

The meeting of the Board of Trustees of the Village of Avon was held in The Whitney Room of Village Hall, 74 Genesee Street, Avon, New York on Monday November 18th, 2019.

- Present: Mark McKeown, Trustee  
Tim Batzel, Trustee  
Bill Zhe, Trustee
- Staff: John Barrett, Supt. Public Works  
Tony Cappello, Code Enforcement Officer  
Chief Joseph Geer, Police Chief
- Visitors: Bonnie Malley, Senior Bash Committee  
Michelle Fries, Senior Bash Committee
- Absent: Thomas Freeman, Mayor  
Rob Hayes, Trustee

Deputy Mayor McKeown called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

**SENIOR BASH COMMITTEE- Bonnie Malley & Michelle Fries**

Ms. Malley and Mrs. Fries came to the Board as representatives of the Senior Bash Committee in hopes to request permission to allow the graduating class of 2020 to paint the bridge on Spring Street, as has become the tradition the night before graduation. The Bash, which is an evening of events for the Senior Class to enjoy, will be held on June 26<sup>th</sup> 2020. After some discussion, which included other ideas for the Bash, the Board agreed to the bridge painting. Supt. Barrett stated that they will try to have the bridge repainted by the 4<sup>th</sup> of July holiday.

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board approved the Senior Bash painting of the bridge on Spring Street for June 26<sup>th</sup>, 2020. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

Deputy McKeown reminded Ms. Malley and Mrs. Fries to coordinate with Chief Geer and the Avon Police Department in order to have the coverage need for the event.

**DPW UPDATE:**

Superintendent Barrett gave a brief update on the following:

- Last two weeks have had the crew continuing with leaf pickup. Snowstorm over the weekend. Plowing and storm clean up will continue. Once that is cleaned up, and weather permitting, leaf pickup will continue.
- Decorating the Village for the holidays. Christmas trees will be delivered before Thanksgiving and we are on track to be fully decorated for the Holiday Spectacular the first weekend in December.
- Planting the bare root trees. They must be planted when the temperatures are over freezing to prevent the shocking of the roots.
- The Thomas Moran Dog Park was dedicated over the weekend, marked by a very nice ceremony.
- PTAC Installation Update- working on a resolution re: internal controls. Half of the units previously were controlled by computer and the other half manually.
- Sewer call out on Rochester Street- found the problem in the homeowner's line.

**MINUTES:**

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the minutes from the October 21<sup>st</sup>, 2019 meeting are hereby approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

**VOUCHERS and MANUAL CHECKS:**

Upon a motion by Trustee Batzel, the following vouchers were approved for payment.

#1-GENERAL FUND	\$141401.46
#4-SCHEDULE C	\$15696.39
#5-WATER	\$26500.74
#6-SEWER	\$42723.71
#50-CAPITAL	\$30.00
<b>TOTAL</b>	<b>\$226352.30</b>

Manual Checks:

Law Enf Off. Union	Police Dues for Nov. 2019	\$366.96
SEIU 200 United	DPW Dues for Nov. 2019	\$374.82
	<b>TOTAL:</b>	<b>\$741.78</b>

The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Absent
-----------------------	--------	--------

Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

### **POLICE UPDATE:**

Chief Geer provided the following update:

- 2015 Tahoe is in the shop again for a repair that is upwards of \$700.00.
- Officer McFadden will be gathering the 4<sup>th</sup> grade classes next week to go over crosswalk safety.
- Car seat check was held this past weekend.
- Deer meeting will be held the 21<sup>st</sup>.
- Department will be ringing the bells at Tops from 4-6pm on the 27<sup>th</sup> to start off the holiday season.
- Down to 2 candidates for the part time position in the department. We currently have 2 vacancies.

### **TREASURER UPDATE:**

Treasurer Quinlan was unable to attend, but provided the following update:

- Genesee Transportation Council (GTC) UPWP grant for CAP (Circulation, Access and Parking) project...meetings forthcoming.
- NYS DEC tree planting grant & inventory/mngt. plan grant...hope to request disbursement and close the grant in the fourth quarter.
- GVBA 2<sup>nd</sup> grant paperwork being worked on.
- NYPA PTAC project ongoing...heat only units are installed & PTAC units to be installed when control piece is resolved.
- NYPA streetlight project moving forward with bi-weekly conference calls...waiting for NG to return executed agreement.
- Park Theater MWBE/SDVOB forms submitted.
- John Barrett, John Marks & Bill Zhe need to meet and discuss the two Five Arch Bridge grant projects.
- NYS DEC tree maintenance grant application mtg. on 11/20 with Bill Zhe, John Marks & Julie Barry.
- KVS demo on 10/23 w/Jen Talbot...waiting to hear back on several questions.
- Ongoing Springbrook and NYS OSC yearend webinars.
- Ongoing Genesee Valley REDI webinars.

### **CLERK UPDATE:**

Clerk Randall provided the Board with the following update:

- Received the renewal paperwork for the Firefighter Cancer Policy. Chief Strozewski will prepare the required documentation for the renewal to provide the insurance company.
- Clerk Randall is attending a Reords Management meeting to be held in Webster on Wednesday November 20<sup>th</sup>.

- Treasurer Quinlan put in a request to attend a Brand Development Workshop through Livingston County Economic Development on December 16<sup>th</sup>, 2019.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board approve treasurer Quinan’s request to attend the workshop. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

**CODE ENFORCEMENT UPDATE:**

Zoning Officer Cappello gave the following update:

- MR. Csapo has sold another lot to build. We already have a print and a permit has been issued.
- Still working with McCarthy’s. Supt. Barrett said he was ok with the bridge. He will look into the load that the pipe can handle. McCarthy has stated they will remove 2 trees and a bush so there is better clearance for the quint.
- Two complaints were received that Tony will look into.
- 184 Rochester Street- currently vacant. Tony has seen someone taking measurements inside.
- Received the permit paperwork and payment for the apartment over the Park Theater.
- Tony will send a citation letter to the owners of the gas station property coming into the Village on Route 39.

**FIRE MARSHAL UPDATE:**

Fire Marshal Anderson was unable to attend but provided the following update electronically:

- McCarthy’s Inspection on 11/15/19. There are a few minor things to resolve. Once complete, he will go back to reinspect. He agreed that the bridge was ok and said the owners will be adding some stone to it as well.
- Completed three pre inspections over the weekend. Dollar General and the hardware store had no smoke detectors and they will be contacting the plaza owner. Andy would like to discuss with Tony the thrift store. Andy feels there is some cleanup that needs to take place. He has a call into the owner of the store.

**TRUSTEE’S UPDATE:**

 Piranha Office Building- Tec Park

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board authorized Mayor Freeman to execute the SEQR Lead Agency Coordination Request Form provided by MRB for the Piranha Milling, Phase 1 project, naming the Town of Avon Planning Board as lead agency for this action. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

Clerk Randall will forward the signed document to Kim McDowell as stated.

- ✚ Bur Oak @ Downs- Trustee Zhe requested the Board’s approval to have the Bur Oak inspected as recommended by Dr Chris Luley.

Upon a motion by Trustee Zhe and seconded by Trustee Batzel the Board approved to have the Bur Oak inspected. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

- ✚ Discussed the process for the Hometown Hero’s Banners. A complaint was received regarding a banner that was not put up and upon further investigation, it was found that the DPW receives a list of active members from the Hometown Hero’s Committee. The Mayor stated he would reach out to the complainant.
- ✚ Trustee McKeown asked Supt. Barrett what it would take to put a crosswalk on Spring Street by Kraft. Supt. Barrett said that he didn’t believe there were any special requirements in order to do that, but he would check into it. If there is nothing required, he can plan it for the spring.

Upon a motion made by Trustee Batzel, the meeting was adjourned at 7:15pm.

Respectfully submitted,



Heather Randall  
Village Clerk