

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday, December 3, 2018.

Present: Mark McKeown, Trustee
Bill Zhe, Trustee
Rob Hayes, Trustee

Absent: Thomas Freeman, Mayor
Tim Batzel, Trustee

Staff: Superintendent John Barrett
Chief Joseph Geer
Anthony Cappello, Zoning Officer
Brian Glise, Fire Marshal

Deputy Mayor McKeown called the meeting to order at 6:00 pm, and began with the Pledge of Allegiance.

DPW UPDATE:

Superintendent Barrett provided an update to the Board as follows:

- The crew has cleaned up from the snowstorm, put up Christmas decorations, changed streetlight bulbs in various locations with the rental lift, and picked up leaves.
- For the next two weeks, the crew will continue leaf pickup, and work with Jamco televising sewers.
- A Rochester St. homeowner had a sewer backup, but after running the sewer jet, it was found to be within the home. The resident was present and satisfied.
- A Spring St. residence has no water. After investigation, the wrong valve had been inadvertently turned off after finishing the horsebarn tap onto the new watermain.
- Aqualogics completed the control work tie-ins that were remaining from the wastewater treatment project.

Trustee Hayes asked about the leaf pickup deadline. Superintendent Barrett replied that the crew will continue to pick them up.

Trustee McKeown asked Superintendent Barrett about the Spectacular festivities. Superintendent Barrett stated that garbage cans need to be placed for next year, and have a more robust public address system in the Park.

Trustee Zhe stated that the horsebarn water faucet needs to be repaired, and level the horsebarn floor with dirt.

Superintendent Barrett reviewed MRB's engineering update report:

- The Kraft SIU permit needs to be finalized. The clarifier cleaning needs to be done and sampling results haven't been seen in some time. Barilla has executed their SUI permit.
- The sewer use law is pending final adoption, waiting on Attorney Whiting.

- JAMCO is scheduled for sewer televising to start on December 4th. Aaron from MRB will be on location to provide oversight as needed.
- DEC has notified the Village of upcoming disinfection requirements at the wastewater treatment plant. An engineering planning grant application has been submitted, with awards anticipated by the end of 2018.
- MRB submitted the report to EFC for the Pebble Beach pump station, the rest of the project defined in the study is on hold. Awaiting the EFC scoring to determine how to move forward.
- Discussions with the Town regarding completing a town wide water storage tank study to address future needs with the E. Avon elevated storage tank. Evaluation of the Village’s 2MG tank improvements can also be addressed. MRB provided a joint water study proposal at the Village/Town joint meeting on November 29th. MRB meeting with the water committee on December 18th to review the scope(s).
- Funding being sought for the Village/Town joint projects for Routes 5&20 culvert replacement and downtown parking area.

POLICE UPDATE:

Chief Geer provided an update to the Board as follows:

- Since the last Board meeting, the Police Department has handled 83 calls for service.
- Chief Geer and Officer Ferrara will attend a property/evidence room management conference in Erie Co. on December 27th and 28th.
- The new vehicle is here, awaiting accessories to be installed. The plan is to get rid of the marked car.
- The two Tahoe’s maintenance expenses have been high.

CODE ENFORCEMENT UPDATE:

Zoning Officer Cappello would like to send out complaint letters to landlords regarding tenants leaving garbage behind when they move out. No status update on the Baldassare property cleanup at 221 Rochester St.

Fire Marshal Glise reported that Dollar General had a small fire where the fire alarm didn’t go off. The Dollar General Manager is following up on this issue.

Fire Marshal Glise submitted his resignation letter effective immediately.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee Zhe, the following vouchers and manual checks are approved for payment:

#1-General Fund	\$ 16,588.67
#4-Schedule C Fund	\$ 6,060.41
#5-Water Fund	\$ 3,324.02
#6-Sewer Fund	\$ 11,745.13

#93-Capital Projects Fund	\$ 1,883.94
#17-Trust & Agency Fund	\$ 5,939.75
TOTAL	\$ 45,541.92

Manual Checks:

Nationwide Retirement Solutions	Deferred comp. P/R#18-25	\$2,461.77
	Total	\$48,003.69

The motion was seconded by Trustee Hayes, and was carried by the following vote:

Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

PUBLIC HEARING:

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the Board opened the public hearing regarding the proposed local law no. 4 of 2018, prohibiting thru traffic for Ross Lane from North Avenue west to Rochester St., by having Trustee McKeown read the following notice published in the Livingston County News as required.

NOTICE OF PUBLIC HEARING

Please take notice that a public hearing will be held before the Board of Trustees of the Village of Avon, on Monday, December 3, 2018, at 6:30 p.m. in the Whitney Room at the Village Hall, 74 Genesee St., Avon, New York, on the following matter:

A local law prohibiting thru traffic for Ross Lane from North Avenue west to Rochester St.

Proposed Local Law No. 4 of 2018 is available for review at the Village Hall located at 74 Genesee Street, Avon, New York, from 8:00 a.m. to 4:00 p.m. Monday through Friday.

The Board of Trustees will, at the aforesaid time and place hear all persons in support of this local law or objection hereto. Persons may appear in person or by agent or attorney.

Dated: October 31, 2018

By Order of the Village Board of the Village of Avon

The motion was carried by the following vote:

Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

No public comments were made. Upon a motion made by Trustee Hayes and seconded by Zhe, the Board voted to adopt Local Law #4-Prohibiting thru traffic for Ross Lane from North Avenue west to Rochester St. The motion was carried by the following vote:

Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the public hearing was closed at 6:56 p.m. The motion was carried by the following vote:

Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Treasurer Quinlan will inform Attorney Whiting of the adoption of the local law so he can file the local law with New York State.

TRUSTEE UPDATE:

Trustee Hayes questioned whether fiber-optic is being worked on within the Village. Trustee Hayes will follow-up with Planning Board Clerk Margiotta. Trustee Hayes to also follow-up with John Steinmetz regarding the status of our Zoning code updates.

Trustee Zhe informed the Board of the third Genesee Valley Breeders Association grant of \$96,153 for 2018-2019. The Village will work with the GVBA Board to determine eligible projects for this funding.

Trustee Zhe related conversation that Park Chairperson Marks had with Michelle Higgins, NYS DEC Environmental Program Specialist, for the two Urban Community Forestry grants. A request for proposals isn't necessary for the arborist portion of the work. After discussion, Trustee Zhe made a motion, seconded by Trustee Hayes, to hire Chris Luley, Urban Forest Diagnostics, to conduct a tree inventory and develop a management plan in the amount of \$13,700; and tree planting consulting in the amount of \$1,500.

The motion was carried by the following vote:

Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Treasurer Quinlan is continuing to work on new signage for State sports teams with Kristin Murphy and Andy Englert at the School.

Trustee McKeown stated that, due to safety reasons, the Avon Fire Department and East Avon Fire Department agreed to usher sports teams only from the Village Hall area to Avon Central School.

EXECUTIVE SESSION:

Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the Board entered into executive session at 7:30 p.m. to discuss a personnel matter related to the police department. The motion was carried by the following vote:

Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the Board exited executive session at 8:25 p.m. The motion was carried by the following vote:

Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

No action was taken.

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the meeting adjourned at 8:25p.m.

Respectfully submitted,



Christine Quinlan
Treasurer