

The meeting of the Board of Trustees of the Village of Avon was held in The Whitney Room of Village Hall, 74 Genesee Street, Avon, New York on Monday January 22, 2019.

Present: Thomas Freeman, Mayor
 Mark McKeown, Trustee
 Rob Hayes, Trustee
 Tim Batzel, Trustee
 Bill Zhe, Trustee

Staff: John Barrett, DPW Superintendent
 Tony Cappello, Code Enforcement Officer

Visitors: Bill Davis- MRB
 Justin McCarthy- McDonalds

Mayor Freeman called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

MCDONALD’S SITE PLAN APPLICATION-

The Board reviewed the Planning Board’s positive recommendation for remodeling at the McDonalds Restaurant located in the Village. Proposed updates include new EIFS walls, trellis system, painting, new signage, ADA improvement, replace front counter, improved interior décor, and new digital message boards inside and out. ADA compliant sidewalks, ramps, patio and parking are also included. The Board noted that there wasn’t much talk of landscaping and wants to make sure this is part of the plan. Justin McCarthy, owner of the local restaurant stated he is open to any and all suggestions and thankful for the positive recommendation from the Planning Board. The Board discussed the scheduling of the public hearing, the next step in the process.

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board scheduled the public hearing for February 18, 2019, at 6:30pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

DPW UPDATE:

Superintendent Barrett gave a brief update on the following:

- Trees- took down 23 trees. All trees were marked and most will be replanted.
- Snow storm- continuing with the cleanup.
- Working on reports for DEC for Barilla and Kraft. Reports are due this month.
- Would like to work on cleaning out the drying beds while everything is frozen.
- Will work on grinding stumps in the next few weeks.

- Spoke to NYSDOT Representative, Mike Hinds re: the pipe at Mr. Forsythe’s. Mr. Hinds agrees that the headwall needs to be repaired, however, it is not on their priority list for this year. They are ok with the Village doing the work they are able to do. Supt. Barrett will get quotes for a pipe.

MRB UPDATE:

- Bill Davis reviewed the report supplied from the previous meeting and asked if there were any questions. Mr. Davis spoke directly on the Water Tank Study, a joint project between the Village and the Town. He wanted to know who would be the lead agency on the project. Discussion occurred in which it was said that the Town could be the lead agency. The payment will come out of Water Filtration Plant Reserve Fund in the amount of \$49,000 for fiscal year 2018-2019.

Upon a motion made by Trustee Hayes and seconded by Trustee Batzel, the Board approved the study with the Town, and the payments totaling \$49,000 to be paid out of Water Filtration Plant Reserve Fund. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

The following is the permissive referendum published in the official paper of the Village, The Livingston County News, as required.

**RESOLUTION
VILLAGE OF AVON**

A RESOLUTION authorizing the expenditures of \$49,000 from capital reserve funds HR33 – WATER FILTRATION PLANT for Joint Village and Town Water Study for the Village of Avon, Livingston County, New York.

Be it resolved, by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditures of monies from the capital reserve funds is for monies needed for Joint Village and Town Water Study. The maximum estimated costs of the aforesaid specific object or purpose is \$49,000.

NOTICE PURSUANT TO GENERAL MUNICIPAL LAW SECTION 68.

The resolution published herewith was adopted January 22, 2018, to authorize the expenditure of monies from capital reserve HR33 in the amount of \$49,000 for fiscal year 2018-2019.

This RESOLUTION is adopted and subject to a permissive referendum under the provision of Article 9 of the Village Law. Petitions protesting against such resolution and requesting that it be submitted to the electors of the Village of Avon for their approval or disapproval may be filed with the Village Clerk at any time within thirty (30) days after the date of the adoption of such resolution.

By order of the Board of Trustees,
 Heather Randall
 Village Clerk

- I & I Report- has been reviewed by Aaron. They did find some trouble areas that were not initially logged. Mr. Davis said he will have a review for the next meeting.
- EFC Disinfection Planning Grant- Mr. Davis discussed the grant and the award. It is a \$30,000 award with a \$6000 match totaling \$36,000. Mr. Davis suspects the proposal will be less than \$25,000, however they can add to the proposal to utilize all of the grant money. Supt. Barrett reminded the Board that disinfection will become part of the SPDES permit requirements in the future.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board approved to move forward with MRB’s proposal for \$25,000. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Mr. Davis will have the proposal for the next meeting.

- Water Plant Study- Discussed the work for the pump station at Pebble Beach. For this project, we would be on our own. However, there would be no red tape to go through. The target date for this would be next spring. Mr. Davis has not done a proposal as of yet, but is ready to have one prepared whenever the Board is ready. The Board asked if he could prepare that proposal and email them in order for them to review.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee Zhe, the following vouchers were approved for payment.

#1-GENERAL FUND	\$56341.89
#4-SCHEDULE C	\$49515.78
#5-WATER	\$896.24
#6-SEWER	\$22110.52
#49-CAPITAL	\$
#50-CAPITAL	\$

#52-CAPITAL	\$
#57-CAPITAL	\$
#64-CAPITAL	\$172.00
#93-CAPITAL	\$17.97
#17-TA	\$3864.14
#11-DEBT SERV	\$76734.34
TOTAL	\$250788.74

Manual Checks:

Nationwide Ret. Sol.	Def. Comp p/r#19-01	\$1751.11
Com. of Tax/Fin	Tax Repayment 19-01	\$180.00
Law Enf. Off Union	Police Dues Jan 2019	\$302.16
Nationwide Ret. Sol	Def Comp p/r#19-02	\$1640.00
SEIU 200 United	DPW Dues Jan 2019	\$369.58
Com of Tax/Fin	Tax Repayment 19-02	\$180.00
TOTAL:		\$4422.85

The motion was seconded by Trustee McKeown and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

MINUTES:

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the minutes from the January 7th 2019 meeting are hereby approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

POLICE UPDATE:

Chief Geer was unable to attend, however was able to provide the following update:

- Officer Ferrara was involved in a car chase through the Village.
- Will bring Officer Greco to the meeting on February 4th in order to appoint him as our new full time officer.

FIRE DEPARTMENT UPDATE:

Chief Pierce was unable to attend but provided the following report by hand:

- Total number of calls for 2018= 129.
- Drills for January 2019
 1. January 7th- Dinner Meeting
 2. January 14- Truck Inspections
 3. January 21st- Ladder Company Operations
 4. January 28th- National Fuel Training for Carbon Monoxide and Natural Gas Emergencies
- Running automatic response with East Avon Fire Department for motor vehicle crashes. Will be responding to all structure fire assignments with them as well. They in turn will be doing the same. East Avon will also be assisting with ACS alarms as well as Avon Nursing Home, Avon on the Green, Kraft, Gray Metal, Barilla, and Star Headlight. The Chiefs from both departments feel this is the best way to assist the tax payers for a safer community.

CODE ENFORCEMENT UPDATE:

Code Officer Tony Cappello updated the Board on the following:

- Update on the Baldassare Property- Tony reached out to the Court for an update. The court has decided that the cleanup down at this property is acceptable, but requests that Tony continue to monitor
- Received a complaint from renter at 224 East Main Street. The resident has found rats in her home and asked for guidance as to how to handle it. Tony recommended to have an exterminator take care of the issue and says she is within her right to deduct the cost from her rent. He will also contact the Health Department.
- Updated the Board that the owner of the tear down on the hill that was purchased at the tax auction last year is planning on applying for a demo permit and will plant grass in that location.
- Have had several complaints regarding a car consistently parked in the road on Reed Street. The owner has been told several times by both Tony and Avon Police that he can't leave his car parked there. It is especially dangerous in the winter with the plows trying to clear the streets. There is currently no parking on the streets overnight from November 1st to April 1 for that reason. However the owner continues to park there. There are no signs on the street that say "No Parking" and the Police, and Tony, are really unable to do anything at this point without those signs.

CLERK UPDATE:

Clerk Randall provided the Board with the following update:

- Provided the Board with a Calendar of Events for the 2019 Fire Election which will be held April 4th, 2019.
- Clerk Randall has received several complaints from the Nutrition Site Manager that Conference Room A is not being properly cleaned up after use in the evenings. She has

asked if there is something we can do to try to help. Clerk Randall has updated the Facility Rules and printed several copies to post in the kitchen area and suggested that a notification go out to organizations to remind them of the cleanup requirements when used.

TRUSTEE’S UPDATE:

- ✚ Upon a motion made by Trustee Zhe and seconded by Trustee Hayes the Board agreed to have Treasurer Quinlan electronically execute the Tree Grant Contracts and work as agent. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- ✚ The Board discussed interviewing for a new Planning Board member. It was discussed that they will start with a committee consisting of the Planning Board Chairman, a member and a Trustee from the Village Board who will make their recommendations to the Village Board.

- ✚ Mayor Freeman suggested that an ad go into the PennySaver for a Fire Marshal.

- ✚ Trustee Hayes discussed the newest draft of the Zoning map.

- ✚ Trustee Batzel discussed the Court Audit. He requested that he meet with Jen Talbot to review the requirements for the Court Audit and feels it won’t be necessary to have a third party do it. He will meet with Court Clerk Cullinan after he meets with Ms. Talbot.

- ✚ Trustee Batzel discussed his meeting with Councilman Mairs from the Avon Town Board, and Avon Lions Rotary Ambulance rep Kevin Patrick. Mr. Patrick is going to put together a long term plan for the running of the ambulance, which Trustee Batzel offered to help with. There will be a meeting with the Ambulance Board on February 18th which Trustee Batzel will attend before the Board Meeting in order to review with them their needs.

- ✚ Trustee McKeown has been working on finding new tables for the hall. He has found 8 foot wood tables available through True Value Hardware for \$105 per table. He will order them and they should be available for pick up by the end of this week or beginning of next week. He will start with the Nutrition Site to make sure they work well for their needs and go from there.

- ✚ Trustees discussed Inspiration Trail, a Livingston County Economic Development project scheduled for May 2020, where a Public Art Committee will be established in each Village which will do the following:

1. Inventory sites for possible art installation
2. Select artwork that keeps in mind the history and character of the community
3. Acts as a liaison for Inspiration Trail events.

Louise Wadsworth, Downtown Coordinator is searching for interested parties for this committee, including community members, business owners, and would like a representative from the Village Board as well.

Inspirations Trail is a self-guided tour through 9 downtown districts during the month of May. It will include uplifting art, murals, or sculptures which could become permanent displays in the

community. Also involved would be storefronts that would have similar messages of inspiration done by amateurs, school groups, or business owners themselves. The mission is to create a sense of pride, place and promote Livingston County Downtowns within our own communities and outside of our region.

The Board did not designate anyone at this time.

EXECUTIVE SESSION:

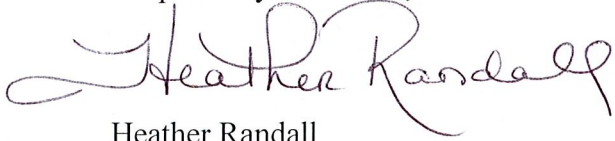
Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the Board entered into executive session at 8:30 pm to discuss personnel matters. Upon a motion by Trustee Batzel and seconded by Trustee Zhe, the Board exited executive session at 9:20pm. The motions were carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

No action was taken.

Upon a motion made by Trustee Hayes, the meeting was adjourned at 9:30pm.

Respectfully submitted,



Heather Randall
Village Clerk