

Town of Avon

Department/Committee Bi-Monthly Update to the Town Board

Department Heads/Committee Clerks – Please complete and submit this update by noon pm the Tuesday prior to the bi-monthly town board meetings. Do your best to keep this update to just one page. Simple bullets for the updates are fine. Routine department/committee updates will not be presented during board meetings. Only items in the “Requests for Town Board Decisions will be discussed during the board meetings unless there are questions of the Town Clerk. Thank you.

Description	Information/Update
Department/Committee :	Town Clerk/Collector, Registrar, Records Management Officer, Marriage Officer, Notary
Department Head:	Sharon M. Knight, MMC/RMC
Date of Report:	February 10, 2022
Requests for Town Board Decisions:	<ol style="list-style-type: none"> 1. Approval of minutes not yet considered: January 27, 2022 2. Abstract 2022-3 3. Town Clerk’s Monthly Report 4. NYS DEC Turning lane request 5. Piranha – James Steele Commerce Park - Use
Key Points/Updates:	<ol style="list-style-type: none"> 1. Liv. Cty. Traffic & Safety Board Minutes – 11.3.2021 2. Liv. Cty. Traffic & Safety Board Meeting Agenda – 2.2.2022 3. 2022 tax collection - 83% collected to date 4. L.McGovern – Oak Openings Mine 5. NYS Comptroller Webinar – Improving the Effectiveness of Your Claims Auditing Process 6. L.NYSDEC and NY SOGS – NY flood study project for Honeoye Creek 7. NYS Comptroller – Now is the time to improve roads and bridges 8. AOT Newsletter – Vol. 4 9. Liv. Cty. Planning Board Training Opportunities 10. Fairview Liquor License Application
Routine Updates:	<ol style="list-style-type: none"> 1. We are scanning daily records into Laserfiche. 2. Dog Licenses, Conservation Sales, Marriage Licenses, Faxing, Coping, Notary Service, Local Laws, Legal Notices and Budget 3. Collecting 2022 Taxes 4. Agreement to Spend Highway Funds