

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York on Monday March 23, 2020.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Tim Batzel, Trustee
Bill Zhe, Trustee
Rob Hayes, Trustee

Staff: John Barrett, Supt. Of Public Works
Joe Geer, Chief of Police

Mayor Freeman called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, attendance for this meeting was limited. The Board is following the safety protocol set forth by the Governor of NYS and being vigilant in social distancing while trying to continue serving the community the best way possible.

In that effort, the public hearing scheduled for this meeting regarding the commercial sewer rents was opened upon a motion made by Trustee Zhe and seconded by Trustee Batzel. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

The hearing will remain open at this time.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$80314.69
#4-SCHEDULE C	\$7232.32
#5-WATER	\$2223.79
#6-SEWER	\$12563.79
#TA00	\$760.82
#V000-Debt Serv	\$42570.81
TOTAL	\$145666.22

Manual Checks: no manual checks

The motion was seconded by Trustee Hayes and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
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Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

DPW UPDATE:

Supt. Barrett provided the following update to the Board:

- Finish stump removal and clean up.
- Brush pickup has started and will continue
- Street sweeping.
- Repair screener
- Bare root trees ordered. Will start planting.
- Hach BOD Meter- Supt. Barrett provided a quote for a BOD meter at the WWTP and reviewed the use of the meter, listing all of the reasons to purchase and install. This was budgeted into the 2019-2020 budget. After discussion, the Board decided to wait to purchase this equipment for the time being as it is not imperative to the current running of the plant.
- Street Sweeper- the transmission in the street sweeper blew up last week. The sweeper has had a long run and Supt. Barrett offered the following options:
 1. Buy a new unit that could cost upwards of \$260k
 2. Look into purchasing a used unit
 3. Repair our current sweeper at a cost of \$25k or more
 4. No more street sweeping

Supt. Barrett has been in touch with Cyncon, who has a unit they are looking to sell. They have offered to allow the Village to test the sweeper.

POLICE UPDATE:

Chief Geer provided the Board with the following update:

- Police, fire, and EMS services will have ZOOM meetings with the county for the foreseeable future.
- Low priority calls are being handled over the phone. When officers need to go to a scene, any contact is being done outside. If an officer must enter a home, precautionary measures are being taken. At this point, one officer has been exposed and is under mandatory quarantine pending the results of a test. One officer has self-quarantined due to potential risk of exposure. Officers are being diligent with maintaining social distance from the public and each other. Only one officer is allowed in the office and have been asked to stay in their cars and on the road as much as possible. Cars, computer, mouse etc are being cleaned at the beginning and end of each shift. Our cleaner has been in the office to do an additional clean through the police department since the officer was exposed.
- Tahoe- the wiring harness has been replaced and they picked it up. It is running better but it is still kicking out codes. The valve was replaced, and they have to drive it for a week to see if it still kicks out those codes.

CLERK UPDATE:

Clerk Randall provided the following update to the Board:

- The library provided the Board with their 2019 annual report and budget report.
- Updated voter list for the fire department election was provided. Ballots will be mailed out on March 25th, 2020.

MINUTES:

Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the minutes from the March 9th, 2020 meeting were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Abstain
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

PRESERVE NY GRANT:

Treasurer Quinlan requested the Board review the proposal provided by the Landmark Society of Western New York in order to move forward with the Historic District Nomination and adopt a resolution in support of the application for the Preserve NY Grant to help with funding. The proposal from the Landmark Society totaled \$16800. The grant application would be for \$13,440 and the Village match would be \$3360. The grant application is due by April 6th, 2020.

RESOLUTION

Upon a motion made by Trustee Batzel, the following support resolution was adopted:

Whereas, the Village of Avon is seeking to work with the Landmark Society of Western New York who provided a proposal for the National Register of Historic Places historic district nomination: and

Whereas, the Village Board desires to make an application, on behalf of the Village of Avon, to the Preservation League of NYS for the Preserve NY Grant.

Now therefore be it resolved that the Village of Avon Board of Trustees hereby endorses the grant application in the amount of \$13,440, with a Village match of \$3360 to complete a National District Nomination proposed by the Landmark Society in the amount of \$16800.

This motion was seconded by Trustee Zhe, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

2020/2021 BUDGET

Clerk Randall presented the Board with a draft of the budget for fiscal year 2020/2021. A public hearing has been scheduled and advertised for April 6th, 2020, with the adoption of the budget set for April 20th, 2020. At this time, there has been no update from the Governor as to whether the timeline for Villages budgets will be altered. We will continue to move forward accordingly. The Board will review the budget in preparation for the public hearing.

TRUSTEE UPDATE:

- The Board discussed briefly the actions being taken to protect the employees of the Village while maintaining a functioning local government for the community. Chief Geer explained his schedule to the Board and expressed the precautions being taken by the department as previously stated. Supt. Barrett explained that the WWTP operators and WTP operators have an alternating schedule so there is only one of them at the plants at a time. The DPW crew are working separately, each using a separate truck. The office staff is continuing to work. Deputy Clerk Margiotta is working in the office while Treasurer Quinlan and Clerk Randall are working remotely to adhere to the safety recommendations. Mayor Freeman stated that inspections by Zoning Officer Cappello and Fire Marshal Anderson are on hold. Everyone is staying in contact by phone and email.
- Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board approved the repair of Lead Water Operator Vanderbilt's truck damaged in the parking lot at the shop. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

Upon a motion made by Trustee Zhe, the Board adjourned at 7:15pm.

Respectfully submitted,

Heather Randall
Village Clerk