

The meeting of the Board of Trustees of the Village of Avon was held in The Whitney Room of Village Hall, 74 Genesee Street, Avon, New York on Monday October 22, 2018.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Rob Hayes, Trustee
Tim Batzel, Trustee
Bill Zhe, Trustee

Staff: John Barrett, DPW Superintendent
Tony Cappello, Code Enforcement Officer
Chief Joe Geer
Brian Glise, Fire Marshal

Visitors: Andrea Bailey- Lift Up Livingston

Mayor Freeman called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

ANDREA BAILEY-LIFT UP LIVINGSTON

Andrea Bailey came to discuss with the Board the 2019 St Patrick's Day Parade. The very first parade sponsored by Lift Up Livingston was held here in the Village of Avon in 2015. The plan was to have different Village's host the parade, however, in 2015 Avon hosted again. The last two years, the parade has seen an increase in participants, and the Village of Genesee hosted the event. Ms. Bailey asked the Board if they would consider hosting the event for 2019. She stated that logistically, the parade seemed to work best here. The parade route is nicely established, and the parade ended right at the fire hall, which was wonderful to have a few vendors set up, a food truck and happenings available in order for families to continue celebrating. She also stated that a lot of the participants were coming from businesses and organizations from the Village of Avon. The Board was curious as to whether or not other Villages have been asked to host or if any others expressed an interest in holding the event. While we like to have the parade here because it will help our local businesses, we want other Villages to be able to have the parade if they are interested. Lift up Livingston is supposed to be county wide. Trustee Hayes asked if there are any special requirements to hold the parade. Ms. Bailey stated that while it is certainly easier if the hosting Village has a police department, it isn't a requirement. The Sheriff's department and NYS Troopers are involved as well. Mayor Freeman pointed out that Villages around the County should want to partake in this event. Deputy McKeown offered to reach out to the Association of Villages at the next dinner meeting to make them aware of the event. Clerk Randall also said she would send out Ms. Bailey's contact information to the other clerks. However the Board also agrees that if no one wishes to host this year due to the timeline, they are in support of holding the parade in the Village. Ms. Bailey said they will provide the certificate of insurance when the time comes, and is willing to speak with any other Village that may be interested.

CODE ENFORCEMENT UPDATE:

Code Enforcement Officer Cappello offered the following update to the Board:

- The Remedy Building has been sold. Tony is not sure of the owner but has heard that a gaming store may be what is going into that property.
- Tony has had no word from the Court regarding Mr. Brooks' property on Rochester Street. He has noticed that some cleanup has taken place.
- McDonald's Restaurant did not come to the Planning Board meeting as they intended.
- There is a vape shop (new business) in the gun shop plaza. It is around the corner from the front of the building, called Avon Vapes
- Community Bank wants to put a sign onto their building. Tony recommended to them to come to a planning board meeting.
- Mr. Coyne is putting new windows in the laundromat.
- Tony offered his building on Genesee Street to be used during the Holiday Spectacular by the Boy Scouts to put together the kits for luminaires and to give them out.
- Brian discussed his inspection at the library.
- Brian also discussed that the Methodist Church will be installing a hood system in order to make it safer during the fish fry dinners.
- Trustee Hayes discussed a complaint received in the office about a residence on Clinton Street and gave the information to Tony.

DPW UPDATE:

Superintendent Barrett gave a brief update on the following:

- The crew is installing water lines at the Downs- upper to lower. It should be complete in the next two weeks.
- The digester is up and running.
- Running sludge through the trailer. It is working great. A catch basin was put in and the line goes right to it. It's been running between 6-10 thousand gallons of sludge per week depending on the thickness of it.
- Starting leaf pickup on October 29TH.
- Aqualogics installed a board at the plant and will be back next week to finish it.
- NYPA came back with an energy report. Superintendent Barrett agreed with most everything in the report except for a few things at the DPW Building. He should be receiving a final report sometime this week.
- GVBA was submitted last week. The Geological part has been signed off. Final approval should be forth coming. We are not anticipating any architectural problems.
- No news from Bridge NY as of yet.
- Worked with Barilla on their Industrial User Permit. They only needed a corporate name change.
- Planning on doing the camera work the second week in November as planned.
- Superintendent Barrett will reach out to the Railroad regarding signs for the Bridge on Spring Street to see if they can supply them. He will also reach out to Corey to find out an update on the RR at Linden Street.

- Some of the crew went to a Seiwert Seminar. They received a lot of good information. There is a follow up seminar at the end of the month.
- The salter and plows are ready for the snow.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown the following vouchers were approved for payment.

#1-GENERAL FUND	\$45112.02
#4-SCHEDULE C	\$5430.80
#5-WATER	\$142.99
#6-SEWER	\$17254.40
#49-CAPITAL	\$1911.00
#50-CAPITAL	\$
#52-CAPITAL	\$
#57-CAPITAL	\$
#64-CAPITAL	\$
#93-CAPITAL	\$
#17-TA	\$138.51
#V000-DEBT SERV	\$360.00
TOTAL	\$70349.74

The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion by Trustee McKeown and seconded by Trustee Zhe, the following manual checks were approved as submitted for payment:

Manual Checks:

Law Enf. Off. Union	Police Dues for Oct. 2018	\$429.30
SEIU 200 United	DPW Dues for Oct. 2018	\$359.66
Nationwide Ret. Sol.	Def.Comp P/R 18-21	\$1738.30
	TOTAL:	\$2527.26

The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

MINUTES:

Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the minutes from the October 8th, 2018 meeting are hereby approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

POLICE UPDATE:

Chief Geer provided the following update:

- Chief Geer introduced Officer Greco to the Board. He noted that his field training will be complete on October 29th, 2018.
- Chief Geer received a request from the Sheriff’s department to use the Village of Avon’s Police Department in order to take prints etc., for juvenile suspects. Due to the Raise the Age Campaign, minors are no longer taken to a jail for processing. The Sheriff’s Department has been set up for the required access in the Avon PD.
- Car will be a few more weeks.
- Office Construction is complete.
- Discussed the Drug Drop Box idea. This could be a service provided by the Village, but it is not required. A camera would be recommended for monitoring 24/7. This led to the discussion in which Chief Geer stated that a surveillance camera is something that he is looking into for the department. It is required that the evidence room be monitored and that the room in which the officers have their conversations with suspects have audio/video monitoring as well. This video system could be used to monitor the Drug Drop Box as well, if the Board chooses to provide that service. Chief Geer said he can look into quotes for a system, or it could be bid out.

CLERK UPDATE:

Clerk Randall provided the Board with the following update:

- Xmas Tree ad went into the Penny Saver for 2 issues (10/12 and 10/19). The ad requested bids for 24 6-7foot, fresh cut, fir/evergreen trees to be delivered on Monday November 19th. Quotes will be taken until noon on November 5th. The Board will be choose the supplier at the November 5th meeting. Clerk Randall also sent out a letter with the specs to anyone who submitted a bid last year. We currently have 1 bid.
- Christmas in Avon Ad (Donate a tree in the Village) - Clerk Randall would like to get the ad into the Penny Saver for the November 16th publication. The ad will run for one week, and the dollar amount will remain \$35.00 for the trees.

- Permissive Referendum- Fire Radios. This was approved at the 7/23/2018 and was not reported in the minutes. Clerk Randall wanted to correct this and note that the notice ran in the LCN as required.
- Siewert Seminar- will be held October 30th. It is a free seminar. Currently, Tom D’Aprile, Kenny Ferrall, Chad Bailey and Kirk Vanderbilt are slated to attend. However, Kirk will be finishing up water reads for the November billing and may choose not to attend.
- Leaf Pick up will begin on October 29th and continue through December 14th (weather permitting). The ad was placed in the Penny Saver for the 10/19 publication. Clerk Randall will also put the notice on the website, as well as posting in the office.
- Association Dinner Invitation- Hosted by the Village of Caledonia at the Big Springs Museum on Wednesday November 14. Starts with a tour of the museum at 6:00pm followed by dinner at 7:00.
- MRB Group is hosting a Fall Open House Thursday November 8th, 2018 from 5pm-8pm. Clerk Randall will RSVP for those interested.
- The bank recs for September 2018 are complete and the Board was provided with a report from Clerk Randall.
- On behalf of Town Clerk Sharon Knight, Deputy Clerk Ellen Zapf submitted the 2019 Town of Avon Preliminary Budget. The budget hearing will be held on October 25, 2018 at 6:10 PM.
- The Board received a letter from Ray Wager’s Office stating that they will, as requested, provide professional services and training relating to financial transactions of the Village for the year ending May 31, 2019. They will bill at a rate of \$110 per hour, not to exceed \$2550.00.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board authorized Mayor Freeman to sign off on the letter to Ray Wager’s Office. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

TRUSTEE’S UPDATE:

Deer Management Plan: The Village Board reviewed the plan the Deer Committee has presented to the DEC. The DEC has accepted the plan. The Committee is canvassing landowners in the Village to get permission to perform a hunt on certain properties that meet the requirements for a huntable location. The landowner will have a form they must sign, along with a Village Board member in order to grant permission to a local hunter. This form will be updated yearly before the out of season hunt begins. The question of should the Board be the final approval based on the committee’s recommendation was raised. Trustee McKeown said he would bring that question back to the Committee.

Upon a motion made by Trustee McKeown and seconded by Trustee Batzel, the Board approved the Deer Management Plan. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	No

The Board discussed permit for the Lions Club Clock. According to the DOT, The Village of Avon is required to have a Permit for Use of State Owned Property and the insurance certificate will be updated yearly.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board authorized Mayor Freeman to sign the NYSDOT Permit for Use of State Owned Property for the Lions Club Clock. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

EXECUTIVE SESSION:

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board entered into executive session at 7:40 pm to discuss contractual matters. The Board exited executive session at 9:15pm. The motions were carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

No action was taken.

Upon a motion made by Trustee Hayes and seconded by Trustee McKeown, the meeting was adjourned at 9:20pm.

Respectfully submitted,



Heather Randall
Village Clerk