

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York on Monday April 6, 2020.

Present: Thomas Freeman, Mayor
 Mark McKeown, Trustee- video
 Tim Batzel, Trustee
 Bill Zhe, Trustee
 Rob Hayes, Trustee- video/phone

Staff: John Barrett, Supt. Of Public Works
 Joe Geer, Chief of Police
 Christine Quinlan, Treasurer-phone
 Tony Cappello, Code Enforcement
 Andy Anderson, Fire Marshal

Visitors: Bill Davis, MRB- phone
 Patrick McCormick

Mayor Freeman called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, attendance for this meeting was limited. Several members of the Board and staff conferenced in with video and phone. The Board is following the safety protocol set forth by the Governor of NYS and being vigilant in social distancing while trying to continue serving the community the best way possible.

PUBLIC HEARING- 2020/2021 BUDGET

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board opened the public hearing for the 2020/2021 Budget. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

The following notice was read by Trustee Zhe as advertised:

NOTICE
 NOTICE OF PUBLIC HEARING REGARDING ANNUAL BUDGET
 VILLAGE OF AVON

Pursuant to Section 5-508 of the Village Law, the tentative budget for the Village of Avon has been prepared and filed with the Village Clerk, where it may be inspected by any interested parties between the hours of 8 am and 4 pm. Proposed compensation for the Board of Trustees is as follows:

Mayor: \$15118.00
 Deputy Mayor: \$8294.00
 Trustees: 3 at \$7021.00

Notice is hereby given that a public hearing in relation to adoption of the annual budget will be held on April 6, 2020 at 6:00 p.m. in the Avon Village Office, 74 Genesee Street, Avon, New York.

By Order of the Board of Trustees
 Thomas Freeman, Mayor

Dated:
 March 9th, 2020

There were no public comments.

Trustee McKeown suggested a workshop in order to review the budget and go over line items. Mayor Freeman suggested a workshop be held on April 15th at 6pm.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the public hearing was closed at 7:03pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

COMMERCIAL SEWER PUBLIC HEARING:

The public hearing held over from the previous meeting resulted in the following:

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe any commercial sewer units that were to decrease will be changed accordingly. Any units that were to increase will remain unchanged for the year. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the public hearing was closed at 6:45pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$15886.18
#4-SCHEDULE C	\$8672.88
#5-WATER	\$3132.15
#6-SEWER	\$10340.05
#HH93-CAPITAL	\$1909.77
#TA00	\$3594.30
TOTAL	\$43535.33

Manual Checks: no manual checks

The motion was seconded by Trustee Hayes and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

DPW UPDATE:

Supt. Barrett provided the following update to the Board:

- Picking up brush. Will continue throughout the next two weeks.
- Zolads has been contacted to arrange the grinding of the brush dump.
- Pickup of new trees. Planting will start next week.
- Repair and maintenance on the topsoil screener. Will work on top soiling yards in the next two weeks.
- Sewer Callouts-2 callouts- one on North Ave- Village sewer was running fine. Cleaned it and spoke to the homeowner. Second callout on Genesee Street- village sewer was running fine. Cleaned it and spoke to the homeowner.
- Street Sweeper- Supt. Barrett provided the Board with three quotes for a street sweeper. As stated in the last meeting, the Village’s sweeper broke down. Ultimately it was determined that the cost to repair would be almost as much as purchasing a “new to us” sweeper from Cyncon. Cyncon allowed the Village to test the sweeper that they were looking to sell. Supt. Barrett stated that if Cyncon was willing to take our sweeper trade in value at \$3000. The quotes were as follows:
 1. 2000 Johnston 605 Single RH Sweep Vacuum Street Sweeper- \$35,000 - \$3000(trade in) for a total of \$32,000 (Cyncon)
 2. 2007 Elgin Crosswind Street Sweeper- \$32,950 (Commercial Vehicles Center)
 3. 2006 Schwarze A7000 Street Sweeper-\$32,950 (Commercial Vehicles Center)

The area in which the sweeper from Cyncon was previously used was a similar area as the Village, well maintained and has low mileage. Supt. Barrett recommends that the quote from Cyncon be accepted.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board accepted the quote from Cyncon in the amount of \$32,000. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Funding will be split between the water and sewer funds.

- Supt. Barrett reviewed the Schedule C account with the Board
- Supt. Barrett discussed with the Board the possibility of having Jim Fusco come back to work in the Parks. There are things that he can do, and he would be following the social distancing guidelines as he would be the only one working there. It would be completely up to him if he is comfortable. If he decides that he does not want to come back to work at this time, due to the COVID-19 pandemic, that would be fine. After discussing it, it was decided that they would ask Mr. Fusco if he feels comfortable and let him make the decision. As for the summer crew, the Board will wait to see how things evolve, but for the time being, we will run with the current crew. At this point, it is just not worth the risk.

MRB UPDATE:

Bill Davis updated the Board on the following items:

- Sewer Collection I & I Project- final report was submitted to EFC. Improvements being budgeted by the Village.
- WWTP Disinfection requirement-MRB completed the report and submitted the application for the WQIP grant, which the Village was not awarded. Suggestion is to re-apply in 2020.
- Pebble Beach Pump Station-developed a detailed site drawing, pump selection, building lay-out, and hydraulic profile to get a better cost estimate. MRB will provide a design proposal to move onto the next phase of the project.
- Water Tank Study- Water model and report are complete, MRB is prepared to present the final report and findings to the Village and Town. Meeting is pending currently. MRB also had a meeting with the Village, Town, CPL, and the County to discuss the Village supply of water to the County system. Also discussed was the County’s option to supply water to the south east area of the Town.

TREASURER UPDATE:

Treasurer Quinlan expressed concern with the following 2020-2021 General Fund revenue accounts due to Covid-19: Sales Tax, Police Services, Interest Earnings, Building Permits, Fines, General Purpose Aid, Mortgage Tax, and potential loss of revenue from a Payment-in-lieu of taxes due to litigation. Treasurer Quinlan also reviewed salary allocations.

POLICE UPDATE

Chief Geer provided the Board with the following update:

- Sufficiently stocked with PPE at this time.
- Officer who was exposed to the COVID-19 virus has completed his required quarantine.
- Call volume has not decreased as originally expected.

MINUTES:

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the minutes from the March 23rd, 2020 meeting were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

FIRE MARSHAL and CODE ENFORCEMENT UPDATE:

Code Officer Cappello and Fire Marshal Anderson discussed the following:

- 52 West Main Street- Clerk Randall prepared a letter at the request of the Code Officer and Fire Marshal in order to alert the owner of the property of their desire to meet with them to discuss some code issues. However, the letter is being held back until ownership can be verified.
- Fire Marshal Anderson stated he noticed several restaurants not abiding by the Governor’s Executive Order to shut down by 8pm. The Board discussed and decided to review the order as there was some confusion as to the times stated in the order. Fire Marshal Anderson and Clerk Randall will meet and prepare a letter of reminder if it is necessary.

TRUSTEE UPDATE:

- Trustee McKeown discussed the upcoming water and sewer billing. The next bill comes out in May. He wants the Board to consider how to handle penalties. Perhaps waiving late fees would be something that the Board should investigate. Clerk Randall and Treasurer Quinlan have already investigated some of the procedures should the Board decide to go that route.
- Trustee McKeown discussed delaying the Fire Department Election. He recommended that the current officers hold over their current offices and keep the ballots locked up until the general election takes place.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board adjourned at 7:52pm.

Respectfully submitted,

Heather Randall
Village Clerk