

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday, October 17, 2016.

Present: Thomas Freeman, Mayor  
Mark McKeown, Trustee  
Bill Zhe, Trustee  
Timmy Batzel, Trustee  
Robert Hayes, Trustee

Staff: Tony Cappello, Code Enforcement Officer  
Brian Glise, Fire Marshall  
Superintendent John Barrett  
Chief Gary Benedict  
Fire Chief Daniel Snyder  
Sergeant Joseph Geer

Visitors: Bill Davis, MRB Group  
Sam Cooper, Genesee Sun  
Donald Mastin, 14 Lake Rd.  
Chuck Kanty, 230 Commerce Dr.  
Kevin Allen, 226 Commerce Dr.  
Art Kirsch, NYS DEC

Mayor Freeman called the meeting to order at 6:00 P.M., and began the meeting with the Pledge of Allegiance.

### **DPW UPDATE:**

Superintendent Barrett reviewed the ash tree request for proposal that has been approved by Attorney Whiting. Bids will be received by November 4<sup>th</sup> so the Board can approve at their November 7<sup>th</sup> meeting. Completion date to cut down all trees by January 1, 2017. Upon a motion made by Trustee Zhe, the ash tree request for proposal can be advertised in the local newspaper. Trustee McKeown seconded the motion and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

Superintendent Barrett stated that the 24" pipe installation for the project near 320 Polebridge Road will be performed by the Village and Town crews on October 19<sup>th</sup>.

The DPW crew has been replacing sidewalks, and fixed a water leak on Rochester Street. Superintendent Barrett will look at the sidewalk near 121 Temple Street. Leaf pickup will begin on October 24<sup>th</sup>. Clerk Randall is directed to advertise the leaf pickup notice in the local newspaper.

**MINUTES:**

Upon a motion made by Trustee McKeown, the minutes from the October 3, 2016, Village Board meeting are hereby approved as submitted. Trustee Batzel seconded the motion and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

**CODE UPDATE:**

Code Enforcement Officer Cappello is following up with the landlord at 251 Rochester St. regarding the bug infestation and tenant eviction.

Code Enforcement Officer Cappello discussed a property owner dispute regarding access and egress in the vicinity of 265 East Main Street. CEO Cappello will discuss this matter with Lance Brabant, MRB Group, and ask the Planning Board for their review and recommendations.

The Board approved CEO Cappello's request to attend the G/FLRPC Fall workshop on November 16, 2016, at the Quality Inn in Batavia.

CEO Cappello received a complaint from Raymond DeMarco at 47 West Main Street regarding water coming into his basement off his neighbor's roof. CEO Cappello will send a letter to Dr. Oros at 39 West Main Street that gutters need to be installed on the west side of his building.

Fire Marshal Glise reported that fire inspections are going well.

**MRB UPDATE:**

Bill Davis, MRB Group, related that the Village received a draft Agreement from National Grid for review for access in order to install swale to the east of Polebridge Road (to be conveyed under Routes 5&20).

MRB has completed a draft design for Oak Hill drainage. Kurt Rapazzo, MRB Group, will meet with Superintendent Barrett for review. Mayor Freeman asked about getting plans to approach residents for easements after this review.

A representative from Environmental Facilities Corporation is planning a site inspection visit to the wastewater treatment plant (WWTP) on October 20<sup>th</sup> for a facility tour and paperwork review.

The WWTP project is moving along well. The new influent screen has been installed, the secondary digester cover has been removed and secondary digester is empty. The chemical

building is continuing to progress. Some electrical issues have been encountered (conduit and wire in poor, hazardous condition) that need to be addressed. MRB and the Village are working with contractors to get this addressed and to get pricing for these items to be replaced or repaired. There may be an opportunity for a credit or change order due to other project work that didn't need to be completed.

Since May and the start of the interim chemical feed, the WWTP effluent has been looking good. It appears that the plant's performance is now doing much better since chemical feed and since Kraft has cleaned out their clarifier.

**FIRE UPDATE:**

Fire Chief Snyder and the Board reviewed the mini-bid results for the Chevrolet Tahoe SSV 4WD SUV. Four bids were received as follows:

- DeNooyer Chevrolet, Inc. 2016 Chevrolet Tahoe \$33,673.24
- Van Bortel Chevrolet, Inc. 2017 Chevrolet Tahoe SSV \$34,060.10
- Hoselton Chevrolet, Inc. 2017 Chevrolet Tahoe SSV 5W4 \$34,099.22
- Cappellino Chevrolet, Inc. 2017 Chevrolet Tahoe \$34,296.92

Fire Chief Snyder's recommendation is the 2017 Chevrolet Tahoe SSV from Van Bortel Chevrolet as it meets the specifications, and is the lowest bid for this model year. Upon a motion made by Trustee Hayes, the Van Bortel Chevrolet bid is approved as specified. Trustee McKeown seconded the motion and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

Fire Chief Snyder will have additional expenses for this project including the center console and striping.

**POLICE UPDATE:**

Chief Benedict stated that Sergeant Geer will be attending a meeting at the Livingston County Sheriff's Department for the new County radio system. Fire Chief Snyder will also attend this meeting.

Chief Benedict received the PESH results for the Police Department. No violations were found at the Police Department.

Chief Benedict related that the speed sign is on the northbound side of Polebridge Rd.



Officer Ippolito is trying to locate the owners of three abandoned vehicles in the municipal parking lots. One is in jail, one is MIA and the other has recently been sent a certified letter. The Police Dept. will be participating in a clinic given by LA&L for railroad safety on October 28<sup>th</sup>.

Mayor Freeman is coordinating a meeting with ACS Superintendent Johnson, Trustee Hayes, Chief Benedict and a DOT engineer regarding crosswalk safety.

**TREASURER’S UPDATE:**

Treasurer Quinlan completed the audit of the Village Court Justice records and dockets and discussed the findings with the Court Clerk. Clerk Randall is hereby directed to forward the findings to the NYS Unified Court System as per their request. Upon a motion made by Trustee Hayes, the following resolution was approved:

Be it resolved that according to Section 2019-a of the Uniform Justice Court Act that requires the Village Justices annually provide their court records and dockets to their respective Village Auditing Board.

Whereas the required examination or audit was conducted by the Village’s Treasurer and completed to our satisfaction.

Trustee Zhe seconded the motion and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

**VOUCHERS AND MANUAL CHECKS:**

Upon a motion by Trustee McKeown, the following vouchers and manual checks are approved for payment:

#1-General Fund	\$ 22,645.85
#4-Schedule C Fund	\$ 3,894.75
#5-Water Fund	\$ 1,636.60
#6-Sewer Fund	\$ 4,106.01
#51-Capital Fund	\$ 106.30
#65-Capital Fund	\$ 1,304.00
#77-Capital Fund	\$201,686.71
#17-Trust & Agency Fund	\$ 319.16

TOTAL	\$235,699.38
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Manual Checks:

NYS DEC	SPDES permit fee	\$ 2,000.00
Ida Taylor	Consulting services	\$ 1,275.06
Law Enforcement Officer Dues	Police Dues	\$ 384.88
SEIU 200 United	DPW Dues	\$ 301.10
Nationwide Retirement Solutions	Deferred Compensation	\$ <u>1,375.00</u>
	TOTAL:	\$ 5,336.04

The motion was seconded by Trustee Zhe, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

**TRUSTEES UPDATE:**

Mayor Freeman reviewed the current cost of key fobs at \$7.50. Clerk Randall is directed to revise the Village Hall agreement to include a \$20.00 deposit for a key fob that will be returned after the fob is returned.

Mayor Freeman reviewed the Avon Inn’s current billing of eight (8) units for water and sewer at the Avon Inn. Upon a motion by Trustee Zhe, the Avon Inn will be given relief and billed for one (1) unit for water and sewer beginning with their November billing. Usage will be monitored for the next twelve (12) months as the building usage increases. The motion was seconded by Trustee Batzel, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

**DEER COMMITTEE:**

Mayor Freeman acknowledged deer committee member Kevin Allen who presented their findings and recommendations to the Board. The Board and the deer committee had discussion. No action was taken.

**EXECUTIVE SESSION:**

Upon a motion made by Trustee Hayes, the Board entered executive session at 8:35 p.m. to discuss contractual matters and exited at 9:25 p.m. Trustee McKeown seconded the motion and it was carried by a unanimous vote.

Upon a motion the meeting was adjourned at 9:25 p.m.

Respectfully submitted,

Christine Quinlan  
Treasurer