

The meeting of the Board of Trustees of the Village of Avon was held in The Whitney Room of Village Hall, 74 Genesee Street, Avon, New York on Monday May 20, 2019.

Present: Thomas Freeman, Mayor
 Mark McKeown, Trustee
 Rob Hayes, Trustee
 Tim Batzel, Trustee
 Bill Zhe, Trustee

Staff: John Barrett, DPW Superintendent
 Joe Geer, Police Chief
 Brian Strozewski, Fire Chief
 Tony Cappello, Code Enforcement Officer
 Andy Anderson, Fire Marshal

Visitors: Gary Provo, West Lake Road
 Edward Forsythe, Sackett Road

Mayor Freeman called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

GARY PROVO- 3111 West Lake Road Water Connection Request:

Mr. Provo was in attendance on behalf of his son, Keith Provo, to request a water connection at his West Lake Road address. Supt. Barrett did some preliminary work and explained the upfront costs. It would cost approximately \$2680.00 (\$500 tap with the Village, \$2000 for drilling to get to the water line, and \$180 for the meter).

It was discussed that at this time, the Village has no recourse against people who receive water from the Village, but are not Village residents. The current procedure should Village residents not pay the water/sewer payments for their property, is to have those charges rolled over onto the property tax for the Village. Unfortunately, that is not the case with “out of district users”. Supt. Barrett explained that he spoke with Michelle Baines, the Executive Director of the Livingston County Water Sewer Authority who stated that they would be interested in having a conversation with the Village about taking over these customers on 256. If that were to happen, Supt. Barrett said it would just be a matter of a meter swap, same procedure as what we do with Caledonia.

The Mayor stated that he would also like to suggest that the customer provide a deposit of \$500 to ensure payment to the Village.

Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the Board agreed to accept Mr. Keith Provo as a water customer at 3111 West Lake Road as long as upfront costs are paid and a \$500 deposit is provided to the Village. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

DPW UPDATE:

Superintendent Barrett gave a brief update on the following:

- Paved Genesee Street and north Ave. Projects went over budget due to the increase in oil prices.
- Wadsworth Ave. drainage- started the project today at Forsythe’s. First piece of the pipe went in.
- Flushing hydrants throughout the Village.
- Working on getting the map together for MRB by GPS various locations for the Hydraulic Water Study in the Village.
- Continuing brush pickup.
- Working on Memorial Day preparations. Repairing brick work on Genesee Street. Starting in front of the Avondale tomorrow.
- Begin working on the sidewalk in the upper park at the Downs.
- Sewer call out on Lacy Street. There was a blockage. It has been cleaned up.
- Chris Luley will begin collecting tree data in for the Village Tree Survey.
- County Meeting- Supt. Barrett discussed the tank study at this meeting, and what site locations are being considered for the tanks.
- Day of Caring- student from the high school will be working in the Village at the Circle Park and the Downs with crew members, mulching, weeding and general cleanup of the parks for the annual Day of Caring event.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee Zhe the following vouchers were approved for payment.

#1-GENERAL FUND	\$76284.59
#4-SCHEDULE C	\$5718.36
#5-WATER	\$518.52
#6-SEWER	\$8755.01
#44-CAPITAL	\$6495.36
#49-CAPITAL	\$1061.37
#50-CAPITAL	\$6204.96
#54-CAPITAL	\$8800.00
#67-CAPITAL	\$8954.80
#93-CAPITAL	\$
#17-TA	\$
TOTAL	\$122792.97

The motion was seconded by Trustee Batzel and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion by Trustee Zhe and seconded by Trustee Batzel, the following manual checks were approved as submitted for payment:

Manual Checks:

Law Enf. Off. Union	Police Dues for May 2019	\$366.96
SEIU 200 United	DPW Dues for May 2019	\$372.82
Nationwide Ret. Sol.	Def. Comp P/R 19-10	\$2477.35
	TOTAL:	\$2528.78

The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

CODE ENFORCEMENT UPDATE:

Code Enforcement Officer Cappello offered the following update to the Board:

- Received the drawings for Park Theatre. He and Fire Marshal Anderson will be consulting with former Fire Marshal from Gates, Dave Tytler on the plans.
- McDonald’s renovation is on schedule and looks to be complete by the end of the month.
- Received a few complaints that the dogs are being let out too early at Christopher Robin Pet Care. He will check in with them tomorrow to remind them of the noise ordinance.
- New Business opened on the corner of Genesee Street on the circle- Ace and Oak. The Board was not aware that a new business was going into that space and discussed the permitting process for new businesses.

FIRE MARSHAL UPDATE:

Fire Marshal Anderson gave the following update:

- Completed first round of training. He has two more sessions to complete the requirements for his BSI certification. He would like to continue training in order to be certified as a Code Enforcement Officer as well.
- Discussed looking into updating the Code Department to introduce more technology into the mix.

MINUTES:

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the minutes from the April 15, 2019 meeting are hereby approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

POLICE UPDATE:

Chief Geer provided the following update:

- 8 additional cameras have been tacked onto the quote for the installation of video cameras into the Village Hall. The total amount comes to \$6488.00. Chief Geer gave a description as to where all the cameras will be located. The installation will be next week and should be completely up and running by June 1st. Chief Geer will be the administrator for all cameras and he can add Chief Strozewski to be an administrator for the cameras that will be put up in the Fire Department. The new cameras will replace the cameras in the Fire Department currently, but the old cameras can still be used. They just won't be tied into the new camera system. Mayor Freeman asked if the Fire Department would be ok with the new cameras being installed and no one thinks there should be an issue.
- Several Complaints regarding the trains and noise at Barilla. Chief Geer has spoken to representatives and there has been no problems as of late.
- Transition to the Livingston County Ambulance in the Village has been seamless. We have received extraordinary service and Chief Geer said he is pleased with the outcome.

FIRE DEPARTMENT UPDATE:

Chief Strozewski was in attendance to give the following update:

- Request to open the following projects:
 1. Membership Incentive- \$4000.00
 2. Marching Uniforms-\$1500.00
 3. Illumi-door Floor Lights- \$4500.00
 4. Plymovent System Magnetic Grabber Retrofit and Upgrade- \$10000.00

Discussion occurred regarding the floor lights. Chief Strozewski explained that it is very dark in the fire bays when you are trying to back the trucks in. The lighting in the floor creates a path for the truck to follow when backing in. The fire department in LeRoy has this and it has worked very well for them. Members of the Board thought there may be another solution to this, perhaps reflective tape with someone guiding the truck in as well. The Chief expressed that reflective tape has been tried and even with someone guiding the truck in, it is still too dark to see. Most of the time, you don't see the person who is trying to guide, and that is dangerous. The Mayor suggested that the Chief get a quote to do the floor lighting for 1 bay as opposed to all three, in or to try it out. The Chief agreed to get the quote and will report back to the Board.

Upon a motion by Trustee Batzel and seconded by Trustee Zhe the Board approved the Membership incentive, Marching Uniforms, and the Plymovent projects totaling \$15500.00. Chief Strozewski will provide another quote for the lighting project at a later date. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Clerk Randall will advertise the permissive referendum in the LCN as required.

TREASURER UPDATE:

Treasurer Quinlan provided the following update electronically:

- Five Arch Bridge SEQR Full EAF part 1, SEQR Intent to be Lead Agency Resolution, Projection Location Map, and Federal/ State Wetlands Map.

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board authorized Mayor Freeman to sign the SEQR part 1 to continue to move forward. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- Two letters were sent to out of district water customers requesting them to call to make payment arrangements. Treasurer Quinlan has also emailed Village Attorney Reid Whiting to discuss Inter-municipal Agreements with the Town and other municipalities in regards to payments and recourse the Village can have for collecting delinquent water bills.
- GVBA Update- contract has been executed. Treasurer Quinlan requested the 25% advance claim, suggests that the Bear Hill Proposal be signed and the down payment be paid. Supt Barrett has contacted Loren from Bear Hill and says that construction for the pole barn and announcer’s stand is set for August. The earthwork will be completed beforehand. Supt. Barrett also contacted Shamrock Farms Fencing and they will contact us one week before installation in order to give the DPW crew time to get the old fencing down.
- NYPA PTAC Update- Design should be complete by 5/24. Bids should go out the week of the 27th, contingent upon the design review being quick. Bids should be back within 2 to 4 weeks. Reviewing and awarding may add a week to the timeline. The PTAC unit lead time is 2 to 4 weeks and construction will take approximately 1 month. Project completion should be late July early August.

TRUSTEE’S UPDATE:

- ✚ Renewal of the Village of Avon/ Livingston County Development Corporation Memorandum of Understanding. - This will renew the partnership between the Village and the LCDC for the 2019-2020 year in order to continue the growth of our downtown districts in the County.

Upon a motion made by Trustee Zhe and seconded by Trustee Hayes the Board authorized Mayor Freeman to sign the agreement with the county. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- ✚ National Grid Lighting Agreement- tabled
- ✚ Horse Barn Lease Agreements- we received 2 applications for horse barn space. Trista Plummer and Karen Smith each filled out a lease agreement to rent two stalls each at the horse barn.

EXECUTIVE SESSION:

Upon a motion made by Trustee Batzel and seconded by Trustee Hayes, the Board entered into executive session at 7:55pm and exited at 7:58 pm in order to discuss a personnel matter. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion made by Trustee Hayes and seconded by Trustee McKeown, the meeting was adjourned at 8pm.

Respectfully submitted,



Heather Randall
Village Clerk