

The meeting of the Board of Trustees of the Village of Avon was held in The Whitney Room of Village Hall, 74 Genesee Street, Avon, New York on Monday December 2nd, 2019.

Present: Thomas Freeman, Mayor
 Mark McKeown, Trustee
 Tim Batzel, Trustee
 Bill Zhe, Trustee
 Rob Hayes, Trustee

Staff: Christine Quinlan, Treasurer
 Tony Cappello, Code Enforcement Officer
 Chief Joseph Geer, Police Chief

Visitors: Bill Davis, MRB

Mayor Freeman called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

DPW UPDATE:

Supt. Barrett was unable to attend, but emailed a brief update, stating that the crew worked on leaf pickup throughout the Village and snow clean up after the storm. They are also preparing the Village for the Holiday Spectacular to be held Saturday December 7th, 2019.

MRB UPDATE:

Bill Davis updated the Board on the following:

- Discussed the Livingston County Water Supply Study.
- Reviewed Water Works meeting.
- Waiting for pricing for pump house
- WWTP UV Disinfection- waiting for grant announcements in mid-December

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee Zhe, the following vouchers were approved for payment.

#1-GENERAL FUND	\$22228.78
#4-SCHEDULE C	\$5917.71
#5-WATER	\$2943.23
#6-SEWER	\$11106.31
#93-CAPITAL	\$1808.52
#17-TA	\$3820.53
TOTAL	\$47218.44

Manual Checks: no manual checks \$

TOTAL: \$

The motion was seconded by Trustee McKeown and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

MINUTES:

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board approved the minutes from the November 4th, 2019 meeting with an updated resolution for the Tree Maintenance Grant. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

POLICE UPDATE:

Chief Geer provided the following update:

- Dan Gleason will be completing background checks for the potential candidates by next week.
- Most of the department will be working the Holiday Spectacular.
- Tahoe is back and running. Has been ok for the past two weeks.

FIRE DEPARTMENT UPDATE:

Chief Strozewski updated the Board on the following:

- Fire department is winterizing.
- Discussed fire department lighting. Trustee McKeown suggests having the lighting reviewed and put it out to bid to see what we get back.
- Bylaws for the fire department have been reviewed and a new draft is being worked on. Should be complete by March. Chief also stated that he was waiting on the Board’s recommendation for two community members to sit on a truck committee

CLERK UPDATE:

Clerk Randall provided the following update to the Board:

- Holiday parties for both the Pumper Company and the VanZandt Company are forthcoming. Please remember to RSVP.
- The Board will be holding the second meeting in January on Tuesday the 21st due to the Martin Luther King Holiday. They will also invite the Planning Board to join the meeting at their scheduled meeting time of 7pm.
- Received a letter from Livingston County Planning Department providing hard copies of a Broadband Internet Survey for residents. The survey is available online as well.

TREASURER UPDATE:

Treasurer Quinlan provided the Board with the following update:

- Genesee Transportation Council (GTC) UPWP grant for CAP (Circulation, Access and Parking) project-initial meeting on 11/25. core committee meetings are being scheduled.
- NYS DEC tree planting grant & inventory/mngt. plan grant-looking to request disbursement and close the grant in the fourth quarter.
- GVBA- 2nd grant paperwork being worked on.
- NYPA PTAC project is ongoing. Heat only & PTAC units are installed. The final closeout meeting will be held on 12/11.
- NYPA streetlight project- waiting for National Grid to return executed agreement
- Park Theater MWBE/SDVOB forms have been submitted.
- Supt. Barrett, Parks commission Chairman John Marks & Trustee Zhe need to meet and discuss the two Five Arch Bridge grant projects.
- NYS DEC tree maintenance grant application meeting on 11/25 with Trustee Zhe, Parks Commission member Len Schantz & Livingston County Grant writer Julie Barry. Application to be submitted by 12/4.
- KVS demo on 10/23 w/Jen Talbot- still waiting to hear back on several questions asked.
- Ongoing Springbrook and NYS OSC yearend webinars.
- Treasurer Quinlan will be attending the Liv. Economic Development's Brand development workshop on 12/16.
- Positive Pay meeting, including training with the Bank of Castile to be held on 12/3.

TRUSTEE'S UPDATE:

- ✚ Discussed 97 Genesee Street/Parking lot improvements and phases. Also want to make sure storm water drainage is addressed.
- ✚ Discussed fire department lighting. Trustee McKeown suggests having the lighting reviewed and put it out to bid to see what we get back.
- ✚ Bylaws for the fire department have been reviewed and a new draft is being worked on. Should be complete by March. Chief also stated that he was waiting on the Board's recommendation for two community members to sit on a truck committee.
- ✚ Carpet Replacement- received two informal quotes for the Village to buy the materials directly and have a third party install. For just materials, Prosource came in at \$4800.00, while Lima Carpet came in over \$6000. A more solid quote will be available for the next meeting.
- ✚ Trustee McKeown stated that the Deer Committee believes they will have a sixth site for the harvest in January. They will be ordering the supplies needed to outfit the site, which is covered in the budget.
- ✚ Mayor Freeman discussed an informal meet with Library representatives Maureen Wheeler and Rebecca Budinger-Mulhearn. Discussion centered around ideas of curb appeal and parking for the library. Safety, as always, was an issue also discussed. The Mayor stated he still believes that a three way stop sign at Clinton Street and Genesee Street is still the safest way to go. Trustee Batzel introduced the idea of diagonal crossing in front of the library again, and also expressed he would like to see that the back of the library made into a dual-purpose area used by both the library and church.

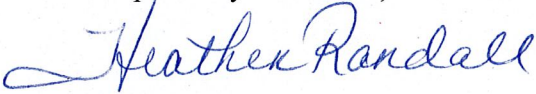
EXECUTIVE SESSION:

Upon a motion made by Trustee McKeown and seconded by Trustee Batzel the Board entered executive session at 8:15pm to discuss personnel issues. Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the Board exited executive session at 9:10pm. Both motions were carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion made by Trustee Hayes, the meeting was adjourned at 9:10pm.

Respectfully submitted,



Heather Randall
Village Clerk