

The meeting of the Board of Trustees of the Village of Avon was held in The Whitney Room of Village Hall, 74 Genesee Street, Avon, New York on Monday February 4th, 2019.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Rob Hayes, Trustee
Tim Batzel, Trustee
Bill Zhe, Trustee

Staff: John Barrett, DPW Superintendent
Tony Cappello, Code Enforcement Officer
Chris Quinlan, Treasurer
Chief Joe Geer, Police Chief
Bill Boyd, 2nd Assistant Chief AFD
Brian Strozewski, 1st Assistant Chief AFD
Dan Snyder, AFD

Visitors: Supervisor David LeFeber, Town of Avon
Deputy Supervisor Tom Mairs, Town of Avon
Ryan Colvin, MRB

Mayor Freeman called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

SUPERVISOR DAVID LEFEBER AND DEPUTY SUPERVISOR TOM MAIRS:

Supervisor LeFeber and Deputy Supervisor Mairs from the Town of Avon were present to discuss a few items at the invitation of the Board. The following is a brief update:

- Both the Village and Town have been working with MRB on the Joint Village and Town of Avon Water Tank Study. Ryan Colvin, of MRB, was in attendance, and both Mayor Freeman and Supervisor LeFeber signed off on the proposal as was agreed in each individual Board meeting.
- Discussion was had regarding the Lions Rotary Ambulance, which is the ambulance service for both the Village and Town. There is concern over the possibility that the ambulance may not be able to continue service as they have already decided to drop service between 7am and 5pm. This will help with some cost issues and lighten payroll in order to help preserve funds for the Ambulance. The Village Board and Town representatives spoke of ways that they can be helped, and what the options for ambulance service for the community are going forward. There was expressed frustration as its unclear how we got to this point. It always appeared to be running smoothly and there were no big issues. However, it has gotten to the point that it needs to be addressed. There are always rumors as to how it happened but at this point. We don't want the Police Department to become the ambulance service. The County would be able to cover some of the time that but it's not dedicated to Avon only. There is only the highest regards for the employees of the ambulance service, but there has clearly been

miscommunication between the higher ups and the Village and Town. Now we need to come up with a viable solution. Trustee Batzel is going to see if the meeting with the Ambulance Board can be moved up sooner. As of now, the Ambulance needs to come up with a concrete plan. As stated before, the County can cover our needs for the short term, however, if the plan from the Ambulance isn't satisfactory, then perhaps the County is a long term solution, or creating their own ambulance district.

DPW UPDATE:

Superintendent Barrett gave a brief update on the following:

- The crew worked on equipment maintenance.
- Snow removal
- Installed rebuilt impeller at the water filtration plant. It is working well.
- Cleaned out bed #5. Supt. Barrett explained that they try to clean out one bed per year.
- The next few weeks, the crew will continue to work on equipment repair, grinding tree stumps, and changing out the air valves at the water filtration plant. Some of them are original to the plant.
- Supt. Barrett talked to Chris Luley about our tree inventory. Our equipment is better for plotting on the map and will probably be used to update it.
- Discussed the Park Grant. One more hurdle and we should be clear.
- Discussed a manure pile located near the Village line. Supt. Barrett believes that it belongs to Mr. Howlett and will reach out to ask him to move it back or spread away from the sidewalk.
- Supt. Barrett provided the Board with a list of possible projects for the next fiscal year. He asked for any input and other ideas as well.
- Sewer Call Outs- Call out on High Street at the former Annis residence. Discussed with the homeowner that the problem was in their second lateral (they have two that merge into one and then goes to the street). One of the laterals was plugged before they merge.
 - Call out at the Gerace residence on High Street. The crew ran the sewer jet machine in the main line and broke the plug. There was no damage, it had just started to run slow.
- Water Call Outs- Water leak on the south end of Genesee Street. 8" main had a stress fracture. Able to be fixed with a wraparound clamp. (Started at 1pm and finished at 6pm.)
 - Frozen water service on Rochester Street that runs to a house on Ross Lane. Appears the service runs directly under the storm sewer and freezes in the extended cold. Able to thaw it out by running heat in the storm basin.

MRB UPDATE:

Ryan Colvin was in attendance to update the Board on behalf of Bill Davis. He reviewed the "to do" list that included several items that had been discussed at previous meetings. He discussed the 5&20 Culvert project and what other option there are for funding through grants. He wasn't aware of anything right now, however he will discuss further with Bill Davis. The mayor suggested reinforcing that the project would be a joint effort with the Town of Avon. Mr. Colvin also discussed the WWTP Disinfection Study Proposal. DEC informed the Village that disinfection will be required and improvements will need to be implemented by May, 2022. As

previously discussed at a Board meeting earlier this year, the Village was awarded a grant in the amount of \$30,000 with a \$6,000 match, to total \$36,000. Mr. Davis stated that the proposal from MRB would be around \$25,000 but they were willing to add to the proposal in order to use the full amount. At that meeting, the Board voted to move forward, but requested the proposal for \$25,000. Mr. Colvin brought the proposal in the amount of \$24,800, and Mayor Freeman signed off on the proposal.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$19620.28
#4-SCHEDULE C	\$6170.19
#5-WATER	\$3102.78
#6-SEWER	\$15181.78
#49-CAPITAL	\$
#50-CAPITAL	\$
#52-CAPITAL	\$
#57-CAPITAL	\$
#64-CAPITAL	\$
#93-CAPITAL	\$1808.52
#17-TA	\$4124.79
#11-DEBT SERV	\$
TOTAL	\$50008.34

Manual Checks:

Nationwide Ret. Sol.	Def. Comp p/r#19-03	\$1893.30
Com. of Tax/Fin	Tax Repayment 19-03	\$180.00
	TOTAL:	\$2073.30

The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

MINUTES:

Upon a motion made by Trustee Hayes and seconded by Trustee McKeown, the minutes from the January 22nd, 2019 meeting are hereby approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
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Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

POLICE UPDATE:

Chief Geer provided the following update to the Board:

- 92 calls since the previous meeting
- Live scan is down. The scanner is broken. Taking any arrestees to the county for processing.
- Scheduled an exit meeting with Superintendent Johnson. Chief Geer and SRO McFadden want to be on the same page with the interim Superintendent who will be taking over in March.
- Civil Service list is not in from the county yet. Nick will start working full time hours this week. We should have the official list by the February 18th meeting.
- Chief Geer stated he would get an idea as to how many calls for ambulance were from 7am to 5pm Mon.-Fri for 2018 in light of the County covering that time frame for the Village currently. He will also check into how many calls were dropped.
- Discussed a program (Power DMS) that will be demonstrated to Chief Geer. It is a software based way to track training and policies and procedures. He will be able to “assign” the required webinars in order to be in compliance and they can be done during down times. Chief Geer also said that the Village could be incorporated into it for their mandatory training and policy reviews as well. There is a base fee and then an additional fee per user that would be paid. Chief Geer prefers another program (Lexipol) and said he will get more info for the Board.
- There was an issue with the deer cull over the weekend. A group of harvesters went out when they were not scheduled and did not notify the site leader. A deer got lost and was unable to be found until the next day. However there was a lot of confusion as to where the deer came from. Chief Geer felt that it was an honest mistake and the committee will be having a meeting later this week in order to address the situation and make sure that everyone understands the schedule.
- Discussed the St. Patrick’s Day Parade. The route is the same as in years past, coming from the school and going down Clinton Street to the Milex parking lot. They will close down Genesee Street as they have in the past for other parades as well. The parade start time is 1:00pm. Chief Geer said that they don’t anticipate any problems.

FIRE DEPARTMENT UPDATE:

The Board received a letter of resignation from Chief Andy Pierce effective February 4th, 2019. It was discussed that former Fire Chief Dan Snyder will step in as 1st Assistant Chief as he is most qualified, and Brian Strozewski will step into the Fire Chief position.

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board appointed Dan Snyder as 1st Assistant Chief and Brian Strozewski as Fire Chief for the interim. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board accepted the following Letters of Intent for the Fire Department Election to be held on April 4th, 2019.

1. Brian Strozewski- Fire Chief
2. Dan Snyder- 1st Assistant Chief
3. Bill Boyd- 2nd Assistant Chief

The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

The Board was presented an application for new membership into the Fire Department from Oscar Gonzalez. Chief Strozewski stated that he went through the required background checks and would be a great addition to the department.

Upon a motion made by Trustee Hayes and seconded by Trustee Batzel, the Board approved the application for membership into the Fire Department from Oscar Gonzalez, based on the recommendation by Chief Strozewski. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Former member Brian Shannon approached the department and asked to be reinstated as an active member.

Upon a motion made by Trustee Batzel and seconded by Trustee Hayes, the Board agreed to reinstate Brian Shannon as an active member of the Fire Department. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

To close, 1st Assistant Chief Snyder stated that he will work with Chief Strozewski and 2nd Assistant Chief Boyd to get them up to date on the day to day running of the department, including bill payments and budgets.

CODE ENFORCEMENT UPDATE:

Code Officer Tony Cappello updated the Board on the following:

- Mr. Cappello has informed Mr. Rucinski at 86 Wadsworth Ave. that the area in his side yard needed to be organized. Mr. Rucinski said he will work on it.
- Mick LaFever on Maple Street purchased the home next door to him and will be tearing it down.
- House on the corner of Spring Street and Wadsworth has been purchased.

CLERK UPDATE:

Clerk Randall provided the Board with the following update:

- Invitation received for the Association of Village Boards Meeting to be held February 20th, 2019 hosted by the Village of Dansville. RSVPs are due by February 15th 2019.
- Board received a letter of congratulations from Louise Wadsworth to The Avon Springs Club for the completion of the project at the Village Restaurant.
- Board received a letter of Congratulations on the upcoming appointment of Trustee Hayes to the Livingston County Planning Board. The appointment will be held on February 13th, 2019, by the Livingston County Board of Supervisors.
- An ad for a part time Fire Marshal was in the Penny Saver.
- Notice for Public Hearing for McDonalds remodel and the permissive referendum for water tank study was in the LCN.
- Bank recs are up to date to December 2018.
- Trustee McKeown provided a print out from the County Water Supply Study kick off meeting held January 25th, 2019, which he attended along with Lead Water Operator Vanderbilt.
- Treasurer Quinlan provided the budget status report to the Board electronically.
- Received an insurance claim pay out from Selective insurance for the fire in the boiler room that happened in September of 2018. The payout was approximately \$3700. We are gathering quotes now to get the room cleaned.
- Looking into new flooring for the office. The carpet is about 40 years old. Lima Carpet has taken some measurements.

FIVE ARCH BRIDGE GRANT RESOLUTION:

The following resolution was presented to the Board for acceptance/approval:

RESOLUTION

RESOLVED, that the Village of Avon applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation (“OPRHP”) under the Environmental Protection Fund Grant Program for Parks, Preservation and Heritage (EPF) for the purpose of funding the Five Arch Bridge Restoration Project, EPF #182996.

RESOLVED, that the Village of Avon is authorized and directed to accept these grant funds in an amount not to exceed \$200,000 for the project described in the grant application;

RESOLVED, that the Village of Avon is authorized and directed to agree to the terms and conditions of the Master Contract with OPRHP for such Five Arch Bridge Restoration Project.

RESOLVED, that the Village of Avon is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

RESOLVED, that the governing body of the municipality delegates signing authority to execute the Master Contract and any required deed of easement to the individual(s) who hold(s) the following elected or appointed municipal office(s) or employment position title(s): Mayor and/or Treasurer.

CERTIFIED TRUE COPY

I, Heather Randall, Clerk of the Village of Avon, hereby certify that the foregoing is a full, true, and accurate copy of a resolution duly and regularly adopted by the governing body of the municipality, at a meeting duly and regularly held on February 4, 2019, at which quorum was present throughout, and the required majority of the governing body voted in favor of this resolution. I further certify that this resolution is still in full force and effect and has not been revoked or modified.

Dated: 2-4-19



Signature:
Clerk

Upon a motion made by trustee Zhe and seconded by Trustee Hayes, the Board accepted the resolution. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

DEC URBAN FORESTRY GRANT – TREE PLANTING BIDS

The Village of Avon was awarded two grants from the DEC’s Urban Forestry Program totally \$68000 in order to plant 166 trees (30 different species) as part of the rejuvenation of the Avon Driving Park, and inventory of the Village’s street trees and trees in the rest of the Village’s

parcs. The planting will take place in April as part of a community wide Arbor Day event. The following are the bids received for the DEC Urban Forestry Grant for tree planting.

- A. Bids for planting 145 trees (all services- planting, initial watering, staking, tying, mulching, and installing water bags but not filling them)
 - 1. RM Landscape, Hilton NY \$16,748.13
 - 2. Dezio Property Care, Macedon NY \$21954.64
 - 3. Lakeview Landscape, Canandaigua NY \$22,830.00
 - 4. Stanton Landscaping, Webster NY \$34,190.00

- B. Tree Bids and Order Pricing
 - 1. Schichtel's Nursery \$12,182- covers 130 trees- balled, burlap and bare root. Includes delivery charges.
 - 2. Horticultural Associates \$ 2255- quote for 11 Black Spruce (very hard to get)

- C. Containerized Trees- bids for 25 trees (5 species)
 - 1. Northern Nurseries, Fairport NY \$1547.50
 - 2. Horticultural Associates, Rochester NY \$1447.00
 - 3. Russell's Tree Farm, East Amherst NY \$613.50
 - 4. Meadowview Tree Farm, Sprgwtr NY \$589.00(bid on 21 of 25 trees)

D. Non Tree Materials

	Mulch	Stakes	Wire	Ties	Water Bags
Northern wire or hose needed)	-----	\$1494	-----	\$400	\$3846 (no
Sensenigs, Geneva need hose)	\$990	\$2988	\$480	\$996	\$5312 (would
Finger Lakes	\$762.50 (minimum 30 yards delivered @\$18.75/yd. plus \$200 delivery fee)				

E. Non Budgeted items

- 1. Extra time for consultant Chris Luley for more outreach and tree inspections.

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the following was approved by the Board:

- 1. Planting Services- RM Landscape- \$16748.13
- 2. Trees- a. Schichtels- \$12182.00
 - b.Horticulture Associates- \$2255.00
 - c. Northern Nurseries-\$1547.50
- 3. Non Tree Materials for 166 trees
 - a. Northern Nurseries- stakes, arbor ties, and water bags \$5380
 - b. Finger Lakes Mulch-\$762.50
- 4. Chris Luley- contracted consulting- \$1500.00

Total amount: \$40,375.13

The Board also agreed to execute Mr. Luley’s agreement, and included \$6850.00 for the inventory he will be working on. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

TRUSTEE’S UPDATE:

- ✚ Trustee McKeown went to the official kick off meeting for the Livingston County Water Supply Update Project held in Mt. Morris on January 25th.
- ✚ Discussed the updating of the phone system. We have gotten quotes for a new system that would be supported through the internet. However, the speed of the internet through the office has been slow. We can’t move forward with phones until we have fixed the speed issues in the office. We will continue to work on it.
- ✚ Purchased new tables for the conference rooms- six in total (four wood and two plastic). This spurred the discussion about whether or not the Village should continue with the loaning of tables and chairs. It appears that the tables and chairs are not always returned in a timely fashion, sometimes damaged, and sometimes not at all. With the purchase of new tables, do we want to run the risk of not having them returned or in poor condition?

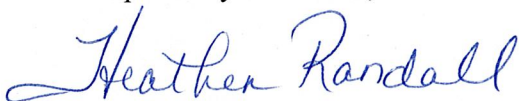
Upon a motion made by Trustee McKeown and seconded by Trustee Zhe the Board decided to no longer allow the loaning of tables and chairs. The motion was carried, three to two, by the following vote:

Thomas Freeman, Mayor	Voting	No
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	No

- ✚ The Board had yet to decide on who would be their representative for the Inspiration Trail, a project scheduled for May 2020 in which a self-guided tour through 9 downtown districts will display works of arts, decorated store fronts, and/or murals that incorporate uplifting words or messages. Trustee Hayes volunteered to be involved on behalf of the Village Board.

Upon a motion made by Trustee Hayes, the meeting was adjourned at 9:15pm.

Respectfully submitted,



Heather Randall
Village Clerk