

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday, December 5th, 2016.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Timmy Batzel, Trustee
Bill Zhe, Trustee
Robert Hayes, Trustee

Staff: Tony Cappello
John Barrett
Chris Quinlan
Chief Benedict

Visitors: Andrea Bailey- Lift Up Livingston
Bill Davis-MRB
Lance Brabant -MRB
Attorney Whiting

Mayor Freeman called the meeting to order at 6:00 P.M., and began the meeting with the Pledge of Allegiance.

ANDREA BAILEY- LIFT UP LIVINGSTON:

Andrea Bailey came to discuss with the Board the St. Patrick's Day parade sponsored by Lift Up Livingston. The parade has been held for the last two years in the Village and it will now be moving to Geneseo for 2017. The original idea was to have the parade move from village to village to give everyone who wants a chance to host the parade the opportunity to. Now that they have figured out the basic logistics for the running of the parade, they are going to move on. Ms. Bailey believes that the parade will probably circle through the county and end up back in Avon in about five years.

On behalf of Lift Up Livingston, Ms. Bailey wished to extend her deep regret that the news of the change of location leaked to the public before they were able to let us know. She also wanted to express her thanks to the Village for all of its support.

DPW UPDATE:

Superintendent Barrett was in attendance and gave an update on the following:

- WWTP- Bill Davis from MRB discussed, along with Superintendent Barrett, the WWTP project. The cover is due in January. The screen is up and running. There needs to be some changes to the electrical in the screen room. Therefore there will be a change order that will need approval. The transformers need to have the correct voltage the buildings. Trustee Batzel asked where we stand according to our budget? Bill Davis said that the contingency has very little wiggle room, therefore every estimate that comes in is being scrutinized.

- Superintendent Barrett said that they need to do more trials at the plant to determine other chemicals that can be used other than ferric. Ferric is a chemical that stains, and according to John, we will be looking at disinfection in the future. Disinfection will more than likely include using UV lights which will not work with stained bulbs.
- Superintendent Barrett discussed the sludge trailer again. Mayor Freeman asked if this was something that the Village purchases, would it be something that could be shared among several villages. Perhaps that could help offset some of the burden of the cost. Bill Davis said that it is absolutely shareable, however it is questionable whether anyone would be interested in it. Superintendent Barrett discussed that he has an initial quote for \$75,428.00 for the trailer from Flo Trend. The trailer would be 10cu yd. Trailer Mounted Sludge Mate. It is very easily moved, Bill Davis says this would be extremely helpful at the plant in the future. Treasurer Quinlan stated that a capital project could be set up and the funds would come from the capital reserve fund. Superintendent Barrett asked how the Board would like him to proceed.

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board requested Superintendent Barrett to prepare an ad for the Village’s official paper asking for bids for the sludge trailer. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- Lance Brabant of MRB was introduced to the Board. He will assisting the Planning Board with ideas and projects. He is currently working on the parking lot project behind the Town Building with both the Village and Town, trying to determine what is able to be done in that lot. The Lake Road project will be his first big project with the Village. The project is looking to start in the spring. The Mayor is hopeful that the Town and the Village will be able to work on this project together. John is currently working on getting the easements.
- Bill Davis said they met with Kraft, and the clarifier there has been cleaned and the flo meter has been correctly calibrated, they have been paying close attention to Kraft in the last few months there has been improvement and they are very open to any and all suggestions. However, there are still issues to be worked out.
- Mayor Freeman asked about the I&I study. Bill stated that they are currently waiting for wet weather to continue the study. The Mayor suggested that perhaps someone from the DPW could check the manholes periodically if there is ever a significant rainfall during the day. Bill stated that he would speak to John about it and that the info gathered from that would be valuable.
- The crew will be finishing up collecting leaves this week and preparing for snow.

POLICE UPDATE:

Chief Benedict updated the Board on the following:

- The police have been testing the new radios around the Village. There are a couple issues in certain areas that will hopefully be resolved later.
- Officer Gage had a run in with a dog on Hickory Hill. Officer Gage helped the resident take the dog to an emergency vet, and the claim by the resident has been submitted to the insurance company.

CODE ENFORCEMENT UPDATE:

Tony Cappello updated the Board on the following:

- Tony spoke to Dr Oris about the gutters on his building. Dr Oris received an estimate from C&D Gutters that same day. Tony will check on it at a future date.
- 39 Rochester Street- There are no code violations however the resident never contacts the landlord if there is an issue, they always contact Tony. The landlord said he will take care of anything that needed fixing.
- The Burgers, who had been living on Rochester Street in one of the AGL properties, have been moved to Conesus by Social Services.
- Avon Commons- the builders of the apartment buildings wanted to apply for one permit for all of the buildings. Tony said no, that it would be required to have a permit for each building put up.

MINUTES:

Upon a motion made by Trustee McKeown and seconded by Trustee Batzel, the minutes from the November 7th 2016 meeting are approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee Zhe, the following vouchers and manual checks are approved for payment:

#1-GENERAL FUND	\$14006.66
#4-SCHEDULE C	\$6475.06
#5-WATER	\$3467.72
#6-SEWER	\$9024.29
#17-TA	\$2401.29

#57-CAPITAL	\$
#64-CAPITAL	\$
#72-CAPITAL	\$
#73-CAPITAL	\$
#76-CAPITAL	\$
#77-CAPITAL	\$
#93-CAPITAL	\$1554.93
#-DEBT SERVICE FUND	\$30224.70
TOTAL	\$67154.65

Manual Checks:

Nationwide Retirement	Deferred Comp.	\$1475.00
TOTAL:		\$1475.00

The motion was seconded by Trustee Hayes, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

TRUSTEE'S UPDATE:

1. There was discussion as to how the Board feels about having micro-breweries in the Village. The Board felt that if the right proposal came along, they would support new business in the Village. It is a growing opportunity for the area. Attorney Whiting didn't see that there would be any problem for allowing it in the Village and said he would need to look at the law to be completely sure.
2. The Board received two applications for the Bingo Inspector position for the Village. The Board discussed the stipend to be paid and asked Clerk Randall to call other Villages to find out what they pay their inspectors and how frequently.

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board agreed to hire Cathryn Jensen as Bingo Inspector. The position will be paid per event in an amount to be determined at a later date. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

3. The Board discussed changing the dates for the January 2017 meetings due to the holidays. The meetings would fall on the 9th and 23rd of January.

Upon a motion made by Trustee McKeown and seconded by Trustee Hayes, the Board agreed to change the meeting dates. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

4. The Board reviewed the following policies: whistleblower, credit card, conference/travel reimbursement, meals/refreshments reimbursements, sexual harassment, fixed asset, and code of ethics.

Upon a motion made by Trustee McKeown and seconded by Trustee Batzel, the policies are hereby approved. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

5. The Board received a request from Livingston County to approve the Inter municipal agreement for machinery, tools equipment and services sharing that will begin January 1, 2017 and ending December 31, 2017. This agreement can also be renewed yearly for up to five years. The Village did participate in this agreement last year.

Upon a motion made by Trustee Hayes and seconded by Trustee Batzel, the Board approved the Inter-municipal agreement with Livingston County. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

EXECUTIVE SESSION:

Upon a motion made by Trustee McKeown and seconded by Trustee Hayes, the Board entered into executive session at 7:45 pm to discuss legal and contractual issues. They exited the session at 9:20pm. The motion was carried by the following vote:

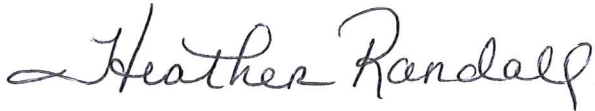
Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes

Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon exiting executive session, Trustee Zhe, along with Trustee Batzel stated that the lease agreement for renting horse stalls in the Driving Park needs to have some terminology cleared up, specifically what it means to sublet and that clarification needs to be made that the horse owners are the ones who need to rent the stalls and obtain insurance.

Upon a motion made by Trustee McKeown, the meeting adjourned at 9:40pm.

Respectfully submitted,



Heather R. Randall
Village Clerk