

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday September 12, 2016.

Present: Thomas Freeman, Mayor  
Mark McKeown, Trustee  
Bill Zhe, Trustee  
Tim Batzel, Trustee

Staff: Tony Cappello  
John Barrett  
Brian Glise  
Chief Dan Snyder

Visitors: Dennis McGraw- 271 Wadsworth Ave

Absent: Rob Hayes, Trustee

Mayor Freeman called the meeting to order at 6:10pm and began the meeting with the Pledge of Allegiance.

### **ED LONG- Water Request on West Lake Road**

Mr. Long addressed the Village Board and requested, in writing, permission to tap into the water service for a new property located at 3355 West Lake Road in Geneseo, NY. He is planning on building a home on the property in the spring of 2017. He is leaving for Florida in November and would be returning in May of 2017 to begin. Mayor Freeman explained that there is an easement and a right of way agreement that ensures the ability to tap into the Village of Avon's line. Mr. Long said he won't tap until the spring, he just wanted to get the approval before he left.

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the request was approved. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

Village Attorney Reid Whiting said he would prepare the agreement.

### **DPW UPDATE:**

Superintendent Barrett was in attendance to update the Board on the following:

- Sidewalks on River Street- last of it has been poured. They made it to the guard rail. The sidewalks on High Street and at the Downs will be the next sidewalk priority.
- WWTP- work has begun at the plant, starting with the basement and foundation. They are going to be pouring the containment pads for the trucks next and should start the screen in the next three weeks.

- Superintendent Barrett is connecting with Tom Crye from the town to schedule a time to complete the pipe work at Gilmore's on Pole Bridge Road.
- Oak Hill Drive Project- Superintendent Barrett stated that he wants to get the camera into the sewer in order to map the laterals and get started on the project.
- Tim Holtz has been striping new lines in the Village. He should be complete in the next day or two.
- Superintendent Barrett spoke about National Grid, who would like to have surge rock and pipe around the light poles. It was sated that there should be an easement from National Grid and Village Attorney Whiting will go over it.
- Dennis McGraw- Mr. McGraw was in attendance asking about drainage. The Mayor explained all that is happening to try to mitigate the water flow before it gets to Mr. McGraw's property, including putting in pipes, the pond at the school, and cleaning the culverts to keep them free of debris. Mr. McGraw stated that he tries to keep the culvert clear as well. Superintendent Barrett said that he has spoken to NYSDOT and they had been down to take a look at the area. He will reach out again.
- Superintendent Barrett has been working on a request for proposal to work on cleaning up the Ash Trees in the Avon Driving Park. He is still working on it and has asked Steve Schiano what he recommends to be added. Mr. Schiano, Attorney Whiting, and Superintendent Barrett will complete the request for proposal by the next meeting.
- The Mayor asked what Superintendent Barrett recommends be done at the horse barn in the driving park. It was noted, after the Board received an anonymous complaint, that there is a lot of debris and other equipment being stored at the barns that are not horse related. The Board discussed and it was determined that Clerk Randall would send out a letter to all of the renters to clean up the barns and get rid of anything that doesn't belong there. They also discussed the possibility of locking the dumpster with a pad lock and issuing keys for the tenants or having a universal key so there would be no more dumping from outside sources. The Board decided that once the letter went out to the tenants, they would have thirty days to comply with the request. The Board will re-evaluate after the time frame has expired and proceed accordingly.

## **CODE ENFORCEMENT UPDATE:**

Tony Cappello and Brian Glise were in attendance and updated the Board on the following;

- Tony has received several calls regarding lights up by Amalfi Drive. Can we get poles up? Mayor Freeman asked Attorney Whiting to contact Masey to see what the plans are.
- There was some interest in the old movie theater possibly being a place where they can play music and things for the community. There wasn't a set idea to present and the Mayor stated that it must be presented to the Board for discussion.
- D'Angelo Parkway Sidewalks- there has been discussion about continuing the sidewalks. There seems to be residents who are concerned with the placement of them in the subdivision. The Mayor asked if the owners have a right to oppose the sidewalks. Attorney Whiting explained that the resident have every right to oppose the sidewalk, however, if it's a filed subdivision, the plans need to be followed, including the sidewalks.
- Avon Town Plaza- The owner of the plaza, Peter Tamoutselis, applied for a permit to build mini rental storage units. The permit was denied as the area is not zoned for this.



- Tony stated he will once again reach out to the owners of Platinum Limousine in regards to their sign on the building.

**FIRE DEPARTMENT UPDATE:**

Chief Snyder was in attendance to update the Board on the following:

- Repair work is needed for Pumper 224. The intake valve will cost \$1400.00. Chief Snyder is requesting approval to go ahead with the repair.

Upon a motion made by trustee McKeown and seconded by Trustee Zhe, the repair work was approved. The motion was carried by the following vote

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

- Chief Snyder wanted to make the Board aware that at the end of October, the new mobile radios that he has been researching would be at a discount through Motorola.

**MINUTES:**

Upon a motion made by Trustee Batzel, the minutes of the August 15th, 2016 Village Board meetings are hereby approved as submitted. The motion was seconded by Trustee McKeown, and is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

**VOUCHERS AND MANUAL CHECKS:**

Upon a motion by Trustee McKeown, the following vouchers and manual checks are approved for payment:

#1-GENERAL FUND	\$21674.84
#4-SCHEDULE C	\$9116.62
#5-WATER	\$6825.89
#6-SEWER	\$13362.44
#17-TA	\$6516.98
#50-CAPITAL	\$
#62-CAPITAL	\$
#65-CAPITAL	\$

#73-CAPITAL	\$
#77-CAPITAL	\$
#81-CAPITAL	\$
#93-CAPITAL	\$1518.93
#DEBT SERVICE	\$
TOTAL	\$59015.70

Manual Checks:

Nationwide Retirement Solutions	Deferred Comp	\$1375.00
NYS Child Support Proc. Ctr.	Child Support-T. Ferrara	\$660.00
Liv.Co. Personnel	EAP Participation	\$349.02
Schwabb Inc.	Badges	\$28.76
Nationwide Retirement Solutions	Deferred Comp.	\$1475.00
NYS Child Supp. Proc. Ctr.	Child Support-T.Ferrara	\$660.00
Standard Sec. Life Ins.	Disability-May/June/July	\$17.97
Standard Sec. Life Ins.	Disability-May/June/July	\$351.24
Standard Sec. Life Ins.	Disability-May/June/July	\$42.28
Standard Sec. Life Ins.	Disability-May/June/July	\$61.32
Standard Sec. Life Ins.	Disability-May/June/July	\$26.66
<b>TOTAL:</b>		<b>\$5047.26</b>

The motion was seconded by Trustee Zhe, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

**TREASURER’S UPDATE:**

Treasurer Quinlan discussed the Restore NY Grant. She explained that the Village needs to post a notice in the newspaper for three consecutive days explaining the Village’s intent to apply. The Village also needs to hold a public hearing. She will request the correct verbiage from Livingston County grant writer Heather Grant. Treasurer Quinlan and Mayor Freeman will be meeting with Louise Wadsworth on Wednesday to discuss using the grant, if awarded, to help rehabilitate the Avon Inn.

**TRUSTEE’S UPDATE:**

- Discussion has been ensuing regarding when a member of the Board needs to disclose information that could be construed as a “conflict of interest”. Treasurer Quinlan said that it should be noted in the minutes so there is no question.

In order to preserve the integrity of their positions, Trustee McKeown and Trustee Zhe disclosed to the Village Board that their wives are members of the Village of Avon Library Board.

- Mayor Freeman discussed the water tap on Route 39 (Coyne, Koslowski) and the possibility of annexation in order to become part of the Village. It will cost too much to create a water district.
- NY Parks is paying for lights at the parking lot and down the Erie Attica Bridge. This should be happening September 19<sup>th</sup>.

### EXECUTIVE SESSION:

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board entered into executive session at 8:15pm and exited at 8:45pm to discuss personnel items. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

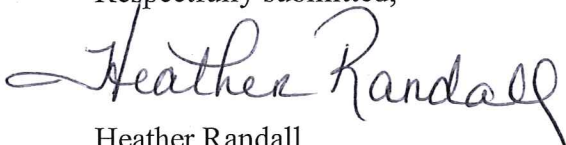
Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the Village Board approved the recommendation of the Town Board to appoint Jeanette Cullinan to the Court Clerk position as of September 13<sup>th</sup> 2016 at a rate of pay equaling \$15.00 per hour. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

Ms. Cullinan will turn in a payroll time sheet to Clerk Randall for processing. She will be training with the current Court Clerk until January 2017, when Court Clerk Jan Cole will retire.

Upon a motion made by Trustee Batzel, the meeting adjourned at 8:50pm.

Respectfully submitted,



Heather Randall  
Village Clerk