

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday December 18, 2017.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Bill Zhe, Trustee
Rob Hayes, Trustee
Tim Batzel, Trustee

Staff: Tony Cappello
Brian Glise
Chief Joe Geer

Visitors: Conrad Baker- Genesee Sun
Bill Davis- MRB
Casey Mastro- NYPA

EXECUTIVE SESSION:

On December 14, 2017, upon a motion made by Trustee Batzel and Seconded by Trustee Zhe, the Board entered into executive session at 4 pm for the purpose of discussion of a personnel issue within a Village department. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

Trustee Hayes arrived at 4:50pm and was advised of the discussion.

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the Board exited executive session at 5:15pm and adjourned. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

No action was taken.

EXECUTIVE SESSION:

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board entered into executive session at 5:00pm to discuss personnel issues. Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the Board exited executive at 5:55pm. These motions were carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

No action was taken.

Mayor Freeman called the meeting to order at 6:00 pm, and began with the Pledge of Allegiance.

CASEY MASTRO-NEW YORK POWER AUTHORITY:

Mr. Mastro was in attendance to discuss opportunities for the Village to seek out energy efficient projects by using NYPA. NYPA does all of the administration for you when working of large scale projects and helps municipalities work toward energy efficiency. In the past, NYPA was used mostly for larger projects but have started helping smaller entities save as well. The Village had been considering a project for energy efficient lighting and Mr. Mastro suggested we contact National Grid to find out the purchase price for the fixtures associated with our street lighting inventory. He provided Clerk Randall with verbiage and a contact person to get started.

Upon a motion by Trustee Zhe and seconded by Trustee Hayes, the Board authorized Clerk Randall to go ahead with the letter to National Grid. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

GIRL SCOUT TROOP 51041- 5KRun

The Girl Scouts came to request permission to hold a 5K run to benefit the Avon Food Pantry. They would use the same route as in the past, and will ask for 5 nonperishable items for the entrance fee into the race. Start time for the race will be 9:00am. Chief Geer stated that he will have appropriate staffing for the day.

Upon a motion made by Trustee Batzel and seconded by Trustee McKeown, the Board granted the Girl Scouts permission to hold their 5K run. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

BILL DAVIS- MRB UPDATE:

Bill Davis updated the Board on the following:

- Final smoke test has been scheduled.
- Preparing to move forward with the 5&20 cut with DOT. Town of Avon needs to adopt SEQR. Expecting the town to do this in January 2018. The Town will be taking the lead on this.

Upon a motion by Trustee Batzel and seconded by Trustee Zhe, the Board has committed to this project for the summer of 2018. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- DEC- The DEC would like to see the Village with 2 full time positions at the WWTP.
- There will be a change order coming in January for work at the WWTP. 2” RPZ has to be raised over the first floor. The additional cost is \$3500.00 and the work would be done by Danforth. This will be for a meeting in January 2018.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown the following vouchers and manual checks are approved for payment:

#1-GENERAL FUND	\$40363.45
#4-SCHEDULE C	\$8183.27
#5-WATER	\$216.92
#6-SEWER	\$8570.79
#17-TA	\$
#57-CAPITAL	\$8087.39
#62-CAPITAL	\$
#65-CAPITAL	\$
#72-CAPITAL	\$1612.54
#73-CAPITAL	\$
#77-CAPITAL	\$92529.82
#78-CAPITAL	\$1770.00
#85-CAPITAL	\$5415.01
#DEBT SERVICE	\$
TOTAL	\$166749.19

Manual Checks:

Nationwide Retirement	Def Comp p/r 17/25	\$1375.00
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Law Enf. Off. Union	Police Dues December	\$392.16
SEIU 200 United	DPW Dues December	\$308.66
Urban Dev Corp	Restore NY Grant App. Fee	\$500.00
Standard Security	Oct-Dec 2017 Disability	\$632.40

The motion was seconded by Trustee Zhe, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

MINUTES:

Upon a motion made by Trustee Hayes and seconded by Trustee Batzel, the minutes from December 4th, 2017 meeting are hereby approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

CODE ENFORCEMENT UPDATE:

Code Officer Cappello and Fire Marshal Glise updated the Board on the following:

- Avon Inn-temporary C of O has been issued. They are ready for NYE.
- Have not heard from Verizon re: mini cell. We forwarded them the information that Attorney Whiting supplied us.
- Empire-the same idea as Verizon- would like to install an electrical box in the Village right of way near Tops. Tony would like them to come to a meeting in January.
- Preparing letters to go out to Village residents alerting them of local programs available to them to improve the safety of their properties.
- Avon Commons-almost complete. They are preparing for final inspections.

POLICE UPDATE:

Chief Geer gave the following update:

- Test drove new cars- Charger is the best
- Bids for police radios will be in Friday.
- Current radios work well, however they have found there are more dead spots inside buildings. County is still working out kinks but we may not see much improvement.

TRUSTEE’S UPDATE:

Trustee Zhe explained that the Village was turned down for the tree grant. He requested that the Village pay \$500.00 to have an arborist come and help with the preparation in order to be successful the next time. He would be coming in January, 2018.

Upon a motion made by Trustee McKeown and seconded by Trustee Batzel the Board approved the \$500.00 to hire the arborist. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Trustee McKeown has been working with Treasurer Quinlan and Clerk Randall on quotes for a new phone system in the Village Office. The following is what was given to the Board for information:

12/18/2017

Village of Avon replacement phone system quotes

The following 2 phone system providers were asked to quote on the replacement of all phones in the Village Hall, Police Department and Fire Department. A 3rd vendor was contacted however provided a “cloud” based system which we (myself, Heather and Chris) decided would not meet our needs. The 2 vendors that quoted did a tour of the buildings and reviewed all phones, wiring and requirements from the staff.

Phone system – Cabling – Phones – Installation and Operating Instructions

NFP Telecom (Ken Gillman)

Spectrum Enterprise – Justin Niebel – providing additional detail and cost on bundling fiber optic and internet service. \$480 month plus \$29.99 month for fax line

All Works Verge IP phone system – VOIP

Quote: \$8,999

8X8 Inc. (Jacky Wong)

Hurricane Technology

Not asked to quote – California based

ICN Systems (Jim Maloney)

Acts as a Master Agent and shops for best service/rates.

Avaya IP Office 500 system

Quote: \$7,685

Current communication issues either phone or internet are referred to Gerry Paganin

Current phone service provider, Frontier

Current internet provider, Time Warner (Spectrum) \$209 per month

Recommend accepting the ICN proposal for phone system replacement. Less expensive and provides necessary functions for office staff and departments along with 1 call for service.

Mark McKeown – Heather Randall

Trustee Batzel asked if this was something that could be put out to bid on the state contracting sites. Also, would the ICN system convert to fiber? Trustee McKeown said we would do more research.

Upon a motion made by Trustee Hayes and seconded by Trustee McKeown, the meeting adjourned at 8:00pm.

Respectfully submitted,



Heather Randall
Village Clerk