

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, as well as via Microsoft Teams tele/video conference on Monday December 21, 2020.

Present: Thomas Freeman, Mayor  
 Mark McKeown, Trustee  
 Tim Batzel, Trustee  
 Patrick McCormick, Trustee  
 Bill Zhe, Trustee

Staff: Ken Farrell, DPW Supt.  
 Joseph Geer, Police Chief  
 Brian Strozewski, Fire Chief  
 Andy Anderson, Fire Marshal-phone  
 Tony Cappello, Code Enforcement

Visitors: Edward Forsythe, resident

Mayor Freeman called the meeting to order at 6pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, attendance for this meeting was limited. Several members of the staff conferenced in with video and phone. The Board is following the safety protocol set forth by the Governor of NYS and being vigilant in social distancing while trying to continue serving the community the best way possible.

**VOUCHERS and MANUAL CHECKS:**

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$42473.71
#4-SCHEDULE C	\$6457.08
#5-WATER	\$1123.38
#6-SEWER	\$20845.54
#HH69	\$1259.34
#V000	\$78236.61
TOTAL	\$150395.66

The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

**DPW UPDATE:**

Supt. Farrell provided the following update to the Board:

- Five Arch Bridge Update- Membrane all in place, pavers on to weigh down, and metal is being put on this week.
- Leaf pick up completed Friday December 18<sup>th</sup>. Brush pick up to start up.
- Alerted the Board of a few expenses coming down the pipe:
  1. Penn Power Service Agreement (all four generators-done yearly) \$3255.00
  2. Hach Service Agreement (BOD probes at Kraft and WWTP) \$3109.48
  3. Siewert Equipment for rotating assembly for lift pumps at the filtration plant. Budgeted item from Schedule C. \$7634.60 (price increase goes into effects of the first of the year). This is a sole source vendor, and no other quotes are available.
- Crew salted Wednesday, 12/9
- Crew plowed Thursday, 12/17
- Crew member Bob Barrett is back to work and provided Clerk Randall with a zero-restriction release note for his file.
- 93 Doer Ave- Resident (Cannioto) presented a bill for sewer work done on their property at a previous meeting due to an issue they believed was a Village problem. Crew found a repair in lateral outside wall. Camera was run and found roots and two low spots where two furnco settled. Crew put a clean out in where the repair was made on the outside wall. The Mayor stated he will contact resident to let them know there was no wrongdoing on the Village part and that there will be no payment forthcoming. The Crew will go back in the spring to clean up the yard.
- Kraft- clarifier cleaned out. WWTP seems to be ok for now. Mayor spoke to Bill Davis who wrote a letter to DEC explaining they would like to collect 6-7 months' worth of data.
- Crew member Nick Kubinski passed his test for his sewer license. The Board extended their congratulations to him.

**TREASURER UPDATE:**

Treasurer Quinlan provided the following update electronically:

- Five Arch Bridge Phase 1 update-Elmer Davis installing fabricated metal on Mon. and should be complete on Wed.
- Mural park progress- Mayor and I continue seeking donations...Shawn will complete mural when the weather breaks
- The Landmark Society NR nomination project-steering committee virtual meeting on 1/6/21
- Shawn from Hurricane has completed setup of new server
- AFG Covid grant...Billy requesting quotes for additional purchase...
- Working on 2017 & 2018 GVBA grant paperwork
- TYLIN draft CAP study to steering committee and Village Board with comments due by 1/7/21
- Restore NY grant meeting on 1/12/21
- Preparing 1099 and W2 forms
- Bank statements reconciled through 11/30/20



**MINUTES:**

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the minutes from the December 7, 2020 meeting were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

**POLICE UPDATE:**

Chief Geer provided the following report to the Board:

- 6 arrests in the last two weeks
- Saturday December 12, 2020 Officer Matt McFadden participated in the “Shop with a Cop” event where a youth spend time shopping with an officer at Wal-Mart.
- Thursday December 17, 2020 Chief Geer and Officer Matt McFadden participated in “Operation Light It Up”. This event organized by the LCSO went around the County driving past nursing homes and spending a few minutes spreading some holiday cheer.
- Friday December 18, 2020 the four full time officers and 1 part time officer attended the updated use of force training.
- Reform Committee Meeting- Chief Geer stated the first committee meeting will be held January 14, 2021. The second meeting will be scheduled during that meeting.
- Mayor Freeman discussed changing the speed on Wadsworth Ave coming into the Village from Geneseo. Supervisor LeFeber said he would be willing to send a letter supporting the reduction of speed coming into the Village as currently the limit is 55 miles per hour right up to the Village line. The Board agreed that coming into the Village by Fowlerville Road and Ashantee is a very high rate of speed, especially for the curves and how quickly it comes into a residential area, including going past the Five Arch Bridge and New Way Equipment. Trying to leave the parking area for those locations can be dangerous and they are supportive of the gradual reduction of speed upon entering the Village.

**FIRE DEPARTMENT UPDATE:**

Chief Strozewski attended the meeting to update the Board on the following:

- 156 calls for the year. Approximately 58 were mutual aid calls with East Avon.
- Training continues for drivers of the pumper and quint. Also continue in house training for the department.
- Continue to move forward with commercial business installation of Knox Box. Working on Grey Metal, Star Headlight and Aldon.
- Provided the Board with a copy of the letter to Kevin Niedermaier, Emergency Management Director of Livingston County, stating the request to discontinue the automatic mutual aid from the East Avon Fire Department to the Village of Avon. Chief Strozewski said that there are several issues that they hope to overcome in the future but at this time the departments need to improve communication and working together.



- Kraft- representatives have asked the fire department to run all calls they have. Kraft is running on a scaled back crew with very limited experience. There currently have no hazmat team and at this time have no intention of enlisting one as there is no requirement. However, they request that the Village Fire Department, along with Livingston County Emergency Management to be available to take care of any and all of these calls. The Mayor feels this is a great concern to lay the responsibility of Kraft’s possible issues at the feet of our volunteer department. Fire Marshal Anderson suggested a face-to-face meeting with Kraft reps, Board reps, Mr. Niedermaier and Chief Geer to discuss what the expectation would be. Chief Geer stated that an emergency response to a toxic spill or evacuation would be handled much like that of an active shooter response using a reverse 911 response. The Mayor asked if we have certification that the equipment being used at Kraft has been inspected and functions properly to ensure the safety of the Village residents. The Mayor stated limited staffing does not relieve Kraft of the safety responsibilities they have to the Village and suggest calls from the Board be made to Kraft, along with follow up calls from Chief Strozewski and Fire Marshal Anderson.

**CLERK UPDATE:**

Clerk Randall provided the following update to the Board:

- Received quote from Livingston Insurance per request made for flood insurance in September- \$6533 based on a \$25000 deductible. Location 2- are not included in quote- location is in an unacceptable flood zone. No charge for vacant land. The Board discussed and decided not to move forward.
- permissive referendum for fire dept sent to the LCN for publication as required.
- Reached out to Todd Metcalf from General Code. Will meet after the new year for a quote for updating and maintaining code book.
- Dick Martin received reimbursement for \$3575 for fixtures/improvements in response to Covid-19 restrictions and regulations from Liv. Co. Small Business Innovation Program.


**CODE ENFORCEMENT UPDATE:**

Code Officer Cappello reviewed the Planning Board meeting held on December 15<sup>th</sup>, 2020.

**FIRE MARSHAL UPDATE:**

Fire Marshal Anderson stated he will be finishing up the carpet in the Supt. /Code office before the end of the year. Inspections will continue after the holidays.

**TRUSTEE UPDATE:**

-  Civil Service Appointment- Ken Farrell has completed his probationary period as the Village Public Works Superintendent as set by the Village Board. Clerk Randall asked the Board to vote to accept his permanent civil service appointment as such.

Upon a motion made by Trustee Batzel and seconded by Trustee McCormick the Board approved the permanent civil service appointment of Ken Farrell to Village Public Works Superintendent for the Village of Avon. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

- Jen Talbot Consulting Agreement-Treasurer Quinlan requests of the Board approval for the continued use of Jen Talbot as an accounting consultant at a rate of \$50.00 per hour.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board accepted the consulting agreement with Jen Talbot at a rate of \$50.00 per hour. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

- NYCLASS- Treasurer Quinlan requested the Board’s approval to enroll in the NYCLASS Municipal Cooperation Agreement as discussed at a previous meeting. The Board agreed.

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board approved the NYCLASS Municipal Cooperation Agreement. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

**EXECUTIVE SESSION:**

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the Board entered executive session at 7:04pm and exited at 8:25pm to discuss contractual issues. No action was taken.

Upon a motion made by Trustee Batzel, the Board adjourned at 8:30pm.

Respectfully submitted,



Heather Randall  
Village Clerk