

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday February 5, 2018.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Bill Zhe, Trustee
Rob Hayes, Trustee (arrived at 7:15pm)
Tim Batzel, Trustee

Staff: Treasurer Chris Quinlan
Brian Glise
Chief Joe Geer
Superintendent John Barrett

Mayor Freeman called the meeting to order at 6:05 pm, and began with the Pledge of Allegiance.

DPW UPDATE:

Superintendent Barrett updated the Board on the following:

- Superintendent Barrett handed out a “wish list” for possible projects for the upcoming fiscal year.
- Terry Tree is coming this week to work throughout the Village.
- Crew is working on equipment repair in the shop.
- Cleaning out the drying beds.
- Preparing the sweeper for the good weather.
- Getting quotes to replace the frames on the doors of the fire hall.
- There are two doors at the shop that need to be repaired.
- Aqualogics will be here in March.
- Went to the fire at Rick Doudt’s building and prepared with the water. Superintendent Barrett said the Fire Department did a great job saving the building.
- Superintendent Barrett and Lead Water Operator Vanderbilt met with Bill Davis to discuss the report that is being put together for the Water Plant.
- There will be a Schedule C meeting in March.
- Superintendent Barrett spoke with Mike Hinds about the flow up at Peppermints. He also wants to learn more about Bridge NY. Treasurer Quinlan will contact Heather Grant.
- It was recommended that Superintendent Barrett should take a look at the culvert on Spring Street as this could be a project for the future.
- Trustee Zhe and Superintendent Barrett will be meeting with Tom Vonglis to talk about a Rotary project involving planting trees, possibly along Sackett Road.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers and manual checks are approved for payment:

#1-GENERAL FUND	\$18800.92
#4-SCHEDULE C	\$13439.62
#5-WATER	\$3200.74
#6-SEWER	\$11903.71
#17-TA	\$3173.62
#50-CAPITAL	\$
#62-CAPITAL	\$
#65-CAPITAL	\$
#72-CAPITAL	\$
#73-CAPITAL	\$
#77-CAPITAL	\$
#88-CAPITAL	\$35000.00
#93-CAPITAL	\$1903.10
#DEBT SERVICE	\$
TOTAL	\$87421.71

Manual Checks:

Nationwide Retirement	Def Comp p/r 18-03	\$1125.00
Shred-It	Acct bal to current	\$1389.41
TOTAL:		\$2514.41

The motion was seconded by Trustee Zhe, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

MINUTES:

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the minutes from the December 18th, 2017 and January 22, 2018 meetings are hereby approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

CODE ENFORCEMENT UPDATE:

Fire Marshal Glise updated the Board on the following:

- Frank Csapo- a check list from MRB has been sent to finalize the project.
- Fire at Rick Doudt’s building- Crazy Joe’s Tattoo Shop is closed. The electric needs to be repaired.
- Planning Board held a work session with John Steinmetz in which they discussed mixed residential versus the PRDD. Comprehensive plan and zoning was discussed.

POLICE UPDATE:

Chief Geer gave the following update to the Board:

- Fire at Rick Doudt’s Building- Fire department did an excellent job! They have not received the final report, however it looks like the fire started by a discarded cigarette being tossed into some empty cardboard boxes that were outside
- Updated on the following: the department made four drug arrests, a break in on the hill which resulted in an arrest, and an assault.
- The full timers have been signed up for the Active Shooter Training offered by the County free of charge on February 19th through the 20th.
- Autumn Welch asked if the department can try to help with parking in front of her business on court night. Chief said they will try to direct people to other locations as best as they can. Court has been moved to Monday evenings beginning in April.
- Chief is looking into a new license plate reader. The cost ranges from \$18,000 to \$24,000, and they keep rising. Currently there are no grants available.
- The previous applicant for the Police Department, Ian Hall, has chosen to go in another direction.

DEER COMMITTEE:

The Mayor asked for a brief update on the meeting held from both Trustee Batzel and Chief Geer. Trustee Batzel said that the new DEC rep helping was very knowledgeable and said that the permit application just needs a little buttoning up. The committee found out that a new law states that there is no baiting within 300 feet of a road, however are unclear as to if that is a public or private road. They are trying to get the plan from Irondequoit in order to compare. Another meeting is scheduled for February 15th.

TRUSTEE’S UPDATE:

BERO AGREEMENT for FIVE ARCH BRIDGE:

The Board discussed the proposal for architectural services provided by BERO for the Five Arch Bridge in the amount of \$19040.00 for Phase 1 Repairs.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board authorized the Mayor to sign the agreement from BERO Architecture in the amount of \$19040.00 for the proposed architectural services for phase 1 repairs. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

DASNY FIVE ARCH BRIDGE AGREEMENT

Superintendent Barrett, Treasurer Quinlan and Trustee Zhe discussed the Improvements to the Avon Five Arch Bridge project. The Village has been approved for grant funding in the amount of \$100,000 for this project by the State through the State and Municipal Facilities Program (“SAM”). The Dormitory Authority of the State of New York will administer this grant.

The objective of this project is replace the existing membrane at the top of the historic bridge rail bed. The project will add a durable protective membrane and improve drainage for any moisture which may enter the bridge structure beneath the membrane through masonry materials. The total project budget is \$200,400.

The anticipated start date of the project is May 2019 with an anticipated completion date of December 2019. The project details are as follows, with estimates provided by Bero Architecture:

- Cap the existing drain piping, provide drains, scuppers and downspouts to the creek at the arches over the creek, with an estimate of \$13,900, to be performed by a contractor
- Remove and dispose of the existing roofing system, with an estimate of \$46,500, to be provided with Village in-kind labor, equipment and materials
- Provide structure and roofing with drain to creek at center arches, with an estimate of \$140,000, to be performed by a contractor

Upon a motion made by Trustee Zhe, the Board supports the Improvements to the Avon Fire Arch Bridge project and agrees to \$100,400 for in-kind labor, equipment, materials, and contractual services. Trustee Hayes seconded the motion and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

INFLOW and INFILTRATION STUDY PROJET and GRANT FUNDING:

The Village was awarded a grant for our Inflow and Infiltration Study project. The following is a resolution accepting the funding for the project:

RESOLUTION

Authorization for Representative to Execute Grant Agreement

Now, therefore, be it resolved that the Mayor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Village of Avon's obligations under the Engineering Planning Grant Agreement.

Authorization and Appropriation of Local Match (20% Local Match)

Now, therefore, be it resolved that the Village of Avon authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Inflow and Infiltration Study project. Under the Engineering Planning Grant Program, this local match must be at least 20% of the grant award of \$30,000. The maximum local share appropriated subject to any changes agreed to by the Mayor shall not exceed \$6,000. The total estimated maximum project cost is \$36,000. The Mayor may increase this local match through the use of in-kind services without further approval from the Village of Avon.

SEQR Type II Determination

Whereas, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law;

Now, therefore, be it resolved that the Village of Avon hereby determines that the proposed engineering report for the Inflow and Infiltration Study is a Type II action in accordance with 6 NYCRR Section 617.5 (c)(18) and (21) which constitutes the collection of basic data and research, water quality and pollution studies, and engineering studies and will include preliminary planning and budgetary processes necessary to formulate a proposed action but do not commit the Village to commence with any proposed action and is therefore not subject to review under 6 NYCRR Part 617.

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the resolution was adopted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- The Board received four letters of intent from the following members of the fire department for the election to be held in April, 2018.
 1. Andy Pierce- Chief
 2. Brian Strozewski- 1st Assistant Chief
 3. Brian Shannon- 1st Assistant Chief

4. Billy Boyd- 2nd Assistant Chief

Upon a motion made by Trustee Hayes and seconded by Trustee McKeown, the Board accepted all four letters of intent. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- The Board asked Clerk Randall to construct a letter to Judge Michalski, offering her the position of Acting Court Justice for the Village of Avon in the amount of \$600.00 per year.

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the Board approved the SonicWall Upgrade for increased protection on our server based on the recommendation of Mike Tomaselli and Gerry Paganin in the amount of \$2558.20. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

EXECUTIVE SESSION:

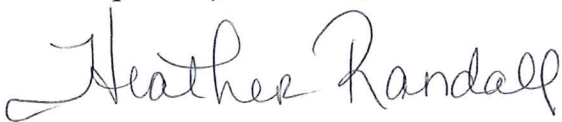
Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board entered into executive session at 7:00pm to discuss personnel matters. The Board exited executive session at 9:15pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

No action was taken.

Upon a motion made by Trustee Hayes and seconded by Trustee McKeown, the meeting adjourned at 9:23pm.

Respectfully submitted,



Heather Randall
Village Clerk