

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, as well as via Microsoft Teams tele/video conference on Monday April 20, 2020.

Present: Thomas Freeman, Mayor  
 Mark McKeown, Trustee- video  
 Tim Batzel, Trustee  
 Bill Zhe, Trustee  
 Rob Hayes, Trustee- video/phone

Staff: John Barrett, Supt. Of Public Works  
 Joe Geer, Chief of Police  
 Christine Quinlan, Treasurer-phone

Visitors: Bill Davis, MRB- phone  
 Patrick McCormick-phone

Mayor Freeman called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, attendance for this meeting was limited. Several members of the Board and staff conferenced in with video and phone. The Board is following the safety protocol set forth by the Governor of NYS and being vigilant in social distancing while trying to continue serving the community the best way possible.

**VOUCHERS and MANUAL CHECKS:**

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$35106.92
#4-SCHEDULE C	\$8016.59
#5-WATER	\$23730.47
#6-SEWER	\$28736.23
#HH93-CAPITAL	\$
#TA00	\$760.82
TOTAL	\$96351.03

Manual Checks: no manual checks

The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes



**DPW UPDATE:**

Supt. Barrett provided the following update to the Board:

- Picking up brush. Will continue throughout the next two weeks.
- Planted trees to replace the ones that were taken down during the winter.
- Rolling and mowing in the parks.
- Topsoil sites where they planted trees and other sites throughout the Village that require it.
- Sewer call outs- 2; One on North Ave. Shot the camera through and found roots in the homeowner's line. Homeowner will take care of it. Second issue at 222 East Main Street, there was a sink hole the crew dug up. A broken sewer lateral was found. Crew repaired.
- New water tap to be installed on Isham at the O'Gorman's weather permitting.
- Picked up the new street sweeper.
- Village's sewer camera has not been working well. Took it to Joe Johnson, dealer. Supt. Barrett discussed the issue with it. The camera is 12 years old and there are no parts available to repair it. Supt. Barrett feels it is important for the Village to have a camera as it has helped many times in finding the issues in the sewer lines. He also feels it is a nice service to offer to residents when they have an issue to help find a solution. He will come to the next meeting with quotes and stated the purchase would come from the sewer lines fund.
- Trustee Zhe asked if the crosswalk signs could be put up.
- Trustee McKeown asked about AP Plumbing working on Rochester Street. Supt. Barrett said that they were called to work at Judy Hobbs' home. They called Supt. Barrett, and he met them at the residence. There was at least five feet of undisturbed dirt from where the Village dug for the water main break to her sewer, which was broken. Both Supt. Barrett and the worker from AP Plumbing believe what happened was that a crack collapsed, which caused her sewer issues. The crack more than likely happened when RG&E did directional drilling on Rochester Street. Supt. Barrett was on site three different times and never was able to talk to Ms. Hobbs. He explained that there is now new plastic from the road to her home. He also commented that the signs Ms. Hobbs had been requesting for Ross Lane have been taken care of as well. Mayor Freeman pointed out that it appeared all requests have been fulfilled.
- Signs have been made and will be hung on the playground equipment asking residents to stay off the equipment at this time. Parks are not closed at this time; however, gatherings are still not permitted.
- Spring Street railroad bridge was painted on. Supt. Barrett contacted Corey Zeh at LAL to find out how to proceed. The coating on the bridge is an oxide coating that is supposed to rust and seal. Tried to wire brush it off and by the time they got the paint off, they were at bare metal. They will call the original company that coated it to see how it can be fixed. If there is nothing that can be done, they will paint the whole thing. Supt. Barrett also suggested to them that perhaps a four-foot chain link fence be placed on top of it to prevent people from hanging over to paint on it. He will reach out to them again.
- Work being done at the school. Supt. Barrett did not have a chance to get up there to see what was happening. Trustee McKeown said last week there was no work happening due to the cease work order due to COVID-19. Today he heard work happening. Supt. Barrett will check in with them.



- Discussed bringing Ken Berbary back to start mowing. He would be working alone staying socially distant as required. Supt. Barrett said he will let him know the parameters- no going to the shop, etc. He and Jim Fusco can come up with a schedule to accommodate the mowing and if he is comfortable, have him start. Trustee Zhe also stated that there will be no little league or summer recreation taking place this year. They believe it is still important to keep the parks maintained even if events will not be happening.
- Discussed the Memorial Day Parade- Mayor Freeman has been in touch with Art Pearson. He said that he requested from Mr. Pearson to be involved in the conversation as well as with the Rotary regarding the Corn Festival.

**MRB UPDATE:**

Bill Davis updated the Board on the following items:

- Sewer Collection I & I Project- final report was submitted to EFC. Improvements being budgeted by the Village.
- WWTP Disinfection requirement-MRB completed the report and submitted the application for the WQIP grant, which the Village was not awarded. Suggestion is to re-apply in 2020. MRB has a proposal coming. The Board will have to decide whether or not to write the DEC and ask for an extension, [DEC want plans and specs by the end of the year] or if they should move forward with design to meet the deadline. We had budgeted \$220k for engineering, but we are looking more like\$180k.
- Pebble Beach Pump Station-developed a detailed site drawing, pump selection, building lay-out, and hydraulic profile to get a better cost estimate. MRB provided a design proposal to move onto the next phase of the project for the Board’s review. Site visit is planned for Monday afternoon in order to see the difference between the two types of buildings. MRB will be in touch with the planning board in Livonia to make sure we acquire appropriate site plan approvals. Supt. Barrett reviewed the numbers and does not feel anything is out of line.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board accepted MRB’s proposal and decided to proceed with design. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Discussion continued regarding the pump house. Mayor would like to have some renderings and a great presentation to offer Livonia. Mr. Davis said he will plan on it.

- Sewer Use Permit with Kraft- Supt. Barrett stated that we are waiting for Kraft to ratify. This needs to be a priority. We have been getting reports on a timely basis, but we have no clear direction as to what they will be doing with the clarifier. Mr. Davis and Supt. Barrett will create a letter to Kraft.



- Water Tank Study- Water model and report are complete, MRB is prepared to present the final report and findings to the Village and Town. Meeting is pending currently. MRB also had a meeting with the Village, Town, CPL, and the County to discuss the Village supply of water to the County system. Also discussed was the County’s option to supply water to the south east area of the Town. Had a conference call with Clark Patterson Lee to coordinate the two studies. They have about another month of work and will hear back from them. Does not really impact the Village currently.

**TREASURER UPDATE:**

Treasurer Quinlan gave the following update:

**BUDGET ADOPTION:** Treasurer Quinlan reviewed the budget with the Board. She reviewed discussion from the Budget Workshop and noted what changes had been made. The tax cap will not need to be violated this year.

Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the Board adopted the 2020/2021 Budget. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

The Budget will be made available on the Village website and upon request by emailing the Clerk Randall at [hrrandall@village.avon-ny.org](mailto:hrrandall@village.avon-ny.org).

**POLICE UPDATE**

Chief Geer provided the Board with the following update:

- Memorial Day Parade- briefly discussed as it was already spoken about. Feels it is important that we decide sooner rather than later. Mayor Freeman stated that the Village is following executive orders put in place by the Governor. He asked to be involved in the discussion. Chief Geer stated that even if the Governor starts to lift restrictions, it will go through phases that and we still will be unable to hold a parade. There is also a timing issue for preparation for the parade. It takes time to plan. The Mayor feels it is also not a good idea to allow events especially when there are huge festivals being cancelled or postponed throughout the summer in surrounding areas. The Mayor asked Clerk Randall to see if there is a list of festivals that have been put off for the time being.
- RR Bridge- Chief Geer also spoke on the railroad bridge. They were contacted, but no suspects at this time.
- Holding steady with PPE. Looking into outside suppliers/vendors to try to boost the PPE we have. Would like to get more of a surplus on hand rather than just maintaining, especially since they are wearing protection at every call.
- Call volume is steady.
- Discussed the police car- will push out the purchase to the fall and re-evaluate.



**MINUTES:**

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the minutes from the April 6, 2020 meeting and the April 15<sup>th</sup> budget workshop were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**TRUSTEE UPDATE:**

- ✚ Discussed the Memorial Day Parade- Mayor Freeman has been in touch with Art Pearson. He said that he requested from Mr. Pearson to be involved in the conversation as well as with the Rotary regarding the Corn Festival. Mayor asked the Board what they thought about holding the Corn fest. With local festivals all over the area being closed up through the end of summer, the Board members all agreed that they feel that both the Memorial Day Parade and the Corn Festival should be cancelled this year. They all believe there is far too much risk.
- ✚ Mayor Freeman discussed the possible stimulus package that is being supported by Senator Schumer that, if comes through, can be a huge help to municipalities.
- ✚ Trustee Batzel asked about the payment for 97 Genesee Street from the Town. Treasurer Quinlan stated that we will receive payment after the Town’s next Board Meeting. Trustee Zhe asked if there has been a decision as to what will be happening with the building. Nothing has been determined officially, there has been talk of moving the building or tearing it down. There has been interest in relocating the building and the Village would fill the basement for safety. There was also discussion of the relocation of the National Grid poles in front of that property. To get an official quote for relocating, there would be a \$2000 retainer for the engineering to determine the cost. This will be part of what the committee will be looking into when they continue with the parking lot project.
- ✚ Trustee Zhe asked about J&M Diner. Mayor Freeman stated that he spoke to Code Officer Cappello who said that the building did not collapse but the owners cut the beams. Mayor Freeman also stated that he asked the letter to the property owner of 52 West Main Street be sent the letter previously prepared.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board adjourned at 7:24pm.

Respectfully submitted,



Heather Randall  
Village Clerk