

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday, December 17, 2018.

PRESENT: Thomas Freeman, Mayor
Mark McKeown, Trustee
Tim Batzel, Trustee
Rob Hayes, Trustee
Bill Zhe, Trustee

STAFF: John Barrett, Superintendent of Public Works
Chief Joe Geer, Police Chief
Tony Cappello, Code Enforcement Officer
Bill Davis, MRB

VISITORS: Ann Younger, High Street
Ed Forsythe, Sackett Road

Mayor Freeman called the meeting to order at 6:01 pm, and began with the Pledge of Allegiance.

ANN YOUNGER-PARK THEATRE

Ms. Younger wanted to discuss her water/sewer units associated with the property. She will be starting renovations at the theatre and was hoping the Board would be willing to waive the sewer rent until construction was completed. The Board discussed this at length and decided that right now, it would not be a consideration. There is no current timeline for construction and they did not want to lock into something indefinitely. The Board however, was willing to discuss the possibility of reducing the units from three to two based on the information that she was removing a bathroom in the theatre. Trustee McKeown disagreed with this, stating that it wasn't something that should be changed with three units still being in the building now. He felt it would be unfair to other building owners who want to rehabilitate their buildings and are still required to pay their minimum bills.

POLICE UPDATE:

Chief Geer provided the following update to the Village Board:

- Office renovation has a few minor things that need to be finished up, otherwise the renovation is complete. Now the move in begins.
- Department had 71 service calls since the previous meeting.
- Cages are coming for the new car. The striping for the vehicle will be done at Nu Look Collision.
- Chief Geer interviewed a potential part time officer. This individual would work for both the Village and the County. There would be no need to pay for a background or mental health check as it has been completed by the County.

DPW UPDATE:

Superintendent Barrett provided the following update to the Board:

- Done picking up leaves. They will try to catch piles if they see them out when collecting trees after the holiday.
- Trees- Terry Tree has been contacted for a quote and will be scheduled for January or February.
- Street Lights- Design and photometrics are done. We are waiting on the registry from National Grid to complete. There is a meeting scheduled for January 24th, 2019 at the County to go over final details. Anticipating early spring for implementation. Livonia and Mt. Morris are using 3000 lumens (lumens is a measure of brightness). This brightness looks good in the Villages, and is not overwhelming in brightness. They are very happy with it.
- WWTP- SCADA system is up and running ad things are going well.
- After the New Year, the crew will be taking down the holiday decorations, picking up brush and Christmas trees, and repairing equipment. A schedule is being compiled in order to fix the center aisle of the horse barn and the hydrant at the north end of the barn.
- Sewer and Water Call Outs
 1. Sewer callout on South Ave- checked our sewer and it was flowing freely. Ran the sewer jet in the mainline for cleaning anyway. Discussed with the landowner that the problem was in their lateral.
 2. Water callout- leaking service on Spring Street. Waiting for stakeout to dig and repair.
- Water Board Meeting December 18th, 2018 at 6:00pm. Discussing the tank study. The presentation is the same as at the Joint Meeting. Superintendent Barrett stated that he was anticipating questions about the pump station and was planning to inform them that we are moving forward with the plans.

MRB UPDATE:

Bill Davis provided the following update to the Board:

- Attending the Water Board meeting with Superintendent Barrett on December 18th.
- Televising is complete. Jamko reported that they didn't find anything major and will give their findings to Aaron Bissell, who will review. MRB will present a report after their review.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers and manual checks are approved for payment:

#1-GENERAL FUND	\$213312.96
#4-SCHEDULE C	\$12830.24
#5-WATER	\$36569.04
#6-SEWER	\$42918.75

#50-CAPITAL	\$3472.21
#85-CAPITAL	\$300.00
#93-CAPITAL	\$1819.97
#17-TA	\$2711.90
TOTAL	\$313935.07

Manual Checks:

Nationwide Retirement Solutions	Deferred comp. P/R#18-23	\$1741.33
SEIU 200 United	DPW Dues Nov. 2018	\$359.66
Law Enf. Off. Union	Police Dues Nov. 2018	\$359.02
	Total	\$2459.01

The motion was seconded by Trustee Hayes, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

CODE ENFORCEMENT UPDATE:

Code Officer Tony Cappello gave the following update:

- McDonalds will be doing some renovations and are scheduled to come to the next Planning Board meeting in January.
- Court continues for 234 Rochester Street.
- Tony spoke to the property owner at 37 Rochester Street and asked to have the front of the property cleaned up in order to avoid the issuance of a warning letter. The resident will take care of it.
- The owners of The Charlton Farm needs to have a special use permit in order to run it as a bed and breakfast. The Zoning Board of Appeals is the governing board that issues special use permits. Tony will be going to inspect the location this week.
- The Board received a complaint regarding 66 East Main Street. Tony said that he can reach out to the Health Department for guidance as the owners of the property don't have to allow him in to the residence.

TREASURER UPDATE:

Treasurer Quinlan was unable to attend but provided the following report to the Board:

- Bank reconciliations are up to date and reported as of November 30, 2018.
- Budget Status report was provided electronically to the Board by Treasurer Quinlan as of November 30, 2018.

TRUSTEE UPDATE:

- Trustee McKeown discussed and provided to the Board a draft letter from the Deer Committee to the adjacent landowners of the culling sites. The Board reviewed the letter, gave suggestions, and opted to make the letter a Village wide flyer to be distributed in the PennySaver and on the Village website. Trustee McKeown will take the revisions to the Deer Committee and give a final letter to Clerk Randall after completion.
- Trustee McKeown discussed IT services for the Village. After the passing of the Village’s former IT expert Michael Tomeselli owner of Prosoft, in August, it became imperative to find someone who could take over that important task. The service has been handed over to a company called Horizon Tech who has been monitoring and backing up our systems. We have started looking into other companies and are gathering quotes for the contract. In the meantime, an invoice was paid to Prosoft for the maintenance of the systems for a year (2018-2019). The payment would have included payment to Horizon Tech in which the Village has been billed separately.

Upon a motion made by Trustee McKeown, and seconded by Trustee Hayes, the Board authorized Clerk Randall and Treasurer Quinlan to request a refund from Prosoft for the difference. The letter will be presented to the Board for approval at the next meeting. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Trustee McKeown, Clerk Randall and Gerry Paganin has met with Mr. James Donahue who will provide a quote to the Village. They will also be meeting on Wednesday with Hurricane Technologies.

- Trustee Zhe would like the Board to host a Neighborhood Meeting March 18th 2019 in which arborist Chris Luley would attend to discuss tree replanting.
- The Board received a request from County Attorney Shannon Hillier to extend the lease agreement for the Senior Nutrition Site for the period of January 1, 2019 to December 31, 2019.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board renewed the lease agreement with the County for the Senior Nutrition Site from January 1, 2019 to December 31, 2019. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- The Board discussed the Firefighter Cancer Benefit that will be effective January 1, 2019. The following quotes were provided by Livingston Insurance:
 1. VFIS- underwritten by Chubb-\$137 per member for mandated coverage
 2. Provident- underwritten by AXIS Insurance- \$145 per member for mandated coverage

- 3. Hartford- no official quote but was advised that mandated coverage was \$156 per member and \$199 per member for their enhanced plan.

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the Board approved the VFIS plan at \$137 per member for mandated coverage. The coverage will be effective January 1, 2019. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- The Board received two letters from the Court requesting to set up a time to audit each of the Village Justice’s court records and dockets. As per our audit recommendation, the Board should audit these records annually. A date will be set in order to complete.
- The Board received notice from John Steinmetz of Steinmetz Planning Group that they have joined with Barton and Loguidice, D.P.C. This would mean that the contract would now be completed through them. They requested that Mayor Freeman sign the provided Consent to Assignment of Contracts in order to complete the contract set forth by Steinmetz Planning Group.

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board authorized Mayor Freeman to execute the Consent to Assignment of Contracts from Barton and Loguidice, D.P.C contingent on Mayor Freeman receiving an appropriate timeline for the completion of the contract originally received from Steinmetz Planning Group. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- Trustee Batzel stated that the chairs and tables used in Conference Room A and B are getting pretty worn. He suggested that in the New Year, the Board should consider looking into replacing them.

EXECUTIVE SESSION:

Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the Board entered executive session at 8:12pm to discuss police contractual and personnel issues. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion made by trustee Batzel and seconded by Trustee Zhe, the Board exited executive session at 8:15pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion by Trustee Batzel and seconded by Trustee Zhe, the Board agreed to offer Officer Nicholas Greco, who is currently a part time officer, full time employment with the Village of Avon Police Department. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Chief Geer will discuss with Officer Greco.

Upon a motion made by Trustee Hayes, the meeting adjourned at 9:00pm.

Respectfully submitted,



Heather Randall
Village Clerk