

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday, June 4, 2018.

Present: Thomas Freeman, Mayor  
Mark McKeown, Trustee  
Bill Zhe, Trustee  
Rob Hayes, Trustee

Absent: Tim Batzel, Trustee

Staff: Tony Cappello, Zoning Officer  
Chief Joe Geer  
Superintendent John Barrett

Visitors: Casey Mastro, NYPA  
Damien Brown, Genesee Sun  
Ed Forsythe

Mayor Freeman called the meeting to order at 6:00 pm, and began with the Pledge of Allegiance.

### **DPW UPDATE:**

Superintendent Barrett updated the Board on the following:

- Last week, the crew completed blacktop projects on Reed St. and Spring St., grass seed at the Driving Park and Oak Hill Dr., planted street trees, and water/sewer taps on Rochester St. (Montesano) and Linden St. (Meyers).
- This week, the crew will be paving at the Driving Park, fixing a water leak on Wadsworth Ave., and pouring the pad for the electric car charging station.
- The remainder of June, the crew will be working on a drainage project on D'Angelo Parkway (near Mann), and on Temple St. (near Brede).
- In July, the crew will complete sidewalks on High St., prepare the base for the polebarn building at the Driving Park, and drainage projects on North Ave. (near Cassada, Driscoll and Howlett).
- In August, the crew will blacktop the parking lot at the Village Hall.

Trustee McKeown asked about the polebarn building at the Driving Park. The project is being funded through a NYS Agriculture and Markets grant awarded to the Genesee Valley Breeders Association. The building will be 40' x 200' running north and south, and be located at the south end of the infield, where water and electric is close by. The polebarn will be a wooden structure with trusses and a metal roof. The base will be millings and gravel, with murify fabric, which the DPW crew will prepare.

Trustee McKeown asked Supt. Barrett about the Oak Hill Dr. and North Ave. easements. Mayor Freeman will be contacting Roger Wolfanger and Shannon Farrell about the Oak Hill Dr. easements. Supt. Barrett commented that the North Ave. easements are all set.

**NYPA LIGHTING PROGRAM:**

Casey Mastro from the New York Power Authority (NYPA) reviewed and discussed the proposal for street lighting acquisition and conversion. NYPA can offer a full turn-key solution which will provide assessment, design and procurement through a request for proposal, as well as assistance in the procurement of a service contract with a local contractor.

Per Mr. Mastro, the Village of Lima, Village of Livonia and Town of Conesus have proceeded to design with NYPA. He is continuing to work with the other Livingston County municipalities.

The Board discussed the NYPA cost estimates vs. the National Grid offer. The NYPA proposal cost savings outweighs the NG proposal. Another advantage of the NYPA proposal includes design which isn't necessarily a one-for-one replacement.

Mr. Mastro explained that NYPA encourages municipalities reduce their energy use across New York State through the implementation of energy efficient projects, such as street lighting conversion to LED.

After further review and discussion, Trustee Zhe made a motion to accept the NYPA authorization to proceed dated February 20, 2018, and have the Mayor execute said document. Trustee Hayes seconded the motion. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Robert Hayes, Trustee	Voting	Yes

**CODE ENFORCEMENT UPDATE:**

Zoning Officer Cappello reviewed the recent certified violation letters mailed to the property owners at 141 Rochester St., 234 Rochester St., 42 Wadsworth Ave., and 282 Wadsworth Ave. Zoning Officer Cappello will be preparing a court appearance notice for the property owner at 234 Rochester St., and working with the other property owners.

Zoning Officer Cappello and Fire Marshall inspected the eleven hotel rooms at the Avon Inn, and issued a certificate of compliance.

**POLICE UPDATE:**

Chief Geer updated the Board on the recent school threat investigation and arrest in cooperation with the Sheriff's office, as well as the school assault with three juvenile arrests. Central arraignment began last night, a few kinks to work out. The new part-time officer started last week. The officers worked a Buckle Up NY wave from May 21 through June 3.

Trustee McKeown asked if the Chief exam results were back yet. Chief Geer hasn't received the results.

**VOUCHERS and MANUAL CHECKS:**

Upon a motion by Trustee McKeown, the following vouchers and manual checks are approved for payment:

#1-General Fund	\$ 86,232.66
#4-Schedule C Fund	\$ 6,623.03
#5-Water Fund	\$ 7,524.15
#6-Sewer Fund	\$ 16,578.89
#17-Trust & Agency Fund	\$ 3,393.69
#93-Capital Projects Fund	\$ 1,903.10
#49-Capital Projects Fund	\$ 289.50
TOTAL	\$122,545.02

The motion was seconded by Trustee Zhe, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Robert Hayes, Trustee	Voting	Yes

**MINUTES:**

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the minutes from the May 7, 2018, meeting are hereby approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Robert Hayes, Trustee	Voting	Yes

**TRUSTEE UPDATE:**

Treasurer Quinlan discussed the audit with the Board. The audit was released on May 18, 2018. The corrective action plan (CAP) response is due within ninety (90) days. Treasurer Quinlan will have a draft CAP response for the Board to review at their August 6<sup>th</sup> meeting.



Mayor Freeman would like to have a neighborhood meeting for our second July meeting, inviting local business and service organizations.

After discussion that several Board members will be on vacation for the regularly scheduled second meeting in July, upon a motion by Trustee Zhe, the second meeting of July will be on July 23<sup>rd</sup>. The motion was seconded by Trustee Hayes, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Robert Hayes, Trustee	Voting	Yes

Trustee Zhe stated appreciation to the Avon community for their generosity in donating to the Avon Food Pantry. Over 86 families were served in May. The location is great. A Facebook page is being considered. Pasta isn't not needed.

Trustee Zhe commented that Steve Schiano will be back down to the Driving Park this summer to clean-up.

Mayor Freeman stated that MRB Group has purchased Chatfield Engineers, Rochester.

The Board reviewed the MRB Group materials for the Village of Lima NYS Route 15A watermain improvements project. Upon a motion by Trustee Zhe, the Village of Avon has no objection to the Village of Lima Village Board of Trustees assuming lead agency for this action.

The motion was seconded by Trustee Hayes, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Robert Hayes, Trustee	Voting	Yes

**EXECUTIVE SESSION:**

Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the Board entered into executive session at 7:30 p.m. to discuss contractual issues. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Robert Hayes, Trustee	Voting	Yes

No action was taken.

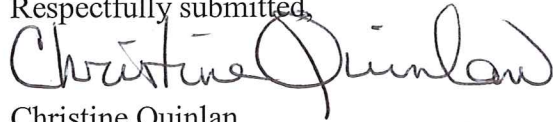
Upon a motion made by Trustee Hayes and seconded by Trustee McKeown, the Board exited executive session at 8:05pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

The Board discussed changing Chapter 65, Public Safety Law, to allow bow hunting in the Village. No action or vote was taken.

Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the meeting adjourned at 8:15pm.

Respectfully submitted,



Christine Quinlan  
Treasurer