

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday, November 5, 2018.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Tim Batzel, Trustee
Rob Hayes, Trustee

Staff: Chris Quinlan, Treasurer
Andy Pierce, Fire Chief
Joe Geer, Police Chief
John Barrett, Superintendent of Public Works
Tony Cappello, Code Enforcement
Brian Glise, Code Enforcement/Fire Marshal

Visitors: Becky Ryan, Avon Holiday Spectacular
Jess Soucy, Avon Holiday Spectacular
Joe Vassallo, Russell Cellular (Verizon)
Jessy Kline, Russell Cellular (Verizon)

Absent: Bill Zhe, Trustee

Mayor Freeman called the meeting to order at 6:00 pm, and began with the Pledge of Allegiance.

AVON HOLIDAY SPECTACULAR UPDATE:

Becky Ryan and Jess Soucy gave the following update to the Board regarding the "Spectacular" being held December 1, 2018.

- The 'spectacular' has a huge social media presence between Facebook, Instagram, and Twitter and is being heavily followed and shared. The website has a list of events going on throughout the day.
- A representative will be meeting with the Parks Commission to discuss the logistics of lights and the Tree Lighting Ceremony. They would like to try to incorporate in some way, the families that tag trees to honor their loved ones. There are also plans to include Village Officials, carols, and a visit from Santa during the tree lighting.
- Tony Cappello has offered his building on Genesee Street to Mike Miron and the Boy Scouts for the preparation and distribution of Luminaire Kits.

RUSSELL CELLULAR- VERIZON @ TOPS PLAZA:

Joe Vassallo and Jessy Kline attended the meeting to discuss an event they would like to hold in December. They wish to include a police officer and/or fireman and car or truck to bring awareness to their "Don't Text and Drive" pledge event. Fire Chief Pierce felt it wouldn't be a problem to have a presence there. The Board also recommended to reach out to Avon Central School officials to see if they would like to be involved as well. The target date for the event is December 14th, 2018 from 10am to 8pm.

POLICE UPDATE:

Chief Geer provided the following update to the Board:

- The new car is being built. There is no ETA as of yet.
- Had a meeting with the School Superintendent. SRO McFadden is doing well.
- Halloween went smoothly.
- Officer Greco is doing well and is now working on his own. He is providing great availability to the department.
- The department will be providing officers for the Holiday Spectacular in December. The Sheriff's department will be providing officers as well.
- The Stop DWI Funding is complete. We should be seeing money from that program in a few weeks. Money received is based on the number of DWI's versus the County.
- Police Office Construction- The evidence locker has been made three times larger than it was before. Most of the officers will move back over across the hall and the Chief's office will be the back room in the new construction. The middle room will become a records room and a juvenile interview room which will be fitted with audio/video camera capabilities.

DPW UPDATE:

Superintendent Barrett provided the following update to the Board:

- Leaves- the first complete run through the Village was completed today. The Mayor asked if there was need for an additional leaf person to be added to the crew for a short time. Superintendent Barrett didn't think it was necessary as of right now, but may revisit the possibility in the future.
- Created an area at the reed beds to help with the sludge.
- Should be getting results from the bacteria test at the plant within the week.
- WWTP- have been working very hard to marry the gas system to the boiler. it's been hard work, however they have finally been able to get the system synced and was able to run everything on the methane gas produced. No natural gas was used.
- Phosphorus removal- No violations!
- Water Plant- one of the impellers failed. Seiwert is working on it.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers and manual checks are approved for payment:

#1-GENERAL FUND	\$9674.88
#4-SCHEDULE C	\$4127.74
#5-WATER	\$295.12
#6-SEWER	\$3765.51
#85-CAPITAL	\$300.00
#93-CAPITAL	\$83.13
#17-TA	\$798.92

TOTAL	\$19045.30
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Manual Checks:

Nationwide Retirement Solutions Deferred comp. P/R#18-22 \$1894.59

Total \$1894.59

The motion was seconded by Trustee Hayes, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Absent
Robert Hayes, Trustee	Voting	Yes

MINUTES:

Upon a motion made by Trustee McKeown and seconded by Trustee Hayes, the minutes from the October 22nd meeting are hereby approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Absent
Robert Hayes, Trustee	Voting	Yes

CODE ENFORCEMENT UPDATE:

Code Officer Tony Cappello and Fire Marshal Brian Glise gave the following update:

- Frank Csapo- 242 and 248 Commerce Drive passed blower test and received their C of O.
- Gas station on circle is interested in building an addition to their current building. It was recommended by Tony to go to the Planning Board.
- 70 West Main Street- current owner is looking to tear down the building and make it green space. He has already applied for a demolition permit. The building is boarded up and there has been no demolition as of yet.
- Fire Marshal Glise discussed the lock box system known as Knox Box. Chief Pierce is waiting for someone from the company to come out to work with them. Brian will work in conjunction with the fire department to move forward.

FIRE DEPARTMENT UPDATE:

Chief Pierce gave the following update to the Board:

- Chief Pierce received a resignation letter from First Assistant Chief Brian Shannon, who has decided to step away from the position. He has career opportunities and family obligations that he felt didn't allow him to devote the time needed for the position. In light of this, Chief Pierce recommended to the Board that Brian Strozewski be appointed, as of November 5, 2018, to the position of First Assistant Fire Chief.

Upon a motion made by Trustee Batzel and seconded by Trustee Hayes, the Board appointed Brian Strozewski to the position of First Assistant Fire Chief as recommended by Chief Pierce. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Absent
Robert Hayes, Trustee	Voting	Yes

TREASURER UPDATE:

Treasurer Quinlan provided the following update to the Board:

- GVBA Grant- MRB is preparing the required SEQR, MWBE and SHPO requirements have been satisfied. MRB should have it ready for the next meeting.
- Treasurer Quinlan would like to have an agreement in place between the Avon Inn and the Village of Avon that states that the Village cannot be held responsible if the Inn should close. She has emailed Attorney Whiting asking for his assistance.
- Nancy Skelton, T65/KAFL, will be visiting the hall on November 19th to meet with Village representatives and retirees to discuss 2019 health insurance rates.
- Kathleen DeGraff, manager of the Tompkins Bank of Castile branch located in Avon reached out about the bank product she presented at a previous meeting. She offered a new rate of 1.25% versus the previous rate of .80%. The Mayor asked Treasurer Quinlan and Trustee Batzel to create a plan for the transfer of funds to the Bank of Castile.
- Tax Collection System- the current tax collection system provided by the County will be changing. The Village may join with the County to use the same software program and share in the cost, or go with another vendor whose electronic reporting is compatible with the County's new software. Treasurer Quinlan would like to discuss this further with other municipalities before a decision is reached and asked to table the matter until the next meeting.
- Treasurer Quinlan provided the Board with the current financials in electronic form.
- NYS DEC Tree grants were both awarded to the Village.
- Per Trustee Zhe, who was unable to attend the meeting, Treasurer Quinlan reported that the Avon Rotary-Lions Ambulance would like to donate 40 chairs to the Village.

TRUSTEE UPDATE:

- Police Contract- the Village Board reviewed the Memorandum of Agreement between the Village and NYS Law Enforcement Officers Union, Council 82, AFSCME, AFL-CIO, Local 9650.

Upon a motion made by Trustee McKeown and seconded by Trustee Hayes, the Board approved the memorandum presented for the Avon Police Department Contract, a four year contract which expires December 31, 2021. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Absent
Robert Hayes, Trustee	Voting	Yes

- Livingston County Highway Department- 2019 Inter-municipal Agreement Extension- the Board received a request from LCHD to extend the current agreement by twelve months.

Upon a motion made by Trustee Batzel and seconded by Trustee McKeown, the Board agreed to extend the Inter-municipal agreement for twelve months and authorized Mayor Freeman to sign off on the request. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Absent
Robert Hayes, Trustee	Voting	Yes

- Deer Management Program- Trustee McKeown reviewed the Deer Management Plan with the Board. An advertisement will be placed in the PennySaver for hunters for an out of season hunt to be held after the first of the year. Applicants will be required to take an archery proficiency test and follow the outlined regulations of the Management Plan.
- Mayor Freeman received a call from Rick Mislán regarding the Senior Bash Sign fundraiser. The Senior Bash Committee is looking to create these billboard signs again this year and Mr. Mislán wanted to reach out in order to prepare. The Board would like to review the Temporary Sign Ordinance for the Village.
- The Ambulance would like to donate 40 folding chairs to the Village. Clerk Randall will price carts for storage purposes. We will need to pick them up.

CLERK UPDATE:

Clerk Randall provided the following update to the Board:

- The NO PARKING notice was placed on the website. This is to accommodate snow removal for the winter.
- Attorney Whiting prepared the public hearing notice to be held on December 3rd, 2018 for Local Law #4 of 2018- No Thru traffic on Ross Lane. This will run in the official paper, the LCN.
- The Board received a letter of resignation from Officer Zachary Hinkson who has accepted a full time position with another police department. The Board wishes him well.
- The schedule for the meeting dates for 2019 will be ready for the next meeting.

CHRISTMAS TREE BIDS 2018

The Village Board requested bids from local tree farms for decorating the Village as is tradition. This year, the Board received the following 4 bids.

- Hober Tree Farm, Wayland NY-24 trees @ \$32.00 per tree
- Charles McGory, Honeoye NY-24 trees @ \$29.95 per tree
- Hemlock Hill Tree Farm, Hemlock NY-24 trees @ \$29.95 per tree
- Ayers Forest Products, Linwood NY-24 trees @ \$12.50 per tree

Upon a motion made by Trustee Batzel and seconded by Trustee Hayes, the Board asked that Parks Commission Chairman John Marks visit Ayers Forest Products in Linwood to verify the bid. They agreed to award the bid to Ayers Forest Products based on the recommendation of Mr. Marks.

Mr. Marks and Trustee Zhe visited Ayers Forest Products and agreed to award the bid to them. The total Bid was \$299.00 for 24 trees to be delivered to the Village of Avon on November 19th, 2018. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Absent
Robert Hayes, Trustee	Voting	Yes

EXECUTIVE SESSION:

Upon a motion made by Trustee Batzel and seconded by Trustee Hayes, the Board entered into executive session at 8:30 to discuss a police contractual issue. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Absent
Robert Hayes, Trustee	Voting	Yes


No action was taken.

Upon a motion made by Trustee Hayes and seconded by Trustee Batzel the Board exited executive session at 9:15pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Absent
Robert Hayes, Trustee	Voting	Yes

Upon a motion made by Trustee Hayes and seconded by Trustee McKeown, the meeting adjourned at 9:20pm.

Respectfully submitted,



Heather Randall
Village Clerk