

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday, November 7, 2016.

Present: Mark McKeown, Trustee
Timmy Batzel, Trustee
Bill Zhe, Trustee

Staff: Tony Cappello
John Barrett
Chris Quinlan

Visitors: Michele & Richard Cassada
Chuck Kanty- Deer Committee
Rev. Kelly Ayer-Zion Episcopal Church
Kurt Zobel- Zion Episcopal Church
Marty Volkmer- Zion Episcopal Church
Sharon Knight- Zion Episcopal Church

Absent: Thomas Freeman, Mayor
Rob Hayes, Trustee

Deputy Mayor McKeown called the meeting to order at 6:00 P.M., and began the meeting with the Pledge of Allegiance.

ZION EPISCOPAL CHURCH:

The Rev. Kelly Ayer, along with several members of the Zion Episcopal Church, were in attendance to discuss with the Village Board their desire to start a regular bingo night to help raise money for their church. They have already received the bingo license number through NYS and have turned in to the Board their application for a license. The next steps are for the Board to approve an Affidavit of Moral Character and appoint an inspector. The position is a civil service position and will be posted in the Penny Saver. The Board will appoint an inspector after they have received the applications from interested parties.

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board approved the Affidavit of Good Moral Character to be used by the Village. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Absent
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent
Timmy Batzel, Trustee	Voting	Yes

MICHELE and RICHARD CASSADA:

The Cassada's were in attendance to discuss with the Board their issues they have had with flooding in their basement in the last few years. Mr. Cassada explained that he initially filed a claim with his own insurance company, but was denied. He spoke to the Board and was directed to file a claim with the Village, which he did. The Village's insurance company denied the claim. Mr. Cassada stated that he never received a letter denying the claim, (He was provided a copy of the letter by Clerk Randall) He went on to say that the homes on D'Angelo Parkway should have had swales to aid in drainage. Zoning Enforcement Officer Cappello explained that swales were in fact put in but perhaps the owners filled them in. This was the first time Tony had heard there was any problem. Deputy Mayor McKeown explained that once the claim is denied by the insurance company, chance are that if resubmitted, the claim would again be denied. He asked Clerk Randall to reach out to the insurance company to find out the next step.

DPW UPDATE:

Superintendent Barrett was in attendance and gave an update on the following:

- Leaf pick up has started. People are still putting out brush, which they are no longer able to pick up now that the leaf equipment has been attached to the machine.
- There was discussion of a quote given to Superintendent Barrett regarding the pedestrian gate installation on Linden Street.
- WWTP- improvements are continuing to go smoothly. November 22nd, the manufacturer of the screen will be coming. The screen will be used going forward.
- There will be another sludge demonstration on Wednesday and Thursday of this week. The new vacuum will be delivered on Tuesday morning.

ASH TREE PROPOSAL AWARD:

The following is the request for proposal published in the Livingston County News:

VILLAGE OF AVON
REQUEST FOR PROPOSALS

The Village of Avon is seeking proposals for the removal of all ash trees within an approximate 27.6 acre area of the Avon Village Driving Park, River Street, Avon, New York. The scope of work includes the complete removal of all ash trees; piling of all brush and tops in no more than 3 separate piles; leaving stumps no higher than twelve (12) inches above grade. No stump grinding is required. All ruts, and indentations from equipment and falling branches or trunks must be eliminated. No logging, trimming or removal of any other trees beyond ash trees is permitted without prior consent of the Superintendent of Public Works. It is expected that this removal process will produce a substantial amount of marketable ash wood. Therefore, each bid must include a credit against the charges you will present to the Village of Avon for revenue the successful bidder will receive from the sale of ash. The successful bidder must replant the affected area with a planting of an agreed upon mix of tree species on a 10 foot by 10 foot grid resulting in a tree planting rate of 440 trees/acre. This planting must be maintained by the successful bidder for weed and deer control for a minimum of 5 years after the completion of the planting. The borders of the proposed area to be cut will be marked by the Village of Avon.

SUBMISSION REQUIREMENTS

Firms interested in being considered shall submit two copies of their qualifications, experience and proposals by no later than Friday November 4, 2016 at 10:00am to the following address:

Village Clerk, Village of Avon, 74 Genesee Street, Avon, NY 14414

Each submission must contain a complete technical proposal, which shall consist of the following:

1. All equipment to be used.
2. Qualification and experience of the company in similar projects.
3. Proof of workers' compensation coverage.
4. Proof of liability insurance coverage with minimum limits of \$1.0 million per person and \$2.0 million per incident.
5. Proof of knowledge of, and compliance with, regulations of transportation of ash trees, as promulgated by New York State, the New York State Department of Environmental Conservation, and similar government entities.
6. Total cost of ash tree removal.
7. Completion date of the cutting must be by January 1, 2017. **TIME IS OF THE ESSENCE.**
8. Amount of credit against total tree removal cost for sale of ash by contractor.
9. A projected timeline for completion (a preliminary report by November 11, 2016 and final report by January 11, 2016 are required).

SELECTION

The Village of Avon reserves the right to reject any or all proposals, or any part of a proposal, and to select the proposal deemed to be in the best interest of the Village.

By Order of the Board of Trustees

Heather Randall
Village Clerk

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel the bid was awarded to Steve Schiano of S.E. Logging. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Absent
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent
Timmy Batzel, Trustee	Voting	Yes

Mr. Schiano will provide his insurance certificate and a timeline for the proposed work. He will remove the ash trees and replace them with several different types of trees and will also provide maintenance for a total gain of \$1750.00 to the Village. Trustee Zhe said he will speak with Parks Chairman John Marks to help prepare a narrative for the information night at the next Board meeting.

CODE ENFORCEMENT UPDATE:

Code Officer Cappello gave an update on the following:

- Avon Commons- the group is working on the financing for the project. Once financing has been secured, they will start working on the new buildings.
- Community Manor- Plans, drawings and permit applications have been submitted for improvements and updating for the senior housing community. They are looking to improve the plumbing and electrical in the homes and the road and driveways for the community itself.
- Avon Inn- the new owners wish to use the facility for the holiday season. Tony took a walk through with them. They are going to be using the dining rooms, bathrooms, and hallway in order for people to hold events there until they start their construction on the building. They will not be using the kitchen however, they will be using caterers.
- Tony explained that he has received several calls as of late concerning some of the rental properties in the Village. The conditions are unsafe and in some instances, unsanitary, and Tony would like to be able to help the residents living in these homes get some satisfaction. He would like to draft a letter that will be given to the landlords of the properties that give them a certain length of time to correct whatever the issue may be. He would like to see more pressure put on the landlords to maintain their properties accordingly. Trustee McKeown asked what the next step would be. Trustee Zhe suggested that he check with Village Attorney Whiting to find out what recourse, if any, the tenants have. Tony expressed that it seems to be getting out of hand and feels that the Village may need to step in. Trustee McKeown stated that if a letter is in fact issued, then there is record of the complaint on file. Trustee Batzel agreed and said that a letter would be a great idea.

MINUTES:

Upon a motion made by trustee Zhe, the minutes of the September 12th and October 17th Village Board meeting are hereby approved as submitted. The motion was seconded by trustee Batzel, and carried by the following vote:

Thomas Freeman, Mayor	Voting	Absent
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent
Timmy Batzel, Trustee	Voting	Yes

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee Batzel, the following vouchers and manual checks are approved for payment:

#1-GENERAL FUND	\$19763.67
#4-SCHEDULE C	\$6794.06
#5-WATER	\$3444.65
#6-SEWER	\$8843.77
#17-TA	\$2247.74
#57-CAPITAL	\$
#64-CAPITAL	\$
#72-CAPI	\$
#73-CAPITAL	\$
#76-CAPITAL	\$
#77-CAPITAL	\$
#93-CAPITAL	\$1518.93
#9-DEBT SERVICE FUND	\$
TOTAL	\$42612.82

Manual Checks:

Nationwide Retirement	Deferred Comp.	\$1375.00
NYS Dept. Env. Cons.	SPEDES Municipal Fees	\$2000.00
Cardmember Services	Selective Ins., Northern Tool	\$3011.69
	D&C ads, Holiday Inn Conf.	
	Bargain Outlet	
	TOTAL:	\$6486.69

The motion was seconded by Trustee Zhe, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Absent
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent
Timmy Batzel, Trustee	Voting	Yes

TREASRUER'S UPDATE:

Treasurer Quinlan was in attendance and updated the Board on the following:

- Financial reports for the month of October have been given to the Board.
- Audit- while performing the audit, it was found that Fisher Associates overbilled the Village by \$2000.00. The Village received a check for that amount today (11/7/2016).

TRUSTEE'S UPDATE:

- The Board will be holding a deer and ash tree information night at the next meeting (11/21/2016). Chuck Kanty, from the Deer Committee, was in attendance and addressed an article that was published in the Livingston County News. He said there was a lot of information that the committee would like to clarify, give a brief synopsis of their idea, and answer any questions that the public may have. The Board instructed Clerk Randall to publish a notice in the Penny Saver stating that the discussion will be held in Conference Room B of the Village Hall beginning at 7pm. At that time, they will also discuss the Ash Trees in the Avon Driving Park.
- The Village Board advertised a request for bids for Christmas trees to decorate the Village this upcoming holiday season. The request was for 24 7' Douglas fir trees. The trees needed to be delivered on Monday November 21, 2016.

Upon a motion made by Trustee Batzel, and seconded by Trustee Zhe, the Board accepted the bid from Charles McGory from Honeoye NY. The bid was for 24 trees @ \$34.95 per tree. Delivery date would be Monday November 21st, 2016. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Absent
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent
Timmy Batzel, Trustee	Voting	Yes

Upon a motion made by Trustee Batzel, the meeting adjourned at 8:30pm.

Respectfully submitted,

Heather R. Randall
Village Clerk