

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, as well as via Microsoft Teams tele/video conference on Monday November 16, 2020.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Tim Batzel, Trustee
Patrick McCormick, Trustee
Bill Zhe, Trustee

Staff: Ken Farrell, DPW Supt.
Joseph Geer, Police Chief
Chris Quinlan, Treasurer-phone
Brian Strozewski, Fire Chief

Visitors: Bill Davis, MRB
Sarah Santora, Senator Gallivan's Office
Christine Bianchi, TYLIN
Kathy Saville, NYCLASS
Phil Swanson, CAP Study Committee
Bonnie Davis, CAP Study Committee- phone
John Gibson, CAP Study Committee- phone
Edward Forsythe, resident

Mayor Freeman called the meeting to order at 6pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, attendance for this meeting was limited. Several members of the staff conferenced in with video and phone. The Board is following the safety protocol set forth by the Governor of NYS and being vigilant in social distancing while trying to continue serving the community the best way possible.

SARAH SANTORA, SENATOR GALLIVAN'S OFFICE:

Ms. Santora introduced herself to the Village Board in her new role working in Senator Gallivan's Office.

CHRISTINE BIANCHI, TYLIN- VOA Circulation Accessibility & Parking Study:

Ms. Bianchi described the purpose of the study for the Village and described key elements of the plan. Needs have been identified which included input from the community through public meetings. Among ideas discussed were ways to slow traffic entering the Village, signs, parking, expanding lanes, incorporating bike lanes, additional traffic lights, crosswalks, and bump outs, which would all enhance the walkability of the Village. The next steps include comments from

the Board for a draft plan. The draft would be reviewed and approved by the Steering Committee and then a final plan would go into development.

KATHY SAVILLE, NYCLASS:

Ms. Saville attended to discuss NYCLASS and what opportunities it may be able to offer the Village. NYCLASS is a short-term liquid investment fund designed to provide investment opportunities on a cooperative basis chosen to yield favorable returns. Ms. Saville discussed the flexibility NYCLASS has working with the Village to provide better rates versus a traditional bank. She also provided the Board with detailed information for review. The Board was very interested and will review the provided information in order to decide whether or not to move forward.

JIM CARNEY- FIX IT STATION:

Mr. Carney discussed a bike repair spot, or a Fix It Station, to be used by the many cyclists throughout the Village. With more and more people taking advantage of the outdoors in any way possible during these precarious times, both the Lions and Rotary Clubs think this would be a wonderful thing to make available to the public. The station includes all of the tools necessary to perform all the basic repairs on a bicycle. They are looking to place it in the triangle in front of the Fire Department. There is no electricity required. The cost for the station will be \$1500.00, which includes an air pump. The two clubs have agreed to absorb the cost. The Mayor suggested to send the request to the Parks Commission in order to finalize the location, and offered the DPW crew to help with concrete for the pad.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

| | |
|----------------------|-------------|
| #1-GENERAL FUND | \$166996.98 |
| #4-SCHEDULE C | \$15137.49 |
| #5-WATER | \$32034.28 |
| #6-SEWER | \$50298.02 |
| #TA00 | \$1038.96 |
| #HH69- 5 ARCH BRIDGE | \$650.63 |
| TOTAL | \$266156.36 |

The motion was seconded by Trustee Zhe and carried by the following vote:

| | | |
|----------------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Tim Batzel, Trustee | Voting | Yes |
| Patrick McCormick, Trustee | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee | Voting | Yes |

DPW UPDATE:

Supt. Farrell provided the following update to the Board:

- Leaf pick up continues.
- Leaf vacuum broke down November 4th. Parts were ordered and the vacuum was repaired. The crew continued with leaf pick up using the backhoe, truck and trailer while the vacuum was down.
- Spring Street wall was repainted.
- 5 Arch Bridge- Elmer-Davis working on the bridge tomorrow.
- Bill and Tom Wall repaired electric in the Circle Park. Found a wire that was connected to a pole that was missing by St. Agnes. When disconnected, the lights came on. It took a while because there was no mapping of the wiring for the park. The Walls recommend replacing the wiring in the park, putting it in conduit in the future, and mapping it all.
- Meeting with Bill Davis, John Barrett, and Lead Water Operator Vanderbilt on 11/20/20 regarding the piping and valves in the pit vault to bring them above ground at the two-million-gallon tank at Reservoir Road.
- Light pole for Amalfi & Hosmer was delivered, stake out is done tentatively to put up Wednesday 11/18/20.
- Placing “No Parking” signs on Reed Street
- Army Corp came out to inspect Little Conesus Creek. They said they will give it a year and come back to re-inspect.
- Parks Commission agreed that the skate house should be sided. Parks also requested that the picnic tables be left in the Circle Park.

MRB UPDATE:

Bill Davis provided the following update to the Board:

- Sewer Collection I&I Project- Improvements were budgeted for summer 2020.
- WWTP Disinfection Requirement- Due to the DEC compliance schedule, MRB recommends requesting an extension from the DEC or consider beginning the design phase in 2020. Varying results have been obtained from effluent for UVT sampling in determining that UV will be effective for treatment.
- Received comments from DEC regarding WWTP and UV disinfection.
- Pebble Beach Road Pump Station- meeting with Village to discuss project specifics, lay out, and exterior aesthetics. Decision to proceed with vinyl siding and hip shingled roof. Setting up to meet with Livonia Planning Board. SEQR approval was tabled until the next meeting.
- Water Tank Study- MRB provided comments to County on the county wide study.

TREASURER UPDATE:

Treasurer Quinlan provided the following update electronically:

- Five Arch Bridge Phase 1 update-Elmer Davis installing roof, 1st contractor payment in tonight's voucher
- Mural progress- Mayor and I continue seeking donations
- The Landmark Society NR nomination project-kickoff meeting in Nov.
- Rob to attend the 11/3 Liv. Co. wayfinding meeting

- 11/5 Met with R-Options rep., A/V company...waiting on proposal
- 11/9 Insurance broker meeting with retirees
- 11/13 and 11/16 Liv. Co. Recovery Assessment & Action Plan conference attended by Steve Harrison, Mike Carroll & Ashley Comeau
- Shawn from Hurricane is preparing new computers for installation...plans to start this week
- AFG Covid supplemental grant written by Bill Boyd submitted on 11/12
- Working on 2021 flex spending enrollment
- Working on 2017 & 2018 GVBA grant paperwork
- TYLIN draft CAP study project presentation to steering committee on 11/12
- Server Quote- received a quote from Hurricane Technologies for replacing the server. Shawn Petti believes that the server is the most important thing for us to replace right now. This was budgeted for the current fiscal year. The Dell PowerEdge T340-[AMER_T340_13159] quote is \$7325.00.

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe the quote for the server was accepted in the amount of \$7325.00. The motion was carried by the following vote:

| | | |
|----------------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Tim Batzel, Trustee | Voting | Yes |
| Patrick McCormick, Trustee | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee | Voting | Yes |

MINUTES:

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the minutes from the November 2nd, 2020 meeting were approved as submitted. The motion was carried by the following vote:

| | | |
|----------------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Tim Batzel, Trustee | Voting | Yes |
| Patrick McCormick, Trustee | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee | Voting | Yes |

POLIICE UPDATE:

Chief Geer provided the following report to the Board:

- Personnel records are foilable. Chief Geer has been working on files for all officers who are working or have worked for the department in the last ten years as requested by a foil request. Personal information must be redacted before the files can be supplied.
- Police Reform-We should have 10 people on a committee. Chief Geer has a few people in mind to complete the committee in order to present to the Board for approval in order to submit to NYS by the deadline.
- Chief Geer participated in a webinar through NYCOM and would like to continue to move forward with accreditation.
- Chief Geer is looking to change the reporting system. SJS is a basic state system. The times are all manual and the officers must return to the office to do the reporting. The

system he is looking into is called New World. Times are already into the system; the officers can work it in the car, and everything is tracked. The cost is \$1000.00 per computer, which is an annual cost.

- Officer Gage will be leaving at the end of February. Chief has several resumes to go through.
- Trustee Zhe discussed complaints of speed on Rochester Street from the local businesses.

CLERK UPDATE:

Clerk Randall provided the following update to the Board:

- Christmas Tree Bids- The Board received two bids this year.
 - Stokoe Farms- 24 6-7-foot Blue Spruce- \$600.00
 - Stokoe Farms- 24 6-7-foot Fir- \$720.00
 - Ayers Tree Farm- 24 6-7-foot Fir Evergreen- \$567.00

Upon a motion made by Trustee McCormick and seconded by Trustee Batzel, the Board accepted the Ayers Tree Farm bid for 24 trees at \$567.00. The Motion was carried by the following vote:

| | | |
|----------------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Tim Batzel, Trustee | Voting | Yes |
| Patrick McCormick, Trustee | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee | Voting | Yes |

The trees will be delivered Monday November 30th, 2020.

- Christmas Tree Tags- Tag amounts for the Christmas trees will be \$35.00
- D’Angelo Parkway-Continuation of the Public Hearing will be held December 15th, 2020. Clerk Randall will send the notice to the paper.
- Meetings dates for 2021 were provided. The Board will continue to hold meetings on the Tuesday following a Monday holiday.
- Central Presbyterian Church Women’s Association is selling wreaths made by Stokoe Farms. The Village agreed to purchase two wreaths.

TRUSTEE UPDATE:

-  LOC Release Letter- Avon Commons: LOC is to be provided to the Bank of Castile to release \$21,756.00 to bring the line to a zero and close it out.

Upon a motion made by Trustee Batzel and seconded by Trustee McCormick, the Board agreed to release the LOC to the Bank of Castile in the amount of \$21756.00 to close. The motion was carried by the following vote:

| | | |
|----------------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Tim Batzel, Trustee | Voting | Yes |
| Patrick McCormick, Trustee | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee | Voting | Yes |

Clerk Randall will prepare and send the letter.

- ✚ Covid-19 Policy update- The Board agreed to an update to the Health Screening Policy language for understanding. The Board stated that the policy should read that “a staff member can return to work when they receive a negative test OR are cleared by a medical professional”.

Upon a motion made by Trustee Batzel and seconded by Trustee McCormick, the Board agreed to the update in the policy. The motion was carried by the following vote:

| | | |
|----------------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Tim Batzel, Trustee | Voting | Yes |
| Patrick McCormick, Trustee | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee | Voting | Yes |

Treasurer Quinlan will update the policies.

- ✚ Edward Forsythe expressed his opinion regarding an exit only for the alley by the fire hall. He feels it is an unsafe option.

EXECUTIVE SESSION:

Upon a motion made by Trustee McKeown and seconded by Trustee McCormick, the Board entered executive session at 8:41pm and exited executive session at 9:15pm to discuss contract negotiations. The motion was carried by the following vote:

| | | |
|----------------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Tim Batzel, Trustee | Voting | Yes |
| Patrick McCormick, Trustee | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee | Voting | Yes |

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the meeting adjourned at 9:20pm.

Respectfully submitted,



Heather Randall
Village Clerk