

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday August 21th, 2017.

Present: Thomas Freeman, Mayor  
 Mark McKeown, Trustee  
 Bill Zhe, Trustee  
 Rob Hayes, Trustee

Staff: Tony Cappello  
 Brian Glise  
 Chief Joe Geer

Visitors: Bill Davis- MRB  
 Jan Rogers- Livingston Insurance

Absent: Tim Batzel, Trustee

**EXECUTIVE SESSION:**

The Mayor called the meeting to order at 5:30pm where upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the Board entered into executive session to discuss personnel matters. There was no action taken. Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the Board exited executive session at 5:50pm. Both motions were carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

After a short break, the Board, visitors, and staff were called to order by the Mayor at 6:05pm and began the regular meeting with the Pledge of Allegiance.

**JAN ROGERS- LIVINGSTON INSURANCE:**

Jan Rogers came to discuss with the renewal of our insurance policies for the Village. Mr. Rogers stated that the renewal for the 2017/2018 year would have an increase in premiums of about 2-5% from last year. This is pretty standard from year to year. He presented the Board with a breakdown of all policies and coverages and stated that he still has a few things to get from Superintendent Barrett, but will have a quote as soon as possible. Jan reiterated that any insurance certificate provided to us should have the Village listed as the additionally insured, and that we should also send him the certificates to review.

**VOUCHERS AND MANUAL CHECKS:**

Upon a motion by Trustee McKeown, the following vouchers and manual checks are approved for payment:

#1-GENERAL FUND	\$85508.84
#4-SCHEDULE C	\$5986.42
#5-WATER	\$1636.42
#6-SEWER	\$11595.60
#17-TA	\$
#50-CAPITAL	\$
#62-CAPITAL	\$
#65-CAPITAL	\$
#72-CAPITAL	\$
#73-CAPITAL	\$
#77-CAPITAL	\$203430.38
#78-CAPITAL	\$1814.50
#DEBT SERVICE	\$2591.40
TOTAL	\$312563.56

Manual Checks:

Nationwide Retirement	Deferred Comp. p/r#17-16	\$1375.00
Nationwide Retirement	Deferred Comp. p/r#17-17	\$1375.00
Law Enf. Off. Union	Police Dues August	\$427.10
SEIU 200 United	DPW Dues August	\$308.66
	<b>TOTAL:</b>	<b>\$3485.75</b>

~please note~

**Selective Insurance-paid online \$876.46 for Ford and Tahoe added. Due date close to meeting. Confirmation #20170817305524170.**

The motion was seconded by Trustee Hayes, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**MINUTES:**

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the minutes from August 7, 2017 are hereby approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
-----------------------	--------	-----

Tim Batzel, Trustee	Voting	Absent
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**POLICE UPDATE:**

Chief Geer gave the following update to the Board:

- *Corn Festival*- Everything ran smoothly. There were a few minor traffic incidents after, but nothing out of the ordinary.
- *Crossing Guard*- An ad will appear in the next two Penny Savers for the hiring of a second crossing guard for the school year. There are over 150 students who walk district wide and crossing Route 5 & 20 can be very dangerous. Mayor Freeman stated that the Village is on the list for flashing signs for the school crosswalk, but at the moment, they are back ordered. He is hoping that there will be some sort of enhanced signage from DOT, hopefully before the start of school. Chief believes the position would be approximately three hours per day and they would be stationed at Lacy Street and 5 & 20. After a crossing guard is hired, we will have to start thinking about creating a position for a substitute.
- *Meeting at School*- Chief Geer and Officer McFadden will be meeting with school faculty on the 25<sup>th</sup> of August. They are planning to review safety procedures, and inform them of the importance of safety when walking.

**BILL DAVIS, MRB:**

Mr. Davis gave the Board an update on the following:

- *WWTP*- there is an issue with the heat digester. It will be looked at on Wednesday to determine the problem. The digester is just about ready. We should be wrapping things up by the end of September. As we get closer to the closeout, Mr. Davis will have a financial summary for the Board.
- *Sewer Use Law*- Mr. Davis stated he needed to find out from Attorney Whiting what the status is with the Sewer Use Law. It needs to be adopted by the Board. Also, Mr. Davis stated that he would discuss with Superintendent Barrett setting up a time with Kraft and Barilla to sign and issue their permits.

**CODE ENFORCEMENT UPDATE:**

Tony Cappello updated the Board on the following:

- *Landlords on Rochester Street*- Tony stated that there has been a problem with a landlord on Rochester Street regarding a tenant that moved out. The tenant left a terrible mess with the garbage all left outside. Tony said he will give the owner a few days to clean it up, however, if the Village ends up cleaning it, he will bill the owner of the property. If he doesn't pay, then we can roll it onto his taxes.
- *McCallister Property, Rochester Street*- A contractor for Livingston County has been to the residence and stated that he would not do any work in the home. He felt that the Health Department needed to be notified of the condition of the home. On the

recommendation of Chief Geer (because it is a safety issue), and the Board, Tony said he will contact the Health Department.

- *Verizon*- Tony has not heard from Verizon regarding the poles they requested to have installed. There was discussion on this at a previous meeting and the Board needed more information.
- *Complaint*- Brian Glise said he received a verbal complaint about a pet on Main Street. Brian stated that they should file a written complaint in the Village office. To date, there has been no complaint filed.
- *Frank Csapo*- Tony said that at the Planning Board meeting, Mr. Csapo expressed he would be putting in the road for his development, and agreed to all points that they were requiring. The permits are ready once the Planning Board gives Tony the “go ahead” to issue them.
- *Dick Martin*- Tony stated that at the Planning Board meeting, there was discussion about “dry wells” being put on the property as part of his drainage requirements instead of a pond. There was no action or determination on this discussion.

### **TRUSTEE’S UPDATE:**

- Trustee Zhe was asked by the Mayor if he would connect with the Parks Commission to discuss some ideas as to what can be done with the newly purchased Village property on River Street.

Upon a motion made by Trustee Hayes, the meeting adjourned at 8:20pm.

Respectfully submitted,



Heather Randall  
Village Clerk