

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, as well as via Microsoft Teams tele/video conference on Tuesday September 8th, 2020.

Present: Thomas Freeman, Mayor  
 Mark McKeown, Trustee  
 Tim Batzel, Trustee- 6pm  
 Bill Zhe, Trustee  
 Rob Hayes, Trustee-6pm

Staff: Joe Geer, Chief of Police  
 John Barrett, DPW Supt.  
 Ken Farrell. Incoming DPW Supt.  
 Tony Cappello, Zone/Code Officer  
 Bill Davis, MRB- video

Visitors: Patrick McCormick  
 Paul Gister, National Grid

Mayor Freeman called the meeting to order at 5pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, attendance for this meeting was limited. Several members of the staff conferenced in with video and phone. The Board is following the safety protocol set forth by the Governor of NYS and being vigilant in social distancing while trying to continue serving the community the best way possible.

**PAUL GISTER- NATIONAL GRID:**

Mr. Gister, of National Grid, came to review the lighting project the Village has been in the works to do. The National Grid LED Conversion Program can do roadway and decorative lights. There are many incentives available, based on wattage, for roadway lights only. Decorative lights at this time have no incentive program. According to Mr. Gister, to get the entire system into place for the Village, decorative lights would cost \$11000 (with \$0 incentive) and roadway lights would cost \$10,700 (with \$13,500 in incentives.) These incentives are good through the end of 2020. Unfortunately, the lights the Village currently own are not eligible to be included in the program. The Town has done this conversion and Mr. Gister will provide more contacts for the Village to reach out to who have done their conversions through National Grid.

**VOUCHERS and MANUAL CHECKS:**

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

|                 |            |
|-----------------|------------|
| #1-GENERAL FUND | \$18485.78 |
| #4-SCHEDULE C   | \$6509.53  |
| #5-WATER        | \$2996.58  |

|          |            |
|----------|------------|
| #6-SEWER | \$12022.25 |
| #TA00    | \$4013.30  |
| TOTAL    | \$44027.44 |

Manual Checks: no manual checks

The motion was seconded by Trustee Batzel and carried by the following vote:

|                       |        |     |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Tim Batzel, Trustee   | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee  | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |

**DPW UPDATE:**

Supt. Barrett and incoming Supt. Farrell provided the following update to the Board:

- Paved Clinton St. Extension
- WFP driveway/parking lot sealed
- Replaced leaking hydrant on Clinton Street Ext.
- Started digging sidewalks out on North Ave. Pouring on Thursday, 9/10
- Replacing sunken sections of sidewalk at 56 & 66 E. Main Street on Thursday, 9/10.
- Drainage on track complete and hydro seeded. Still need to put in track markers.
- One crew out picking up brush, one crew out striping crosswalks and stop lines. Crew also trimming trees.
- Light pole fell down at Hosmer & Amalfi Dr. Cost to replace with shipping will be \$1200.00. Will move forward.
- Drug and alcohol testing- need to test all DPW employees to get a starting point for Safe Driver Solutions. Cost is \$978.00 to start, 8 full time and 3 part time employees, \$50 one-time enrollment fee, 2-hour training course for the Supervisor @ \$90.00 per hour.
- Discussed the DPW reopening plan. Incoming Supt. Farrell reviewed with the crew and will implement the procedures next week.

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the Board approved the drug and alcohol testing. The motion was carried by the following vote:

|                       |        |        |
|-----------------------|--------|--------|
| Thomas Freeman, Mayor | Voting | Yes    |
| Tim Batzel, Trustee   | Voting | Absent |
| Mark McKeown, Trustee | Voting | Yes    |
| William Zhe, Trustee  | Voting | Yes    |
| Robert Hayes, Trustee | Voting | Absent |

- Met with rep from Green Renewable who provided a proposal for a grinding contract. This would be a five-year contract at \$3000 per year. Currently we pay \$5000 per year to Zolads. This would be a \$2000 per year savings to the Village.

Upon a motion made by Trustee Zhe and seconded by Trustee McKewon, the Board accepted the proposal from Green Renewable. The motion was carried by the following vote:

|                       |        |        |
|-----------------------|--------|--------|
| Thomas Freeman, Mayor | Voting | Yes    |
| Tim Batzel, Trustee   | Voting | Absent |
| Mark McKeown, Trustee | Voting | Yes    |
| William Zhe, Trustee  | Voting | Yes    |
| Robert Hayes, Trustee | Voting | Absent |

- Spring Street Bridge- removed graffiti off of the bridge on 8/3, 8/27, and 8/31. On 9/4 DPW crew installed cameras to monitor.
- Quote from VanHook for repair work that needs to be completed in the boiler room. Supt. Barrett explained the repair work needed on the condensing unit and stated the quote was \$2169.30. He will contact VanHook to move forward with the repairs.
- Five Arch Bridge- proposal is not complete. Hope to have it for next meeting.
- Tree @ Maureen Kingston’s residence- Supt. Barrett provided the Board with a report stating that Mr. Luley reviewed that tree and stated that the tree was healthy, is a low priority in maintenance, and that that particular type of tree (red oak) has the tendency to drop a lot of branches and small bits of debris. Supt. Barrett stated that he can put that tree on the list for pruning this year-as a courtesy. However, he does not want to take the tree down. The Board agreed, and the Mayor stated he would reach out to Ms. Kingston. The crew will also take down the tree in front of 45 Clinton Street- hopefully, this winter. It was also noted that the Village received a letter from Mr. Docherty about a notice he presented to a resident on High Street on behalf of a client regarding a situation between two residents. It was only to make the Board aware of the situation at this time.

**TREASURER UPDATE:**

Treasurer Quinlan provided the budget status report for period three to the Board electronically.

**MRB UPDATE:**

Bill Davis provided an electronic report and touched on the following items to update:

- WWTP Disinfection-MRB provided the engineering proposal for the design phase. Will continue to sample effluent for UVT to confirm UV will be effective.
- Pump House-went through the project with Supt. Barrett, Incoming Supt. Farrell, Lead Water Operator Vanderbilt, and Mayor Freeman. The Mayor discussed fencing around the building. The Health Department has traditionally wanted a fence around the building, but it could be secured, and cameras installed if that was desired. The Board decided they would like a fence and decided not to have it removed. MRB to contact Livonia Planning Board to review requirements for new structure and to present to them.

**MINUTES:**

Upon a motion made by Trustee Zhe and seconded by Trustee Hayes, the minutes from the August 17, 2020 meeting were approved as submitted. The motion was carried by the following vote:

|                       |        |     |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Tim Batzel, Trustee   | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |

|                       |        |     |
|-----------------------|--------|-----|
| William Zhe, Trustee  | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |

**POLICE UPDATE:**

Chief Geer gave the following update to the Board:

- The Tahoe is in for repairs from the accident.
- School starts Wednesday September 9<sup>th</sup>.
- Officer Moran will be working part time at the Sheriff’s Office. Officer Gage took a full-time position with them as well. He is allowed to continue working part time for us for 6 months but will have to resign per their requirements then. Chief Geer will be looking for a replacement.

**CODE ENFORCEMENT UPDATE:**

Code Officer Cappello gave the following update:

- Diner on Wadsworth coming into the Village will be coming down
- House on Doer has been sold
- Parking lot at the Plaza across from Tops has been repaired and being painted.
- The Driscoll House- people have moved out. The House has been secured and it looks as though it will be going up for auction., Reaching out to our attorney to find out legally what other things he can do to secure the property for safety purposes.
- Resident is interested in building a pole barn on property that already has several buildings that are in poor shape. Tony stated that he would not issue a permit until the rest of the property has been cleaned up.
- Rochester Street resident wants to breed dogs. The Board suggested that Tony tell them to present a proposal to the Planning Board.

**CLERK UPDATE:**

Clerk Randall provided the following update to the Board:

- Public hearing notice is prepared for the October 20<sup>th</sup>, 2020 planning board meeting. Will go to the paper September 18<sup>th</sup> to be published in the September 24<sup>th</sup> LCN.
- Treasurer Quinlan and Clerk Randall requested to attend NYCOM Fall Training School virtually- Sept 22<sup>nd</sup> to Sept 24<sup>th</sup>. Total is \$198 (\$99 per person) to be paid out of general fund.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board approved the request for Treasurer Quinlan and Clerk Randall to attend the NYCOM Fall Training School.

The motion was carried by the following vote:

|                       |        |     |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Tim Batzel, Trustee   | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee  | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |

- Received check from Jake Whiting re: D’Angelo Parkway funds in the amount of \$41524.66.

**TRUSTEE UPDATE:**

- Certificate of Eligibility- Civil Service- Ken Farrell appointment

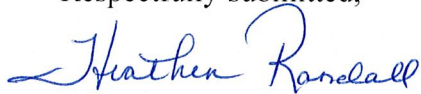
Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board appointed Ken Farrell to the position of Village Public Works Superintendent from the Civil Service Certificate of Eligibles as a permanent appointment. The motion was carried by the following vote:

|                       |        |     |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Tim Batzel, Trustee   | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee  | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |

- Trustee Zhe provided the Board with information on the Tree Board for their review. They will discuss at the next meeting.
- Trustee Zhe explained that Foodlink will be doing a mobile delivery that will be held at the Downs on September 30<sup>th</sup>. The Police will be there to help with traffic.
- Mayor Freeman took a moment to thank Trustee Hayes for his service on the Board. Trustee Hayes will not be running for another term as Trustee in the upcoming election.

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the Board adjourned at 7:00pm.

Respectfully submitted,



Heather Randall  
Village Clerk