

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, as well as via Microsoft Teams tele/video conference on Monday September 21, 2020.

Present: Thomas Freeman, Mayor  
 Mark McKeown, Trustee  
 Tim Batzel, Trustee  
 Bill Zhe, Trustee

Staff: Joe Geer, Chief of Police  
 Ken Farrell, DPW Supt.  
 Tony Cappello, Zone/Code Officer  
 Bill Davis, MRB- video

Visitors: Patrick McCormick, Incoming Trustee

Mayor Freeman called the meeting to order at 6pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, attendance for this meeting was limited. Several members of the staff conferenced in with video and phone. The Board is following the safety protocol set forth by the Governor of NYS and being vigilant in social distancing while trying to continue serving the community the best way possible.

**JAN ROGERS- LIVINGSTON INSURANCE:**

Jan Rogers attended to review the policy that is up for renewal through Selective Insurance. Mr. Rogers went through all items and asked the police chief to provide a few policies from the police procedure handbook. Mayor Freeman suggested that next year may be a year to shop and make sure we are getting the best rates we can. The Mayor also asked if Mr. Rogers could get quotes for flood insurance for the WWTP and pump house for \$25k, \$50k and \$100k. Barring those requests, the renewal totaled \$69,990.66 for 2020/2021.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board accepted the insurance renewal quote at \$69,990.66 with Livingston Insurance Agency and Selective Insurance. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

**VOUCHERS and MANUAL CHECKS:**

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$64660.34
#4-SCHEDULE C	\$118781.64
#5-WATER	\$18656.15
#6-SEWER	\$53130.98
#HH50	\$874.13
#TA00	\$760.82
#V000	\$2262.55
TOTAL	\$259126.61

Manual Checks: no manual checks

The motion was seconded by Trustee Batzel and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

**DPW UPDATE:**

Supt. Farrell provided the following update to the Board:

- Brush pick up continues
- Trimming branches for sidewalks continues
- Striping continues
- No graffiti has been painted on the Spring Street Bridge since 8/31
- Drug and alcohol testing to begin this week
- Working on North Ave sidewalks- another pour on 9/23. Crew is top soiling as we go.
- Cut curb and fixed sidewalk on Genesee St. and Clinton St.- installed ADA warning at road edge. Topsoiled.
- Sidewalk replaced at 56 & 66 E. Main Street and topsoiled. Asphalted sidewalk between 415 and 421 Genesee Street
- Replaced water meter (master) at the finished filtered water tank at the WTP. Kelly Sloan (TOA) assisted.
- Met with rep from Zolad’s and discovered the Village is under contract with them until 2022.
- Screener at WWTP has a problem with the brushes. Lead Operator D’Aprile is working on the issue.
- Meeting with a company out of Lima that does flocculation and coagulation. They will visit the plant and Kraft to see about reducing BOD loading to the WWTP. Clarifier still needs to be cleaned which will also help with the load. Mayor Freeman stated that the Village will be hiring Ken Rowe to help and will back charge Kraft.

- Will be replacing drying bed side walls at the WWTP. Wood boards (20) will cost \$1250.00.
- Leaf pick up will begin in October. Supt. Farrell will get together with Clerk Randall to prepare the notice for the Pennysaver and website.
- 2003 pick up truck is out at auction.

**TREASURER UPDATE:**

Treasurer Quinlan provided the following update electronically:

- Tax Collection Summary- 97% collected, totaling \$1158367.57. Taxes will be accepted at the Village office until September 30<sup>th</sup>, 2020 and then will be turned over to the County per Board resolution.

**TAX RELEVY RESOLUTION:**

Trustee Zhe offered the following resolution and moved for its adoption:

RESOLUTION

Whereas, the Village of Avon hereby requests that the County of Livingston collect certain delinquent Villages taxes for the tax levy of June 2020, and

Whereas, the Village of Avon will take no action to recover said unpaid taxes pursuant to Section 1440 of the Real Property Tax Law of the State of New York and no sale on account of said unpaid taxes will be held pursuant to law,

Now therefore be it resolved that the Village of Avon officially requests that the County of Livingston collect certain delinquent Village taxes for the tax levy of June 2020 as of October 1, 2020, pursuant to Section 1442 of the New York State Real Property Law.

And it is further resolved that a copy of this resolution, duly certified by the Treasurer of the Village of Avon shall be transmitted forthwith to the Livingston County Treasurer and the Clerk of the Livingston County Board of Supervisors.

Trustee McKeown seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

**MINUTES:**

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the minutes from the September 8<sup>th</sup>, 2020 meeting were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes

Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

**POLICE UPDATE:**

Chief Geer gave the following update to the Board:

- School has started and Officer McFadden is there.
- The Tahoe has been sent for rewiring.

**CLERK UPDATE:**

Clerk Randall provided the following update to the Board:

- Public hearing notice prepared for the October 20<sup>th</sup>, 2020 planning board meeting. To be published in the September 24<sup>th</sup> LCN.
- Historical Marker Dedication Ceremony- Friday September 25<sup>th</sup>, 2020 @5pm (Duffy’s)
- Notice from the Court- Effective Oct. 2020 Village Court will be held the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month at 2pm. (streamlined with Town, which will be at 4pm those same days).

**TRUSTEE UPDATE:**

Trustee Zhe reviewed the Tree Board information from the last meeting. Included in the information was the mission of the Tree Board, a draft of the ordinance, and the Tree Board members. Tree Board members include:

1. Mike Miron- chairman
2. Denny Welch
3. Sean Welch
4. Rebecca Sharman
5. Luke Salogar
6. Mary Rankin- liaison to the Parks Commission

Upon a motion made by Trustee Batzel and seconded by Trustee McKeown, the Board approved the Tree Board members, mission statement and ordinance. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Trustee Zhe and Mayor Freeman reviewed the Five Arch Bridge project. Steve Smuhs offered the following EPDM options:

1. Option #1: fleeceback 145 (90 mils of EPDM) fully adhered roof system atop tapered insulation with steel kynar finished coping and a 30-year warranty - \$145,000
2. Option #2: fleeceback 115 (60 mils of EPDM) fully adhered roof system atop tapered insulation with steel kynar finish coping and a 20-year warranty - \$135,000

- 3. Option #3: ballasted 60 mil EPDM roof system atop tapered insulation with steel kynar finish coping and a 20-year warranty - \$128,000

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the Board accepted option #1 for \$145k and a 30-year warranty and authorized Mayor Freeman to execute the agreement with Elmer Davis once complete. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

- ✚ Mayor Freeman reviewed with the Board Fire Marshal Anderson’s report regarding Avon on the Green. He inspected the newly repaired elevator, which had not been in working order for several days. He also reviewed the plan to finish the carpeting in the office.
- ✚ Trustee McKeown stated that the Deer Committee will be preparing for the new cull season and requested to extend the season. They would like to be able to start in December and is working to find out if this is a possibility with the DEC as well. Mayor Freeman discussed the use of tree stands verses the blinds and Trustee McKeown stated that stands are being used as well. The Committee would also like to request that the cull be allowed to work seven days a week instead of restricting it to weekends only. The Board agreed with the changes as long as the DEC is accepting of them as well.
- ✚ Mayor Freeman briefly discussed the streetlight project. One option that has not been considered is going to the bank on our own to get a loan to fund the project and do the work ourselves. Attorney Whiting is also reviewing the NYPA contract.
- ✚ Trustee McKeown reviewed the Fire Chief’s meeting. The pumper was sent to Churchville for inspection. Discussed Knox Box for Village businesses. Would like to contact Kraft regarding building safety and contacts. He also provided a copy of the Chief’s meeting minutes from the July 18<sup>th</sup> meeting.
- ✚ Intermunicipal Agreement with Livingston County re: emergency services- Trustee Batzel spoke to county representatives and feels that there is no reason to not sign the agreement. He stated that it appeared to be an agreement in order to sustain funding.

Upon a motion made by Trustee Batzel and seconded by Trustee McKeown, the Board authorized Mayor Freeman to execute the agreement with Livingston County for emergency services. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

**EXECUTIVE SESSION:**

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the Board entered into executive session in order to discuss laborer interviews and contractual matters at 9:30pm and exited at 9:55pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Upon exiting executive session, the Board asked Clerk Randall to schedule interviews on Monday September 28<sup>th</sup>, 2020. The Board has also decided to have John Barrett consult with the Village for one year in order to ease the transition of Supt. Farrell into his new position, and offer his guidance and expertise in several ongoing projects in which he has been involved. The Board agreed to a stipend to be paid monthly not to exceed \$30k for the year and will re-evaluate when the year ends. Trustee Batzel asked Clerk Randall to verify that there will be no issues with John's pension.

Upon a motion made by Trustee Zhe, the meeting adjourned at 9:57pm.

Respectfully submitted,



Heather Randall  
Village Clerk