

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, as well as via Microsoft Teams tele/video conference on Monday July 20, 2020.

Present: Thomas Freeman, Mayor- phone @6:10pm
Mark McKeown, Trustee
Tim Batzel, Trustee
Bill Zhe, Trustee
Rob Hayes, Trustee-phone/video @6:10pm

Staff: Joe Geer, Chief of Police
Christine Quinlan, Treasurer- phone @6:10pm
Tony Cappello, Zone/Code Officer

Visitors: Patrick McCormick
Edward Forsythe

Deputy Mayor McKeown called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, attendance for this meeting was limited. Several members of the Board and staff conferenced in with video and phone. The Board is following the safety protocol set forth by the Governor of NYS and being vigilant in social distancing while trying to continue serving the community the best way possible.

SHAWN DUNWOODY- MURALIST

Shawn Dunwoody, local artist/muralist, visited to provide the Board with a presentation for the mural project. The project has been worked on by Treasurer Quinlan and Trustee Zhe who have worked to acquire grant funding for this project. Trustee Zhe spoke that the chosen location is the side of the firehouse, coming down the alley between the firehouse and pizza land. Mr. Dunwoody discussed his process, ideas, and how he can get community members involved, claiming that this piece of art is to honor the Village in its rich history and excitement for the future. He showed many samples of his work, including the mural project in Mt. Morris. He has also created an email address- avonmural@gmail.com – in order for community to submit ideas for him to consider.

After the presentation, Treasurer Quinlan discussed funding. The fee and supplies will come to approximately \$15,700. The Village has received just under \$10,000 in grant funding from GVCA (Genesee Valley Council of the Arts) and LCFI (Livingston County First Impressions), leaving approximately \$5700 to be funded. The Board discussed possible ways to find funding, including donations for supplies, and corporate sponsors. Mayor Freeman stated that the Village should expect to put money toward this project, however, it was also recommended by Treasurer Quinlan that we reach out to the Chamber, Avon Rotary, Avon Lions Club, and local businesses for contributions.

The alley would become a one-way driveway in order to provide Mr. Dunwoody with a space to adequately work. Discussion moved toward the possibility of changing the lane to an outdoor space. However, that may not work.

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the Board voted to move forward with the mural project. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee Zhe, the following vouchers were approved for payment.

#1-GENERAL FUND	\$127650.37
#4-SCHEDULE C	\$11272.38
#5-WATER	\$962.98
#6-SEWER	\$10024.22
#TA00	\$760.82
TOTAL	\$150670.77

Manual Checks: no manual checks

The motion was seconded by Trustee McKeown and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

DPW UPDATE:

Supt. Barrett was not available for the meeting, but provided the following update to be shared with the Board:

- Working on drainage at the downs.
- Several sidewalks have been repaired/ replaced on Temple Street.
- Was asked by a resident to relocate the bench in front of Hurricane Technologies as resident has been bothered by the smoke wafting into their residence from patrons of the downtown district smoking.

POLICE UPDATE:

Chief Geer provided the following update:

- Annual firearms qualification for all officers- 7/29 and 7/31

- DOT check on 7/30 to be held at Barilla
- Discussed State accreditation
- Received a quote for a new Toshiba copier/scanner for the police department. It will be a smaller machine than the front office. A fax line will have to be re-run in the ceiling. The quote is as follows:
 - Toshiba e-STUDIO2515AC- included features: 100-sheet RADF, Copier Stand, Analog Fax Unit/2nd Line Fax Unit,
 - Service details: Mono Pool, monthly pages-5000 included, monthly overage per page \$0.00890 Color Pool, monthly pages- 250 included, monthly overage per page \$0.05900
 - Initial Investment-\$4340.00
 - Monthly Investment- \$59.25 (includes parts labor travel, supplies: everything except for paper, staples, and applicable taxes. Funding will come from all three funds per Treasurer Quinlan. (General, water and sewer.)

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board approved the purchase of the Toshiba copier for the police department in the amount of \$4340.00 with a monthly investment of \$59.25. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

TREASURER UPDATE:

Treasurer Quinlan provided the following update for the Board:

- Working on yearend report.
- Grants received by the police department and fire department. Second Assistant Chief Billy Boyd received an award through FEMA for Covid-19 in the amount of approximately \$7000.

MINUTES:

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the minutes from the July 6th, 2020 meeting were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

FIRE DEPARTMENT UPDATE:

- Trustee Batzel reviewed the Fired Department election votes. 13 ballots were cast, leading to the following outcome:
 Fire Chief- Brian Strowzewski

First Assistant Chief- Dan Snyder
 Second Assistant Chief- Billy Boyd

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe the Board accepted the results of the department voting. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- Fire Chief’s meeting was held Saturday, July 18th, 2020. Members discussed Kraft/Heinz. Chief Strozewski will send them the Knox Box information. (He also received contacts at the plant.) Chief also would like to get the Library and the Town on board with a Knox Box as well.
- There have been concerns getting fuel from the school for all of the departments. Treasurer Quinlan believes that the situation has been resolved.

CODE ENFORCEMENT UPDATE:

Code Officer Cappello gave the following update:

- Resident on Rochester Street has been placing furniture on the side of the road that does not get picked up by the refuse company. Tony alerted the Board that he will start having it disposed of and sending the residents the bill. Should they not pay the bill, he will request to have the bill be added to their taxes.
- Discussed lawn maintenance. The residents he sent notices to have all complied with the reminder except for one. He will follow up with him again.

TRUSTEE UPDATE:

- ✚ The Board discussed the Public Hearing to be held by the Planning Board regarding D’Angelo Parkway sidewalks. The Planning Board will meet tomorrow to discuss the sidewalk project. The Public Hearing must be held with during the Planning Board meeting as it is the Village who is taking over as the “developer” in the project. The notice is prepared and will be submitted after the planning Board discusses the date and to adhere to the publication requirements. Should be held at the August 18th, 2020 meeting. Attorney Whiting recommends that Supt. Barrett be at the Planning Board meeting to answer questions about location.
- ✚ Trustee McKeown pointed out that the 45-day trial period for outdoor dining on municipal sidewalks is ending. He asked that Autumn Welch, owner/operator of the Avondale Pub be invited to the next meeting for an update.
- ✚ Trustee Batzel reviewed the meeting held with the Water Works Committee earlier in the month. He discussed the recommendation of the Water Works Committee holding the rate at \$2.27 per 1000g stating that funds in Schedule C will be used to help fund the

pump house project. Kim McDowell, Recording Clerk, offered this letter on behalf of the committee:

Avon Town Board
 David LeFeber, Supervisor
 23 Genesee Street
 Avon, NY 14414

Avon Village Board
 Thomas Freeman, Mayor
 74 Genesee Street
 Avon, NY 14414

Dear Supervisor LeFeber and Mayor Freeman,

At the July 14th meeting of the Avon Water Works Committee the committee recommended that a water rate of \$2.27 per 1000 gallons be adopted as the wholesale water rate to both the town and village for 2020. This rate includes the most recent projection for expenses as provided by John Barrett as well as projected consumption figures for the coming year. Copies of the most recent Schedule C as well as other supporting documentation provided by John Barrett were provided to those members in attendance.

The committee held off on the reappointment of Edward Coyne whose term expired in April of 2020.

Please contact us if you have questions.

Sincerely,

Kim McDowell

Kim McDowell, Recording Clerk
 Avon Water Works Committee

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board voted to accept the recommendation of the Water Works Committee to hold the rate at \$2.27 per 1000 gallons. Also noted was that Schedule C will be used in funding the pump project. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Absent

**Please note, Mayor Freeman and Trustee Hayes joined the meeting via phone/video after this vote was held.

- ✚ Safety Plan Review and date for opening the office- The Board discussed the safety plan. Pieces are still being reviewed by Attorney Whiting. Things required (masks for residents coming into the counter, plexiglass, hand sanitizer, sanitizing wipes, and signage) are available and in place. The Board discussed opening to the public as of July 27th, 2020. Trustee McKeown felt it would be a good idea to see if the Town Offices were open in order to maintain continuity between the Village and Town. The Mayor felt it was not absolutely necessary. The Board asked that a memo be provided to the DPW and Police to ask them to limit coming into the inner office and come to the front counter for help if needed. A new copier will be provided to the police department in order to limit their contact in the inner office as well.

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board agreed to open the office as of July 27th, 2020. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- ✚ Intermunicipal Agreement w/ Livingston County re: Emergency Medical Services: Trustee Batzel believes that the Town should be responsible for providing this service and is unclear as to why we would be presented with this agreement. He suggested the Board hold off authorizing the Mayor to sign off on this agreement until Attorney Whiting has reviewed it. The Mayor agreed.
- ✚ The Board discussed the interview process for the DPW Superintendent position. They will hold interviews on July 29th for their top three candidates.
- ✚ Trustee Hayes discussed the trees at the elementary school that are being removed and expressed that proper drainage should be addressed with them.

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board adjourned at 8:18pm.

Respectfully submitted,



Heather Randall
Village Clerk