

**MINUTES OF A MEETING OF THE  
AVON VILLAGE BOARD OF TRUSTEES  
MONDAY, APRIL 17, 2017  
6:00 PM; VILLAGE HALL**

**I. ATTENDANCE**

Thomas W. Freeman, Mayor  
Mark McKeown, Deputy Mayor  
Timmy Batzel, Trustee  
Robert Hayes

**ABSENT**

William Zhe, Trustee

**QUORUM**, 4 Present, 1 Absent

**OTHERS ATTENDING**

Gary Benedict, Jr., Chief of Police  
John Barrett, Superintendent of Public Works (DPW)  
Anthony Cappello, Code Enforcement Officer  
Brian Glise, Fire Marshal  
Christine Quinlan, Treasurer  
Kurt Rappazzo, Civil Engineer III, MRB Group  
Conrad Baker, Genesee Sun

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC HEARINGS**

**A. ANNUAL BUDGET**

Deputy Mayor McKeown read the public hearing notice regarding the annual budget. The tentative budget had been filed with the Village Clerk and made available for inspection at Village Hall from 8:00 AM until 4:00 PM Mondays through Fridays.

As proposed, the general budget amounted to \$1,486,305.00 with a tax levy of \$1,035,518.00 and a tax rate of \$6.17 per \$1,000 of assessed valuation, up from this year's rate of \$6.14. The rate remained under the tax cap. Water and sewer rates were unchanged.

Compensation of \$15,451.00 had been proposed for the Mayor and \$6,618.00 apiece for each of the four Trustees. Mayor Freeman proposed diverting \$1,200.00 from his salary to Deputy Mayor McKeown's as compensation for additional duties taken on by the Deputy Mayor.

**MOTION:** Trustee Batzel moved to divert \$1,200.00 from the Mayor's salary to the Deputy Mayor's salary, seconded by Trustee Hayes. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED**, 4 Ayes and 0 Nays

No one spoke on the annual budget. Mayor Freeman called for adoption.

**MOTION:** Deputy Mayor McKeown moved to adopt the annual budget as proposed, seconded by Trustee Hayes. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED**, 4 Ayes and 0 Nays

**B. COMMERCIAL SEWER RENTS**

Deputy Mayor McKeown read the public hearing notice calling for comment on the number of commercial sewer rents assigned to properties for the year commencing August 1, 2017. Residential units would remain unchanged unless the number of living units within a building changed.

The 2017 commercial sewer properties were as follows:

A&B Equipment/Fat Sam’s	58 West Main Street	2-units	3-proposed
Aldon	221 Rochester Street	6-units	5-proposed
Avon Central School	161 Clinton Street	8-units	7-proposed
Avon Central School	245 Clinton Street	22-units	23-proposed
Avon Kids Club	220 Collins Street	3-units	2-proposed
Avon Nursing Facility	215 Clinton Street	20-units	16-proposed
B&B Precision	New Building	3-units	2-proposed
Edward Coyne	78 Genesee Street	25-W, 21-SE	20-W, 16-SE
Gray Metal Products	495 Rochester Street	8-units	7-proposed
McDonald’s	250 East Main Street	7-units	6-proposed
PEMM LLC	273 East Main Street	27-units	21-proposed
Peppermints Restaurant	244 East Main Street	7-units	5-proposed
Rivoli Dental, PC	39 West Main Street-office	2 units	1-proposed
Salvatore’s Pizza	243 East Main Street	1-unit	2-proposed
Star Headlight & Lantern Co.	455 Rochester Street	9-units	8-proposed
TG-COTOPS Avon NY LLC	600 Dream Valley Blvd, E. Side	9-units	8-proposed
Tom Wahl’s, Inc.	283 East Main Street	16-units	12-proposed

Michael Driscoll, 74 East Main Street, and a principal in A&B Equipment at 80 Park Place thought there might have been a water leak at an A&B Equipment property at 70 West Main Street, a 4-unit apartment building. Village Meter Reader Kirk Vanderbilt would be asked to check the building.

A&B’s owned another building at 58 West Main Street, which housed Fat Sam’s bar with an apartment above it. Two sewer units had been assigned, but three had been proposed for the coming year. Upon discussion, the Board agreed to stay with two units.

**MOTION:** Trustee Hayes moved to keep 58 West Main Street at two sewer rents, seconded by Deputy Mayor McKeown. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

There were no other speakers on commercial sewer rent numbers.

**MOTION:** Deputy Mayor McKeown moved to close the hearing on commercial sewer rents, seconded by Trustee Hayes. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown, Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

**IV. POLICE UPDATE****Chief Gary Benedict, Jr.**

Chief Benedict had attended a Traffic Safety Conference in Albany April 6 and 7 as required by a Governor's Traffic Safety Committee's Police Traffic Services grant the Village had received.

Trustee Batzel agreed to assist the department in evaluating bids on a new police vehicle, the Chief continued.

The department would be getting its speed monitoring sign up soon, Chief Benedict informed Trustees.

Youth Baseball's *Opening Day Parade* was scheduled for 10:00 Saturday morning, April 29<sup>th</sup>, starting at Village Hall and moving south along Genesee Street to Spring Street, turning west on Spring and concluding at the Downs.

Code Enforcement Officer Cappello, Chief Benedict noted, was making progress on remodeling the department's office space at the south end of Village Hall. The department had expanded, taking over Treasurer Quinlan's, DPW Supt. Barrett's and former Mayor Jack Whitney's offices on the west side of the hallway while retaining their original office space on the east side of the hall.

**CONTRACTUAL MATTER****EXECUTIVE SESSION CALLED**

Mayor Freeman called for an executive session to discuss a contractual matter at 6:12 PM.

**MOTION:** Deputy Mayor McKeown moved to return to open session at 6:28 PM, seconded by Trustee Hayes. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

**V. STORM WATER UPDATE****A. Oak Hill Drive Drainage Improvement Area**

**Kurt Rappazzo, Civil Engineer**

**MRB GROUP**

The Village would pursue easements from Roger Wolfanger at 52 Lake Road, Shannon Farrell at 54 Lake Road and Frank Csapo at 2050 Oak Hill Drive. Then, similar to Pole Bridge Road, the Village would divert storm water from a 35 acre area south into Little Conesus Creek, Rappazzo told Board members.

**B. Pole Bridge Road Drainage Improvement Area**

**Kurt Rappazzo, Civil Engineer, MRB Group**

**Potential Impacts at Charlton Farm**

The Village planned to install a culvert under East Main Street near Pole Bridge Road to reduce flooding in that area. The culvert, Rappazzo, in a letter to Mayor Freeman, estimated, would divert 35 acres of the contributing watershed to nearby Hannals Creek, increasing that watershed by 2.3 percent.

Rappazzo considered the increase “negligible.” He didn’t expect it to have any noticeable effect on the peak flow rate of Hannals Creek at James & Elizabeth Welch’s driveway at Charlton Farm, 310 East Main Street. Rappazzo figured the impact on Jeff Mulligan’s adjoining property would likewise be “negligible.”

But, also in a letter to Mayor Freeman, James Welch expressed concern over diverting **ANY** more stormwater onto their property, doing so, he theorized, could increase the risk of property damage – possibly washing-out the bridges on the Welch and Mulligan properties.

According to Welch, flooding in 2015 had washed out those bridges. Replacement had cost more than \$100,000. Welch considered any additional risk “unacceptable,” adding, If the diversion under consideration was that small, – why do it at all?

Welch thought it would be best if he, Mulligan and Village officials talked things over. The Welch’s were in Florida now, but planned to return May 1 and Welch hoped they could meet then - before any further actions were taken.

Treasurer Quinlan suggested putting a cover letter over Rappazzo’s assessment letter then sending that, with an invitation to meet, to the Welch’s.

#### VI. **DPW ROOF REPLACEMENT**

March 8 Wind Storm

The Farmers Road DPW shop roof had been damaged by severe winds, Supt. Barrett reminded Trustees. Four companies had been asked to bid on replacement, two submitted quotes.

Highland Contractors of Western New York at 620 South Clinton Avenue, Rochester had bid \$42,500 and Elmer W. Davis, Inc., of 1217 Clifford Avenue, Rochester had bid \$44,000.

Elmer W. Davis offered a 20-year, full-system warranty while Highland came in with a 10-year workmanship warranty not including roofing over an existing layer - which would be a 2-year warranty.

Supt. Barrett recommended accepting the Elmer W. Davis bid. The Selective Insurance Company of America would pay \$20,866.97 and the Village would pay the remaining \$23,133.03 with 75 percent coming from Buildings & Grounds and 25 percent from the Sewer Fund Balance.

**MOTION:** Deputy Mayor McKeown moved to accept Supt. Barrett’s recommendation. Seconded by Trustee Hayes. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

#### **PARKS**

Supt. Barrett reported the department was trying to get the parks ready for the warm weather season. Twenty-two Ash trees had been taken down and the crew was fixing the lawns and grinding stumps.

**DIGESTER COVERS**

The digester covers had been put on at the Wastewater Treatment Plant, part of the \$3 million upgrade project there, Supt. Barrett reported. Mayor Freeman urged Trustees to take a trip down to the plant to look at the digester covers. Contractors were getting ready to sandblast and paint them – probably in the next two weeks, the Mayor estimated.

**OPEN PROJECTS – Grinding & Repaving**

Supt. Barrett requested the following projects be established:

- Grind and repave Sackett Road with \$40,000 from the state Consolidated Local Street and Highway Improvement Program (CHIPS), and
- Grind and repave Ross Lane with \$12,000 from CHIPS

**MOTION:** Deputy Mayor McKeown moved to establish projects to grind and repave Sackett Road and Ross with the amounts from CHIPS specified by Supt. Barrett. Seconded by Trustee Hayes. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

**PERMISSIVE REFERENDUM RESOLUTIONS****1. POLICE VEHICLE - \$45,000**

A. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

A RESOLUTION authorizing the expenditure of \$45,000 from capital reserve funds HR22-GENERAL EQUIPMENT RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies from the capital reserve funds is for monies needed for a **POLICE VEHICLE**. The maximum estimated cost of the aforesaid specific object or purpose is \$45,000.

Upon this RESOLUTION taking effect the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

Be it hereby resolved that a capital project be established in the amount of \$45,000.

Be it further resolved that said capital project shall be lettered H and entitled, **POLICE VEHICLE.**

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

**2. PICKUP TRUCK - \$35,000**

A. Deputy Mayor McKeown offered the following resolution and moved its adoption:

**RESOLUTION**

A RESOLUTION authorizing the expenditure of \$35,000 from capital reserve funds HR22-GENERAL EQUIPMENT RESERVE for the Village of Avon, Livingston County New York.

BE IT RESOLVED, by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies from the capital reserve funds is for monies needed for a pickup truck. The maximum estimated cost of the aforesaid object or purpose is \$35,000.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to a permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

Be it hereby resolved that a capital project be established in the amount of \$35,000.

Be it further resolved that said capital project shall be lettered H and entitled, **PICKUP TRUCK.**

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

**3. ZERO TURN LAWN MOWER - \$12,500**

A. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

A RESOLUTION authorizing the expenditure of \$12,500 from capital reserve funds HR22-GENERAL EQUIPMENT RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies from the capital reserve funds is for monies needed for a **ZERO TURN LAWN MOWER**. The maximum estimated cost of the aforesaid specific object or purpose is \$12,500.

Upon this RESOLUTION taking effect the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

Be it hereby resolved that a capital project be established in the amount of \$12,500.

Be it further resolved that said capital project shall be lettered H and entitled, **ZERO TURN LAWN MOWER**.

Trustee Hayes seconded the motion. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

**4. BLACKTOP PARKING AREA BY POLICE DOOR - \$20,000**

A. Deputy Mayor McKeown offered the following resolution and moved its adoption:

**RESOLUTION**

A RESOLUTION authorizing the expenditure of \$20,000 from capital reserve funds HR23-BUILDINGS RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies is needed is to **BLACKTOP PARKING AREA BY POLICE DOOR**. The maximum estimated costs of the aforesaid specific object or purpose is \$20,000 from capital reserve funds HR23-BUILDING RESERVE.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to a permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

#### **RESOLUTION**

Be it hereby resolved that a capital project shall be established in the amount of \$20,000.

Be it further resolved that said capital project shall be lettered H and entitled, **BLACKTOP PARKING AREA BY POLICE DOOR**.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

#### **5. RIVER STREET SIDEWALKS - \$27,684**

A. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

#### **RESOLUTION**

A RESOLUTION authorizing the expenditure of \$27,684 from capital reserve fund HR24-STREETS RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies from the capital reserve funds is for monies needed for the **RIVER STREET SIDEWALKS**. The maximum estimated costs of the aforesaid specific object or purpose is \$27,684.

Upon this RESOLUTION taking effect the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to a permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

Be it hereby resolved that a capital project be established in the amount of \$27,684.

Be it further resolved that said capital project shall be lettered H and entitled, **RIVER STREET SIDEWALKS**.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

(An additional \$11,316 would come from CHIPS, according to Supt. Barrett)

**6. OAK HILL DRIVE DRAINAGE - \$50,000**

A. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

A RESOLUTION authorizing the expenditure of \$50,000 from capital reserve funds HR25-DRAINAGE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies from the capital reserve funds is for monies needed for **OAK HILL DRIVE DRAINAGE**. The maximum estimated costs of the aforesaid specific object or purpose is \$50,000.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following resolution and moved its adoption:

**RESOLUTION**

Be it hereby resolved that a capital project be established in the amount of \$50,000.

Be it further resolved that said capital project shall be lettered H and entitled **OAK HILL DRIVE DRAINAGE**.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

**7. WATER METERS - \$25,000**

A. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

A RESOLUTION authorizing the expenditure of \$25,000 from HR32-WATER EQUIPMENT RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies from the water fund balance is for monies needed for **WATER METERS**. The maximum estimated cost of the aforesaid specific object or purpose is \$25,000.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to a permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

Be it hereby resolved that a capital project shall be established in the amount of \$25,000.

Be it further resolved that said capital project shall be lettered H and entitled, **WATER METERS**.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

**8. GENERATOR AT THE PUMP STATION - \$1,000**

A. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

A RESOLUTION authorizing the expenditure of \$1,000 from capital reserve funds HR33-WATER FILTRATION PLANT RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies from the capital reserve funds is for monies needed for the **GENERATOR AT THE PUMP STATION**. The maximum estimated costs of the aforesaid specific project or purpose is \$1,000.

Upon this RESOLUTION taking effect the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to a permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

Be it hereby resolved that a capital project be established in the amount of \$1,000.

Be if further resolved that said capital project shall be lettered H and entitled, **GENERATOR AT PUMP STATION**.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

**9. FILTER TANK INSPECTION - \$2,500**

A. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

A RESOLUTION authorizing the expenditure of \$2,500 from capital reserve funds HR33-WATER FILTRATION PLANT RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies from the capital reserve funds is for monies needed for the **FILTER TANK INSPECTION**. The maximum cost of the aforesaid, specific object or purpose is \$2,500.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to a permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

#### **RESOLUTION**

Be it hereby resolved that a capital project be established in the amount of \$2,500.

Be it further resolved that said capital project shall be lettered H and entitled, **FILTER TANK INSPECTION**.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

#### **10. PIPE INSPECTION AND CHLORINE PUMP - \$3,300**

A. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

#### **RESOLUTION**

A RESOLUTION authorizing the expenditure of \$3,300 from capital reserve funds HR33-WATER FILTATION PLANT RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies from the capital reserve funds is for monies needed for the **PIPE INSPECTION AND CHLORINE PUMP** at the pump station. The maximum estimated costs of the aforesaid specific object or purpose is \$3,300.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to a permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

Be it hereby resolved that a capital project be established in the amount of \$3,300.

Be it further resolved that said capital project shall be lettered H and entitled, **PIPE INSPECTION AND CHLORINE PUMP** at pump station.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

**11. OVERHEAD DOOR REPLACEMENT – \$2,000**

A. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

A RESOLUTION authorizing the expenditure of \$2,000 from capital reserve funds HR33 WATER FILTRATION PLANT RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies from the capital reserve funds is for monies needed for the **OVERHEAD DOOR REPLACEMENT**. The maximum estimated cost of the aforesaid specific object or purpose is \$2,000.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to a permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

Be it hereby resolved that a capital project be established in the amount of \$2,000.

Be it further resolved that said capital project shall be lettered H and entitled, **OVERHEAD DOOR REPLACEMENT**.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

**12. CHECK VALVE REBUILD KITS - \$2,000**

A. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

A RESOLUTION authorizing the expenditure of \$2,000 from capital reserve funds HR33-WATER FILTRATION PLANT RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies from the capital reserve funds is for monies needed for **CHECK VALVE REBUILD KITS**. The maximum estimated cost of the aforesaid specific object or purpose is \$2,000.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

Be it hereby resolved that a capital project be established in the amount of \$2,000.

Be it further resolved that said capital project shall be lettered H and entitled, **CHECK VALVE REBUILD KITS**.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

**13. SCADA IMPROVEMENTS - \$5,000**

A. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

A RESOLUTION authorizing the expenditure of \$5,000 from capital reserve funds HR33-WATER FILTRATION PLANT RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:\

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies from the capital reserve funds is for monies needed for **SCADA IMPROVEMENTS**. The maximum estimated cost of the aforesaid specific object or purpose is \$5,000.

Upon this RESOLUTION taking effect the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to a permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

Be it hereby resolved that a capital project be established in the amount of \$5,000.

Be it further resolved that said capital project shall be lettered H and entitled, **SCADA IMPROVEMENTS**.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

**14. REBUILD PUMP ROTATING ELEMENT - \$6,500**

A. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

A RESOLUTION authorizing the expenditure of \$6,500 from capital reserve funds HR33-WATER FILTRATION PLANT RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies from the capital reserve funds is for monies need to **REBUILD PUMP ROTATING ELEMENT**. The maximum estimated costs of the aforesaid specific object or purpose is \$6,500.

Upon this RESOLUTION taking effect the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

#### **RESOLUTION**

Be it hereby resolved that a capital project be established in the amount of \$6,500.

Be it further resolved that said capital project shall be lettered H and entitled, **REBUILD PUMP ROTATING ELEMENT**.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

#### **15. REFRIGERATED SAMPLER - \$6,500**

A. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

#### **RESOLUTION**

A RESOLUTION authorizing the expenditure of \$6,500 from capital reserve funds HR42-SEWER PLANT RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies from the capital reserve funds is for monies needed for the **REFRIGERATED SAMPLER**. The maximum estimated cost of the aforesaid specific object or purpose is \$6,500.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

Be it hereby resolved that a capital project be established in the amount of \$6,500.

Be it further resolved that said capital project shall be lettered H and entitled, **REFRIGERATED SAMPLER**.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

**16. BENCHTOP MUFFLE FURNACE - \$2,000**

A. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

A RESOLUTION authorizing the expenditure of \$2,000 from capital reserve HR42-SEWER PLANT RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditures of monies from the capital reserve funds is for monies needed for the **BENCHTOP MUFFLE FURNACE**. The maximum estimated cost of the aforesaid specific object or purpose is \$2,000.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to a permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

Be it hereby resolved that a capital project be established in the amount of \$2,000.

Be it further resolved that said capital project shall be lettered H and entitled, **BENCHTOP MUFFLE FURNACE**.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none

**CARRIED, 4 Ayes, 0 Nays**

**17. SLUDGE MOISTURE ANALYZER – \$3,000**

Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption

**RESOLUTION**

A RESOLUTION authorizing the expenditure of \$3,000 from capital reserve funds HR42-SEWER PLANT RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditure of monies from the capital reserve funds is for monies needed for the **SLUDGE MOISTURE ANALYZER**. The maximum estimated cost of the aforesaid specific object or purpose is \$3,000.

Upon this RESOLUTION taking effect the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspaper, together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to permissive referendum.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

B. Deputy Mayor McKeown offered the following RESOLUTION and moved its adoption:

**RESOLUTION**

Be it hereby resolved that a capital project be established in the amount of \$3,000.

Be it further resolved that said capital project shall be lettered H and entitled, **SLUDGE MOISTURE ANALYZER**.

Trustee Hayes seconded the resolution. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes.

**CARRIED, 4 Ayes, 0 Nays**

**VII. CODE ENFORCEMENT UPDATE****A. Clean Energy Communities Program**

Deputy Mayor McKeown, Code Enforcement Officer Cappello, Fire Marshal Glise and Deputy Clerk Gary Margiotta had met with Adam D. Richter, a Senior Engineering Technician with T-Y-LIN International at 10:00 AM Monday, April 10, at Town Hall.

Jennifer Sargeant, Clara Mulligan and Glise represented the Town. The meeting was the kickoff for the ***Clean Energy Communities Program***.

The New York State Energy Research and Development Authority (NYSERDA) was partnering with T-Y-LIN International, a Rochester engineering and planning firm, to offer no-cost consultative ***Energy Code*** building plan review and inspection support to code enforcement officers and others involved in the building design and construction process.

Code-built buildings resulted in lower energy bills for customers, reduced greenhouse gas emissions and comfortable places to live and work. T-Y-LIN was prepared to offer:

- Energy Code plan review of building project permit applications including consultation on the results
- On-site inspection support from expert Energy Code advisors
- Convenient checklists and templates to make plan review and inspections easier
- Hotline staffed by energy professionals to field questions
- General consultation

T-Y-LIN would review plans with code enforcement officers, produce a report with checklists covering the issues found and potential remedies.

The Village hoped to test the process on the seven 8-unit apartment buildings being built on Lot R-35 of the Avon Commons subdivision off East Main Street, blocks were up on a Building 506. The Town had a single family home to put through the process.

T-Y-LIN had consulted on preparation of the Village's 2011 comprehensive plan.

**B. DRAINAGE PROBLEM****184 East Main Street**

Village Atty. Reid Whiting was pursuing easements from three property owners near 184 East Main Street, Cappello told Trustees.

The property had belonged to Dennis Catuzza, the house had been demolished in 2013. Terrance Lischer of Livonia bought the vacant lot, built a 1,427-square-foot house there last year then sold it to Timothy and Amanda McCarthy this year.

The property did have drainage issues and the easements were being sought to carry the stormwater away, west to a nearby stream.

**VIII. TREASURER’S UPDATE:**

**A. 5-ARCH GRANT POSSIBILITY**

**Rochester Area Community Foundation**

The Rochester Area Community Foundation has grants available up to \$25,000 to preserve the region’s historical assets. Applications are due in May. The rehabilitation of the 5-Arch Bridge will qualify, Treasurer Quinlan reported.

**B. VOUCHERS & MANUAL CHECKS**

General Fund vouchers:	56,139.05
Schedule C Fund vouchers:	7,682.84
Water Fund vouchers:	581.71
Sewer Fund vouchers:	6,380.54
H72 Pole Bridge Road Drainage:	399.00
H77 WWTP Rehabilitation:	162,824.91
H78 Oak Hill Drive Drainage:	1,500.00
Debt Service Fund:	195,064.40
Trust & Agency Fund:	441.66

**MOTION:** Trustee Batzel moved for approval of the vouchers and manual checks as presented. Seconded by Trustee Hayes. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

**C. AVON INN SIGNAGE GRANT**

**Livingston County Sign & Façade Improvement Program**

Livingston County Development had approved a request from James Krause, owner of the Avon Inn, to the County Sign and Façade Improvement Program for \$5,000 for new signage at the 55 East Main Street inn.

**IX. CONTRACTUAL MATTER**

**EXECUTIVE SESSION CALLED**

**FOLLOWED BY ADJOURNMENT**

Mayor Freeman called for an executive session at 7:32 PM.

**MOTION:** Trustee Hayes moved to return to open session and to adjourn the meeting at 8:30 PM, seconded by Trustee Batzel. Voting in favor were: Mayor Freeman, Deputy Mayor McKeown and Trustees Batzel and Hayes. Voting against were: none.

**CARRIED, 4 Ayes, 0 Nays**

Gary Margiotta  
Deputy Clerk