

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday, October 8, 2018.

Present: Thomas Freeman, Mayor  
Mark McKeown, Trustee  
Bill Zhe, Trustee  
Tim Batzel, Trustee  
Rob Hayes, Trustee

Absent: Reid Whiting, Attorney

Staff: Superintendent John Barrett  
Chief Joe Geer  
Tony Cappello, Zoning Officer  
Brian Glise, Fire Marshal  
Andy Pierce, Fire Chief  
John Marks, Parks Commission Chairperson

Visitors: Ashley Comeau  
Becky Ryan  
Jessica Soucy  
Connie Ryan  
Patty Brisbane  
LeeAnn Hill  
Barbara VanZandt, Lake Country Echo/Genesee Sun

Mayor Freeman called the meeting to order at 6:00 pm, and began with the Pledge of Allegiance.

### **DPW UPDATE:**

Superintendent Barrett updated the Board on the following:

- The leaf vacuum is ready to go.
- The crew is fixing a waterline near the wastewater drying beds.
- The GVBA project at the Driving Park is on hold while paperwork is being completed.
- The crew will be working on a waterline repair at the Driving Park on Thurs.
- Superintendent Barrett obtained four quotes for a new pickup truck salt spreader as follows:

✓ Marquart Sales	\$4894.00
✓ I am Sellinn	\$5193.00
✓ Mills Supply	\$4949.00
✓ Rondo Enterprises	\$5014.00

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Marquart quote for a salt spreader in the amount of \$4894.00 is approved. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- Superintendent Barrett provided the Board with a service proposal from Siewert Equipment for a new rotating element at the Water Filtration Plant in the amount of \$6240.00. This is the only quote as Siewert is the only distributor for this Gorman pump.

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the service proposal from Siewert Equipment in the amount of \$6240.00 is approved. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Trustee Batzel asked if the High St. easements have been completed. Superintendent Barrett is working on providing the GPS coordinates to Attorney Whiting.

Trustee Batzel asked if the Fire Dept. lights have been fixed. Bill Wall has been working on these repairs.

**AVON HOLIDAY SPECTACULAR:**

Ashley Comeau and other volunteers discussed combining holiday events such as Santa is Coming to Town, Holiday One Stop Shop, Library Open House, Central Presbyterian Christmas Live, with other new events on the same day. New events may include a tree lighting ceremony, luminaire pickup, Park Theater holiday movie and tour, as well as local businesses being open. The goal is to provide the entire community with a one day annual holiday spectacular.

Support requested by the committee to the Board may include use of the Fire Hall, Village Hall and closing a section of Genesee St. The Board was receptive to the event. Ms. Comeau will provide Clerk Randall with updates.

**CODE ENFORCEMENT UPDATE:**

Zoning Officer Cappello stated that there has been slight cleanup at the Baldassare property at 221 Rochester St. property.

Fire Marshal Glise has been working on inspections. Fire Marshal Glise discussed a bonfire complaint on Spring St., and will be issuing a letter to the property owner and tenant.

**MINUTES:**

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the minutes from the September 24, 2018 meeting are hereby approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**VOUCHERS and MANUAL CHECKS:**

Upon a motion by Trustee Batzel, the following vouchers and manual checks are approved for payment:

#1-General Fund	\$ 15,289.75
#4-Schedule C Fund	\$ 4,092.01
#5-Water Fund	\$ 3,092.08
#6-Sewer Fund	\$ 11,140.45
#93-Capital Projects Fund	\$ 1,903.10
#17-Trust & Agency Fund	\$ 3,393.69
TOTAL	\$ 38,911.08

Manual Checks:

Nationwide Retirement Solutions	Deferred comp. P/R#18-20	\$1,888.52
	Total	\$40,799.60

The motion was seconded by Trustee Hayes, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**SEXUAL HARRASSMENT POLICY:**

Treasurer Quinlan explained that every employer in New York State is now required to establish a sexual harassment prevention policy pursuant to Section 201-g of the Labor Law, as well as provide employees with sexual harassment training. The Board reviewed and discussed the model policy and the model prevention training.

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the model policy with the Village Clerk as the designated office is approved, as well as the model complaint form. Annual sexual harassment training will be provided. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**TRUSTEE UPDATE:**

Parks Commission Chairman Marks stated that the Christmas tree bids will be let soon. Trustee Hayes inquired if there could be an expansion of the walking trails at the Driving Park. Chairman Marks would like to see a connection from the Driving Park to the Five Arch, possibly a Boy Scout project.

The Board discussed the dumpster at the Driving Park, and would like it to be removed.

Trustee Zhe informed the Board of an upcoming meeting with Bob Stryker regarding cleaning out the Conesus Creek Outlet near Mill St.

The Board discussed the Castile ICS product. Treasurer Quinlan will provide her recommendation at the next Board meeting.

**TREASURER UPDATE:**

Treasurer Quinlan provided the Board with the financial reports for the month ending September.

Treasurer Quinlan informed the Board that the energy report from Wendel will be completed by next week.

Treasurer Quinlan reviewed and discussed the upcoming Unified Planning Work Program grant available through the Genesee Transportation Council. These funds provide concept-level planning, analysis and design initiatives, related to transportation planning activities. Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the Board will match 10% of the grant amount. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**EXECUTIVE SESSION:**

Upon a motion made by Trustee Batzel and seconded by Trustee Hayes, the Board entered into executive session at 7:30 p.m. to discuss contractual issues. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
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Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion made by Trustee Hayes and seconded by Trustee Batzel, the Board exited executive session at 8:10 p.m. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes


**POLICE UPDATE:**

Chief Geer updated the Board as follows:

- The remaining open burglary case has been solved.
- Tickets issued and drug-related arrests have increased.
- St. Agnes 5K race went well.
- New car expected by the end of this month

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the meeting adjourned at 8:30 p.m.

Respectfully submitted,



Christine Quinlan  
Treasurer