WHEREAS, HUD and the administrative entity of HUD’s Small Cities Program in the State of New York, the Housing Trust Fund Corporation, have determined that Community Development Block Grant grantees must designate a municipal employee to serve as the Section 3 Coordinator to facilitate compliance with Section 3, and

WHEREAS, it will be the job of the Section 3 Coordinator to prepare, implement and undertaken certain plans and procedures to facilitate compliance with Section 3 to the greatest extent feasible,

NOW, THEREFORE, BE IT RESOLVED that the Village of Avon Board of Trustees does hereby designate Heather Randall, Village Clerk, and his/her successor, Christine Quinlan, Treasurer, at such time Heather Randall no longer serves in the capacity of Village Clerk, as the Section 3 Coordinator.

Trustee McKeown seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

Upon a motion made by Trustee Hayes, the meeting was adjourned at 8:10pm.

Respectfully submitted,

Heather R. Randall
Village Clerk

