

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, as well as via Microsoft Teams tele/video conference on Monday December 7, 2020.

Present: Thomas Freeman, Mayor
 Mark McKeown, Trustee
 Tim Batzel, Trustee
 Patrick McCormick, Trustee
 Bill Zhe, Trustee

Staff: Ken Farrell, DPW Supt.
 Joseph Geer, Police Chief
 Chris Quinlan, Treasurer-phone
 Andy Anderson, Fire Marshal-phone
 Tony Cappello, Code Enforcement

Visitors: Bill Davis, MRB
 Edward Forsythe, resident

Mayor Freeman called the meeting to order at 6pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, attendance for this meeting was limited. Several members of the staff conferenced in with video and phone. The Board is following the safety protocol set forth by the Governor of NYS and being vigilant in social distancing while trying to continue serving the community the best way possible.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$20312.41
#4-SCHEDULE C	\$6262.25
#5-WATER	\$2898.54
#6-SEWER	\$11636.97
#TA00	\$4838.17
TOTAL	\$45948.34

The motion was seconded by Trustee Batzel and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

DPW UPDATE:

Supt. Farrell provided the following update to the Board:

- Crew is finishing up with leaves.
- Installed light pole on Amalfi & Hosmer. Working properly.
- Christmas trees were delivered, and they are installed around the Village.
- Trimmed trees on Genesee Street and also in front of the Village Office. Also cleaned gutters around most of the building.
- Decorations for the Village continue to go up.
- Bill Wall fixed electricity at 2 poles.
- Kraft is cleaning out the clarifier this week. We have been using a coagulant to help get the grease, oil and fats that Kraft sends to the plant. Product is working well, separating g.o.f. out of water, helps with turbidity and phosphorus in the effluent water to the river. Will continue to test.
- Maureen Kingston Tree- saw a lot of debris from the tree. There is no treatment available and trimming won't be happening until January or February next year. The Board stated that the tree should be removed.
- Dooer Ave Invoice- Supt. Farrell explained the invoice from Mr. Cannioto, a resident on Dooer Ave. They ran the camera and found there was not enough info to say if it was because of a village issue. Resident says they have pictures and will forward them to the Board. Supt. Farrell will expose the sewer near the house to verify the claims and the Board will hold off paying the invoice until confirmation is obtained. Going forward, Supt. Farrell suggests they take pictures of the site when work is done.
- Five Arch Bridge Update- putting down taper boards, adhering to flowable fill. Should be complete within a week, weather permitting. Steve Muhs provided a change order for the Village's approval which was a ballasted assembly as follows:
 - Tapered insulation 1/8" per foot with crickets to scuppers as specified
 - Carlisle .145 mil fleeceback EPDM loose laid over the entire area
 - Coverstrip all seams with 6" to enhance the system
 - Carlisle protection mat over plain of the roof
 - Concrete pavers over area
 - All details remain the same

Carlisle required 10-12 pounds per square foot of ballast, with the pavers we will have 20 lbs per foot as the 2x2 pavers are about 80 lbs. this also meets 90 MPH wind uplift.

- Net change is a credit of \$1857.06

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the Board accepted the change order in the amount of a credit for \$1857.06. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

MRB UPDATE:

Bill Davis provided the following update to the Board:

- Sewer Collection I&I Project- Improvements were budgeted for summer 2020.
- WWTP Disinfection Requirement- Due to the DEC compliance schedule, MRB recommends requesting an extension from the DEC or consider beginning the design phase in 2020. A letter has been drafted to request the design extension for one year.
- Pebble Beach Road Pump Station- continue with design. Heard back from the Town of Livonia in regard to going before the Planning Board. There are things they would like to be apprised of but don't feel it will be necessary to go before them. MRB would like to get that in writing from the Livonia. The SEQR was tabled for this meeting.
- Water Tank Study- moving forward with design.
- Mayor Freeman requested to review the cost estimates for Pebble Beach and WWTP.

TREASURER UPDATE:

Treasurer Quinlan provided the following update electronically:

- Five Arch Bridge Phase 1 update-Elmer Davis installing roof...change order submitted for your review & approval
- Mural park progress- Mayor and I continue seeking donations
- The Landmark Society NR nomination project-kickoff call on 12/10 with their new staff member, Megan Klem
- 12/2 Met with R-Options rep., Audio/Visual company...proposal presentation
- Meet with Dept. Heads on 12/9 re: 2nd quarter financials...
- Shawn from Hurricane has completed setup of new computers...now working on new server preparation
- AFG Covid grant purchase order to be approved...working on quotes for remainder of grant monies
- Working on 2017 & 2018 GVBA grant paperwork
- TYLIN draft CAP study project to come back to the steering committee in Dec.
- Restore NY grant documentation for Park Theater submitted to ESD for approval at their 12/17 Board meeting
- Budget reports and grant worksheet provided
- Permissive Referendum- On behalf of the Fire Department, Treasurer Quinlan requested the Board to open the Membership Incentive Project in the amount of \$4000.00.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel the Board opened the Membership Incentive Project in the amount of \$4000.00. A permissive referendum will be submitted to the LCN as required. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

The referendum is as follows:

***VILLAGE OF AVON
RESOLUTION***

A RESOLUTION authorizing the expenditures of \$4,000 from capital reserve fund titled Fire Equipment Reserve for the Village of Avon, Livingston County, New York.

Be it resolved, by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditures of monies from the capital reserve fund needed to provide for Membership Incentive. The maximum estimated cost of the aforesaid specific object or purpose is \$4,000.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspapers together with a legal notice of the Village Clerk as provided by law.

NOTICE PURUANT TO GENERAL MUNICIPAL LAW SECTION 68.

This RESOLUTION published herewith was adopted on December 7, 2020, to authorize the expenditure of monies from the capital reserve titled Fire Equipment Reserve in the amount of \$4,000 for fiscal year 2020-2021.

This RESOLUTION is adopted and subject to a permissive referendum under the provision of Article 9 of the Village Law. Petitions protesting against such resolution and requesting that it be submitted to the electors of the Village of Avon for their approval or disapproval may be filed with the Village Clerk at any time within thirty (30) days after the date of the adoption of such resolution.

By Order of the Board of Trustees
Heather Randall
Village Clerk

MINUTES:

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the minutes from the November 16, 2020 meeting were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

POLIICE UPDATE:

Chief Geer provided the following report to the Board:

- Bills for repair work on the Chief’s car will be presented.
- Radar unit in the oldest Tahoe is not working correctly. Looking to replace it

- Continued discussion on the reporting system for the police department. Chief Geer will try keeping the SJS system and pay for three licenses to put the system on the car computers. This will cost approximately \$150.00 versus \$3200.00 for a new system.
- Would like to start interviews for a new part time officer in Jan/Feb of 2021. Chief Geer currently has 8 resumes.
- Deer Committee- With the harvest looking to start up in January, the committee is looking to the Board on guidance during the pandemic. The Board stated that they should follow the safety guidelines in place and looks to the committee to determine how comfortable the harvesters are. It is ultimately their decision.

CLERK UPDATE:

Clerk Randall provided the following update to the Board:

- Moratorium on Termination of Residential Utility Service- prevents public utilities and municipalities from terminating electric, gas, steam, telephone and water services during the COVID-19 state of emergency and 180 days after the state of emergency expires. We will notify customers in the February water bills that they may contact Treasurer Quinlan to set up a payment plan should they be able to prove a hardship.

CODE ENFORCEMENT UPDATE:

- Building at the end of Wadsworth will be removed and cleaned up.
- Sent a permit to the animal hospital for the siding they are putting up.
- Resident on Fisk looking to put up a shed. It will probably need to go to the Zoning Board for a variance.
- Issued a C of C for 57 Genesee Street.
- Still have not been able to get into any of the Driscoll buildings to inspect any of the renovations.

FIRE MARSHAL UPDATE:

- Fire inspections completed for St. Agnes and Kraft. Scheduled at Gray Metal and Star Headlight.
- Issued letters to several businesses asking to please make sure they are enforcing the guidelines issued by the Governor in regard to mask wearing and social distancing.
- Recommends that the hall be closed until further notice to those requesting space for gatherings. The Board stated that they would like to keep the hall opened and allow the use of facilities but to continue to monitor the daily changes.
- A letter has been created for anyone who still has political signs in their yards- village code states that signs should be down 7 days after an election.

TRUSTEE UPDATE:

- ✚ Mayor Freeman would like to send a letter to the Fire Department for more regular admin updates. Trustee McKeown stated that the Chief’s Meetings have been moved from Saturdays to Tuesday at 7pm. The next meeting is December 15th.
- ✚ Trustee McKeown discussed the Audio-Visual Presentation he attended along with Treasurer Quinlan, Clerk Randall, and Shawn Petti of Hurricane Technologies. To outfit the conference rooms could cost up to \$36000 and the Whitney Room about \$4000.00. This would create clearer sound and better video for our Teams meetings, which we are using more frequently, especially during the pandemic. More information will come.
- ✚ 97 Genesee Street Update- the Mayor discussed a family who was interested in purchasing and moving the house, however they finally decided against it. He has spoken to a company who may be interested in the wood during a possible demo. The Board discussed that they would wait to see if there is any other interest from anyone until February of 2021. If there is none, they will demolish the house and start working on the driveway for the parking lot.
- ✚ Trustee Zhe provided information on a clean power program. The local government procures power on behalf of the residents and the utility company continues to provide transmission and distribution. By doing this, communities gain leverage to negotiate better rates with competitive suppliers and gain access to more renewable power sources. Trustee Zhe will sit in on the Zoom meeting to learn more.
- ✚ The Board discussed the Traffic Safety Board and possible representation on that Board by Supt. Ken Farrell. They will discuss again.
- ✚ Mayor Freeman commended the DPW crew for the decorating of the Village.

REGISTRAR/DEPUTY REGISTRAR REAPPOINTMENT:

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, Clerk Randall and Deputy Clerk Margiotta were appointed Registrar and Deputy Registrar of the Village. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

SENIOR NUTRITION LEASE AGREEMENT EXTENSION:

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the Board agreed to extend the current lease agreement with The Livingston County Office of the Aging for use of Conference room A for the Senior Nutrition Program for 1 year through December of 2021. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

EXECUTIVE SESSION:

Upon a motion made by Trustee McKeown and seconded by Trustee Batzel, the Board entered executive session at 7:48pm and exited at 8:30pm to discuss contractual issues. No action was taken.

Upon a motion made by Trustee Batzel, the Board adjourned at 8:30pm.

Respectfully submitted,



Heather Randall
Village Clerk