

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday May 21st, 2018.

Present: Thomas Freeman, Mayor
 Mark McKeown, Trustee
 Bill Zhe, Trustee
 Rob Hayes, Trustee
 Tim Batzel, Trustee

Staff: Tony Cappello, Code Officer
 Brian Glise, Fire Marshal
 John Barrett, DPW Superintendent
 Chris Quinlan, Treasurer
 Chief Joe Geer, Chief of Police
 Chief Andy Pierce, Fire Chief
 Assistant Chief Brian Shannon
 2nd Assitant Chief William Boyd

Visitors: Bill Davis, MRB
 Josh Williams, Genesee Sun
 Damien Brown, Genesee Sun

EXECUTIVE SESSION:

Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the Board entered into executive session at 5:30pm to discuss the acquisition /lease of real property. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the Board exited executive session at 6:09pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

No action was taken.

After a short break, Mayor Freeman called the meeting back into session and led everyone in the Pledge of Allegiance.

JOSH WILLIAMS- GENESEE SUN:

Josh introduced Damien Brown, a new intern from RIT who will be with him throughout the summer. Damien is originally from Philadelphia.

OATH OF OFFICE:

The Fire Department held their election at the beginning of April. The results were as follows:

- Fire Chief- Andy Pierce
- 1st Assistant Chief- Brian Shannon
- 2nd Assistant Chief- William Boyd

The newly elected team was in attendance in order to be sworn in and sign the Oath Book. Their terms will be for one year and will be up for re-election next April.

320 NORTH AVE- DRAINAGE

Kathy Merrell, of 320 North Ave was unable to attend, however her husband was in attendance to discuss the problems he has seen with the drainage in relation to his property. He stated that he has a basement wall that is completely saturated, and according to people they have brought in, there is well over \$9000 in damages. Superintendent Barrett stated that the plan is to put in a French drain across the May's property (12 inch pipe) and then stone. The Board requested that this be a priority.

DPW UPDATE:

Superintendent Barrett updated the Board on the following:

- Grinding Reed Street and the south lane of Spring Street. Paving will take place on Thursday.
- Flower baskets have been picked up and will be hung.
- Mulching at the playground.
- Dug out for the slide at Case Park.
- Lights downtown have been repaired. 12 lights were converted to LED and Superintendent Barrett has ordered the lights to convert the rest.
- Preparing for Memorial Day by hanging banners and flags. Volunteers involved with a Day of Caring will be doing clean up in the Circle Park on Wednesday.
- Brickwork is done on the digester at the sewer plant and the leak is fixed.
- Water tap at the sewer plant back to the reed beds.
- Training continues with new hire Nick Kubinski. He is doing well.
- The new screen is having some issues. The motor is heavy and has broken twice. It is under warranty and will be fixed. However, Superintendent Barrett would like to add a bracket to help hold it up.
- Preparing to install new water/sewer taps for the new build on Linden Street and Joe Montesano's.
- Brush pick up continues.
- White Oak Nursery supplied the trees to replace what the crew took down. Planting will begin next week.

- Summer seasonal help started today.

MRB UPDATE:

- WWTP- the closeouts for the project are almost complete. Still waiting on MW Controls.
- Bill Davis still owes the Board the proposal for the televising project.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee Hayes, the following vouchers and manual checks are approved for payment:

#1-GENERAL FUND	\$52317.86
#4-SCHEDULE C	\$8991.45
#5-WATER	\$4289.48
#6-SEWER	\$12030.44
#17-TA	\$90.00
#49-CAPITAL	\$1975.47
#50-CAPITAL	\$4167.28
#65-CAPITAL	\$
#72-CAPITAL	\$3029.43
#73-CAPITAL	\$
#77-CAPITAL	\$
#78-CAPITAL	\$322.00
#94-CAPITAL	\$21808.75
#DEBT SERVICE	\$
TOTAL	\$109022.16

Manual Checks:

Nationwide Retirement	Def Comp p/r18-10	\$1425.00
Law Enf. Off. Union	police Dues for May	\$394.16
Seiu 200 United	DPW dues for May	\$359.66
TOTAL:		\$2178.82

The motion was seconded by Trustee McKeown, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

MINUTES:

The Board discussed a few changes for the draft of the April 16th Board meeting.

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the minutes from the April 16, 2018 meeting are hereby approved with the changes made to the draft. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

CODE ENFORCEMENT UPDATE:

- Fire Marshal Glise stated that the Avon Inn is ready for inspections of the hotel rooms that they have completed.
- Code Officer Cappello has sent out letters to properties around the Village in need of clean up and/or repair work. He expressed in the letters the section of code in which the property owners are in violation of, and stated that they had until the end of the month to respond to the letter and put a plan into place to remedy the situation. The next step will be to issue court summons. Treasurer Quinlan said that there are grants available and information has been given to residents depending on what the need is and what is available. However, there has been no interest from the residents.
- The building that formerly housed Sweet Arts Bakery has been seeing some activity. It appears that there has been clean up during the evening hours, however at this point, there has not been any info as to who or what may be going into that space.
- The former Remedy Building is up for sale.

POLICE UPDATE:

Chief Geer gave the following update:

- The department is investigating two threats that were made at the school. One was found in a bathroom in the high school on Friday, and one found in the middle school today.
- Also investigating an assault that happened at the school as well. This happened around 3:30pm this afternoon.
- Chief Geer discussed the Memorandum of Agreement between the Livingston County Sheriff's Office and Local and State Police Agencies. As previously discussed, the agreement would allow the local police to utilize the County's central booking on an "as needed and available" basis. It is intended that Central Booking would be used to hold arrestees who require arraignment in court until the new arraignment times (two times per day). However, if there is no room left at central booking, the local police must maintain the arrestee in their care. This may cause issues, especially for a small department that may only have one officer on duty. Discussion continued and it was asked if this procedure was mandatory. At this time, Chief Geer stated that it is mandatory.

Upon a motion made by Trustee McKeown and seconded by Trustee Hayes, the Board authorized Mayor Freeman to sign the agreement. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	No
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

TREASURER’S UPDATE:

Treasurer Quinlan gave the following update:

- The following is a list of transfer to be completed for yearend:
 1. Schedule C Fund [C9956.91] > Filtration Plant Reserve [HR33-5031C] \$19952.00
 2. Water Fund [F9958.9] > Equipment Reserve [HR22-5031F] \$5105.00
 3. Sewer Fund [G9957.9] > Sewer Plant Reserve [HR42-5031G] \$25000.00
 4. Sewer Fund [G9559.9] > Equipment Reserve [HR2295031G] \$20000.00
 5. Sewer Fund [G99510.9] > Buildings Reserve [HR23-5031G] \$6666.00

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the Board approved the yearend transfer requested by Treasurer Quinlan. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

TRUSTEE’S UPDATE:

- Mayor Freeman stated he will reach out to Rick Mislán with a letter to finalize the placement details of the Senior Bash Billboards.
- Trustee Zhe stated that he would like to continue the discussion about the NYPA proposal for the lighting in the Village. We are still waiting for a proposal from National Grid that can be compared to the NYPA proposal. An invitation to Casey Mastro will be extended for the next Board Meeting.
- Trustee McKeown spoke with Officer Gage who stated that the officers will be meeting on May 31st to discuss the contract.
- The Deer Committee re-submitted their application to the DEC. Now we are waiting for Attorney Whiting to complete the change in the statute in order to change the local law.

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the Board appointed Chris Conine to the open position on the Zoning Board. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

The term is for five years.

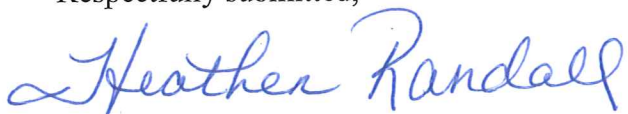
- The Board received a request from Livingston County Development Corporation (LCDC) to renew the Memorandum of Understanding between the Village of Avon and LCDC for the Downtown Partnership Program. This is a continued partnership between the Village and LCDC that has help our downtown flourish by identifying and implementing key initiatives for improving our downtown district.

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the Board authorized Mayor Freeman to sign the renewal with LCDC. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion made by Trustee Hayes and seconded by Trustee McKeown, the meeting adjourned at 7:20pm.

Respectfully submitted,



Heather Randall
Village Clerk