

The meeting of the Board of Trustees of the Village of Avon was held in The Whitney Room of Village Hall, 74 Genesee Street, Avon, New York on Monday September 24, 2018.

Present: Thomas Freeman, Mayor  
 Mark McKeown, Trustee  
 Rob Hayes, Trustee  
 Tim Batzel, Trustee  
 Bill Zhe, Trustee

Staff: John Barrett, DPW Superintendent  
 Tony Cappello, Code Enforcement Officer  
 Bill Davis, MRB

Visitors: Kathleen DeGraff, Manager, Bank of Castile  
 Jan Rodgers, Livingston Insurance

Mayor Freeman called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

**KATHLEEN DeGRAFF-BANK OF CASTILE:**

Ms. DeGraff, who is the Branch Manager of the Bank of Castile located in the Village of Avon, presented a product to the Village Board that she feels will help the Village use the municipal funds in the best way possible.

The product, ICS (Insured Cash Sweep), would allow the Village to access FDIC insurance on funds placed into money market accounts. It will save time (operational banking will be in one financial institution for easier, more convenient banking both in person and electronically), better access to funds (daily liquidity in our transaction account), earn higher interest rates (which will be equal to several thousand dollars of interest earned) if the Village is willing to move their entire banking relationship to the Bank of Castile.

Ms. DeGraff would like to get the Village into this product as soon as possible and thanked the Board for their consideration. The Board will review the product and compare with other products available, and revisit this topic at the next meeting.

**EXECUTIVE SESSION:**

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the Board entered into executive session at 6:15pm and exited at 6:30pm to discuss contractual matters. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

## CODE ENFORCEMENT UPDATE:

Code Enforcement Officer Cappello offered the following update to the Board:

- Mr. Brooks who resides at 234 Rochester Street has been given another 30 days by the Village Court in order to comply with Village Code. According to Tony, this will be the final attempt before the Court moves forward with the violation.
- The Zion House is up for sale. Tony is unsure if the subdivision was finalized and will check into it.

## MRB UPDATE:

Bill Davis gave the following update:

- We still need to finalize the SIU permits with Kraft and Barilla. Also to discuss that the clarifier cleaning will need to be done and we have not seen any sampling results for quite some time.
- We are still pending the final adoption of the Sewer Use Law.
- Water Plant- we submitted the report to EFC for the Pump Station at Pebble Beach. We are now just waiting for their IUP publication to see what the project score is. Also, we should discuss if the Village would like to try for any grant money.
- I & I work – we have provided some documentation to EFC per the grant requirements for the planning grant. They are still waiting on one more report from us (we are working on) and then we should be able to request disbursement. Aaron has been in touch with Jamko for the sewer televising and they are scheduling us for “as soon as possible” which for them is about a month from now – so we will be planning to do the televising towards end of October. We will let you know exact dates when we have them.
- Digester sediment traps – Superintendent Barrett John will send the condensing unit info that he has and then we will get the typical sediment trap info that we specify and we can come down to go over how to improve the gas piping arrangements in the digester building. For Board sake, this was the original construction but should be modified for improvement. It was not included in digester project. Currently gas has excessive water and likely caused by old sediment traps that are not functioning properly any more.
- Water Tank Study – there have been discussions with the Town regarding completing a town wide water storage tank study to address future needs with their elevated storage tank in East Avon. This can also be evaluated along with the 2 MG tank that the Village owns which will also need improvements in the near future. We will provide a proposal for a joint water study (Village and Town) in order to look at this more comprehensively and determine best course of action for both communities.
- Disinfection will be something that will need to be addressed as part of the SPEDES permit by 2020. We have some time and looking forward, if the Village is able to do UV disinfection, the contract could cost approximately \$500,000. If we do chlorinated disinfection, the dollar amount could be higher. However, we have time to decide.
- The Board was presented with the Certificate of Completion for MW Controls.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board authorized Mayor Freeman to sign the Certificate of Completion for MW Controls. The motion was carried by the following vote:



Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**DPW UPDATE:**

Superintendent Barrett gave a brief update on the following:

- The crew has been patching street and sidewalks throughout the Village.
- The lot behind the Genesee Street businesses has been paved.
- Superintendent Barrett discussed with Ann Younger the well behind the Park Theater. He would like to fill it in.
- Superintendent Barrett is waiting for the go ahead from treasurer Quinlan to move forward with the fence in the park. Superintendent Barrett has approval from the Health Department to move forward with the water lines at the Downs. He will start getting quotes.
- Generator at the WWTP went down. There is a broken distributor. Superintendent Barrett is hoping to be able to find the part rather than replace the entire engine.
- Spoke to Mike Hinds about Forsythe’s pipe. Mr. Hinds would like Superintendent Barrett to send him the results from the smoke test so he is able to get the information to DOT in Henrietta.
- LED Conversion of the light in the Village is moving along. At the informational meeting the following was given as a tentative timeline for the project:
  1. Design and bid by November, 2018
  2. Start project in March, 2019
  3. Completion April, 2019

We still have not received the inventory and pole rental costs from National Grid. We are looking at a light called a smart node light. It collects usable data, dims slowly in order to increase the cost savings. The dimming happens slowly over a certain time period, and is not noticeable. We are one of many communities involved in this project, including Geneseo, Livonia, And the Town of Conesus.

**VOUCHERS and MANUAL CHECKS:**

Upon a motion by Trustee Hayes the following vouchers were approved for payment.

#1-GENERAL FUND	\$86097.47
#4-SCHEDULE C	\$6107.72
#5-WATER	\$7288.98
#6-SEWER	\$45505.13
#49-CAPITAL	\$328.99
#50-CAPITAL	\$165.60
#52-CAPITAL	\$41.56

#57-CAPITAL	\$5166.92
#64-CAPITAL	\$396.95
#93-CAPITAL	\$17.97
#17-TA	\$
TOTAL	\$151117.29

The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion by Trustee Hayes and seconded by Trustee Zhe, the following manual checks were approved as submitted for payment:

**Manual Checks:**

Law Enf. Off. Union	Police Dues for September	\$429.30
SEIU 200 United	DPW Dues for September	\$359.66
Nationwide Ret. Sol.	Def.Comp P/R 18-19	\$2067.41
	<b>TOTAL:</b>	<b>\$2528.78</b>

The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**TREASURER UPDATE:**

Treasurer Quinlan provided the Board with the following update:

- The Annual Financial Report for fiscal year ending 5/31/2018 has been electronically filed with the NYS Comptroller’s Office. Clerk Randall will place a notice in the LCN, the official paper, as required.
- Treasurer Quinlan presented the Tax Relevy Resolution to the Board:

**TAX RELEVY RESOLUTION**

Trustee Batzel offered the following resolution and moved for its adoption:

**RESOLUTION**

**Whereas**, the Village of Avon hereby requests that the County of Livingston collect certain delinquent Villages taxes for the tax levy of June 2018, and



**Whereas**, the Village of Avon will take no action to recover said unpaid taxes pursuant to Section 1440 of the Real Property Tax Law of the State of New York and no sale on account of said unpaid taxes will be held pursuant to law,

**Now therefore be it resolved** that the Village of Avon officially requests that the County of Livingston collect certain delinquent Village taxes for the tax levy of June 2018 as of October 1, 2018, pursuant to Section 1442 of the New York State Real Property Law.

**And it is further resolved** that a copy of this resolution, duly certified by the Treasurer of the Village of Avon shall be transmitted forthwith to the Livingston County Treasurer and the Clerk of the Livingston County Board of Supervisors.

Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Clerk Randall will place a notice in the LCN, the official paper, as required.

- Clerk Randall reminded the Board of the informational meeting that will be presented by The Landmark Society of Western New York and the Village of Avon regarding Historic Districts, tax credits, and what it means for the residents of the Village. The meeting will be held on Thursday September 27<sup>th</sup> at 7:00pm in the Village Hall.
- Clerk Randall stated that the bank statements have been reconciled through August and are up to date.

**MINUTES:**

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the minutes from the September 10, 2018 meeting are hereby approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**POLICE UPDATE:**

Chief Geer provided the following update:

- Nicholas Greco, the new part time officer, has officially started.

**JAN ROGERS-LIVINGSTON INSURANCE:**

Mr. Rogers attended the meeting to discuss with the Board the annual insurance review and renewal. The values were increased by 4%. He also recommended that with the upgrade to the water plant, it would be a good idea to have a new Industrial Appraisal done for the Village. He also thinks it would be a good idea to include any ponds that the Village owns or has taken dedication of be included on the Village's statement of Values. Clerk Randall will find out which ponds should be included from Superintendent Barrett. Mayor Freeman signed off on the updated Statement of Values provided by Mr. Rogers. Members of the Board had a few questions which he noted and said he will provide answers to Clerk Randall as soon as possible.

**TRUSTEE'S UPDATE:**

Mayor Freeman discussed the next Neighborhood meeting. He would like to have the first meeting of December revolve around safety.

Clerk Randall stated that the next Joint Meeting with the Town of Avon will be held November 8<sup>th</sup> 2018 at the Town Hall.

Upon a motion made by Trustee Hayes and seconded by Trustee McKeown, the meeting was adjourned at 9pm.

Respectfully submitted,



Heather Randall  
Village Clerk