

# VILLAGE OF AVON BOARD OF TRUSTEES

May 1, 2025, 6pm

74 Genesee Street, Avon, 14414

## Board of Trustees:

Robert C. Hayes, Mayor

Amanda Hoffmann, Dep. Mayor

Thomas Cushing, Trustee

Martin Herkimer, Trustee

Patrick McCormick, Trustee

## Staff:

Heather Randall, Village Clerk

Ken Farrell, Superintendent of Public Works

Christine Quinlan, Treasurer

## Staff:

Robert Alexander, Bldg Strd & Code

David Piampiano, Fire Chief

Robert Tygart, Chief Of Police

## **MEETING AGENDA OF THE VILLAGE BOARD:**

1. **PLEDGE OF ALLEGIANCE**
2. **VOUCHERS AND MANUAL CHECKS**
3. **MINUTES- 4/3/2025, 4/10/2025**
4. **SPECIAL PRESENTATIONS**
  - 6:30pm- Kelley Tonra- Parks Update
5. **DEPARTMENT UPDATES:**
  - DPW- Vehicle lift quotes
  - Police
  - Fire
  - Treasurer
  - Clerk
  - Code
  - Trustee
6. **NEW BUSINESS**
  - Execute Tax Collector Notice
  - 2025-2026 Permissive Referendum Resolutions
  - Meeting Nights- change to Mondays?
7. **PUBLIC COMMENT**
8. **EXECUTIVE SESSION** (if needed)
9. **ADJOURNMENT**



A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of the Village Hall, 74 Genesee Street, Avon, New York, on April 3, 2025.

Present: Robert C. Hayes, Mayor  
Amanda Hoffmann, Deputy Mayor (left at 8:02pm)  
Thomas Cushing, Trustee  
Martin Herkimer, Trustee  
Patrick McCormick, Trustee

Staff: Ken Farrell, DPW Supt.  
Christine Quinlan, Treasurer

Visitors: George Brown, resident  
Kitty Bressington, resident  
Eloise Puls, resident  
Charlie Puls, resident  
Ellen Turner, resident  
Bill Zhe, resident  
Leslie Schoenthal  
Jim Szczesniak  
Amy Peri, resident  
Sue Horn, resident  
Dick Driscoll, resident

Mayor Hayes called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

Pursuant to Village law §4-400, the mayor **may** vote on any matter but **must** vote in the event of a tie.

### **VOUCHERS and MANUAL CHECKS:**

Upon a motion made by Deputy Mayor Hoffmann, the vouchers and manual checks/electronic payments were approved for payment from the following funds:

#1-GENERAL FUND	\$17324.38
#4-SCHEDULE C	\$11201.92
#5-WATER	\$3674.07
#6-SEWER	\$14817.64
#TA00-TRUST & AGENCY	\$7872.34
<b>TOTAL</b>	<b>\$54890.35</b>

### **Electronic payments/manual checks:**

Paid electronically:

- Fed/NYS Taxes	p/r 25-07	\$16287.82
- Nationwide Retirement	p/r 25-07	\$7757.86
<b>TOTAL:</b>		<b>\$24045.68</b>

Manual Check:

- NYS Child Sup. Proc. Ctr. Child Support p/r 25-07 \$356.00

**TOTAL: \$356.00**

The motion was seconded by Trustee McCormick and carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

**MINUTES:**

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the Board approved the minutes of the March 20, 2025, meeting as submitted.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Board approved the minutes of the March 27, 2025, special meeting as submitted.

These motions were carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

**ANNUAL ORGANIZATIONAL MEETING 2025:****APPOINTMENTS:**

Mayor Hayes began by congratulating newly elected Martin Herkimer as Trustee to the Village Board and swore him in.

Mayor Hayes continued by appointing Trustee Amanda Hoffmann as Deputy Mayor for a term of one year, and asked for a motion to approve the appointment:

Upon a motion made by Trustee McCormick and seconded by Trustee Cushing, the Board appointed Trustee Hoffmann to the position of Deputy Mayor for a term of 1 year. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Abstain
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Trustee Herkimer and Deputy Mayor Hoffmann both signed the Oath Book at that time.



Upon a motion made by Trustee McCormick and seconded by Trustee Herkimer, the following appointments were made:

**ANNUAL:**

Code Enforcement Officer	Bob Alexander	1 yr.
Court Clerk	Jeanette Cullinan	1 yr.
Associate Village Justice	David Hoffmann	1 yr.

The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Abstain
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Trustee McCormick and seconded by Deputy Mayor Hoffmann, the Board accepted the following appointments:

**PARK COMMISSION:**

Park Commission Chairperson (annual)	Kelley Tonra (2026)	1 yr.
Parks Commission Member	Tracy Clarry (2030)	5yrs.

The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Trustee Herkimer and seconded by Deputy Mayor Hoffmann, the Board accepted the following appointment:

**ZONING BOARD:**

Zoning Board Chairperson (annual)	Dan Freeman (2026)	1 yr.
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The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Trustee Cushing and seconded by Trustee McCormick, the Board accepted the following appointment.

**PLANNING BOARD:**

Planning Board Chairperson (annual)	Paul Drozdziel (2026)	1 yr.
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The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Trustee McCormick and seconded by Deputy Mayor Hoffmann, the following members will be the liaisons between the following boards/committees:

**BOARD LIAISONS:**

Planning Board – Trustee McCormick  
 Fire Board – Deputy Mayor Hoffmann  
 Park Commission – Trustee Cushing  
 Water Board – Trustee McCormick & Deputy Mayor Hoffmann  
 Library Board- Trustee Herkimer

The Town Board and Village Board will continue to have joint meetings throughout the year.

The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the following are hereby approved:

**BANKS:**

Tompkins Bank of Castile  
 Community Bank, NA  
 Five Star Bank  
 J P Morgan  
 Canandaigua National Bank & Trust  
 NYCLASS

The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes



Upon a motion made by Trustee Herkimer and seconded by Trustee McCormick, the following are hereby approved:

**OFFICIAL PAPER:**

The Livingston County News  
Batavia Daily News

The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Trustee Cushing and seconded by Trustee Herkimer, the following are hereby approved:

**MEETING NIGHTS AND TIMES:**

The Village Board meetings will be held on the first and third Thursday of each month at 6:00pm unless otherwise noted ahead of time. The Board Meeting dates for the remainder of the year are as follows:

1. April 10th, 2025
2. May 1st, 2025
3. May 15th, 2025
4. June 5th, 2025
5. June 19th, 2025
6. July 10th, 2025\*\*
7. July 24th, 2025\*\*
8. August 7th, 2025
9. August 21st, 2025
10. September 4th, 2025
11. September 18th, 2025
12. October 2nd, 2025
13. October 16th, 2025
14. November 6th, 2025
15. November 20th, 2025
16. December 4th, 2025
17. December 18th, 2025

\*\*July meeting dates are the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays of the month.

In an effort to conduct an efficient and time conscious Board meeting, Mayor Hayes asks the following:



- Items for possible discussion be submitted to Mayor Hayes or Clerk Randall by noon the Thursday before the scheduled meeting. Mayor Hayes will review the topics and create the agenda accordingly. [Appointments with the mayor may be made for the public to discuss a particular topic and may be placed on the agenda for further discussion if he deems it necessary.]
- Only items on the agenda will be discussed at the meeting. The Board may choose to discuss a topic not on the agenda by a majority vote. Otherwise, the topic will be tabled and placed on the agenda for the next scheduled meeting.
- Public comment will be at the Village Board's discretion and held at the end of the meeting once regular business has been complete. Guests will be permitted to speak for 5 minutes. The Board will listen to comments and may respond if they wish, in order to facilitate open dialogue. If a more detailed response is needed, the Board will follow up once the question and/or comment has been reviewed by the appropriate department. Comments may also be submitted in writing, if preferred, by noon on the Wednesday prior to the scheduled meeting. These comments will be provided to the Board in their meeting packets. We ask that all speakers conduct themselves in a civil manner. Obscene language, libelous statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the following is hereby approved:

#### **ADVANCED APPROVAL OF CLAIMS:**

Utility bills, postage, payroll and payroll related items, debt service, and freight shall be paid in advance and approved at the next regular Village Board meeting. An audit committee, which will consist of two board members, are authorized to approve any other advanced claims.

Upon a motion made by Trustee Cushing and seconded by Trustee McCormick, the following is hereby approved

#### **MILEAGE ALLOWANCE:**

IRS 2025

Privately owned vehicle – 70 cents per mile

The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

#### **POLICIES:**

Upon a motion made by Trustee Cushing and seconded by Trustee McCormick, the following policies are hereby approved as previously submitted, with no updates:

1. Code of Ethics (adopted 12/5/16)



2. Conference/Travel Expense Reimbursement (adopted 12/5/16)
3. Meals/Refreshments Reimbursement (adopted 12/5/2016)
4. Credit Card Policy (adopted 12/5/2016)
5. Fixed Asset Policy (adopted 12/5/2016)
6. Investment Policy (adopted 12/5/2016)
7. Borrowing Policy (adopted 12/5/2016)
8. Sexual Harassment Policy (adopted 10/08/2018)
9. Whistleblower Policy (adopted 12/5/2016)
10. Workplace Violence (adopted 12/19/2016)
11. Procurement Policy (updated 2/2/15)
12. Government Safety Plan Re-Opening (adopted 8/3/2020)
13. Police Reform Plan (adopted 3/1/21)
14. Pandemic Action Plan (adopted 3/15/21)
15. Post Closing Policies and Procedures for Tax Exempt Notes & Bonds (4/4/2022)

The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

#### **CHECK SIGNING AUTHORITY:**

Upon a motion made by Trustee Herkimer and seconded by Trustee Cushing, the following check signing authority is hereby adopted for the Mayor, Deputy Mayor and/or Treasurer:

- Checks in the amount of \$0 - \$10,000 – one signature required.
- Checks in the amount of \$10,000 or more – two signatures required.
- Withdrawal slips, wire transfers – one signature required.

The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

#### **M/WBE-EEO MINORITY BUSINESS OFFICER:**

Upon a motion made by Trustee Cushing and seconded by Trustee McCormick, the following is adopted with no changes to the previous resolution for the M/WBE goals:

#### **MINORITY AND WOMEN'S BUSINESS-EQUAL EMPLOYMENT OPPORTUNITY PROGRAM WORK PLAN**



## NEW YORK CLEAN WATER STATE REVOLVING FUND MUNICIPAL OTHER THAN LAND ACQUISITION

### Policy Statement:

The Village of Avon commits to carrying out the intent of the New York State Executive Law, Article 15-A which assures the meaningful participation of minority and women's business enterprises in contracting and services, and the meaningful participation of minorities and women in the workforce on activities financed by the CWSRF program.

### Minority Business Officer:

Heather Randall is designated as the local Government Official or Minority Business Officer responsible for administering Minority and Women's Business-Equal Employment Opportunity (M/WBE-EEO) program for the Village of Avon.

MBEO Officer Phone No. 585-226-8118

### M/WBE Projected Goals:

10% Minority Business Enterprise Participation

### EEO Projected Goals:

5.3% Minority Labor Force Participation

6.9% Female Labor Force Participation

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the Village Board agreed to designate Heather Randall as the local Government Official or Minority Business officer as stated above. The motion was carried by the following vote:

The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

### STANDARD WORKDAY ESTABLISHMENT FOR RETIREMENT:

The following are the positions and the hours to be reported to the NYS Retirement System as the standard workday established by the Village Board for retirement credit:

#### POSITION

#### HOURS

• Board Member (Plan,Zone,Water)	6 hours
• Code Enf. Officer/Fire Marshal	6 hours
• Court Clerk	6 hours
• Crossing Guard	6 hours
• Deputy Clerk	7 hours
• Deputy Court Clerk	7 hours
• F/T Patrolman	8 hours
• Fire Dept. Sec.	6 hours
• Laborer	8 hours
• Mayor	6 hours
• P/T Laborer	6 hours
• P/T Patrolman	6 hours
• Police Chief	8 hours
• Sergeant	8 hours
• Superintendent of Pub. Works	8 hours
• Treasurer	7 hours
• Trustee	6 hours
• Village Clerk	7 hours
• WWTP Lead Operator	8 hours
• Zoning Officer	6 hours

Upon a motion made by Trustee Herkimer and seconded by Trustee Cushing, the Standard Workday hours were approved. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

### CONFLICT OF INTEREST:

In order to maintain the integrity of their positions and prevent a conflict of interest, members of the Board noted the following:

- Mayor Hayes's wife is an employee of Hurricane Technologies.
- Trustee McCormick, Trustee Cushing, and Mayor Hayes are members of the Vanzandts.
- Deputy Mayor Hoffmann is a member of the Holiday Spectacular Committee.
- Trustee Herkimer is a full-time investigator for the Livingston County Sheriff's Department.
- Deputy Mayor Hoffmann is married to Associate Village Justice the Honorable David Hoffmann.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Herkimer, the Board acknowledged and accepted the notations stated to maintain the integrity of their elected positions. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
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Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

## **PUBLIC HEARING-COMMERCIAL SEWER 2025**

Mayor Hayes reminded everyone that the commercial sewer public hearing was still open from the previous meeting. The following was submitted for Board review:

<u>OWNER</u>	<u>ADDRESS</u>	<u>YEARLY</u>	<u>QTRLY</u>	<u>AVG.</u>		<u>PRESENT</u>	<u>PROPOSED</u>
		<u>CONSUMPTION</u>	<u>AVG.</u>	<u>NO. UNITS</u>	<u>BASE</u>	<u>UNITS</u>	<u>UNITS</u>
PEBBLE AVON MNGT. LLC	9 GENESEE ST.	1334	334	17	16	16	17
AVON SPRINGS CLUB	13 GENESEE ST.	355	89	4	2	3	4
PIZZALAND	19 PARK PLACE	403	101	5	2	2	5
PEMM LLC	273 E. MAIN ST.	2161	540	27	1	23	27
EDWARD COYNE	78 GENESEE ST.	1299	325	16	8	17-W, 13-SE	16-W, 12-SE
A&B EQT. CO.	80 PARK PLACE	721	180	9	5	5	9
AVON CENTRAL SCHOOL	245 CLINTON ST.	1506	377	19	2	21	19
AVON NURSING HOME	215 CLINTON ST.	1567	392	20	1	16	20
TOM WAHL'S INC.	283 E. MAIN ST.	1458	365	18	1	23	18
AVON KID'S CLUB	220 COLLINS ST.	261	65	3	1	4	3
TOPS MARKETS LLC (#431)	270 E. MAIN ST.	1129	282	14	1	18	14
AVON ANIMAL HOSPITAL	405 ROCHESTER ST.	28	7	0	1	2	1
CHRISTOPHER ROBINS PET CARE	415 ROCHESTER ST.	80	20	1	1	2	1
ALDON	221 ROCHESTER ST.	838	210	10	1	11	10
A&B EQT. CO.	58 W. MAIN ST.	538	135	7	2	4	7
ANNA MORETTI	43 GENESEE ST.	295	74	4	2	2	4
MARK'S PIZZARIA	720 DREAM VALLEY BLVD.	446	112	6	1	9	6
				TOTAL W		178	181
				TOTAL SE		174	177

The Board received two emailed petitions regarding increased units-Pizzaland and Pets Perfect-requesting the Boards consideration to remain the same, along with Frank Matusak at the Village Restaurant, who attended in person to discuss with the Board.

Mayor Hayes asked for a motion and second to close the public hearing at 6:15pm.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick the Village Board closed the Commercial Sewer Public Hearing at 6:15pm. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Trustee McCormick and seconded by Trustee Cushing, the Board accepted the appeals of Pizzaland, Pets Perfect, and Frank Matusak to remain at the same units. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

### **PUBLIC HEARINGS: Local Law#2 of 2025 and 2025/2026 Tentative Budget:**

Upon a motion made by Trustee Cushing and seconded by Trustee McCormick, the Village Board opened the public hearings at 6:15pm. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Mayor Hayes read the following notices published in the Livingston County News as required:

#### **NOTICE NOTICE OF PUBLIC HEARING REGARDING ANNUAL BUDGET VILLAGE OF AVON**

*Pursuant to Section 5-508 of the Village Law, the tentative budget for the Village of Avon has been prepared and filed with the Village Clerk, where it may be inspected by any interested parties between the hours of 8 am and 4 pm. Proposed compensation for the Board of Trustees is as follows:*

*Mayor: \$15880.00  
Deputy Mayor: \$8705.00  
Trustees: 3 at \$7457.00*

*Notice is hereby given that a public hearing in relation to adoption of the annual budget will be held on April 3<sup>rd</sup>, 2025, at 6:15 p.m. in the Avon Village Office, 74 Genesee Street, Avon, New York.*

*By Order of the Board of Trustees  
Robert C. Hayes*

*Dated:  
March 6<sup>th</sup>, 2025*



**NOTICE OF PUBLIC HEARING**

***PLEASE TAKE NOTICE*** that a public hearing will be held before the Board of Trustees of the Village of Avon on April 3<sup>rd</sup>, 2025, at 6:15 p.m. in Conference Room B at the Village Hall, 74 Genesee Street, Avon, New York on the following matters:

*Local Law 2 of 2025: Local Law Overriding the Tax Levy Limit for 2025.*

*The proposed Local Law is available for review at the Village Hall located at 74 Genesee Street, Avon, NY, from 8:00 a.m. to 4:00 p.m. Monday through Friday.*

*The Board of Trustees will, at the aforesaid time and place hear all persons in support of this local law or objection thereto. Persons may appear in person or by agent or attorney.*

*March 6<sup>th</sup>, 2025*

*By Order of the  
Village of Avon  
Board of Trustees*

*Heather Randall  
Village Clerk*

Mayor Hayes provided an update on the budget, where we are, and how we need to move forward for this next fiscal year. He reviewed all funds (general, water, sewer, and schedule C) and what they mean, and that they are each separate budgets. He also clarified that water and sewer payments pay for water and sewer expenses such as testing, maintenance and upgrades. Increased rates will be directly related to the upgrading and maintaining of both of the plants.

Mayor Hayes touched on key points such as increased assessments, tax rate decrease with one time offsets such as pilots and ARPA funds and discussed the tax rates from the last 10 years. He explained that after analysis, the Village will be increasing the rate to \$5.79 per \$1000 for the 2025/2026 year. This will allow the village to continue to meet the needs of the community, employee benefits, and fund capital projects. In comparison to other municipalities around us, we continue to have the lowest tax rate. There are currently two other communities looking to override the tax cap as well.

Mayor Hayes explained that sources of revenue have not changed much in the last 30 years, but expenses continue to increase. Increased expenses, including but not limited to employee benefits, public safety, fuel, and treatment and disposal at the water/sewer plants, all contribute to tax, water and sewer rate increases. Minimal state aid does not help to offset these increased costs for the Village, noting that AIM funding has not increased in the last 13 years. With the rate of inflation, the help provided to the Village from AIM funding has actually decreased when all is said and done.

The Mayor, and the Board feel that they are being fiscally responsible for taking on this budget and these increases. It is necessary to maintain public safety, fire, sidewalks, water and sewer infrastructure, plowing and all services that the residents have come to expect. At this time, Mayor Hayes opened the floor to comments from the public.

Kitty Bressington- is not in favor of tax increases for residents. Increase is too high, and the Village has spent money on a survey to determine that we are considered low income to get funding for projects.

George Brown- discussed the priorities of the Village and finds that salary increases are too high. This should not be put on the taxpayers' shoulders.

Amy Peri- asked what is the penalty when a municipality overrides the tax cap? Attorney Whiting replied that there is no penalty.

Leslie Schoenthal asked about increases in water and sewer rates.

Deputy Mayor Hoffmann wanted to express her opinion stating that while salary increases are high, it is important to pay the employees a fair and livable wage. If we don't, we will start to lose employees to other communities that will. Trustee Cushing, who was part of contract negotiations for the DPW contract, also expressed that during contract negotiations, all things were investigated including the cost of healthcare and wages. It was found that the Village was the lowest paying municipality in the County and the salaries need to be fair for the job that is being done. Healthcare was changed and provided a savings to the Village.

After the discussion, Mayor Hayes stated to all that he is available to discuss any questions or concerns in person during his office hours, and to reach out to schedule an appointment.

The public hearings will remain open for the April 10<sup>th</sup>, 2025, meeting.

### **DEPARTMENT UPDATES:**

Department updates were provided to the Village Board in writing before the meeting for their review. (attached)

### **TRUSTEE UPDATE:**

Deputy Mayor Hoffmann began her update stating that she attended a parks commission meeting and was very impressed with it. There is great communication, and it is run very well. She also stated that she will be leaving the meeting tonight to attend the Fire Department Election as the liaison to the Fire Department.

### **Matthew Tetreault Resignation:**



Upon a motion made by Trustee McCormick and seconded by Trustee Herkimer, the Village Board accepted the resignation of Officer Matthew Tetreault from the police department effective March 31, 2025. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

#### **Fire Dept. Applications Acceptance:**

Upon a motion made by Trustee Cushing and seconded by Trustee Herkimer, the Village Board accepted the applications of Matthew Bird and Michael Culhane as members of the Fire Department. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

#### **Conference Attendance- Ernie Wiard and Bonnie Davis:**

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the Village Board authorized Ernie Wiard and Bonnie Davis to attend the Spring Local Government Workshop in May for continuing education credits. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

#### **Contract with Collin Hayes:**

Upon a motion made by Trustee McCormick and seconded by Trustee Herkimer, the Village Board accepted the rate of \$25.00 per hour, not to exceed \$2000 to have Collin Hayes review, and make recommendations for the final clean up of the code book. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

**Livingston County Downtown Economic Development Program MOU-** tabled

**Energy Enterprise Engagement Letter-** tabled

**EXECUTIVE SESSION:**

Upon a motion made by Trustee Cushing and seconded by Deputy Mayor Hoffmann, the Board entered executive session at 7:07pm to discuss the employment history of a particular person or persons, and contractual obligations. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the Board exited executive session at 7:55 pm and joined the public. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Deputy Mayor Hoffmann left the meeting at 8:02pm to assist the Fire Department with their election.

**ADJOURNMENT:**

Upon a motion made by Trustee McCormick and seconded by Trustee Herkimer, the Board adjourned at 8:06pm by a unanimous vote (Deputy Mayor Hoffmann at the Fire Department Election).

Respectfully submitted,

Heather Randall  
Village Clerk



A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of the Village Hall, 74 Genesee Street, Avon, New York, on April 10, 2025.

Present: Robert C. Hayes, Mayor  
Amanda Hoffmann, Deputy Mayor  
Thomas Cushing, Trustee  
Martin Herkimer, Trustee  
Patrick McCormick, Trustee

Staff: Ken Farrell, DPW Supt.  
Christine Quinlan, Treasurer  
Robert Tygart, Chief of Police  
David Piampiano, Fire Chief  
Corey Hurley, MRB

Absent: Patrick McCormick, Trustee

Visitors: George Brown, resident  
Ellen Turner, resident  
Allison Hayes, resident

Mayor Hayes called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

Pursuant to Village law §4-400, the mayor **may** vote on any matter but **must** vote in the event of a tie.

Mayor Hayes reminded everyone that the public hearings for both Local Law #2 to override the tax cap and the 2025/2026 Tentative Budget were still open from the previous meeting. He asked if there were any other questions or comments before proceeding.

Mr. Brown provided the following comment (correction)- "I have had the opportunity to discuss the budget with several persons, and I am encouraged by the planning concerning the future administration and fiscal health of this village. There are aspects of the proposed budget that could be tightened up in future budget cycles, and I look forward to seeing that process develop."

With no other questions or comments, Mayor Hayes asked for a motion to close the public hearings.

Upon a motion made by Trustee Herkimer and seconded by Deputy Mayor Hoffmann, the Board closed the public hearings for Local Law #2 of 2025 and the 2025/2026 Tentative Budget at 6:08pm. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes

Patrick McCormick, Trustee

Voting

Absent

Mayor Hayes presented the following letter from the Water Works Committee wanting to discuss the results of the meeting in relation to the water production rate as it pertains to the proposed budget:

**Avon Town Board**  
**David LeFeber, Supervisor**  
**23 Genesee Street**  
**Avon, NY 14414**

**Avon Village Board**  
**Robert Hayes, Mayor**  
**74 Genesee Street**  
**Avon, NY 14414**

**Dear Supervisor LeFeber and Mayor Hayes,**

**At the April 7, 2025, meeting of the Avon Water Works Committee the committee recommended that a water rate of \$2.27 per 1000 gallons be adopted as the wholesale water rate to both the town and village for 2025. This rate includes the most recent projection for expenses as provided by Ken Farrell as well as projected consumption figures for the coming year. Copies of the most recent Schedule C as well as other supporting documentation were provided to those members in attendance.**

**The committee approved the appointment of Liam Coyne whose term expires on April 26, 2025.**

**Please contact us if you have questions.**

**Sincerely,**

*Kim McDowell*

**Kim McDowell, Recording Clerk**  
**Avon Water Works Committee**

Upon a motion made by Trustee Herkimer and seconded by Trustee Cushing, the Village Board accepted the recommendation of the Water Works Committee and adopted water rate of \$2.27 per 1000 gallons as the wholesale rate to the Village of Avon and Town of Avon for 2025. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes



Patrick McCormick, Trustee      Voting      Absent

Upon a motion made by Trustee Cushing and seconded by Trustee Herkimer, the Board appointed Liam Coyne to the Water Works Committee for a five-year term completing in April of 2030. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

## **LOCAL LAW #2 ADOPTION:**

Mayor Hayes presented the following resolution for consideration and adoption:

### **Resolution Approving Local Law Overriding Tax Levy Limit**

**WHEREAS**, according to New York State's Property Tax Cap legislation, if a village government decides to adopt a budget with a property tax levy that exceeds the level set by the State, the village government must pass a local law to override that cap; and

**WHEREAS**, adopting said local law is not predictive of the final tax levy but will provide the Avon Village Board of Trustees the necessary flexibility to exceed the Property Tax Cap if it is deemed necessary, and to ensure that any State recalculation of the applicable limit will not make the Village inadvertently out of compliance; and

**WHEREAS**, a public hearing was held before the Avon Village Board of Trustees on April 3<sup>rd</sup>, 2025, to hear all persons interested in proposed Local Law No. 2 of 2025, now therefore be it

**RESOLVED**, That Local Law No. 2 of 2025: A Local Law Overriding The Tax Levy Limit Established in General Municipal Law § 3-C is hereby adopted pursuant to subdivision 5 of General Municipal Law Section 3-c, which expressly authorizes the Avon Village Board of Trustees to override the tax levy limit by the adoption of a local law approved by vote of sixty percent (60%) of the Avon Village Board.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Village Board adopted the resolution approving Local Law #2 of 2025 overriding the tax cap. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

**2025/2026 BUDGET ADOPTION:**

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Village Board adopted the proposed 2025/2026 Budget. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

**DEPARTMENT UPDATES:****DPW UPDATE:**

Supt. Farrell provided the following update to the Board:

DPW Activity

1. Brush pick-up- notice to rum in Pennysaver this weekend.
2. Worked on ADA access for Driving Park restrooms & access to Major's league ball field & concession stand.
3. Working on horse barn
4. Asst. Power & Construction with a light pole that got knocked over in the Circle Park.

WWTP

1. Daily operations
2. Working on information for solar project

Water

1. Daily operations
2. Stake outs (called in & performed)
3. Located water shut offs

Misc./ Upcoming weeks

1. Pour concrete for ADA access for bathrooms at the Downs.
2. Excavate for AP&AH kiosk, NYS historical sign & flagpole including electric.
3. Met with parks commission and did a walk around at the Driving Park.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Village Board authorized Supt. Farrell to designate one Farris mower and one John Deere mower as surplus to send to auction. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent



Deputy Mayor Hoffmann commented on how nice the horse barn looks at the Driving Park. Mayor Hayes reviewed the walk through that he and Supt. Farrell had with representatives from Day Mark Farm (Country Club Road.) During the walk through, they discussed tips, best practices, and ideas for updating our rental agreement. Also discussed were stall rents, which run upward of \$700 at some local stables.

#### **POLICE DEPARTMENT UPDATE:**

Chief Tygart provided the following update to the Board:

##### **Since March 20, 2025:**

- 72 calls for service
- Traffic Stops: 37
- Uniform Traffic Tickets Issued: 3
- Penal Law Arrests: 3 Misdemeanor, 1 Felony
- CPL Warrant Arrests: 1
- MHA: 2
- MVA: 3

- Part-time APD candidate Joe Robinson has completed his written psychological test and will have a zoom meeting tomorrow 04/11/2025 with Public Safety Psychology to complete the process. Joe's background is clean. Requesting a board resolution to hire Joe Robinson pending a favorable psychological examination report.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Board agreed to the hiring of candidate Joe Robinson pending a favorable psychological examination report. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

- APD Officers completed training on the new Taser 7's with Geneseo PD. Currently in the process of updating the general orders on tasers and they will be put into service.
- Chief Tygart had a zoom meeting with Motorola and Flower City Communications on 4/4/2025. The chief has decided to go with Motorola for BWC due to customer service and price. On 04/10/2025, a new updated quote was received from Motorola for \$40,967. The purchase will be covered by a NYS grant. Chief Tygart requests authorization from the Village Board to move forward with Motorola. (quotes attached).

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Board accepted the Motorola quote for body worn cameras in the amount of \$40,967, which will be fully covered by a NYS grant, and authorized Chief Tygart to continue moving forward with the project. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes

Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

- An APD Officer assisted the Livingston County Drug Task Force on 04/09/2025 with a search warrant execution related to narcotics.
- Spoke at the last Lions Club meeting at their request.

Mayor Hayes received a call from a resident regarding excessive speed on East Main Street and was asked to make Chief Tygart aware.

#### **FIRE DEPARTMENT UPDATE:**

Chief Piampiano provided the following update:

- Upcoming drills include a joint drill night with Caledonia and a visit to Sports Concept in East Avon.
- Vanzandt's Meeting 4/14, officers meeting 4/15
- 51 calls for the year.

Reviewed new applicants and discussed the increase in membership.

#### **CLERK UPDATE:**

The following items are updates from Clerk Randall:

- Provided- copy of the Liv. County Planning Board meeting agenda for tonight. We do not have a new representative for the Village yet. I have emailed the planning board to see if there is any interest. Mayor Hayes stated that should no one from the planning board decide to take on the task, we will advertise for a representative.
- Received Special Event Permit Application from Avon Rotary Club for use of the municipal parking lot during the Corn Festival for the Beer Garden as requested by the NYS Liquor Authority. This is done annually.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Herkimer, the Village Board authorized Mayor Hayes to execute the Special Event Permit Application for the NYS Liquor Authority as requested by the Avon Rotary Club for use of the municipal parking lot during the Corn Festival as the Craft Beer Garden. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

- Received an email from Civil Service- Request the Board to establish probationary time for Nick Kubinski, Sam Rugg, Kirk Vanderbilt, and Chad Bailey (between 8 and 78 weeks.) Probation can begin at the time of their provisional appointment (1/1/2025) or the date that they were appointed to their positions from the certificate of eligibles list (3/20/2025). As of 3/20/2025 they have served their probationary period of at least 8 weeks and have been appointed off the eligibles list

Upon a motion made by Trustee Cushing and seconded by Deputy Mayor Hoffmann, the Village Board established 11 weeks as the probationary period for the above-mentioned employees. The



employees have completed their probationary periods and have been appointed from the eligibles list effective March 20<sup>th</sup>, 2025. The motion was carried by the following.

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

**Important Dates:**

- **BOARD MEETINGS in MAY- May 1<sup>st</sup> and May 15<sup>th</sup>**
- **April 18<sup>th</sup>, 2025, Village Office is closed**

**TRUSTEE UPDATE:**

**Liv. Co. Economic Development Downtown Partnership Program MOU:**

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Herkimer, the Board authorized Mayor Hayes to execute the MOU to confirm our commitment for the upcoming budget year in the amount of \$5000 to the Downtown Partnership with Livingston County. This is key to the continued growth, enhancement and economic vitality of our villages throughout Livingston County. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

**Energy Enterprise Engagement Letter execution:**

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Board authorized Mayor Hayes to execute the Energy Enterprises, Inc engagement letter for electric services in which Energy Enterprise acts as our contractor in the examination and monitoring of electric power purchases, compiling data on electric patterns for our use and recommend savings opportunities for the Village. This is at a cost of \$200 per month for the 15-account administration of the Village. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

**Designation of Special Meeting and Public Hearing Date 4/24/2025 at 5pm:**

Upon a motion made by Trustee Herkimer and seconded by Trustee Cushing, the Board designated April 24<sup>th</sup>, 2025, at 5pm for a special meeting and public hearing for Local Law #3 of 2025 to amend sewer rents. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes

Patrick McCormick, Trustee

Voting

Absent

**MRB UPDATE:**

Corey Hurley provided the following update:

- **WWTP Disinfection**- waiting on the delivery of the gate. Anticipate delivery in June/July.
- **Joint Water Project**- working on design, hope to have complete in June.
- **Planning and Zoning Board Training Resolution:** The following resolution was provided for the Boards consideration and approval to allow MRB to provide annual training to the Village Planning and Zoning Board. The Board reviewed and adopted as follows:

*VILLAGE OF AVON*  
*VILLAGE BOARD OF TRUSTEES RESOLUTION*

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**ANNUAL TRAINING CERTIFICATION  
FOR**

**PLANNING BOARD AND ZONING BOARD OF APPEALS MEMBERS**

**WHEREAS** the Village of Avon has primary responsibility to regulate private land use through citizen planning boards and zoning boards of appeals and their actions have a profound impact on state and local land use policies and individual landowners; and

**WHEREAS** effective January 1, 2007, a new New York State Law, Chapter 662 of the Laws of 2006, Mandatory Training for Planning Board and Zoning Board of Appeals Members, requires a minimum of four (4) hours of training be received by municipal planning and zoning officials each year; and

**WHEREAS** this law applies to all Zoning and Planning Board members as well as alternates; and

**NOW, THEREFORE, RESOLVED** the following list of agencies, commissions, associations, universities, and other organizations are approved to provide training to meet the state requirements when the training they provide pertains to municipal planning, zoning, community design, environmental issues, economic development, and local government functions and practices:

1) the NYS Department of State; Department of Agriculture and Markets; Office of the State Comptroller; Department of Health; Department of Transportation; Department of Environmental Conservation; Office of Parks, Recreation, and Historic Preservation; Hudson River Valley Greenway; and

2) the New York State Association of Towns, the New York Conference of Mayors, the New York State Association of Counties, the New York Planning Federation, the American Planning Association, the Upstate New York Chapter of the American Planning Association and its sections, and the Metro New York Chapter of the American Planning Association and its sections; and



3) the Capital District Regional Planning Commission, Central New York Regional Planning and Development Board, Herkimer-Oneida Counties Comprehensive Planning Program, Lake Champlain-Lake George Regional Planning Board, Long Island Regional Planning Board, Southern Tier Central Regional Planning and Development Board, Southern Tier East Regional Planning Development Board, Southern Tier West Regional Planning and Development Board, Genesee-Finger Lakes Regional Planning Council, Hudson Valley Regional Council, Tug Hill Commission, and Adirondack Park Agency; and

4) the County Planning Federation, County Planning department(s); and County Soil and Water Conservation districts; and

5) the Albany Law School Governmental Law Center and Institute for Legal Studies, Pace Law School, Cornell University and its cooperative extension; and

6) on-line planning and zoning training programs offered by the New York Municipal Insurance Reciprocal, Pace University and Land Use Law Center, and the Lincoln Institute of Land Use Policy; and

**LET IT FURTHER BE RESOLVED** that other training activities may be approved on a case-by-case basis by the Village Board of Trustees upon the request of a planning board or zoning board of appeals members; and

**LET IT BE FINNALLY RESOLVED**, that Planning Board and Zoning Board of Appeals has requested that MRB Group (Village Engineer) provide certified training to its members meeting the NYS requirements.

Motion made by Trustee Herkimer: Seconded by Trustee Cushing

Dated: April 10, 2025

The above Resolution was duly adopted on April 10<sup>th</sup>, 2025, by the Village of Avon Board of Trustees.

\_\_\_\_\_, Village Clerk  
Village of Avon

- **Preliminary Engineering Report Proposal for WWTP**- Mr. Hurley reviewed the proposal for professional services PER Amendment with the Village Board and asked the Board for approval and execution of the proposal. The Board discussed and agreed.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Village Board accepted the Proposal for Professional Services from MRB in the amount of \$22,500 to be paid from the sewer fund. The motion was carried by the following vote:

Robert C Hayes, Mayor                      Voting                      Yes

Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

- **Triphammer Watermain Replacement Project-** Mr. Hurley reviewed with the Board the Full Environmental Assessment Form part 2 and 3 and presented the following resolutions for adoption:

***VILLAGE OF AVON***  
***TRIPHAMMER WATERMAIN REPLACEMENT PROJECT***

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**SEQR RESOLUTION**  
**DESIGNATING LEAD AGENCY**

**WHEREAS**, Village of Avon Village Board of Trustees (hereinafter referred to as Village Board of Trustees) has reviewed the SEQR Short Environmental Assessment Form (EAF) Part 1, prepared by the MRB Group (hereinafter referred to as Village Engineer) on the above referenced Triphammer Watermain Replacement Project (hereinafter referred to as Action); and

**WHEREAS**, the Village Board of Trustees has provided written notices to this effect to the involved and interested agencies; and

**WHEREAS**, the Village Board of Trustees has not received any written objections from the involved agencies to the Board's being designated as the lead agency under the SEQR Regulations; and

**WHEREAS**, the Village Board of Trustees has previously determined that it is the most appropriate agency to insure the coordination of this Action and for making the determination of significance thereon under the SEQR Regulations.

**NOW, THEREFORE BE IT RESOLVED** that the Village Board of Trustees does hereby designate itself as the lead agency for the Action identified above herein;

Motion made by Trustee Herkimer: Seconded by Trustee Cushing

Dated: April 10, 2025

The above Resolution was duly adopted on April 10, 2025 by the Village of Avon Village Board of Trustees.

---

Heather Randall, Village Clerk  
Village of Avon

***VILLAGE OF AVON***  
***TRIPHAMMER WATERMAIN REPLACEMENT PROJECT***

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**SEQR RESOLUTION****DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE**

**WHEREAS**, Village of Avon Village Board of Trustees (hereinafter referred to as Village Board of Trustees) has reviewed the SEQR Short Environmental Assessment Form (EAF) Part 1, prepared by the MRB Group (hereinafter referred to as Village Engineer) on the above referenced Triphammer Watermain Replacement Project (hereinafter referred to as Action); and

**WHEREAS**, the Village Board of Trustees has reviewed and accepted the completed Full Environmental Assessment Form Parts 1, 2, and 3 including the supporting information on the Action prepared by the MRB Group (hereinafter referred to as “Town Engineer”); and

**WHEREAS**, the Village Board of Trustees has completed the coordinated review and public comment period provided for under the SEQR Regulations; and

**WHEREAS**, the Village Board of Trustees has designated itself as lead agency under the SEQR Regulations for making the determination of significance upon said action on a separate resolution at the April 10, 2025 meeting; and

**WHEREAS**, the Village Board of Trustees has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in Full Environmental Assessment Form Parts 1, 2, and 3.

**NOW THEREFORE BE IT RESOLVED**, that said Action **WILL NOT** result in any significant adverse environmental impacts based on the review of the Full Environmental Assessment Form; and

**BE IT FINALLY RESOLVED** that the Village Board of Trustees does hereby make a Determination of Non-Significance on said Action, and the Village Mayor is hereby authorized to sign the Full Environmental Assessment Form (EAF) Part 3, the Negative Declaration, as evidence of the Village Board of Trustees determination of environmental non-significance.

Motion made by Deputy Mayor Hoffmann: Seconded by Trustee Cushing

Dated: April 10, 2025

The above Resolution was duly adopted on April 10, 2025, by the Village of Avon Village Board of Trustees.

---

Heather Randall, Village Clerk  
Village of Avon

Clerk Randall will prepare the documents and send them to MRB. The previously scheduled information night was rethought and determined that they will start with a petition.

Mayor Hayes stated that he had a meeting with a representative from Congresswoman Claudia Tenney's office and they discussed the wish list the Village had for the WWTP and Triphammer projects. The rep was very encouraging, saying that the projects were great and will continue to move the information up the chain to Congresswoman Tenney.

### **PUBLIC COMMENT:**

There was no public comment.

### **EXECUTIVE SESSION:**

Upon a motion made by Trustee Cushing and seconded by Trustee Herkimer, the Board entered into executive session at 6:55pm to discuss the employment history of a particular person. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

Upon a motion made by Trustee Cushing and seconded by Deputy Mayor Hoffmann, the Board exited executive session at 6:57pm. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Herkimer, the following was reviewed by the Village Board and accepted:

"On March 20<sup>th</sup>, 2024, Officer Timothy Ferrara was named "Officer in Charge" following the suspension of the former Chief of Police. On December 16<sup>th</sup>, 2024, Mr. Ferrara resigned as Officer in Charge to resume his typical duties as a full-time officer while the Village searched for a replacement Chief. On March 3<sup>rd</sup>, 2025, the Village hired Robert Tygart as Chief of Police. From December 16<sup>th</sup>, 2024, to March 3<sup>rd</sup>, 2025, while Mr. Ferrara lacked the title Officer in Charge and was not paid at that rate, he still completed the necessary duties of Officer in Charge. The Village desires to compensate Mr. Ferrara in the amount of \$8101.56. Said pay is commensurate with the duties he completed during that timeframe, regardless of title."

The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Martin Herkimer, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent



**ADJOURNMENT:**

Upon a motion made by Trustee Herkimer and seconded by Deputy Mayor Hoffmann the Board adjourned at 6:58pm by a unanimous vote. (Trustee McCormick absent).

Respectfully submitted,

Heather Randall  
Village Clerk

DRAFT

**LEGAL NOTICE  
TAX WARRANT  
VILLAGE OF AVON**

To: Christine Quinlan  
Village Treasurer

You are hereby commanded to receive and collect from the several persons named in the assessment roll, hereto annexed, the several sums named in the last column thereof opposite their respective names, for the following purposes:

For the General Fund	-	\$1,434,318.00
For Water Liens	-	\$ 51,006.36
For Sewer Liens	-	\$ 34,369.90
For Prorated Tax Exemptions	-	\$ 2,188.96

Being for all purposes a total amount of- \$1,521,883.22

Upon receipt of the roll and warrant by you, and on or before the first day of June, you shall cause to be published in the official papers of the Village, once a week for two consecutive weeks, a notice that such tax roll and warrant have been left with you for the collection of taxes therein levied, and shall designate one or more convenient places in the Village where you will receive taxes from June first to and including July first from eight o'clock in the morning until four o'clock in the afternoon, except Saturday, Sundays and holidays.

For said period of time you will receive all taxes paid to you without additional charge.

On all such taxes remaining unpaid after July 1<sup>st</sup>, interest of five per centum shall be added for the month of July and an additional one per centum for each month or part thereof until payment or tax sale; all pursuant to Section 924(a) of the Real Property Tax law.

You shall attend at the time and place specified in said notice for the purpose of receiving said taxes.

After the first day of July you shall proceed to collect the taxes remaining unpaid, with interest as herein provided, but without any other fee or charge, and for the purpose you are possessed of all the powers of a Town Tax collector. All interest collected shall belong to the Village.

You are to make a return of this warrant on the first day of October after the delivery thereof to you, showing the total amount of taxes paid and each tax unpaid with the receipt of the Village Treasurer for all taxes paid to her, and shall file the roll and warrant in the Office of the Village Clerk. All unpaid taxes shall be sent to the County Treasurer, per Village Board resolution. And for so doing, this shall be your sufficient warrant.

IN WITNESS WHEREOF: The Board of Trustees of said Village of Avon has caused these presents to be signed by its Mayor and the seal of the Village is hereunto affixed this 1st day of May, 2025.

\_\_\_\_\_  
Robert C. Hayes, Mayor



**VILLAGE OF AVON  
RESOLUTION**

A RESOLUTION authorizing the expenditures of \$56,750 from capital reserve fund titled Fire Equipment Reserve for the Village of Avon, Livingston County, New York.

Be it resolved, by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditures of monies from the capital reserve fund needed to purchase turnout gear, marching uniforms, rescue struts, portable radios and provide a membership incentive program. The maximum estimated cost of the aforesaid specific object or purpose is \$56,750.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper together with a legal notice of the Village Clerk as provided by law.

NOTICE PURSUANT TO GENERAL MUNICIPAL LAW SECTION 68.

This RESOLUTION published herewith was adopted on May 1, 2025, to authorize the expenditure of monies from the capital reserve titled Fire Equipment Reserve in the amount of \$56,750 for fiscal year 2025-2026.

This RESOLUTION is adopted and subject to a permissive referendum under the provision of Article 9 of the Village Law. Petitions protesting against such resolution and requesting that it be submitted to the electors of the Village of Avon for their approval or disapproval may be filed with the Village Clerk at any time within thirty (30) days after the date of the adoption of such resolution.

By Order of the Board of Trustees  
Heather Randall  
Village Clerk

**VILLAGE OF AVON  
RESOLUTION**

A RESOLUTION authorizing the expenditures of \$27,000 from capital reserve fund titled Equipment Reserve for the Village of Avon, Livingston County, New York.

Be it resolved, by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditures of monies from the capital reserve fund needed to purchase a lawnmower and a power washer. The maximum estimated cost of the aforesaid specific object or purpose is \$27,000.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspapers together with a legal notice of the Village Clerk as provided by law.

NOTICE PURUANT TO GENERAL MUNICIPAL LAW SECTION 68.

This RESOLUTION published herewith was adopted on May 1, 2025, to authorize the expenditure of monies from the capital reserve titled Equipment Reserve in the amount of \$27,000 for fiscal year 2025-2026.

This RESOLUTION is adopted and subject to a permissive referendum under the provision of Article 9 of the Village Law. Petitions protesting against such resolution and requesting that it be submitted to the electors of the Village of Avon for their approval or disapproval may be filed with the Village Clerk at any time within thirty (30) days after the date of the adoption of such resolution.

By Order of the Board of Trustees  
Heather Randall  
Village Clerk



**VILLAGE OF AVON  
RESOLUTION**

A RESOLUTION authorizing the expenditures of \$25,000 from capital reserve fund titled Streets Reserve for the Village of Avon, Livingston County, New York.

Be it resolved, by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditures of monies from the capital reserve fund needed to purchase a man lift. The maximum estimated cost of the aforesaid specific object or purpose is \$25,000.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper together with a legal notice of the Village Clerk as provided by law.

NOTICE PURSUANT TO GENERAL MUNICIPAL LAW SECTION 68.

This RESOLUTION published herewith was adopted on May 1, 2025, to authorize the expenditure of monies from the capital reserve titled Streets Reserve in the amount of \$25,000 for fiscal year 2025-2026.

This RESOLUTION is adopted and subject to a permissive referendum under the provision of Article 9 of the Village Law. Petitions protesting against such resolution and requesting that it be submitted to the electors of the Village of Avon for their approval or disapproval may be filed with the Village Clerk at any time within thirty (30) days after the date of the adoption of such resolution.

By Order of the Board of Trustees  
Heather Randall  
Village Clerk

**VILLAGE OF AVON  
RESOLUTION**

A RESOLUTION authorizing the expenditures of \$50,000 from capital reserve fund titled Water Equipment Reserve for the Village of Avon, Livingston County, New York.

Be it resolved, by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditures of monies from the capital reserve fund needed to purchase water meters. The maximum estimated cost of the aforesaid specific object or purpose is \$50,000.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper together with a legal notice of the Village Clerk as provided by law.

NOTICE PURSUANT TO GENERAL MUNICIPAL LAW SECTION 68.

This RESOLUTION published herewith was adopted on May 1, 2025, to authorize the expenditure of monies from the capital reserve titled Water Equipment Reserve in the amount of \$50,000 for fiscal year 2025-2026.

This RESOLUTION is adopted and subject to a permissive referendum under the provision of Article 9 of the Village Law. Petitions protesting against such resolution and requesting that it be submitted to the electors of the Village of Avon for their approval or disapproval may be filed with the Village Clerk at any time within thirty (30) days after the date of the adoption of such resolution.

By Order of the Board of Trustees  
Heather Randall  
Village Clerk



**VILLAGE OF AVON  
RESOLUTION**

A RESOLUTION authorizing the expenditures of \$49,454 from capital reserve fund titled Water Filtration Plant Reserve for the Village of Avon, Livingston County, New York.

Be it resolved, by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditures of monies from the capital reserve fund needed to purchase lagoon pump control panel, back-up chemical pumps, screens/nozzles, water meter, heat circulation fans, tools and generator floor shed. The maximum estimated cost of the aforesaid specific object or purpose is \$49,454.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper together with a legal notice of the Village Clerk as provided by law.

NOTICE PURSUANT TO GENERAL MUNICIPAL LAW SECTION 68.

This RESOLUTION published herewith was adopted on May 1, 2025, to authorize the expenditure of monies from the capital reserve titled Water Filtration Plant Reserve in the amount of \$49,454 for fiscal year 2025-2026.

This RESOLUTION is adopted and subject to a permissive referendum under the provision of Article 9 of the Village Law. Petitions protesting against such resolution and requesting that it be submitted to the electors of the Village of Avon for their approval or disapproval may be filed with the Village Clerk at any time within thirty (30) days after the date of the adoption of such resolution.

By Order of the Board of Trustees  
Heather Randall  
Village Clerk

**VILLAGE OF AVON  
RESOLUTION**

A RESOLUTION authorizing the expenditures of \$85,000 from capital reserve fund titled Sewer Plant Reserve for the Village of Avon, Livingston County, New York.

Be it resolved, by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditures of monies from the capital reserve fund needed to purchase sludge pumps. The maximum estimated cost of the aforesaid specific object or purpose is \$85,000.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper together with a legal notice of the Village Clerk as provided by law.

NOTICE PURSUANT TO GENERAL MUNICIPAL LAW SECTION 68.

This RESOLUTION published herewith was adopted on May 1, 2025, to authorize the expenditure of monies from the capital reserve titled Sewer Plant Reserve in the amount of \$85,000 for fiscal year 2025-2026.

This RESOLUTION is adopted and subject to a permissive referendum under the provision of Article 9 of the Village Law. Petitions protesting against such resolution and requesting that it be submitted to the electors of the Village of Avon for their approval or disapproval may be filed with the Village Clerk at any time within thirty (30) days after the date of the adoption of such resolution.

By Order of the Board of Trustees  
Heather Randall  
Village Clerk