

The Annual meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, April 13, 2015.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Timmy Batzel, Trustee
Robert Hayes, Trustee

Absent: William Zhe, Trustee

Staff: Christine Quinlan
Chief Gary Benedict, Jr.
Sergeant Joseph Geer
Tony Cappello
Reid Whiting, Atty.
Bill Davis, MRB

Visitors: Gerry Paganin
Pat Brede
Pepper Lisieski

Mayor Freeman opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

ANNUAL MEETING 2015:

Mayor Freeman opened the Annual Meeting at 6:00 p.m. by reading the duly published notice.

APPOINTMENTS:

Mayor Freeman began by appointing Mark McKeown as Deputy Mayor for a term of one year, and asked for a motion to approve the following appointments:

Upon a motion made by Trustee Hayes, the following appointments were made:

AVON POLICE DEPARTMENT:

Police Chief	Gary Benedict
Sergeant	Joseph Geer
Police Officer	Timothy Ferrara, Jr.
Police Officer	Matthew McFadden
Police Officer	Travis McFadden
Police Officer - Part time	Kenneth Ippolito
Police Officer – Part time	Tamara Bingham
Police Officer – Part time	Richard Gage
Police Officer – Part time	Mark Bishop

Police Officer – Part time	Dan Gleason
<u>DEPARTMENT OF PUBLIC WORKS:</u>	
Superintendent of Public Works	John Barrett

ANNUAL:

Zoning Officer	Anthony Cappello	1 yr.
Code Enforcement Officer	Brian Glise	1 yr.
Village Attorney	Reid Whiting	1 yr.
Acting Village Justice	Peter Piampiano	1 yr.
Court Clerk	Janis Cole	1 yr.
Deputy Court Clerk	Jennifer Sergeant	1 yr.

PARK COMMISSION:

Park Commission Chairperson	John Marks	1 yr.
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ZONING BOARD:

Zoning Board Chairperson	Dan Freeman	1 yr.
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PLANNING BOARD:

Planning Board Chairperson	Paul Drozdziel	1 yr.
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Trustee Batzel seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Absent	
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

BOARD LIAISONS:

Planning Board – Trustee Hayes & Trustee Batzel
 Fire Board – Trustee McKeown
 Park Commission – Trustee Zhe
 Water – Trustee Hayes & Trustee Batzel
 Ambulance-alternating Trustees with a Town Board Councilman
 Town Board - Will continue to have joint meetings throughout the year

Upon a motion made by Trustee Batzel the following are hereby approved as follows:

BANKS:

The Bank of Castile
 Community Bank
 Five Star (Wyoming County Bank)
 J P Morgan (Chase)
 Canandaigua National Bank & Trust

OFFICIAL PAPER:

The Livingston County News

MEETING NIGHTS AND TIMES:

First and third Monday of each month at 6:00 pm.

In an effort to conduct an efficient and time conscious Board meeting, Mayor Freeman asked that all parties having items for discussion with the Village Board present them to Clerk Baker by noon the Thursday before the meeting for insertion on the agenda. Only topics listed on the agenda will be discussed at the Board meetings. Mayor Freeman asked that all Trustees and employees come to the meetings prepared to discuss the items on the agenda.

ADVANCED APPROVAL OF CLAIMS:

Utility bills, postage, etc., bills which might incur a late penalty shall be paid in advance and approved at the next regular Village Board meeting.

MILEAGE ALLOWANCE:

IRS 2015

Privately owned vehicle – 57.5 cents per mile

Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Absent	
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

INVESTMENT POLICY:

Upon a motion made by Trustee Hayes the following investment policy, borrowing policy and check signing authority is hereby approved as submitted:

1. INVESTMENT POLICY PURPOSE:

The Board of Trustees desires to provide the finest services possible to its residents, compatible with the least cost to its taxpayers. To achieve this goal, all sources of revenue, other than taxes, must be enhanced. Interest earnings offer a large potential alternative source of revenue.

The Board of Trustees desires that excess Village monies, not needed for immediate payment of bills, be temporarily invested to earn a safe return as provided for within the

Village Law, General Municipal Law, Local Finance Law and Banking Law. The criteria for investing Village monies, in order of priority, shall be:

- 1.1 Safety-Funds must not be lost to the Village.
- 1.2 Liquidity-Appropriate amounts must be available for each payroll, debt service, and abstract date. No investment should mature later than the date the invested funds are anticipated to be needed and in no case, more than two years from the date of purchase.
- 1.3 Yield-The highest market interest rate available (other conditions being equal) is to be solicited.

2. PRUDENCE:

All participants in the investment process shall act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Village's ability to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence would exercise in the management of their own affairs; not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

3. DIVERSIFICATION:

The policy of the Board of Trustees is to reduce the risk by diversifying deposits and investments by: (1) bank or trust company, (2) investment instrument, and (3) date of investment maturity.

4. DELEGATION OF AUTHORITY FOR INVESTING VILLAGE MONEY AND SIGNING CUSTODIAL/SECURITY AGREEMENTS:

The Board of Trustees hereby specifically delegates the authority to sign the written security and/or custodial agreements with the designated banks and to make the day-to-day investment decisions, including Certificates of Deposit, within the guidelines and limitations of this policy resolution to the incumbent in the position title of:

- 4.1 Village Treasurer, as Chief Fiscal Officer, and/or
- 4.2 Village Mayor, and/or
- 4.3 Deputy Mayor

The above officers and administrators are hereby authorized to utilize the advisory services of municipal consulting firms in planning the timing, amount, maturity, bidding, placement, and reporting of any investments made hereunder.

5. AUTHORIZED COMMERCIAL BANKS OR TRUST COMPANIES:

The Board of Trustees authorizes the use of the following commercial banks or trust companies (not savings banks or associations), located and authorized to do business in New York State, for placing investments and specifically prohibits using private brokerage firms or investment firms. Diversification of depositories increases the safety and total FDIC coverage of Village monies. Consequently, to the extent practical, more than one bank or trust company will be utilized. The Village must enter into a written Security Agreement and/or Custodial Agreement with each (General Municipal Law §10 & §11, Local Finance Law §165.00 (b), Banking Law @107-a).

- 5.1 Community Bank
- 5.2 The Bank of Castile
- 5.3 Five Star
- 5.4 J P Morgan Chase
- 5.5 Canandaigua National Bank
- 5.6 And any other commercial banks or trust companies meeting the above requirements when bidding conditions warrant.

6. AUTHORIZED INVESTMENT INSTRUMENTS:

The Board of Trustees authorizes the following types of investment instruments for investing Village monies with commercial banks or trust companies authorized to do business in New York State:

- 6.1 Savings Accounts.
- 6.2 N.O.W. Accounts.
- 6.3 Money Market Deposit Accounts.
- 6.4 Super N.O.W. Accounts.
- 6.5 7 to 31-Day Accounts.
- 6.6 Certificates of Deposits.
- 6.7 Repurchase Agreements.
- 6.8 U.S. Treasury Bonds, Bills, Notes.
- 6.9 Other investment instruments as may be approved by the Office of the State Comptroller from time to time.

7. FDIC INSURANCE AND OVERAGE COLLATERALIZATION:

The primary objectives of this policy are to enhance the safety and availability of any Village monies invested. These objectives are partially met by FDIC insurance covering the first \$100,000 of Village checking account deposits and an additional \$100,000 for time or savings account deposits with any one specific commercial bank or trust company (12 Code Federal Regulations 330.8).

Any amounts exceeding the FDIC insurance limit, as presently set or subsequently revised, are to be insured to the Village by requiring an allocation and pledging of appropriate collateral by the bank or trust company winning the bid for the investment. All investments must be bid specifying “with collateral”. Written custodial and/or security agreements must be entered into with each bank or trust company (General Municipal Law, §10 & §11, Banking Law §107-a) which require the custodial bank or trust company to keep the securities they purchased as collateral for the Village separate and apart from the institution’s own general assets. Banking law requires the bank or trust company to comply in completing the written agreements.

8. SECURITY AGREEMENT:

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. The security agreement shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events, which will enable the Village to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the Village, such securities shall be delivered in a form suitable for transfer or with an “assignment in blank” to the Village or its custodial bank.

The security agreement and the custodial agreement may be combined in a single document pursuant to Section 10, 3, a of the General Municipal Law.

9. CUSTODIAL AGREEMENT:

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be co-mingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the Village a perfected interest in the securities.

10. COLLATERAL:

Village deposits and investments may be secured either by obligations or securities or, in whole or in part, by a surety bond or irrevocable letter of credit.

Surety bonds must be issued by an insurance company authorized to do business in this State, the claims-paying ability of which is rated in the highest rating category by at least two

nationally recognized rating organizations. The surety bond must be equal to 100% of the aggregate amount of deposits and the agreed upon interest.

Eligible letters of credit will be those issued by a bank or trust company (other than the bank or trust company with which the investment is placed) with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest that either:

- 10.1 has commercial paper or other unsecured short-term obligations (or, in the case of a bank which is the principal subsidiary of a holding company, whose holding company has commercial paper and other unsecured short-term debt obligations) rated in one of the three highest rating categories by at least one nationally recognized rating organization; or
- 10.2 is in compliance with applicable minimum federal risk based capital requirements.

11. ELIGIBLE SECURITIES FOR COLLATERAL PURPOSES:

The current market value of collateral utilized must equal or exceed the value of the collateralized deposits. The currently permitted collateral may be subsequently supplemented by new instruments when approved by the Office of the State Comptroller. Permissible collateral includes (General Municipal Law §11, 31CFR, 203.15):

- 11.1 Obligations issued by the United States, an agency thereof or a government sponsored corporation fully insured or guaranteed as to the payment of principal and interest, an agency thereof or a United States sponsored corporation;
- 11.2 Obligations issued or fully insured by this state, obligations issued by a municipal corporation, school district or district corporation of this state or obligation of any public benefit corporation which under a specific state statute may be accepted as security for deposit of public moneys;
- 11.3 Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank; and
- 11.4 Obligations partially insured or guaranteed by any agency of the United States, at a proportion of the market value of the obligation that represents the amount of the insurance or guaranty.

All investment obligations shall be payable or redeemable at the option of the Village within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided; and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Village within two years of the date of purchase.

12. TRANSFER OF FUNDS:

The Board of Trustees specifically authorizes the designated officials the authority to use electronic transfer of funds, among the approved banking institutions, to assist in obtaining “federal funds” enhanced interest rates. Each such transfer shall be specifically identified in the original journal entry as a “wire transfer” and subsequently supported by the bank statement or confirmation notice to provide an audit trail.

13. SAFEKEEPING:

The Board of Trustees specifically authorizes the designated officials the authority to turn over the physical custody of Certificates of Deposit and other evidences of investments for “safekeeping” possession to the bank, as provided in General Municipal Law §11(3), to facilitate access to funds at maturity and to eliminate having bearer certificates in the Village offices.

14. CO-MINGLING OF FUNDS:

The co-mingling of various funds into a single common investment is specifically authorized provided that the separate identity of each fund is maintained and the proportionate share of interest is allocated to each upon maturity of the investment (General Municipal Law §10 and §11).

15. WRITTEN REPORTS:

All investments shall be documented in written reports to the Mayor, for subsequent presentation to the Board of Trustees, outlining the details of each investment including: the amount, dated and maturity dates, interest rate and the unsuccessful quotes received thereon. When investments are placed, these reports should be presented no less than monthly (General Municipal Law §10).

BORROWING POLICY

1. BORROWING PURPOSES AND DEBT INSTRUMENTS

1.1 The Local Finance Law authorized Operating Borrowings to cover cash-flow shortfalls including: Revenue Anticipation Notes, Tax Anticipation Notes, or Budget Notes. The Board of Trustees through the adoption of a formal Borrowing Resolution must authorize these types of borrowings.

1.2 Capital Borrowings many including Ban Anticipation Notes, Statutory Installment Bonds, and Serial Bonds. These borrowings are only authorized for items for which the New York Legislature through Section 11.00 of the Local Finance Law has

established a Period of Probable Usefulness. These borrowings, generally, may only be undertaken after a positive public majority vote at the Annual or special election. The Board of Trustees must formalize the authority for the indebtedness by adopting a legally complete formal Bond Resolution prior to any borrowing. A recognized bond counsel should prepare the text of the Bond Resolution, vote and legal notices. The Board of Trustees hereby delegates its authority to set the terms and conditions of any borrowing to the Treasurer, as Chief Fiscal Officer, of the Village.

2. BORROWING PROCEDURES:

The Treasurer shall make recommendations to the Board of Trustees on the timing, bidding, terms and conditions of, placement and reporting on any borrowings. Operating borrowing recommendations shall be supported by a monthly cash flow estimate covering the time thereof and establishing the amount of such borrowing. The Treasurer is authorized to solicit and use the services of a Financial Consultant and Bond Counsel in planning and completing any borrowing to optimize the number of potential quotes and obtain lower market interest rates.

3. WRITTEN REPORTS:

All borrowings shall be documented in written reports outlining the details of each borrowing and the interest rate quotes received thereon. The written report shall be first presented to the Mayor, who shall report thereon at the next regularly scheduled Board Meeting.

4. LEGAL OPINION:

The use of a recognized “Red Book” Bond Counsel is hereby approved to draft the legal notices, resolutions, borrowing instruments, and render his approving Legal Opinion on the legality and tax status of the debt instrument.

CHECK SIGNING AUTHORITY:

The following check signing authority is hereby adopted for the Mayor, Deputy Mayor and/or Treasurer:

- Checks in the amount of \$0 - \$10,000 – one signature required
- Checks in the amount of \$10,000 or more – two signatures required
- Withdrawal slips, wire transfers – one signature required.

Trustee Batzel seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Absent	
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

M/WBE-EEO MINORITY BUSINESS OFFICER:

Trustee McKeown offered the following resolution to amend the previously adopted resolution and to adjust the M/WBE goals as follows:

**MINORITY AND WOMEN’S BUSINESS-EQUAL EMPLOYMENT
 OPPORTUNITY PROGRAM WORK PLAN
 NEW YORK CLEAN WATER STATE REVOLVING FUND
 MUNICIPAL OTHER THAN LAND ACQUISITION**

Policy Statement:

The Village of Avon commits to carrying out the intent of the New York State Executive Law, Article 15-A which assures the meaningful participation of minority and women’s business enterprises in contracting and services, and the meaningful participation of minorities and women in the workforce on activities financed by the CWSRF program.

Minority Business Officer:

Patricia E. Baker is designated as the local Government Official or Minority Business Officer responsible for administering Minority and Women’s Business-Equal Employment Opportunity (M/WBE-EEO) program for the Village of Avon.

MBEO Officer Phone No. 585-226-8118

M/WBE Projected Goals:

10% Minority Business Enterprise Participation

10% Women’s Business Enterprise Participation

EEO Projected Goals:

5.3% Minority Labor Force Participation

6.9% Female Labor Force Participation

Upon a motion made by Trustee McKeown, the annual meeting is hereby complete. Trustee Hayes seconded the motion and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Absent	
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

POLICE UPDATE:

Chief Benedict and Sergeant Geer updated the Board on the use of the Livescan, efficiencies in time vs. travelling to the Sheriff’s office as well as how many have been processed. Vehicles are all running well and the old car will be sent for sale soon.

Mayor Freeman questioned the need to purchase bodycams for the Police officers. Chief Benedict and Sergeant Geer believe that the Avon community and the Police Department have a trusting relationship. These cameras are expensive, have potential privacy issues, storage issues, restrict citizens from being forthcoming and policy issues.

CODE OFFICER UPDATE:;

Pepper Lisieski, Mental Health Intensive Case Manager from the VA Health Care discussed a local veteran’s need to vacate his home due to neglect. His homeowner’s insurance won’t cover the home repairs needed. She has spoken to the Veteran’s fiduciary who has confirmed he has no monies for these repairs. There is no equity in the home. Mayor Freeman advised Code Enforcement Officer to consult with our local Health Department.

Code Enforcement Officer stated the difficulty in finding out who owns some of these voodoo homes. Attorney Whiting advised the Board that Genesee Valley Title or Stuart Title can perform a stub search to find the party of interest. Attorney Whiting stated that the Village can perform basic maintenance on these properties and chargeback on property taxes.

Chief Benedict stated that a representative from the Women’s Veterans are proposing to build a 120 bed complex to replace the Zion House. Chief Benedict and Sergeant Geer stated that they respond at least once/week to the Zion House. Mayor Freeman stated that this is valuable information for the Board to know.

Code Enforcement Officer Cappello received a letter dated March 18, 2015, from MRB Group regarding revisions that LaDieu needs to complete for Lot 35 in Avon Commons. Mayor Freeman told Code Enforcement Officer Cappello to have LaDieu contact MRB directly to respond to the letter.

2015-2016 BUDGET PUBLIC HEARING:

Pursuant to Section 5-508 of Village Law, the tentative budget for the Village of Avon had been prepared and filed with Village Clerk Patricia Baker and had been available for inspection from

8:00 a.m. until 4:00 p.m. weekdays. Mayor Freeman opened the public hearing, in relation to adoption of the budget at 6:15 p.m. No members of the public were in attendance.

The General Fund budget will increase the tax rate from \$6.13/1000 to \$6.14/1000, using a projection of \$68,000 from fund balance. The tax levy will increase by 1.88% from \$1,009,981 to \$1,028,956. The Schedule C rate, water rates and sewer rate will remain the same.

Upon a motion made by Trustee Batzel, the 2015-2016 budget is hereby approved as submitted. Trustee Hayes seconded the motion and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Absent	
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

PUBLIC HEARING (CHANGE OF MEMBERS ON PLANNING BOARD):

The public hearing was opened at 7:00 p.m. and the official notice to change the number of members of the Planning Board from seven (7) to five (5) was read aloud.

This local law will decrease the number of members of the Planning Board from seven (7) to five (5) members, pursuant to Village Law §7-718(7). Whereas, in recent years the Planning Board has experienced difficulties in achieving a quorum for meeting, in recruiting residents to serve, and in retaining members; and

Whereas, two members of the seven-member Board have recently resigned, and there is another vacancy to fill.

A motion was made by Trustee Hayes to decrease the number of members of the Planning Board to five (5), thereby amending §7.1 of the Village of Avon Municipal Code, effective upon filing this local law with the Department of the State of New York. This motion was seconded by Trustee McKeown to approve Local Law #1-2015, and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Absent	
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

Mayor Freeman advised Treasurer Quinlan to advertise for the open planning board position.

Upon a motion made by Trustee Batzel, the public hearing for the decrease in the number of planning Board members is closed. Trustee Hayes seconded the motion and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Absent	
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

PAT BREDE:

Pat Brede requested a sewer charge decrease due to the inability to rent her second unit at Temple St. because of flooding damage due to the Village owned detention pond on HalBar Rd. Attorney Whiting advised Ms. Brede to approach the Zoning Board for a use variance due to hardship as her property is pre-existing, non-conforming. Then the Village Board can waive the quarterly charge for one sewer unit if approved.

Mayor Freeman and Engineer Bill Davis updated Ms. Brede on the joint meeting with the Town of Avon regarding the water study and drainage. The Village has been awarded a \$85,000 grant from Senator Gallivan’s office for drainage improvements. The Village has approved a \$20,000 stormwater management project in our 2015-2016 budget.

Ms. Brede requested a status as to when Superintendent Barrett will lower the grate at her property as well as when she can expect to see the pictures from the rain event.

BILL DAVIS, MRB:

Bill Davis updated the Board on the industrial user permits, annual inspections and sampling at Kraft and Barilla required by NYS DEC, and the design progression of the Wastewater Treatment Plant project.

The influent screen bids are still being evaluated and Bill will provide a summary of the results at our next Board meeting.

Mayor Freeman stated that the EPA toured Kraft’s plant with the final report to come in six weeks.

GERRY PAGANIN:

Gerry updated the Board of the Springbrook software implementation project. The chart of accounts and the vendor master data has been converted and submitted to Springbrook for their first review. The purchase order business process review set is scheduled for April 21st. The tentative go-live dates, not confirmed by Springbrook, are June 15th for finance, July 27th for payroll and utility billing. Springbrook has been acquired by Accela and Gerry is unsure what

the impact will be. Resolution is required for which two out of three Community Development module packages are appropriate for the Village’s needs. Resolution is also needed for access to history data as only three years of utility is included, no finance or payroll information. The Springbrook software users conference is in Portland, Oregon, from May 5-7, and Gerry recommends that at least one Village staff member be sent. The new Ricoh copier is installed and operational. Once go-live dates have been confirmed from Springbrook, we will purchase the required PC’s, printers and supporting hardware. Gerry suggests the purchase of another 24-port switch in the server room as the current one is completely full. A managed switch is approximately \$800 and an unmanaged switch is approximately \$500. The Board agreed to this purchase.

MINUTES:

Upon a motion made by Trustee Hayes, the minutes from the March 16, 2015 meeting and March 30, 2015 Village Board meeting are hereby approved as submitted. Trustee McKeown seconded the motion and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Absent	
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee Batzel the following vouchers are approved for payment:

#1	\$ 18,648.65
#4	\$ 8,317.43
#5	\$ 5,901.54
#6	\$ 15,706.21
#17	\$ 5,469.66
#93	\$ 1,358.57
TOTAL	\$ 55,402.06

Manual Checks:

Law Enforcement Officers Union	Police Union Dues (Late Payment)	\$ 62.40
Law Enforcement Officers Union	April Union Dues	\$ 402.92
NYS Child Support	Ferrara Child Support	\$ 660.00
SEIU 200	April Union Dues	\$ 293.20
Nationwide Retirement Sol.	Deferred Comp.	\$ 1,080.00
Reid Whiting	Pozzanghera property	\$30,274.48
Biometrics 4 All, Inc.	Live Scan System	\$11,987.69
Environmental Education Assoc.	Lead Risk Assessments	<u>\$ 1,630.00</u>
	TOTAL:	\$46,390.69

Trustee Hayes seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Absent	
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

YEAR-END INTERFUND TRANSFERS:

Upon a motion by Trustee McKeown the following year-end interfund transfers are approved:

General Fund (A9951.9) > Equipment Reserve (HR22-5031A)	\$15,000.
General Fund (A9952.9)>Fire Eqt. Reserve (HR21-5031A)	\$25,000.
General Fund (A9955.9) > Buildings Reserve (HR23-5031A)	\$ 6,667.
General Fund (A9953.9) > Streets Reserve (HR24-5031A)	\$40,000.
Schedule C Fund (C9956.91) > Filtration Plant Reserve (HR33-5031C)	\$21,857.
Sewer Fund (G9957.9) > Sewer Plant Reserve (HR42-5031G)	\$62,500.
Sewer Fund (G9559.9) > Equipment Reserve (HR22-5031G)	\$20,000.
Sewer Fund (G99510.9) > Buildings Reserve (HR23-5031G)	\$ 6,666.
Sewer Fund (G9901.91) > General Fund (A5031)	\$50,000.

Trustee Hayes seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Absent	
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

TRUSTEE’S UPDATE:

FIRE DEPARTMENT ELECTION:

Trustee McKeown stated that the annual Fire Department elections was held on April 9, 2015. Only three people petitioned for the offices as follows:

Daniel Snyder	Fire Chief
Brian Strozewski	1 st Assistant Chief
Andy Pierce	2 nd Assistant Chief

Fire Department Secretary Barb Ippolito cast one vote and marked the ballot. All in attendance were in favor.

Upon a motion from Trustee McKeown, the following election results from the 2015 Fire Department Election are hereby accepted by the Village Board of Trustees:

Daniel Snyder	Fire Chief
Brian Strozewski	1 st Assistant Chief
Andy Pierce	2 nd Assistant Chief

Trustee Batzel seconded the motion and it was passed by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Absent	
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel	Voting	Yes

BANK RECONCILIATIONS:

Trustee McKeown reviewed the bank reconciliations which are complete for the month ending March 2015.

NEW POSITION DUTIES STATEMENT:

A new position was submitted to Livingston County Personnel asking if the title of Deputy Village Clerk-Treasurer could be approved for a new hire for the Village.

A motion was made by Trustee McKeown and seconded by Trustee Hayes to accept this Civil Service Exempt position of Deputy Village Clerk-Treasurer. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Absent	
Mark McKeown, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel	Voting	Yes

NATIONAL GRID – STREET LIGHT PROPOSAL – POLE BRIDGE ROAD:

National Grid proposes to install seven – 100 watt high-pressure sodium lamps and luminaires on existing poles on the Village side of the road. The Village’s increase in annual street lighting

charges would be approximately \$875. There is no secondary at four of the proposed locations; therefore, an upfront cost to the Village of \$3204 would be required.

A motion was made by Trustee Batzel and seconded by Trustee Hayes to authorize the installation of seven 100 watt high-pressure sodium lamps and luminaries on existing poles on the Village side of the road.

RESOLVED: National Grid is hereby authorized and directed to do the following work in the Village of Avon, CSS Reference No. 65538-82103

Install: Seven – 100 watt high-pressure sodium lamps and luminaires on existing poles on the Village side of the road.

Estimated Annual Cost: \$875

Upfront Cost for secondary conductor to four locations: \$3204

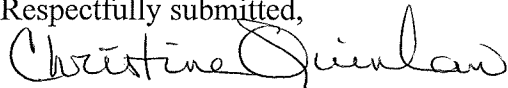
The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Absent	
Mark McKeown, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel	Voting	Yes

The Town of Avon is to billed for ½ of the upfront costs, and ½ of the annual cost.

Upon a motion, the meeting was adjourned at 9:30 p.m.

Respectfully submitted,



Christine Quinlan, Treasurer