

Town of Avon

Department/Committee Bi-Monthly Update to the Town Board

Department Heads/Committee Clerks – Please complete and submit this update by noon pm the Tuesday prior to the bi-monthly town board meetings. Do your best to keep this update to just one page. Simple bullets for the updates are fine. Routine department/committee updates will not be presented during board meetings. Only items in the “Requests for Town Board Decisions will be discussed during the board meetings unless there are questions of the Town Clerk. Thank you.

Description	Information/Update
Department/Committee :	Town Clerk/Collector, Registrar, Records Management Officer, Marriage Officer, Notary
Department Head:	Sharon M. Knight, MMC/RMC
Date of Report:	September 21, 2021
Requests for Town Board Decisions:	Approval of minutes not yet considered: September 9, 2021
Key Points/Updates:	<p>Looking forward to continued discussions of the Town Clerk’s Office in relationship to the Master Plan for the Town Hall/Opera Block.</p> <p>FREE FISHING DAYS IN NEW YORK STATE: September 25th and November 11th</p> <p>FREE Rabies Vaccination Clinics – Pre-registration required https://www.livingstoncounty.us/932 or call 243-7280</p> <p>SunKing E-Recycling Event In-Kind Sponsor: Assemblywoman Marjorie Byrnes and Senator Patrick Gallivan FREE October 2, 2021 – Avon High School, 245 Clinton Street. Registration is required at Collection Event - Avon, Oct 02, 2021 - SunKing Electronics Recycling</p> <p>FREE: Electronics Collection – Saturday, September 25th - 9-12 P.M. Must schedule appointment at glow@co.genesee.ny.us or 344-2580 Ext. 5463</p> <p>Michael Carroll was planning to attend our Board Meeting 9/23/2021; however, his questions were answered by our Code Officer regarding the four corners in East Avon. Additional questions were asked and forwarded to the Town Board.</p> <p>Kevin Lillis will be asking if the Board has/is considering the 50 homes with well water in regards to the Hardship Application?</p> <p>Communications: Avon Chamber of Commerce Meeting 9/28 at 12P.M. Next Mural Project</p> <p>NYS DEC – Notice of Complete Application for 1393 Oak Openings Rd.</p> <p>Governor Kathy Hochul Press Release – 9/6/2021 Designation of COVID-19 highly contagious communicable disease (Covid Plan Requirement - NYS Env. Facilities Corp. Webinar – Clean Water & Drinking Water State Revolving Fund</p>
Routine Updates:	<p>We are scanning daily records into Laserfiche.</p> <p>Dog Licenses, Conservation Sales, Marriage Licenses, Faxing, Coping, Notary Service, and performed a Marriage Ceremony</p> <p>EZPass Sales – Purchased our fourth patch of 25 – Current profit is \$288.00</p> <p>Prepared resolution forward as needed.</p> <p>Completed September 9, 2021 Town Board Minutes for Board consideration.</p>