

The joint meeting of the Board of Trustees of the Village of Avon and the Town Board was held in Conference Room B, 74 Genesee Street, Avon, New York on Monday March 13th, 2017.

|           |   |   |
|-----------|---|---|
|           | <u>VILLAGE BOARD:</u>   | <u>TOWN BOARD:</u>  |
| Present:  | Thomas Freeman, Mayor<br>Mark McKeown, Trustee<br>Bill Zhe, Trustee<br>Tim Batzel, Trustee<br>Rob Hayes, Trustee  | David LeFeber, Supervisor<br>Tom Mairs, Dep. Supervisor<br>James Blye, Councilman<br>Malachy Coyne, Councilman<br>Jeanie Michalski, Councilwoman                      |
| Staff:    | Tony Cappello, Code Enforcement/ Zoning<br>John Barrett, Superintendent<br>Brian Glise, Fire Marshal<br>Chris Quinlan, Treasurer<br>Chief Gary Benedict<br>John Marks, Parks Commission   |   |
| Visitors: | Bill Davis- MRB<br>Kurt Rappazzo- MRB<br>Tom Vonglis- Avon Rotary<br>David Zorn<br>Bonnie Davis<br>Conrad Baker- Genesee Sun<br>Rebecca Budinger- Mulhearn- Library Director<br>Jim Carney- Lions Club<br>Jim Campbell- Town of Avon Attorney | Chris Ryan- Library Board<br>Brenda McKeown- Library Board<br>Paul Drozdziel- Library Board<br>Cindy Zhe- Library Board<br>Thomas Bartonlini- Fundraising<br>Commitee |

Mayor Freeman called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

## JOINT VILLAGE/TOWN BUSINESS:

The Boards from the Village and the Town gathered to discuss several issues concerning both entities. The following is a synopsis of those discussions:

1. **AVON FREE LIBRARY:** The Library Board and Rebecca Budinger-Mulhearn, Director of the Avon Free Library, came to discuss their current renovation plans and funding that they have received. The library has been awarded a grant through the Pioneer Library System for \$127,000.00, along with an award from Senator Gallivan's office for \$100,000.00. According to Rebecca, the library is not being used in the same way as it has been in the past- "Space is the new commodity". The renovations will help bring the library into an age where the use of the facility will not only be used for reading and computer access, but a place where students can meet for study groups, tutoring small meetings, and privacy for sensitive matters such as resumes, tax filing and filling out job applications.
  - The objective of the project is to modify the floor plan to accommodate the growing program needs of the library. Renovations include: creating a new study

room and kitchenette area on the lower level, and replace finishes in the children's library, and enlarging the program room. The main level will be reworked for privacy and efficiency. There will be a fire alarm system installed, along with carbon monoxide detection, and 24 hour monitoring. There will also be LED lighting, new flooring, and new interior doors installed. Public access computers will be more private and shelving will be moved to create better sight lines throughout the library. The library will eventually look to update technology (covered by the Browne Memorial Fund, managed by the Rochester Area Community Foundation). It was noted that parking is an ongoing issue for the library and that it won't be addressed at this time, however is something that may be worked on in the future.

2. *GFLRPC-CLEAN ENERGY COMMUNITY*: Bonnie Davis introduced David Zorn of the Genesee Finger Lakes Regional Planning Council to discuss how the Village and Town can take advantage of things we are already doing to become a "Clean Energy Community", and save money for municipalities. The program can be used by local governments to help implement clean energy actions, save costs, create jobs, and improve the environment, while providing tools, resources, and technical assistance. The program also recognizes and rewards communities for completion of clean energy projects. In order to be designated by NYS as a "Clean Energy Community", it is necessary to complete four out of the ten High Impact Actions located on the NYSERDA website. (Search CLEAN ENERGY COMMUNITIES at [nyserda.ny.gov](http://nyserda.ny.gov).) The Village and Town will each decide individually whether to move forward with this opportunity.
3. *AVON ROTARY, LODGE*: Tom Vonglis of the Avon Rotary and John Marks of the Parks Commission came to discuss with both Boards the idea of a Lodge in the Avon Driving Park. (Mr. Vonglis and Mr. Marks previously presented ideas to the Village Board (see Meeting Minutes from 2-6-17.) Ultimately, Mr. Vonglis was looking for a commitment from the Boards to help fund this project. Mayor Freeman explained that the total for the project was more than they had originally anticipated and wanted to know what other ideas did they have to help offset costs. Attorney Campbell, Town Attorney, recommended that the Boards reach out to Heather Grant, grant writer for Livingston County, to help find grants for the project. Mayor Freeman suggested possibly stretch the project over a few budget years and working in kind with the Town. Trustee Batzel stated that it is absolutely important to identify the funding. We need to research grants. Deputy Supervisor Mairs stated that he would be willing to help as the representative for the Town. Both Boards are willing to continue the conversation but would like more detailed information. The Village has already said they will give an answer as to a commitment by May 1<sup>st</sup> 2017.
4. *LIONS CLUB, JIM CARNEY*: Mr. Carney appealed to the Boards about the Lion's club desire to erect a clock for their Centennial Project. He presented the project idea to the Village Board previously (see Meeting Minutes from 1-9-2017.) The club is looking for a commitment of \$5000.00 from each Board to help fund the project. Discussion continued and the question of insurance was asked. Mr. Carney does not believe that the clock would make much of an increase in cost for the Village. (The clock would be gifted to the Village and NYSDOT would need to be named second on the insurance due to the desired location of the clock). Supervisor LeFeber asked who would be responsible for the maintenance of the clock. Mr. Carney stated that the Lion's Club would take

responsibility for it. Mayor Freeman stated that the Village and Town believes that the idea is good, but that they are the “closers”. Do your fundraising, see how much money is raised, and we can revisit the discussion?

5. *Parking Lot Update:* Councilman Coyne discussed the parking lot behind the Town. He and Trustee Zhe met with business owners, and a common theme is dumpsters. There was also talk of burying the powerlines. To take care of that lot, it could be done in two phases; Phase one- bids for burying power, and Phase two- bids for drainage, and paving (which could be combined effort between the Town and the Village). Mayor Freeman asked about the small building in the back. What is it currently being used for. Tony Cappello said that it is storage. John Barrett said that they can get a few dumpsters and the crew can tear it down very easily. There will be another meeting with the business owners on the 15<sup>th</sup> of March.
6. *Route 5&20 Detour-* Discussion was held about the cost of the project and the detouring of traffic. The cost is about the same as the Lake Road project (the low \$50,000s) however it does not include the cost of ditching on Pole Bridge Road. The Boards previously decided to reach out to Senator Gallivan for help with the funding. They have amended the letter and are asking for \$75,000. Kurt Rappazzo from MRB will forward the letter to Clerk Randall who will then have Mayor Freeman and Supervisor LeFeber sign and send to the Senator.
7. *SRO-* the Boards again spoke to the importance of the SRO in the school. Officer McFadden is an asset to the school and one who the children can count on. The County will no longer support the SRO program after June, 2017. The responsibility will then fall to the Village, Town and School Boards, in order to maintain this position.
8. *WEBSITE:* Trustee Hayes discussed the website and stated that he and Councilman Blye will get together to discuss some ideas.
9. *GLOW Region Solid Waste Management Committee-* A letter was sent to the Village regarding the phone calls received from residents concerning refuse haulers combining trash and recyclables together, which is against the law. Glow decided to reach out to municipalities to help them remind these haulers of the law, and the consequences of not following it. Trustee Zhe recommended that a letter be sent to our three haulers used in the Village and Town, reminding them of the agreement. Trustee Zhe said he will reach out to GLOW for a draft letter and forward it on to Clerk Randall.
10. *Water Works Committee-* Avon Water Works Committee recommended that a water rate of \$2.27 per 1000 gallons be adopted as the wholesale water rate to both the town and village for 2017. This rate includes the most recent projection for expenses as provided by John Barrett as well as projected consumption figures for the coming year. The Capital Reserve fund contribution will be increased to \$15,000, and this will still accomplish holding a steady water rate. A reconciliation of the last several year's projections and actuals show both entities within approximately 1% of the projected purchases. Copies of the most recent Schedule C as well as other supporting documentation provided by John Barrett were provided to those members in attendance.

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the Village Board approved the new proposed water rate of \$2.27 per 1000 gallons. Upon a motion made by Deputy Supervisor Mairs and seconded by Councilman Blye, the Town Board also approved the new rate. The motion was carried by the following vote:

Village Board

|                       |        |     |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Tim Batzel, Trustee   | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee  | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |

Town Board

|                                |        |     |
|--------------------------------|--------|-----|
| David LeFeber, Supervisor      | Voting | Yes |
| Tom Mairs, Dep. Supervisor     | Voting | Yes |
| James Blye, Councilman         | Voting | Yes |
| Malachy Coyne, Councilman      | Voting | Yes |
| Jeanie Michalski, Councilwoman | Voting | Yes |

The committee approved the reappointment of Jim Schillinger whose term had expired in April of 2016. Bill LaBine's term expires this April and the committee also recommended His reappointment.

Upon a motion made by Trustee Hayes and seconded by Trustee McKeown the Village Board approved the reappointment of Jim Schillinger to the Water Board. Upon a motion made by Councilman Blye and seconded by Councilwoman Michalski, the Town Board also approved the appointment. The motion was carried by the following vote:

Village Board

|                       |        |     |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Tim Batzel, Trustee   | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee  | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |

Town Board

|                                |        |     |
|--------------------------------|--------|-----|
| David LeFeber, Supervisor      | Voting | Yes |
| Tom Mairs, Dep. Supervisor     | Voting | Yes |
| James Blye, Councilman         | Voting | Yes |
| Malachy Coyne, Councilman      | Voting | Yes |
| Jeanie Michalski, Councilwoman | Voting | Yes |

11. *Speed Sign on Pole Bridge Road*- Chief Benedict gave an update to both Boards about the speed sign. Chief Benedict explained the data from the speed sign for the months of October and November 2016. In researching the data, Chief said that 7% of cars heading northbound on Pole Bridge and 9% of cars heading southbound on Pole Bridge go over the speed limit, a much smaller amount of cars than originally anticipated. The sign clocked approximately 42000 cars in six weeks.

Supervisor LeFeber noted that he would like to invite the Ambulance Crew to the next Joint Meeting for their update.

The Boards took a short break, in which the Town Board was excused and the Village Board reconvened for the following updates:

### DPW UPDATE:

Superintendent Barrett was in attendance to update the Board on the following:

1. Superintendent Barrett presented the Board with a letter describing the damage to the roof of the DPW building during the recent windstorm on March 8<sup>th</sup>, 2017. He explained that the repairs are an emergency in order to prevent any more damage to the building. He also explained that he has been assured by our insurance company that if the entire roof is replaced, we can use the insurance money from the claim-minus the \$5000 deductible-toward the cost of the new roof. The summary of the cost is as follows:

|  |                   |
|--|-------------------|
| • Est for emergency repairs to existing roof- Elmer Davis- | \$1921.50         |
| Est to permanently repair existing roof-                   | <u>\$23185.00</u> |
| Sub-total  | \$25106.50        |
| Deductible   | <u>\$5000.00</u>  |
| Total  | \$20106.50        |
| Est to replace roof-                                       | \$44000.00        |
| Claim \$   | <u>\$20106.50</u> |
| Cost to Village  | Total \$23893.50  |

### VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee Hayes, the following vouchers and manual checks are approved for payment:

|                 |            |
|-----------------|------------|
| #1-GENERAL FUND | \$22054.48 |
| #4-SCHEDULE C   | \$6801.34  |
| #5-WATER        | \$4202.95  |
| #6-SEWER        | \$10605.88 |
| #17-TA          | \$2955.81  |
| #50-CAPITAL     | \$         |
| #62-CAPITAL     | \$         |
| #65-CAPITAL     | \$         |
| #72-CAPITAL     | \$         |
| #73-CAPITAL     | \$         |
| #77-CAPITAL     | \$         |
| #93-CAPITAL     | \$1748.25  |
| #DEBT SERVICE   | \$22712.00 |
| TOTAL           | \$71080.71 |

Manual Checks:

Law Enforcement Officers

March Dues

\$845.32

|                            |                 |                 |
|----------------------------|-----------------|-----------------|
| Nationwide Retirement Sol. | Deferred Comp.  | \$1400.00       |
| Nationwide Retirement Sol. | Deferred Comp.  | \$1375.00       |
| SEIU 200 United            | DPW Dues- March | <u>\$308.66</u> |
|                            | Total           | \$3928.98       |

The motion was seconded by Trustee Zhe, and was carried by the following vote:

|                       |        |     |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Tim Batzel, Trustee   | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee  | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |

## MINUTES:

Upon a motion made by Trustee Hayes and seconded by Trustee McKeown, the minutes for the meetings from 2/6/2017 and 2/20/2017 are hereby approved as submitted. The motion was carried by the following vote:

|                       |        |     |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Tim Batzel, Trustee   | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee  | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |

## EXECUTIVE SESSION:

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board entered executive session at 10:15pm to discuss contractual issues the Board exited executive session with no action being taken and adjourned at 10:40pm.

Respectfully submitted,

Heather Randall  
Village Clerk



DRAFT