

The meeting of the Board of Trustees of the Village of Avon was held in The Whitney Room of Village Hall, 74 Genesee Street, Avon, New York on Monday, January 6, 2020.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Tim Batzel, Trustee
Bill Zhe, Trustee
Robert Hayes, Trustee

Staff: John Barrett, Superintendent of Public Works
Chief Joseph Geer, Police Chief
Tony Cappello, Zoning Officer

Visitors: Ron and Carol Lyttle
Jim Harrington

Mayor Freeman called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

ZONING OFFICER UPDATE:

Zoning Officer (ZO) Cappello issued a Code Enforcement complaint and investigation report to Carol Lyttle, 5256 Avon-E. Avon Rd., for the property located at 425 Wadsworth Ave, as the former service shop building and roof is collapsing. Mr. Lyttle has been working on tearing the building down piece-by-piece. Mayor Freeman explained the new zoning in place and asked the Lyttle's to consider what the property could be, a potential coffee shop, etc., as it is a gateway to the Village. Mr. Lyttle claims that the former J&M kitchen building doesn't have gas, electric or water, and is structurally sound. Mayor Freeman asked ZO Cappello to check the former J&M structure. The Board agreed to June 15, 2020, as the target date to have the former service shop building down and cleaned up, with ZO Cappello reporting on progress.

Zoning Officer Cappello contacted PHH Mortgage regarding the property at 184 Rochester St. as the recent School tax bill was paid. PHH only pays the mortgage. ZO Cappello contacted the electric company, who stated that the last payment was received in June 2019. The electric company will be shutting the power off next week. Mayor Freeman requested Lead Water Operator Vanderbilt to remove the water meter at the property.

Zoning Officer Cappello stated that the owner of 189 Wadsworth Ave. obtained a roof permit and has been replacing the lumber on the roof. ZO Cappello will continue to monitor progress.

DPW UPDATE:

Superintendent Barrett gave a brief update on the following:

- Snow removal
- Equipment repair including the tampers, lawnmowers, deck on the equipment trailer, sweeper

- Christmas tree and brush pickup
- Sewer cleaning
- Two sewer callouts on Reed St. and North Ave.

Next two weeks, the crew will be repairing small items, snow removal, brush pickup, tree trimming and sewer cleaning. Superintendent Barrett will be working on year-end reports to various agencies.

Superintendent Barrett will bring the wastewater treatment plant epoxy floor quotes, and the instrumentation quotes to the next Board meeting.

Superintendent Barrett will also have the Terry Tree pricing at the next Board meeting. The additional \$20,000 to the original budget as approved at the last Board meeting, will allow for more removals and pruning. Superintendent Barrett will also schedule the arborist to look at the burr oak tree at the Driving Park while Terry Tree is on site.

Superintendent Barrett received a letter from RG&E dated December 16, 2019, regarding the installation of 750' of 4"PE, and 10" of 6" PE gas main on Wadsworth Ave. beginning at Spring St. and ending just east of Linden St. The location of the new regulator station and vent will be in the proximity to the "Avon Driving Park" sign located near the intersection. RG&E would like to coordinate avoidance with Superintendent Barrett. Trustee Zhe asked Superintendent Barrett to contact RG&E on this matter.

POLICE UPDATE:

Chief Geer provided the 2019 calls for service totaling 2380, and the arrest by type totaling 130 to the Board for their review. EMS calls for service are up by 100, and domestic calls are up by 10, from 2018. Check the welfare calls normally correlate with mental health. The 2019 calls for service are up by 403. 2019 arrest totals are similar to 2018.

Chief Geer stated that the new Criminal Justice Reform started on January 1, 2020. Discussion ensued regarding the changes for the police department and the court system.

Jim Harrington asked Chief Geer what the percentage is of people who plead guilty to traffic tickets. Chief Geer explained the traffic diversion program which many people opt to participate in.

Trustee Hayes asked the number of car-deer accidents. Chief Geer stated there were five (5) motor vehicle accidents with deer from January through September 2019, normally averaging seven annually.

Chief Geer provided an update on the deer harvest which started over the weekend. No complaints nor issues regarding tracking or trespassing were reported. Trustee McKeown stated two deer were killed with two missed. Chief Geer said that last year ran smoothly and doesn't expect any issues this year.

Chief Geer will be working nights and weekends to minimize overtime while Officer Geer is out. Officer Moran started field officer training (FTO) last week and should be on the schedule beginning April 1st. Mayor Freeman would like Officer Moran to attend a Board meeting to meet the Board and be welcomed.

LEAD AGENCY:

Mayor Freeman received notification from MRB Group on behalf of the Town of Avon that the Town of Avon Planning Board intends to establish itself a Lead Agency for the purpose of implementing the SEQR requirements with respect to the proposed project for the development of a 5-megawatt (MW) alternating current (AC) solar photovoltaic (PV) project located on 33.8 acres of the approximately 118-acre parcel, at 0.7 miles east of the intersection of Polebridge Rd. and East Avon Rd., in the Town of Avon.

The Board reviewed the lead agency coordination package prepared by MRB Group, the special use and site plan approval application prepared by DG New York CS, LLC, and the associated drawings.

The Board would like to express their concern regarding drainage from this thirty (30) acre watershed as retail businesses and residential properties west of Polebridge Rd. have experienced repeated flooding during high water events as a result of hydraulic deficiency.

Upon a motion made by Trustee Hayes, noting drainage concerns, the Village of Avon has no objection to the Town of Avon Planning Board assuming Lead Agency status for the SEQR coordination of the proposed Nextera Energy Resources, Avon Solar project.

The motion was seconded by Trustee Batzel and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers and manual checks were approved for payment.

#1-General Fund	\$ 17,696.59
#4-Schedule C Fund	\$ 51,521.17
#5-Water Fund	\$ 3,116.40
#6-Sewer Fund	\$ 12,120.69
#93-Capital Project Fund	\$ 1,891.80

#17-Trust & Agency Fund	\$ 3,634.30
#11-Debt Service Fund	\$ 78,412.28
TOTAL	\$ 168,393.23

Manual Checks/EFT:

Nationwide Ret. Sol.	Def. Comp P/R#19-26	\$ 3,928.57
NYS Tax	W/H taxes P/R#19-26	\$ 2,328.19
Federal Tax	W/H taxes P/R#19-26	\$14,305.98
Nationwide Ret. Solutions	Def. Comp. P/R#20-01	\$ 1,745.00
NYS Tax	W/H taxes P/R#20-01	\$ 2,019.33
Federal Tax	W/H taxes P/R#20-01	\$11,603.30
Travelers Insurance	ERISA bond renewal	\$ 176.00
	TOTAL:	\$36,106.37

The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

MINUTES:

Upon a motion made by Trustee Hayes and seconded by Trustee Batzel, the December 2, 2019 meeting minutes were approved as revised. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

TREASURER UPDATE:

- Genesee Transportation Council (GTC) UPWP grant for CAP (Circulation, Access and Parking) project...1st steering committee mtg. held on 12/17/19...gathering data...next mtg. in Jan.
- NYS DEC tree planting grant & inventory/management plan grants complete...final reports submitted on 12/30/19...working on disbursement requests...
- GVBA 2nd grant paperwork being worked on by John and Chris...
- Grant project status spreadsheet provided...
- NYPA PTAC project complete...final inspection report to be signed tonight...
- Postler & Jaeckle proposed change order for AFD units to be approved tonight...
- NYPA streetlight project...agreement has been executed...currently under Public Service Commission review...

- John Barrett, John Marks, Bill Zhe and I are meeting on 1/13/20 to meet and discuss the two Five Arch Bridge grant projects
- GVCA mural grant accepted by 1/24/20 & Liv. Co. First Impressions grant due on 1/24/20, 4/17/20 and/or 7/24/20
- W2's completed
- 1099-MISC forms and IRS Compliance Forms being worked on...
- Ongoing Genesee Valley REDI webinars...
- Treasurer Quinlan will contact Louise Wadsworth, Downtown Coordinator, Livingston County Economic Development, to discuss the Village mural project details including timing of the application submission for a First Impressions Program grant

GVCA GRANT:

Treasurer Quinlan received notification that the Village has been awarded a Community Arts grant in the amount of \$2,000 from the Genesee Valley Council on the Arts (GVCA). This grant will provide funding to create a mural on a building in the Village. The project must be completed by December 31, 2020.

After review and discussion, Trustee Zhe made a motion to accept the GVCA grant in the amount of \$2,000 and authorize the Mayor to execute said agreement. The motion was seconded by Trustee Hayes and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

NYPA FINAL INSPECTION:

Treasurer Quinlan received the New York Power Authority (NYPA) Energy Efficiency Program final inspection report for project no. ES-ESN-0678, PTAC replacements at the Village Hall. The Board agreed that the entire scope of work as specified in the Customer Installation Commitment (CIC) executed on May 9, 2019, and change order number 1, has been satisfactorily completed.

Upon a motion by Trustee McKeown, the Mayor is authorized to execute said final inspection report. The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

FIRE DEPT. PTAC UNITS:

Treasurer Quinlan received an HVAC proposal for replacement of three PTAC units and two-unit heaters in the Fire Department in the amount of \$20,627 from Postler and Jaeckle. Upon review and discussion, Trustee Batzel made a motion to accept the Postler and Jaeckle proposal. The motion was seconded by Trustee McKeown and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

TRUSTEE’S UPDATE:

- Trustee Zhe notified the Board of the recent award to the Genesee Valley Breeders Association of \$96,153 through the Agricultural Fairgrounds Infrastructure Improvement Program provided in the NYS Fiscal Year 2019-20 enacted budget.
- Trustee Batzel discussed the parking and crossing concerns in front of the Avon Library. The new LED streetlight project will provide better lighting for safety. Other safety measures such as a stop sign and speed bumps were discussed as well as rear parking and access. Treasurer Quinlan will request TYLIN to review this area first in the Circulation, Accessibility and Parking (CAP) project.
- The Board discussed the ownership of the railroad bridge wall on Spring St. Treasurer Quinlan will request information from Town Historian Kingston.

VISITOR COMMENTS:

Jim Harrington commended Paula Clark, the crossing guard, at Routes 5 & 20 and Lacy St.

Jim Harrington would like the Village Board and Town Board to recognize J. Richard Driscoll for his years of service as Santa in the Park.

MEETING DATES:

Due to board member’s schedules, upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the March Board meetings will be rescheduled from March 2, 2020, and March 16, 2020, to March 9, 2020, and March 23, 2020. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Upon a motion made by Trustee Hayes and seconded by Trustee Zhe, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Christine Quinlan". The signature is written in black ink and is positioned above the printed name.

Christine Quinlan
Treasurer