

A joint meeting of the Board of Trustees of the Village of Avon and the Town Board of the Town of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York on Monday October 7th, 2019.

Present: Thomas Freeman, Mayor  
Mark McKeown, Trustee  
Tim Batzel, Trustee  
Bill Zhe, Trustee  
Rob Hayes, Trustee

David LeFeber, Supervisor, Town of Avon  
Tom Mairs, Deputy Supervisor, Town of Avon  
Paul Drozdzziel, Councilman, Town of Avon  
Malachy Coyne, Councilman, Town of Avon  
James Harrington, Councilman, Town of Avon

Staff: John Barrett, Supt. Of Public Works  
Tony Cappello, Code Enforcement Officer  
Chief Joseph Geer, Police Chief  
Jeanette Cullinan, Village/Town Court Clerk

Visitors: Bill Davis, MRB  
Kathy Cole, Town of Avon Planning Board Chair

Mayor Freeman called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

## **JOINT MEETING:**

Mayor Freeman welcomed the Town Board and led discussion on several topics:

- *Water Tank Study*- Hydrant testing is complete. Water model has been developed and calibrated. Tank option has been developed. Model is being evaluated for changes in flow dynamics. Also working on cost estimates for watermain improvements.
- *Water Plant Study*- Working to provide a more detailed site drawing, pump selection, building lay out, and hydraulic profile in order to refine the cost estimate. MRB has reached out to two pump vendors for a selection of pumps based on different scenarios. Received a few options. A precast building and vertical pump arrangement are being investigated. Vertical pump would help to stay in the original footprint. It was asked how this would affect our school tax payment in Livonia. It is believed that if there is no additional footage added to the footprint, there would be no affect. It was agreed by both Boards that another meeting with the Water Board to review this information would be a good idea. MRB hopes to meet with them in November. Supervisor LeFeber discussed that he has spoken to Mr. Mulligan about having water available up to Barber Road. He wanted to make sure that MRB was aware of the discussion.



- *Municipal Parking Lot*- discussion regarding the purchase of 97 Genesee Street was reviewed. Now that the Village and Town own the property, a more thorough discussion can be had with the Parking Lot Committee. Kathy Cole, who is a member of the Town Planning Board, is also a member of the Parking Lot Committee. She stated that the committee has not had anything to discuss recently, but since the property has been acquired, serious discussion can now take place. Ideas revolved around several possibilities for points of access, a three driveway versus two driveway entrance/exit, keeping the house on the property (what could it be used for?), removing the house (how would we utilize the space?), the trimming of the trees. Councilman Coyne likes the idea of trying to keep the house to start. It can always be taken down later if need be. It was discussed that there could be up to 100 parking spots that could fit in that space. It was also discussed that there needs to be some ideas about how delivery trucks will be able to access that space for the businesses in the downtown district. Safety, as always, is a huge factor. Councilman Drozdziel asked if we have had any direction from the committee, to which Mayor Freeman responded that we are still in the discussion phase. No decisions have been made or will be made tonight. Trustee Batzel thought that he would like to see from the committee ideas with and without the building, and costs for both. He would also like to hear a clear direction from the committee as to their recommendation one way or another. Kathy Cole reiterated that up until now, there was no solid discussions since it was up in the air about what was going on with 97 Genesee Street. She is excited to move forward.
- *Route 5 & 20 Culvert Project*- This is an ongoing project which has been tabled for a bit, and it is unclear how to move forward. The water problem in that area is not going away and needs to be addressed. There are easements that need to be acquired. DOT needs to be aware. Supt. Barrett stated that he had an estimate for the detouring that would be required and that it was up around \$25,000. The Bridge NY Grant that was applied for last year was for funding of \$433K-this included everything that would have been done. Supt. Barrett said that if we want to apply again, we are in a good place to do so, however, it needs to be decided soon. Next steps should include the following: identifying Mr. Mulligan's needs, see where we can strengthen the grant application, decide if we will continue to move forward even if we are not awarded the grant. It was asked if a temporary pond could be created- maybe bring the school into the discussion? MRB will come back with an idea and cost.
- *Website*: It was discussed that the Village and Town websites can use some freshening up. We want to investigate the capability of being able to update certain things on our own, and making the site more user friendly, and updated.

Before leaving, the Town Board was presented with the following resolution for their approval from Court Clerk Jeanette Cullinan. This was done in order to make the grant application deadline:

SHARON M. KNIGHT, MMC/RMC  
TOWN OF AVON CLERK & TAX COLLECTOR  
23 GENESEE STREET, AVON, NEW YORK 14414  
585-226-2425 Ext. 10



ADOPTED: Monday, October 7, 2019

## **RESOLUTION #179 JUSTICE COURT 2020 GRANT APPLICATION**

On motion of Councilman Harrington, seconded by Deputy Supervisor Mairs the following resolution was

ADOPTED AYES 5 NAYS 0

**Whereas**, the State of New York has enacted a law establishing the Justice Court Assistance Program that will enable communities to apply to the Chief Administrative Judge for a grant of State funds, to assist in the operation of the Justice Courts: and

**Whereas**, the availability of grant funding would enhance the ability of the Town Justice Court to provide suitable and sufficient services to the Avon Community; and

**Now therefore it is resolved**, that the Town Board of Directors hereby authorizes the Avon Town Court to apply for a JCAP grant in the 2019-20 grant cycle up to \$30,000.00.

**Vote of the Board: Councilman Drozdzial - Aye, Councilman Harrington – Aye, Councilman Coyne- Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber –Aye**

This is to certify that I, the undersigned, Clerk of the Board of the Town of Avon of the County of Livingston, was duly adopted by the Avon Town Board of said Town on date above, and that the same is a true and correct transcript of said resolution.

In witness where of I have hereunto set my hand and the official seal of the Town Clerk this 8th day of October 2019.

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Sharon M. Knight MMC/RMC, Town Clerk & Tax Collector

The Village and Town Board joint session was adjourned at 8:10pm. The Village Board continued with their regular meeting.

### **DPW UPDATE:**

Superintendent Barrett gave a brief update on the following:

- Completed the Little Conesus Creek project in the Driving Park.
- Completed the waterline to the dog park. The dog park has already been in use and there are containers and bags for waste down there.
- Sidewalk replacement and grinding will continue.
- Brush pickup will continue until mid-October.
- Leaf vac preparation continues. Leaf pickup will start in about 2 weeks.

- Genesee Street Sewer call out- Cleaned our main. Homeowner found a plug in their lateral.
- Temple Street Sewer call out- Cleaned our main. Ran the camera in the lateral and found the problem outside of the house for the homeowner.
- Tree Grant- Additional street trees to fill the grant will be delivered in mid-October for planting. Locations will be specified by Dr. Chris Luley.
- Park Grant- met to start initial planning for the second grant at the Driving Park received by GVBA.
- Kraft Meeting- discussed that the plant manager at Kraft was unaware of the SIU permitting requirements. These were reviewed and an offer was put out for any help that they may need. (the entire team from Kraft were new people) Supt. Barrett will meet with them again in November.
- Supt. Barrett offered to the Board 4 bids for a new 2020 Ford pickup for the water plant. The current truck will be kept and used in the parks.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board accepted the bid for a new 2020 Ford pickup from Van Bortel Ford in the amount of \$29,581.40 to be funded from Schedule C. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**VOUCHERS and MANUAL CHECKS:**

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$16079.29
#4-SCHEDULE C	\$6282.01
#5-WATER	\$2911.91
#6-SEWER	\$11032.13
#93-CAPITAL	\$1808.52
#17-TA	\$3861.39
TOTAL	\$41975.25

Manual Checks: none

The motion was seconded by Trustee Batzel and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes



**MINUTES:**

Upon a motion made by Trustee Batzel and seconded by Trustee Hayes, the minutes for the September 9<sup>th</sup> and 23<sup>rd</sup> were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**POLICE UPDATE:**

Chief Geer provided the following update:

- St. Agnes 5k went well.
- Last DOT check for the year will be held on Thursday, October 10<sup>th</sup>. Will have to find a new location next year.
- Finished traffic grant. Money should come in within 60 days.
- Meet with Acting Supt. John Brondon to review the PREVENT meeting that he was unable to attend. They will also review the SRO contract. There may need to be an amendment to include an outline of duties. If this is needed, Chief Geer will bring to the next meeting for review and approval.

**TREASURER UPDATE:**

Treasurer Quinlan was unable to attend, but provided the following update electronically:

- Genesee Transportation Council UPWP grant for CAP (Circulation, Access and Parking) project-seven proposals narrowed to two, TyLin and SRF...interviews on 9/19 with TyLin selected...
- NYS DEC tree planting grant...additional trees ordered...third quarter report completed...hope to request disbursement and close the grant in the fourth quarter
- NYS DEC inventory and management plan grant...third quarter report completed...final draft to be presented by Chairperson Marks at 10/21 Board meeting...hope to request award and close the grant in the fourth quarter
- Final disbursement paperwork for INI study to be completed now that NYS EFC has approved MRB's report
- Final disbursement paperwork for Disinfection study to be completed when NYS EFC approves MRB's report
- GVBA 2<sup>nd</sup> grant paperwork being worked on, met to discuss potential projects (restrooms, portable stalls, drainage)
- NYPA PTAC project ongoing...units to be installed in mid-Oct.
- Waiting for National Grid to execute the revised streetlight agreement and amendment
- NYPA streetlight project moving forward with bi-weekly conference calls
- Historic Resource Survey-Landmark Society presentation on 9/19 to the public-Board resolution in support of historic district?
- Taxes returned on 10/4 to the Livingston County Treasurer for collection in the amt. of \$39,198.12-County Treasurer will make Village whole in April 2020



- Working on GTSC STEP grant (for APD) disbursement and final report
- Need to discuss the two Five Arch Bridge grant projects
- Rural Development Economic Initiative workshop attended on 10/4/19-would like to invite Nicole Manapol, Letchworth Gateway Villages, to Board meeting
- Insurance renewal meeting on 10/9 with Trustee Zhe, KAFL rep. and T65 rep.
- Insurance meetings on 10/9 with KAFL rep., T65 rep., and Village retirees
- Village e-mail conversion by Hurricane Technologies on 10/9 & 10/10
- DEC Urban and Community Forestry Program webinar for Round 15 grants on 10/10

### CLERK UPDATE:

Clerk Randall provided the Board with the following update:

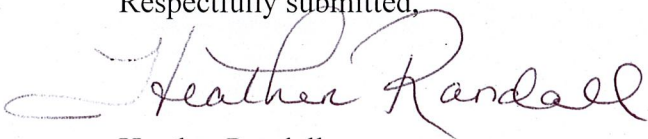
- Tax collection notice will be going to the LCN for publication this week.
- Tree Management Plan public presentation will be held November 4<sup>th</sup> during our regular Board Meeting.
- Ad for the Christmas tree bids, and Holiday tags have been sent to the Pennysaver. We also utilized the website, the Holiday Spectacular Facebook page and website, and the Genesee Sun.
- Leaf pickup ad will be in the Pennysaver this weekend and is also on the website.
- Fire Marshal Anderson has completed his second code class. His final class will be in November.

### TRUSTEE'S UPDATE:

- ✚ Mayor Freeman discussed the GVBA meeting and the possible projects for the second grant. He is also encouraged that other horse groups are interested in what is happening in our park and the opportunities that will arise for future events.
- ✚ Trustee McKeown discussed Positive Pay- a fraud protection program available at the Bank of Castile.
- ✚ Trustee Zhe updated the Board on the LED Streetlight Conversion. We are still waiting for National Grid.
- ✚ Trustee Zhe stated he will attend the meeting on Wednesday with KAFAL for healthcare renewal.

Upon a motion made by Trustee Hayes, the meeting was adjourned at 8:55pm.

Respectfully submitted,



Heather Randall  
Village Clerk