

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, as well as via Microsoft Teams tele/video conference on Monday August 17, 2020.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Tim Batzel, Trustee
Bill Zhe, Trustee
Rob Hayes, Trustee

Staff: Joe Geer, Chief of Police
Christine Quinlan, Treasurer- phone
Tony Cappello, Zone/Code Officer
Bill Davis, MRB- video

Visitors: Patrick McCormick
James Stefano
Michael Rink
Bill Boyd

Mayor Freeman called the meeting to order at 6:07pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, attendance for this meeting was limited. Several members of the staff conferenced in with video and phone. The Board is following the safety protocol set forth by the Governor of NYS and being vigilant in social distancing while trying to continue serving the community the best way possible.

AMATEUR RADIO REPEATERS:

James Stefano, Michael Rink and Bill Boyd were in attendance to request permission from the Village Board to keep their location at the Water Plant Tower. They also requested to place a small storage building on the property which would remain locked. No one would be allowed to climb the tower. The small building would be purchased by Mr. Rink, who would sign a waiver release and agreement to hold the Village harmless should there be any issues. We can have a simple agreement drawn up by an attorney. Alternate locations were discussed, and the Board agrees to allow Supt. Barrett, incoming Supt. Farrell and Lead Water Operator Vanderbilt review and discuss with Mr. Rink the best location for the building.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$27028.22
#4-SCHEDULE C	\$2462.63
#5-WATER	\$858.00
#6-SEWER	\$10083.50

#TA00	\$1180.50
TOTAL	\$41567.71

Manual Checks: no manual checks

The motion was seconded by Trustee Batzel and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

DPW UPDATE:

Supt. Barrett provided the following update to the Board:

- Brush pick up continues.
- Drainage at the track is complete. After the rain from earlier in the day and over the weekend, the track was dry.
- Cleaned the tank at the water filtration plant. Took approximately half of a day.
- Took the sludge trailer to Kraft. Supt. Barrett has been talking to them about cleaning out the clarifier. The BOD loads coming from Kraft are larger and can impact the plant. They have been working on a better schedule for pumping, which has helped with the loads.
- Brush pick up will continue in the next two weeks.
- Paving Clinton Street Extension. Plan on using CHPS money. We have not lost any and to date we have spent approximately \$53000 and we do not know what next year will bring. We should continue to use it up.
- Putting our oldest pickup truck on the online auction in September
- Incoming Supt. Farrell discussed a drug testing program through the County. County stopped doing it approximately three years ago. The new program is done through a third party and we need to be involved. The company, Safe Driver Solutions does random testing and they come to us. First year start up costs would be a little over \$1200 and about \$1000 per year to test 10 employees. A template was also presented for a drug and alcohol policy that he will work on with Clerk Randall.

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board agreed to move forward with the drug and alcohol testing program. Incoming Supt. Farrell and Clerk Randall will work out the details along with a drug and alcohol policy for the Board to review and adopt at a later time. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- Five Arch Bridge- moving along with the project. Would like to piggyback the National Contract, which allows you to refrain from putting the project out to bid. The Board

agrees that this is a great way to move forward with the project and reviewed the TIPS contract for Elmer Davis, which is the preferred vendor.

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the Board agreed to move forward with the Five Arch Bridge project by piggy backing the National Contract, using Elmer Davis, and authorized Mayor Freeman to execute the agreement. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- Supt. Barrett talked about sidewalks on D’Angelo Parkway and North Ave. North Ave sidewalks were a project that was anticipated earlier this year, however, due to COVID-19, several projects were put on hold. The sidewalks can be done and would take about one month’s time. Cost of materials would run around \$6800 plus crew time. The Board agreed this was a project to move on.

Upon a motion made by Trustee Hayes and seconded by Trustee Batzel, the Board authorized Supt. Barrett to move forward with sidewalks on North Avenue. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- Supt. Barrett announced to the Board that his last day of work will be September 16th, 2020.

TREASURER UPDATE:

In addition to the Five Arch Bridge information provided by Treasurer Quinlan, the following information was also provided to the Board:

- Tax Collection Summary- 94% collected- \$1114795.25
- Briefly updated the Board on grants being worked on.
- Discussed the upcoming meeting with the community for the anticipated mural by Shawn Dunwoody.

MRB UPDATE:

Bill Davis provided an electronic report and touched on the following items to update:

- WWTP Disinfection-MRB provided the engineering proposal for the design phase. Will continue to sample effluent for UVT to confirm UV will be effective.
- Pump House- MRB to contact Livonia Planning Board to review requirements for new structure.
- Water Tank Study- MRB still waiting on Clark Paterson for report.

MINUTES:

Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the minutes from the August 3, 2020 meeting were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

TRUSTEE UPDATE:

- ✚ With Supt. Barrett retirement date approaching, the Board extended an official offer to Ken Farrell to take over the position effective September 17th, 2020. There will be no change in his vacation/personal days/float holidays, continued sick time accruals, healthcare to follow along with the DPW contract, a yearly longevity bonus based on his current years worked and contingent on all civil service requirements. The Board also asked that his resignation from the SEIU 200 United Union be effective September 17th, 2020

Upon a motion made by Trustee Hayes and seconded by Trustee Batzel the Board extended their offer to Ken Farrell. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- ✚ Mayor Freeman has suggested that anyone who uses the halls be given a letter to explain the new requirements for sanitizing and mask wearing in the building.
- ✚ Trustee Zhe wanted to revisit the discussion of eliminating one of the cross walks at Genesee Street and Clinton Street.
- ✚ Mayor Freeman discussed the possibility of contracting John Barrett as a consultant for the next year to help with Ken Farrell’s transition in the Superintendent position. He discussed a stipend and Trustee McKeown thought an hourly rate may be a better idea. They will discuss further at the next meeting.

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the Board adjourned at 7:45pm.

Respectfully submitted,



Heather Randall
Village Clerk