

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, as well as via Microsoft Teams tele/video conference on Monday July 6, 2020.

- Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Bill Zhe, Trustee
Rob Hayes, Trustee
- Staff: John Barrett, Supt. Of Public Works
Joe Geer, Chief of Police
Christine Quinlan, Treasurer- phone
Tony Cappello, Zone/Code Officer
Andy Anderson, Fire Marshal- phone
- Visitors: Patrick McCormick
Bill Davis, MRB-phone
Jake Whiting, Attorney- phone
- Absent: Tim Batzel, Trustee

Mayor Freeman called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, attendance for this meeting was limited. Several members of the Board and staff conferenced in with video and phone. The Board is following the safety protocol set forth by the Governor of NYS and being vigilant in social distancing while trying to continue serving the community the best way possible.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$17471.81
#4-SCHEDULE C	\$6477.40
#5-WATER	\$3027.04
#6-SEWER	\$10978.61
#TA00	\$3654.30
TOTAL	\$41609.16

Manual Checks: no manual checks

The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Mark McKeown, Trustee	Voting	Yes

William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

DPW UPDATE:

Supt. Barrett provided the following update to the Board:

- Little Conesus Creek is done. Supt. Barrett sent pictures to the Army Conservation Corps. They will not come out to inspect it until probably October. The crew will continue with maintenance.
- Repaired sidewalks on Temple Street. Will continue in the next two weeks.
- Regrading the horse track at the Downs. Drainage will be worked on in the next few weeks.
- 5 Arch Bridge- met with Bero to look at the roof. A plan will be put together and hopefully the request for bids on the roof will go out by August.
- MRB- Kraft letter is ready. Supt. Barrett reviewed letter with the Board and MRB will send it to them on our behalf.
- Trustee Zhe asked if Supt. Barrett noticed caterpillars on the trees. Supt. Barrett said he has been told about it by a few people and has since noticed some, however he does not know what to do about it. We do not have the proper licenses for pesticides. Its possible that the problem could be solved by just cutting of the branch. However, a little more research needs to be done before taking those types of measures.
- We have someone watering trees throughout the Village to fulfill a community service requirement. This has proven to be very helpful.

POLICE UPDATE:

Chief Geer provided the following update:

- DOT Check using Horseshoe Blvd went well on June 18. We will continue to use that space for the remainder of checks this year.
- Assisted with graduation ceremonies at ACS on June 28.
- Kraft no longer has security working on site. We are working with Jaime Mann from Kraft-Heinz to ensure that law enforcement/first responders will be able to access the property.
- Numerous overnight car larcenies reported in the Five Lot Lane area last week (many reported in Royal Springs as well). We are working in conjunction with LCSO.
- Busy holiday weekend. Several arrests were made. Its not unusual for a holiday weekend.
- Experiencing mechanical issues with the gas pumps at school. Chief has reached out to the school.

FIRE MARSHAL UPDATE:

Fire Marshal Anderson gave the following update:

- Fire Marshal Anderson received several complaints about residents burning rubbish in the Village. A reminder notice was in the Pennysaver as well as the fire marshal reaching out to the residents. Fire Marshal Anderson was finally able to get in contact with the residents after issuing letters of warning.
- Fourth of July was quiet.

- Plexi has been installed in the office.

TREASURER UPDATE:

Treasurer Quinlan provided the following update for the Board:

- Treasurer Quinlan has prepared a safety plan for reopening the Village office which she will forward to department heads. She will ask for input and suggestions before completing a final plan to implement when the Board decides to have the office open to the public. Business is continuing in the office, plexiglass has been installed, wipes, hand sanitizer and masks have been ordered and received. The Mayor discussed the possibility of putting a key fob entrance on the office door to limit traffic coming in and out. Also discussed the possibility of getting a copier for the police department for the same purposes.
- Treasurer Quinlan provided an update on the tax collection for the Village. Currently, there has been a 92% collection rate. We will send out reminder notices to those with outstanding balances. We will continue to collect delinquent tax payments until October 1, 2020, and the turn them over to Livingston County.

MINUTES:

Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the minutes from the June 15th, 2020 meeting were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

TRUSTEE UPDATE:

- ✚ The Board Reviewed the meeting dates for September as Labor Day falls on the first Monday of the month. As they have previously, the Board decided to hold the meeting on Tuesday September 8th, 2020 at 6pm. Clerk Randal will make sure it is noted on the community board in the Village Office, the post office and on the website.
- ✚ The Board reviewed the NYPA Lighting project. Supt. Barrett, Mayor Freeman, Trustee Zhe and Treasurer Quinlan had a conference call with NYPA to discuss the numbers. We have had three different proposals with updated numbers and there has still been no concise answer as to why there has been such a drastic change in them between each proposal, especially where maintenance is concerned. Mayor Freeman has expressed frustration in previous discussions and continues to do so, stating he has still not seen anything that he feels is worth the Village making a change. Mayor Freeman would like a third party to look at the proposal and possibly get another proposal from a private company that focuses on municipal light plans and upgrades. The Board agreed to table the discussion.
- ✚ Jake Whiting reviewed with the Board a letter received regarding D’Angelo Parkway sidewalk installation. The letter (from 2002) states that the Board accepted dedication of the subdivision contingent upon the installation and completion of sidewalks. A bond

would be provided to be held in escrow pending the completion of said sidewalks. If the sidewalks were not installed within six months of the Village receiving the bond, the bond would be liquidated, and the Village will use the funds to construct and install the sidewalks. The bond was provided, and the Village accepted dedication of the subdivision, however the sidewalks were never installed. Attorney Whiting suggests that the Village liquidate the bond and install the sidewalks to fulfill the commitment made by the previous board. He also recommends that the planning board be involved to review the plans and that Supt. Barrett also be included in the discussion as to where the sidewalks should be located. Quite a few years have gone by and the area has changed dramatically. Finally, Attorney Whiting also stated that the plan should be presented to the public via public hearing.

- ✚ Trustee Zhe expressed that property maintenance is lacking in the Village recently and asked Code Officer Cappello to look around and note what needed some attention.
- ✚ Trustee Hayes discussed the Wayfinding meeting to be held with the County on July 24th at 9am where they will be discussing signage and pinpointing attractions for visiting.

EXECUTIVE SESSION:

Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the Board entered into executive session at 7:40pm and exited at 7:55pm to discuss personnel issues. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion made by Trustee Zhe, the Board adjourned at 7:55pm.

Respectfully submitted,

Heather Randall
Village Clerk