

The meeting of the Board of Trustees of the Village of Avon began in Conference Room B of the Village Hall, 74 Genesee Street, Avon, New York on Monday, November 19, 2018.

PRESENT: Thomas Freeman, Mayor
Mark McKeown, Trustee
Tim Batzel, Trustee
Rob Hayes, Trustee
Bill Zhe, Trustee

STAFF: Chris Quinlan, Treasurer
Chief Andy Pierce, Fire Chief
Chief Joe Geer, Police Chief,
John Barrett, Superintendent of Public Works
Tony Cappello, Code Enforcement
Officer Tim Ferrara and children
Officer Matthew McFadden
Officer Ken Ippolito and Barb Ippolito

VISITORS: Shannon Geer and children
Sheriff Thomas Dougherty
Genesee Sun
Bill Davis, MRB
Ed Forsythe, Sackett Road

Mayor Freeman called the meeting to order at 6:00 pm, and began with the Pledge of Allegiance.

POLICE UPDATE- Appointment of Joseph Geer as FT Police Chief:

The Board, staff and friends and family of Joseph Geer gathered in Conference Room B to witness his official appointment as full time Police Chief of the Avon Police Department. Chief Geer has been the interim chief since June of 2017. The official list from Livingston County Civil Service was requested and Chief Geer was at the top of the list. Mayor Freeman said a few words, thanking Chief Geer for his service and support of the department, and called for a vote.

Upon a motion made by Trustee Hayes and seconded by Trustee Batzel, the Village Board appointed Joseph Geer to the position of Full Time Police Chief as of November 19th, 2018. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Chief Geer was sworn in, signed the Oath of Office Book, and expressed his gratitude to his family, staff and the Board.

After a brief break, the Board reconvened in the Whitney Room to continue the Board meeting.

DPW UPDATE:

Superintendent Barrett provided the following update to the Board:

- Continue pick up of leaves.
- Preparing snow plow equipment.
- Installed new rotating element in one of the lift pumps at the water filtration plant.
- Snow storm clean up- approximately 13 inches of snow fell in the overnight of November 15 into the 16th. The snow was very wet and heavy. The crew started plowing at about 3:15am, however the snow came fast. The sidewalks did not get plowed right away because the gator that is used to plow the sidewalks wasn't able to push the wet, heavy snow.
- Christmas trees arrived. Decorations and trees will be going up around the Village.
- Weather permitting, leaf pick up will continue.
- Sewer call out on Hal Bar Rd. Checked our sewer and it was flowing freely. Ran the sewer jet in the mainline and discussed with the homeowner that the problem was in their lateral.
- Dumpster at horse barn- the Board would like to have it removed.
- NYPA- Superintendent Barrett is hoping to have representatives here for discussion before the end of the year.
- To do items- the following is a list of to do items Superintendent Barrett is hoping to complete in the next few weeks.
 - Fix center aisle at horse barn
 - Fix water hydrant at the North end of the horse barn

MRB UPDATE:

Bill Davis provided the following update to the Board:

- SIU Permit (Kraft and Barilla) - Superintendent Barrett stated that Barilla was set, however we need to find out who the signer is at Kraft.
- Sewer Use Law- waiting to hear from Attorney Whiting for the preparation of the resolution and public hearing in order to complete the adoption of the Sewer Use Law.
- EFC should be set with grant paperwork except for an amended resolution adjusting the total cost of the project. The amended resolution is on the agenda for tonight's meeting.
- WWTP Disinfection Requirement- DEC notified the Village of disinfection requirements for the future. An Engineering Planning Grant for up to \$30k has been submitted to complete the study.
- Water Plant Study-report submitted to EFC for the Pump Station at Pebble Beach. The rest of the project has been put on hold. We are currently waiting to see what the project score will be. Mr. Davis doesn't feel there will be much assistance offered but can discuss how to move forward once we hear back from them.
- Water Tank Study-discussed in the past completing a water storage tank study to address future needs with the Village and Town jointly. A proposal for a joint water study will be presented at the joint meeting on November 29th, 2018.
- Decide on the next step for funding for the Route 5&20 Culvert project.
- Parking Lot Joint Project- working on a concept plan and trying to find funding.

AMENDED RESOLUTION TO EFC- Engineering Planning Grant

Now, therefore, be it resolved that the Mayor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents, and instruments necessary to bring about the Project and to fulfill the Village of Avon’s obligations under the Engineering Planning Grant Agreement.

Now, therefore, be it resolved that the Village of Avon authorizes and appropriates \$17250.00 cash match for the Inflow and Infiltration Study project, realizing the Engineering Planning Grant is \$30000.00. The Village has committed, through three separate proposals from MRB Group, to a total project cost of \$47250.00. The Mayor may increase this local match through the use of in-kind services without further approval from the Village of Avon.

Upon a motion made by Trustee Zhe, the Board resolves for the Mayor to execute the engineering planning grant agreement, and appropriate \$17250.00 cash match for the Inflow and Infiltration Study project. Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

GENESEE VALLEY BREEDERS ASSOCIATION- SEQR

MRB provided the Board with a State Environment Quality Review (SEQR) required for the GVBA- Driving Park Infrastructure Improvement Project. This project includes the construction of a new judge’s stand, and pole barn within the racetrack area of the Driving Park. Grant money has been awarded to GVBA for this project. Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board authorized Mayor Freeman to sign the SEQR provided by MRB for the Genesee Valley Breeders Association. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

WWTP PROJECT COMPLETION CERTIFICATE:

MRB provided the Board with a Project Completion Certificate for the wastewater treatment plant, project number C8-6453-05-00. Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board authorized Mayor Freeman to sign the Project Completion Certificate for project number C8-6453-05-00. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers and manual checks are approved for payment:

#1-GENERAL FUND	\$213312.96
#4-SCHEDULE C	\$12830.24
#5-WATER	\$36569.04
#6-SEWER	\$42918.75
#50-CAPITAL	\$3472.21
#85-CAPITAL	\$300.00
#93-CAPITAL	\$1819.97
#17-TA	\$2711.90
TOTAL	\$313935.07

Manual Checks:

Nationwide Retirement Solutions	Deferred comp. P/R#18-23	\$1741.33
SEIU 200 United	DPW Dues Nov. 2018	\$359.66
Law Enf. Off. Union	Police Dues Nov. 2018	\$359.02
	Total	\$2459.01

The motion was seconded by Trustee Hayes, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

CODE ENFORCEMENT UPDATE:

Code Officer Tony Cappello gave the following update:

- Attorney Whiting reached out to him to ask about the property on Rochester Street as he was going to court that evening with Mr. Brooks. He will update.
- Tony checked the property on Clinton Street that he received a complaint about and will be issuing the owner a letter asking to clean up the location.

FIRE DEPARTMENT UPDATE:

Chief Pierce gave the following update to the Board:

- Chief Pierce offered an application for an active member to the Pumper Company. Upon a motion by Trustee Zhe and seconded by Trustee Hayes, the Board approved Connie Ryan for Membership to the Avon Fire Department as an active member. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Clerk Randall will send a letter of acceptance to her.

- Chief Pierce announced that the Avon Pumper Company’s annual Christmas Party will be held Friday, December 7th, 2018 at 6:00pm, and the VanZandt Party will be Monday, December 10, 2018.
- Chief Pierce and the Board discussed the NYS Volunteer Firefighter Cancer Benefit Program. This program is an insurance benefit that the Village will be required to provide to active volunteer firefighters effective January 1, 2019. The firefighter must meet certain criteria in order to be eligible. Treasurer Quinlan and Clerk Randall are gathering quotes for the policy to present to the Board, but have found that rates are anywhere from \$137.00 to \$199.00 per firefighter. Chief Pierce said he will provide a list of eligible firefighters to Treasurer Quinlan.

TREASURER UPDATE:

Treasurer Quinlan provided the following update to the Board:

- Tax Collection System- Treasurer Quinlan discussed the Tax Collection System the County will be switching to with Supervisor LeFeber. The Town of Avon currently uses the same software and Treasurer Quinlan feels it will be suitable for our needs as well. We will go to the Town to take a look at the system. Upon a motion made by Trustee McKeown and seconded by Trustee Batzel, the Board approved the BAS Tax Collection System countywide contract at a price of \$3,019 for set-up and software installation. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- Bank reconciliations are up to date and reported as of October 2018. Grant status report was provided to the Board.
- Treasurer Quinlan received the Certificate of Completion for our NYS CDBG project, approving the closeout of the grant. Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board approved Mayor Freeman to execute the certificate of completion. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

TRUSTEE UPDATE:

- Trustee Batzel asked about the High Street Easements. Superintendent Barrett says he has some maps, and that Lead Water Operator Vanderbilt is going to the County later this week to get survey maps for Attorney Whiting.
- Trustee McKeown recommends that the Village advertise for a Planning Board member, as one member has moved out of the area. It was also noted that Planning Board Chairman Paul Drozdziel was elected to the Avon Town Board earlier in November.
- Trustee Zhe reached out to Annie Chweicko regarding the Bridge NY Funding that the Town, unfortunately, was not awarded. Ms. Chweicko didn't have any information at the time but would see what she could find out.
- The Board received notice that Clerk Randall's appointment as Registrar for the Village has expired. Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board appointed Clerk Randall as the Registrar of Vital Statistics for the Village of Avon. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

PUBLIC COMMENTS:

Mr. Forsythe of Sackett Road wanted to express to the Board that he felt the marking of lanes on Dream Valley Blvd. out of the parking lot by the gas station is very confusing. He felt that the striping needs to be clearer for drivers. Mayor Freeman stated that we can reach out to NYS DOT for suggestions.

Upon a motion made by Trustee Hayes, the meeting adjourned at 8:25pm.

Respectfully submitted,

Heather Randall
Village Clerk