

The meeting of the Board of Trustees of the Village of Avon was held in The Whitney Room of Village Hall, 74 Genesee Street, Avon, New York on Monday August 26th, 2019.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Tim Batzel, Trustee
Bill Zhe, Trustee

Staff: Christine Quinlan, Treasurer
Tony Cappello, Code Enforcement Officer
Chief Joseph Geer, Police Chief

Visitors: Bill Davis, MRB
Alyssa Benjamin, MRB
Tyler Lucero, Landmark Society
Caitlin Meives, Landmark Society
Members of the Avon Holiday Spectacular Committee

Absent: Rob Hayes, Trustee
John Barrett, DPW Superintendent

Mayor Freeman called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

LANDMARK SOCIETY:

Tyler Lucero and Caitlin Meives were in attendance to talk about the Avon Historic Resource Survey and what that means to the Village. Last summer, the Landmark Society, along with the Village, conducted a survey of the Village to evaluate the potential for National Register of Historic Places for village properties. This would help the Village generate data that could be used as a guide for planning and promoting of the Village's historic resources while also encouraging property owners to take advantage of tax credits and other incentives to rehabilitate their properties. Mr. Lucero and Ms. Meives provided a map of the proposed boundaries and the Determination Letter from NYS. When asked what the benefits to becoming a historical district are, Ms. Meives discussed the available tax credits for residential and commercial buildings. The Board expressed excitement for this opportunity and supports continuing to move forward with the district. An informational public meeting will be held on September 19th at 6pm.

AVON HOLIDAY SPECTACULAR:

Ashley Comeau and other representatives of the Avon Holiday Spectacular Committee were in attendance to discuss this year's event, which will be held December 7th, 2019. The event will continue its tradition of a Holiday One Stop Shop, mini light parade, Christmas Live at the Central Presbyterian Church, a tree lighting ceremony, and many other happenings!! They

requested Board support in the amount of \$1100.00 in order to continue the event in the community.

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board approved the funding to the Avon Holiday Spectacular Committee in the amount of \$1100.00. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Abstain
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

MRB UPDATE:

Bill Davis and Alyssa Benjamin attended to give a brief update on several projects:

- Sewer Collection I & I Project- Final report was submitted to EFC for approval for the remaining grant funds. DEC issued comments, which MRB will provide a response to and final report. A schedule for I & I improvements has been requested by DEC.
- WWTP Disinfection Requirement- completed report and submitted the application for WQIP Grant. Announcements are expected toward the end of 2019.
- Water Plant Study- working to provide preliminary engineering on the project- more detailed site drawing, pump selection, building layout and hydraulic profile.
- Parking Lot Joint Project- Village and Town are working together on a concept for the parking lot behind the Town Offices. Looked at the access to the lot and potential improvements. More discussion is expected at the upcoming Village/Town joint meeting to be held in October.
- Sewer Use Law- Bill has emailed Attorney Whiting for a status update.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$50578.26
#4-SCHEDULE C	\$32192.88
#5-WATER	\$4988.65
#6-SEWER	\$37666.31
#55-CAPITAL	\$6603.58
#93-CAPITAL	\$1808.52
#17-TA	\$3783.98
TOTAL	\$137622.18

Manual Checks:

Law Enf. Off. Union	Police Dues August 2019	\$331.04
SEIU 200 United	DPW Dues August 2019	\$372.82
Law Enf Off. Union	K. Geer Dues not reported	\$176.48
Jake M Whiting	97 Genesee Street Closing	\$69043.96
TOTAL:		\$69924.30

The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

POLICE UPDATE:

Chief Geer provided the following update:

- Annual Firearms Training- will be attending Tuesday August 27th.
- Officer McFadden will be back in the school next week.
- First sexual harassment training was held on the 21st. was well attended. The next training will be held on September 4th at 6pm in Village Hall.

CODE ENFORCEMENT UPDATE:

Code Officer Cappello gave the following update:

- The parcel of land located at the corner of Rochester Street to the point at North Ave is believed to be owned by the County. Tony will see if he can reach someone to get it cleaned up.
- Working on figuring out who currently owns Cattone’s property. Tony believes it may be bank owned.
- 34 Rochester Street will be inspected on the 27th. There are 4 apartments in the building.
- Tony has not spoken to Mrs. D’Angelo re: sidewalks.
- At the Planning Board meeting, the Board discussed the Special Use Permit responsibility.

TREASURER UPDATE:

Treasurer Quinlan was unable to attend, but provided the following update:

- CAP Study- 7 proposals have been presented. A small committee will evaluate the proposals. Insight on the proposals will be back the week of Labor Day and the proposals will be narrowed down to two or three.

CLERK UPDATE:

Clerk Randall provided the Board with the following update:

- The notice for the public hearing for the Zoning Update and the Special Use Permit issuance to Planning Board was in the paper last week. Notice was sent to the Towns of Avon and Caledonia. The public hearing will be held on September 9th at 6pm.

MINUTES:

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the minutes from the July 15, 2019 minutes were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

TRUSTEE’S UPDATE:

- ✚ Trustee Batzel discussed the Narcan Training held at Village Hall. It was well attended and well received by community members.
- ✚ Trustee McKeown discussed the IT update and meeting with Shawn Petti of Hurricane Technologies. In this year’s budget, it has been planned for an update on laptops and computers. Windows 7 will no longer be supported and therefore, all computers need to be converted to Windows 10. Next year, it is planned to replace the server. We will be making the switch to DATO as of October 1st, 2019. At that time, our contract with Horizon Tek will end. We will be working on an email migration as well in order to give everyone an email address that will be used for Village use only.
- ✚ The Village received a change order request from Guth DeConzo for the PTAC unit replacement project in the amount of \$2643.00. This change includes changing all ½” valves at the units to ¾” valves above the ceilings. This allows the installation of the PTAC units to take place without having to shut down the entire heating system in the building.

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board approved the Change Proposal Request 001 from Guth DeConzo in the amount of 2643.00. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

- ✚ The Board reviewed the Water Tap and Water Supply Agreement that was updated by the Village Attorney due to a request for water on West Lake Road.

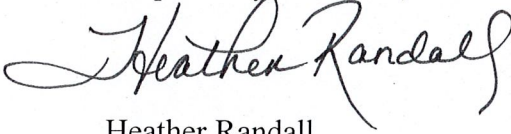
Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the Board approved the updated water Tap and Water Supply Agreement. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

The customer will be given the agreement to sign and work will begin.

Upon a motion made by Trustee Batzel, the meeting was adjourned at 8:45pm.

Respectfully submitted,



Heather Randall
Village Clerk