

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday, December 19, 2016.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Timmy Batzel, Trustee
Bill Zhe, Trustee
Robert Hayes, Trustee

Staff: Tony Cappello
John Barrett
Chief Benedict

Visitors: Bill Davis-MRB

Mayor Freeman called the meeting to order at 6:00 P.M., and began the meeting with the Pledge of Allegiance.

DPW UPDATE:

Superintendent Barrett was in attendance and gave an update on the following:

- They are continually working on sludge at the WWTP. The ad for bid requests for the sludge trailer was sent to the paper and the bids need to be in by January 6th, 2016 by 10:00am. The bids will then be opened
- Mount Morris DPW is interested in purchasing our grinder. The new screen has taken its place. The grinder was rebuilt 2 years by the company that it was originally purchased from. Superintendent Barrett quoted Mt. Morris a price of \$15000.00. They will respond after the first of the year.
- There will be training for two days with the screen.
- The citations that were noted by PESH for the WWTP and the Village Hall have been completed. The citations for the DPW are about half done and are on schedule to be complete.
- WWTP- Improvements at the plant will shut down between the Christmas and New Year's holidays.
- Bill Davis was at the meeting, and requested the Board to approve the change order for the electrical work needed at the plant discussed at a previous meeting.

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the Board approved the change order contingent upon the signature of the electrician. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- Bill Davis discussed the Industrial User Permit. All of the information including the plant capacity and information on the sewer use law has been sent to the DEC for review.
- Kraft is doing better with the BOD loads, especially since they installed the BOD meter. There are still some areas that can use improvement, however it is getting better.
- Superintendent Barrett wants to hit the ground running in the spring regarding storm water and drainage in the Village. He has reviewed the drawings for the Lake Road project and is confident that he can combine with the Town Highway Department to do the job. The desire is to have the Town share in the cost as well Superintendent Barrett hopes to have preliminary costs for the next meeting.
- Superintendent Barrett has been fixing lights all over the Village.

POLICE UPDATE:

Chief Benedict gave the following update to the Board:

- The Girl Scout’s Ugly Sweater Run went well.
- The department is starting to move into the new offices in the back of the hall.
- Chief Snyder has programmed the police fobs so they have access into the fire department in case they are needed.
- The speed sign, which is currently on Wadsworth Avenue, will be taken down. Chief is going to supply some data collected from the sign on Pole Bridge Road at the next meeting.

CODE ENFORCEMENT UPDATE:

Tony Cappello was in attendance to update the Board on the following:

- Tony met with Frank Csapo who wanted information about continuing the road in his sub division. He was also asking about lights. Mayor Freeman and the Board said that before he goes too far, he needs to bring the ideas to the Planning Board.

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers and manual checks are approved for payment:

#1-GENERAL FUND	\$83790.24
#4-SCHEDULE C	\$16708.26
#5-WATER	\$55.49
#6-SEWER	\$17269.56
#17-TA	\$

#57-CAPITAL	\$
#64-CAPITAL	\$
#72-CAPITAL	\$
#73-CAPITAL	\$
#76-CAPITAL	\$
#77-CAPITAL	\$541013.75
#78-CAPITAL	\$140.00
#9-DEBT SERVICE FUND	\$
TOTAL	\$658977.30

Manual Checks:

Nationwide Retirement	Deferred Comp.	\$1375.00
Law Enforcement Union	PD DUES-Dec	\$384.88
SEIU 200 United	DPW DUES-Dec	\$301.10
TOTAL:		\$2060.98

The motion was seconded by Trustee Zhe, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

MINUTES:

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the minutes for the November 21st, 2016 meeting are hereby approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

TRUSTEE'S UPDATE:

1. The Board decided, after a discussion revolving around the vouchers and manual checks for this meeting period, that next year, the Board does not wish to supply the candles and bags for the Luminaires during the holiday season.
2. The Board reviewed the new Workplace Violence Prevention Program.

Upon a motion by Trustee Batzel and seconded by Trustee Hayes, the Board approved the Workplace Violence Prevention Program. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

3. Senior Nutrition Lease Agreement- the Board received a request from Livingston County Office for the Aging to extend their lease agreement from January 1, 2017 to December 31, 2017.

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the Board agreed to extend the lease agreement with the Livingston County Office for the Aging. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

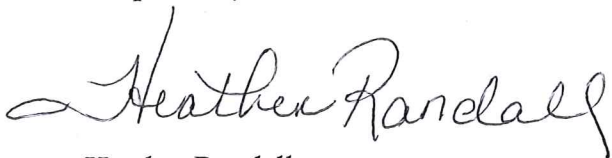
EXECUTIVE SESSION:

Upon a motion made by Trustee McKeown and seconded by Trustee Batzel, the Board entered executive session at 7:15pm to discuss personnel and contractual items. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion made by Trustee McKeown, the meeting adjourned at 8:00pm

Respectfully submitted,



Heather Randall
Village Clerk