

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, as well as via Microsoft Teams tele/video conference on Monday January 4, 2021.

Present: Thomas Freeman, Mayor
 Mark McKeown, Trustee
 Tim Batzel, Trustee
 Patrick McCormick, Trustee
 Bill Zhe, Trustee

Staff: Ken Farrell, DPW Supt.
 Joseph Geer, Police Chief
 Andy Anderson, Fire Marshal-phone/arrived 7:15pm
 Tony Cappello, Code Enforcement

Visitors: Bill Davis, MRB
 Edward Forsythe, resident

Mayor Freeman called the meeting to order at 6pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, attendance for this meeting was limited. Several members of the staff conferenced in with video and phone. The Board is following the safety protocol set forth by the Governor of NYS and being vigilant in social distancing while trying to continue serving the community the best way possible.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$20053.67
#4-SCHEDULE C	\$4743.93
#5-WATER	\$3216.27
#6-SEWER	\$11005.30
#TA00	\$4030.81
TOTAL	\$43049.98

The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

DPW UPDATE:

Supt. Farrell provided the following update to the Board:

- The Five Arch Bridge has been completed and Supt. Farrell will send photos to the Board. Lindsay Yoder of Bero Architecture contacted Steve Muhs from Elmer Davis regarding the final inspection. Mr. Muhs is ready for final inspection. He will set up a date with the manufacturer of the roofing materials for the warranty and wishes to have all parties present for the final inspection.
- Cleaned and put away leaf vacuum for the season.
- Ran troubled sewer spots before Christmas.
- Finished putting up the bistro lights in front of Pizza Land. The lights will stay up for now. We have replacement bulbs for the lights if they go out. The lights are LEDs.
- Picked up brush and Christmas trees.
- Trimming tree branches back on sidewalks.
- Cleaning up tree debris off of Mill Street in the Driving Park.
- Moved soccer goals at the Driving Park-12/30/2020
- WWTP Lead Operator D'Aprile and crew member Nick Kubinski have been working on list of issues from the DEC plant inspection (updating effluent discharge sign, valve scum in pit, etc.)
- Contacted Terry Tree re: tree trimming. Supt. Farrell will sign contract with them.
Livingston County Bid- 40hrs for truck and operator- \$6750.00
Qualified grounds person- \$ 4725.00
Total amount- \$11475.00
DPW does the cleanup behind them. Zolads does the grinding. Currently in a contract with Zolads until 2022.
- Contacted Safe Driver Solutions re: drug and alcohol tests for the crew. All were tested on 12/30/2020. Bill will be forthcoming. Old drug and alcohol policy needs to be updated. Will have more at a later date.
- Sewer call out occurred on Christmas day at 191 Reed Street.
- The crew has done two salt runs in the last two weeks.
- Crew member Marcus Stickel finished working 12/30/2020. Supt. Farrell expressed what a great job he did with leaves, and any task he was asked to do.
- The gate to the brush dump will be left open for the deer harvesters.

MRB UPDATE:

Bill Davis provided the following update to the Board:

- WWTP- reviewed letter- response is due at the end of the week. Discussed sampling to provide more info for the next three months to support the engineering report. Mayor Freeman and Mr. Davis thought inviting Don Cardinal of NYSDEC to join us in the sampling and reporting would be a good idea. This will show the willingness to work together and see the changing chemicals and how they are working. We also want to emphasize that the phosphorous testing continues. We will be using the same lab as we have been using.
- Design plan for the two-million-gallon water tank will be forth coming.
- MRB sent a letter to DEC requesting an extension for the design plan for disinfection.
- Pump Station- Livonia has not set a meeting up with MRB as yet. Mr. Davis will have updated plans (by way of permits) to them and will request a meeting again with the

planning department. Mr. Davis recommended approving the SEQR paperwork at the next meeting, stating this could steer the Livonia Boards to move ahead.

TREASURER UPDATE:

Treasurer Quinlan provided the following update electronically:

- Five Arch Bridge Phase 1 update-construction is complete, Bero to make final inspection this week or next week so retainage can be released, final bills for Elmer Davis and Bero to be submitted at our 1/20/21 Board meeting.
- Mural park progress- Mayor and I continue seeking donations...Shawn will complete mural when the weather breaks
- The Landmark Society NR nomination project-steering committee virtual meeting on 1/6/21
- Shawn from Hurricane has completed hardware, software and server installation...Teams training forthcoming...
- AFG Covid grant...Billy requesting quotes for additional purchase...
- Working on 2017 & 2018 GVBA grant paperwork
- TYLIN draft CAP study to steering committee and Village Board with comments due by 1/7/21
- Restore NY grant meeting on 1/12/21
- NYS EFC GIFP and EPG webinar on 1/13/21
- CAP study steering committee meeting on 1/15/21
- Preparing 1099 and W2 forms
- NYMS technical assistance grant...resolution to be approved tonight
- 12/31/2020 Budget status reports provided electronically.

Mayor Freeman discussed meeting with Supt. Farrell, crew member Bob Barrett, and possible members of the Town Highway Department to review 97 Genesee Street and what the property can be used for. The Mayor then discussed the NYS Technical Assistance Grant.

NYS TECHNICAL ASSISTANCE GRANT

Treasurer Quinlan and Mayor Freeman spoke with Maureen Wheeler regarding the opportunity for the Village to apply for a NYMS Technical Assistance Grant in the amount of \$80,000. The application deadline is January 15, 2021.

The technical assistance portion of the grant in the amount of \$20,000, would be to hire a consultant to examine the outdoor space at the Library. \$60,000 would be for streetscape funding for the Village to create additional shared outdoor dining and gathering space, and improved safe access to public spaces and public art.

The Board discussed different ideas that could be realized with the assistance of this grant, including utilizing the greenspace at 97 Genesee Street to be used as a farmer's market. A gazebo and sitting area was an idea discussed as part of the parking lot project behind the business district building on Genesee Street. The Village is also interested in creating a greenspace beside the mural that is currently being painted on the wall of the firehall. Discussion also included the ideas of picnic tables and benches throughout the downtown district, especially

in the Circle Park. As stated, a portion of the award would be used for a consultant to review the outdoor space at the Library in order to create a safe space for meetings and gatherings. With COVID-19 changing the way we live our lives, focusing on the revitalization of our outdoor facilities has become a priority. If awarded to the Village, there are many areas that would be positively impacted by it.

Treasurer Quinlan provided resolution #1 of 2021 for the Board's consideration and approval in order to move forward with the grant application that she will work on with Ms. Wheeler.

RESOLUTION

Motion By: Trustee William Zhe

Second By: Trustee Patrick McCormick

Resolution by the Village Board approving and endorsing the Village of Avon in its application to NYS Homes and Community Renewal for funding under the New York Main Street Technical Assistance Program.

WHEREAS, the Avon Village Board desires to apply for \$80,000 in financial assistance through the January 2021 Consolidated Funding Application (CFA) under the New York Main Street Program; and

WHEREAS, the application proposes technical assistance funding in the amount of \$20,000 to examine the possibility of adding outdoor space where the community can safely gather for meetings, events and programs at the Avon Free Library and streetscape funding in the amount of \$60,000 to create additional shared outdoor dining and gathering space in the Village and improve safe access to such public spaces and to public art; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts and also alleviate COVID related impacts and further economic recovery; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the Avon Village Board is hereby authorized to file an application for \$80,000 from NYS Homes and Community Renewal through the January 2021 New York Main Street Technical Assistance Program

Passed by the following vote of all Avon Village Board Members voting in favor thereof:

Affirmative # 5

Negative # 0

Abstain # 0

I, Heather Randall, do hereby certify that resolution #1 of 2021 was passed at a meeting of the Avon Village Board held on January 4, 2021, and is incorporated in the original minutes of said

meeting, and that said resolution has not been altered, amended, or revoked and is in full force and effect.

Signature of Clerk

MINUTES:

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, the minutes from the December 21, 2020 meeting were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

POLIICE UPDATE:

Chief Geer provided the following report to the Board:

- Total calls for service for 2020 was 2293 which is an increase of .5% from 2019.
- Ambulance/EMS calls dropped.
- Dispatched ambulance calls similar to 2019. APD is still the first on scene due to proximity. Officers due everything to their ability until the ambulance arrives.
- Welfare checks, domestic disputes, mental hygiene, criminal mischief all increased. Chief Geer is not surprised by the increases because of Covid.
- 114 arrests in 2020. All arrests outside of mental hygiene arrests go to court. Traffic court continues to be taken care of mostly through the mail. The Mayor briefly discussed the appointment of a second justice. Chief Geer is unsure if there is a requirement to have a backup judge, however, stated that there has never been a time that a judge was not available if needed.
- Chief Geer wanted to express publicly his thanks to his department for their hard work and dedication throughout this year. Things changed and there were a lot of differences this year, but the department worked hard and worked together to get through and he is very proud and thankful.
- Interviews have started to replace Officer Gage, who accepted a full time position with the County. Chief Geer has asked Officer Matt McFadden and Officer Tim Ferrara to sit in the interviews as well. One potential is certified and is only interested in working part time. If this applicant should work out, his possible start time could be as early as the spring.
- Preparing specs for the car budgeted in the 20/21 year for bids. Chief Geer is looking at Fords but would like to keep a Tahoe in the rotation for their storage capacity.
- Reform meeting will be held January 14th, 2021 at 6pm here.

CLERK UPDATE:

Clerk Randall provided the following update to the Board:

- D'Angelo Parkway Public Hearing continuation will be held January 19th, 2021. In order to accommodate, the Board moved the Board meeting to Wednesday January 20th, 2021.
- Trustee McKeown provided Clerk Randall and the Board with information on the first week of culling. 3 deer were harvested and two of the three were donated to the Venison Donation Coalition.

CODE ENFORCEMENT UPDATE:

- Meeting with Mr. Driscoll for inspection at the new pub on the hill on January 5, 2021 at 3:30pm. After the inspection, Code Officer Tony Cappello will then notify NYSDOH and NYSLA for their inspections. Mayor Freeman wants them to make sure Mr. Driscoll is aware that his business will be opened next to a condemned building. Tony and Andy will also address the sign by providing sign regs and a permit application.
- Inspections are moving forward with the apartments over the liquor store. These apartments will be for the employees of the store.
- There have been people moving things out of the macaroni factory. Code Officer Cappello says there is a lot of stuff in the building so it will take a bit of time for it to be cleaned out, but it appears that someone has started.

FIRE MARSHAL UPDATE:

Fire Marshal Anderson provided the following update to the Board:

- Update on Kraft/Heinz- Andy reviewed the conversation re: The Hazmat team at Kraft. Kraft has 6 team members who are trained and able to deal with a hazmat situation. Testing is done two times a year on all safety, control, and backup valves for the ammonia system. Testing is done by a third party. Andy has requested from Jamie Mann, facilities coordinator, the last three years of testing to keep on file at the Village along with fire inspections. He also requested a yearly report on all the systems to show that they are updated.
- Fire Marshal Anderson has an appointment to do a walk through at Aldon on January 14th, 2021.
- Carpet is complete in the office, and in the Supt./Code office. Next up will be the police department.

TRUSTEE UPDATE:

- ✚ Trustee Zhe stated that the tree grant the Village applied for was awarded and we did not receive anything. He will try to find out why, however he suspects that it may be because the Village was the recipient of two very large grants recently. It also may be that funding is limited due to the pandemic.
- ✚ The Board discussed the Luminaries. They felt it was a very nice event this year. There was quite a few people out and about this year, which was encouraging due to the recent restrictions with the Covid-19 pandemic. They also thought that the parade was a good idea, and hopefully next year, more people will participate.
- ✚ Trustee Batzel discussed the retirement parade for Kevin Neidermaier. Several companies were involved.
- ✚ Trustee McKeown compiled all of the street light info from the various companies in order to compare and provided to the Board.

EXECUTIVE SESSION:

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board entered executive session at 7:51pm. Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the Board exited executive session at 9:05pm. The motions were carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

There was no action taken.

Upon a motion made by Trustee McCormick, the Board adjourned at 9:05pm.

Respectfully submitted,



Heather Randall
Village Clerk