

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, as well as via Microsoft Teams tele/video conference on Monday February 15, 2021.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Tim Batzel, Trustee
Patrick McCormick, Trustee
Bill Zhe, Trustee

Staff: Ken Farrell, DPW Supt.
Joseph Geer, Police Chief
Tony Cappello, Code Enforcement
Brian Strozewski, Fire Chief

Visitors: Bill Davis, MRB
Edward Forsythe, resident
John McCaffrey, resident
Anna Cannioto, resident (phone)
Maureen Wheeler, Wayfinding Project (phone)

Mayor Freeman called the meeting to order at 6pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, attendance for this meeting was limited. Several members of the staff conferenced in with video and phone. The Board is following the safety protocol set forth by the Governor of NYS and being vigilant in social distancing while trying to continue serving the community the best way possible.

WAYFINDING PROJECT:

Maureen Wheeler called in to review with the Board the Wayfinding Project. They have been looking at signage county wide for the past year, doing an inventory of what signs are out there and what is needed. The goal is to get people from Interstate 390 into the communities to spend time and money to encourage economic growth in our area. An umbrella brand has been created (Downtowns with Heart) and each community will also have a brand. A draft report will be sent for review and final plans will be given at the end of March. This will include recommendations as to what the signs will look like, where they will be located, and a cost associated with it. Information can be found at livcowayfinding.com.

Ms. Wheeler also reviewed the Livingston County Action Plan. This action plan was a three-week process done to see what a visitor sees and feels when they spend time in the Villages. A copy of the plan is available on the website (growlivco.com). Next steps would be to help businesses recover from the last year and the impact of Covid-19. It is imperative to get people back into the communities to help our businesses thrive. The annual report will be forthcoming.

Ms. Wheeler also discussed a class that she and Louise Wadsworth have been teaching called the first Destination Creation Course. It helps local businesses increase their business and tourism. She said if we had anyone who may be interested to let them know as they would love to offer this course to our local businesses.

ANNA CANNIOTO:

Ms. Cannioto called into the meeting to ask the Board to pay for repairs done to her sewer main being backed up. Discussion ensued and the Mayor felt that the responsibility did not fall solely on the Village and was willing to offer 50% payment of the bill. Supt. Farrell and crew worked at the residence to try to rectify issues and the Board agreed that with the work done already, payment of half of the repair would be fair. The Canniotos accepted the offer and also complimented Supt Farrell and the crew for the work they have done and the plowing on their street.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$45323.17
#4-SCHEDULE C	\$11439.81
#5-WATER	\$2899.03
#6-SEWER	\$3572.00
#TA00	\$1008.86
TOTAL	\$64242.87

The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

DPW UPDATE:

Supt. Farrell provided the following update to the Board:

- Met with Bear Hill Builders re: Pole Barn at the Filtration Plant. The contract has been signed. Reached out to Geneseo Code Enforcement about a building permit but have not gotten a response yet. The Pole barn will be the same colors as the filtration plant building.
- Contacted Attorney Whiting to have a letter sent to Zoladz to let them know we will be terminating the brush grinding contract at the end of the term.
- Crew replaced the electric heater and dehumidifier at the PRV station at Pole Bridge and Main Street.
- Crew started installing drainpipe on 5 Arch Bridge. The north end is complete.

- Crew stripped and waxed the floors of conference room A and B. Hope to complete the hallways over the weekend.
- Backhoe Update- picked up backhoe from Monroe Tractor. Also brought back the hydraulic pump. Crew members took apart the pump and found four broken gears and a worn-out cylinder sleeve. They showed the salesman from Monroe Tractor, who took it back and informed Supt. Farrell that it appeared to still be under warranty (remanufactured pump put in about 6 months ago.) Found a leak in the hydraulic tank. Contacted Monroe Tractor (\$4500 for a new one) and Blum Brothers (\$2000 to cut out the old and weld a new section in). Going to hold off until better weather if we can. Also met with sales reps from 5 Star (John Deere) Monroe Tractor, and Milton Caterpillar. Received two quotes for new backhoes. The Mayor will review the quotes we received with Treasurer Quinlan. He feels this purchase, if made, could be paid out of all three funds as the machine is used for everything. Supt. Farrell stated that this is one of the busiest machines they have.
- Contacted Chris Buckley re: having one of his team members come to the Village with a bucket truck to trim trees around 97 Genesee Street.
- Crew did four salt runs and plowed once since the last meeting.
- Kraft- Things have been going well, but Supt. Farrell has not been able to get inside the plant yet. The sludge production has increased, and they are doing their best to get ahead of it. They have been running through the trailer and then into the drying beds to dry it out as much as possible. Mr. Davis stated that it is getting increasingly expensive to get rid of sludge. In the future, it will be important to look at how that will be handled.

MRB UPDATE:

Bill Davis provided the following update to the Board:

- Disinfection- waiting to hear back from DEC for design extension request.
- Pebble Beach Pump House- heard back from rep from Livonia Planning Board who stated that we will have to submit building permit applications, but we do not need to go before the Planning Board. Mr. Davis will provide SEQR Docs for approval at the next meeting.
- Culvert at Tom Wahl's- still owes the Board sizing info of culvert for extension. Discussion was had regarding easement information and how to proceed.
- Chemical feed at plant is doing well. Going to keep going until the end of March to gather as much info as possible to provide to DEC.
- Letter from the Town of Avon- The Board received a letter stating that the developer of Royal Springs is looking to start Phase II of the project. This will directly impact the Village and its sewer capacity at the WWTP. The Board will review data and expressed that this is a conversation to have sooner rather than later.

TREASURER UPDATE:

Treasurer Quinlan provided the following update electronically:

- Five Arch Bridge reimbursement submitted on 2/3/21
- Covid reimbursement submitted on 2/10/21
- Attended the Landmark Society webinars on 1/28/21 and 2/9/21 re: upcoming Genesee Valley Rural Revitalization (GVRR) grant opportunity for historic buildings.

- Debriefing meeting on 2/11 with NYS DEC re: our 2019 Urban & Community Forestry grant. Submission was excellent. Percentile score was just under the funding amount. DEC may have additional \$1M to be distributed, at which time our project will be funded. Should hear before mid-March. Important for tree board to start working on milestones, including Tree City USA.
- Attended one-day NYCOM virtual Legislative meeting on 2/11/21.
- UPWP CAP study Executive Summary was provided to the Village Board & the steering committee, and presented by Bob Williams, GTC, to the GTC Planning Committee on 2/11/21. The full report will be available next week.
- Attend Bridge NY 2021 grant webinar on 2/16/21.
- Attend Springbrook virtual conference on 2/17 and 2/18.
- The first public meeting for the National Register project with the Landmark Society will be held virtually on 2/24/21 at 7 p.m. Flyers out to residents, and on social media.
- Scheduling Teams training with Shawn Petti, Hurricane Technologies.
- Working with John & Ken on 2017 GVBA project quotes.
- Restore NY Park Theater project final grant disbursement agreement (GDA) is in review at ESD, and we should have it for execution within the next few weeks.
- Submitted Little Conesus Creek project info. including the Corrective Measures plan and invoices totaling \$8066 to Bob Stryker. Bob shared the information with the Liv. Co. Water & Soil Board on 2/8. Discussion went back and forth on justification. Consensus was to wait and possibly provide some financial assistance at a later date this year.
- Distributed budget worksheets to Dept. Heads, with deadline of 2/28/21, and developed our budget timeline with Heather.
- Shawn Dunwoody will be back in March or April weather permitting to complete the mural.
- Treasurer Quinlan provided for the Board’s review an analysis of the 2021 commercial sewer units that show a change. She asks that the Board set a public hearing date in order to hear any concerns.

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick the Board set the public hearing for March 15th, 2021 at 6pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

The notice will run in the March 4th, 2021 edition of the LCN.

MINUTES:

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the minutes from the February 1, 2021 meeting were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

William Zhe, Trustee

Voting

Yes

POLIICE UPDATE:

Chief Geer provided the following report to the Board:

- Results from the Police Reform Plan survey were provided. There were 148 responses in total. The final meeting will be held 2/15/21 at 4pm. Chief Geer hopes to have a draft of the plan ready for public comment and for the Board to be able to accept and certify the plan in order for it to be filed with the State.
- All officers except for two have received the first.Covid vaccine. Second round will be starting next week.
- The Town Board would like to have an update on the SRO program with Officer McFadden and other key players (The Village, Town, and Supt. Ryan Pacatte). Officer McFadden has been utilized several times in this time of remote learning when students do not log into learning portals for more than a day. He will go to the homes and check on the students to make sure everything is ok and to ascertain why a student hasn't logged on.
- Discussed the purchase of the new car. A cage has been given to the village to help outfit the new car when the time comes.

FIRE DEPT UPDATE:

- All but three members have received the first does of the Covid vaccine.
- Last year the dept had 154 calls, 54 of them were mutual aid calls. There was an average of 6 members per call. (averaging 9-10 members per call this year) There were 16 structure fires.
- Chief car is out of commission currently.
- Putting together a committee to replace rescue 229. Chief Strozewski and a few members went to several communities to look at trucks and get ideas as to what would be needed. Chief asked if there would be any Board members who would like to be on the committee or if they had any recommendations.

CLERK UPDATE:

Clerk Randall provided the following update to the Board:


- 2021 Budget Timeline provided- Please note: Special Meeting to be held 3/29/2021 to present the budget to the Board.
- Fire Department Calendar of Events- general election. Last meeting the Board accepted the letters of intent for Brian, Dan and Billy- Letters of acceptance went to them today- copies provided.
- Chris and Heather to participate in Springbrook Annual Conference (2/17/21 & 2/18/21, no cost)
- Deer Committee Stats week 7: 26 deer have been harvested, 34 shots taken with 5 misses, 2 non-lethal hits, 1 loss of blood trail (76% success rate). Email report provided.
- General Code- Clerk Randall and Mayor Freeman, along with Molly Gaudio of Barton and Loguidice met with Todd Metcalfe of General Code to discuss the updating and maintenance of the Village Code Book. General Code offers a user-friendly book that

will be available online for residents and employees alike to be able to easily find all of the most updated code information for the Village. Several communities across the county use this format. Trustee Batzel asked for confirmation that Molly Gaudio would not be charging us to help the Village and General Code update the book. Mayor Freeman confirmed that she would not be charging us any additional monies for the assistance for the updates. He also asked what the time commitment would be and ultimately who is responsible for the updates. It was expressed that it will take many people to update the code book, and that several departments will be reviewing information. It cannot fall on one person. Once the book has been updated, the updates will be emailed to General Code by the administrator (generally the Clerk) who will then update the code book accordingly. This cost is \$14295.00, and a recurring maintenance cost of \$1195.00 per year. This can be paid out of all three funds.

Upon a motion made by trustee McKeown and seconded by Trustee Batzel, the Board approved the quote for the update and maintenance of the code book by General Code. The motion was carried by the following vote:



Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

TRUSTEE UPDATE:

-  Audio/Visual equipment proposal- provide by R-Options in the amount of \$4602.98. Trustee McKeown reviewed the proposal with the Board explaining that this is a solution for making the conferencing that the Village has been doing for almost a year electronically clearer and able to be heard. Several members feel this is very important to make things available especially for the public. This can become a mobile system, with a camera and sound bar that many departments will be able to use and can be paid for out of all three funds.

Upon a motion made by Trustee Batzel and seconded by Trustee McCormick, the Board accepted the quote from R. Options in the amount of \$4602.98. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

-  Trustee McKeown discussed the Pandemic Action Plan. This plan will be a guide as to what will happen in the Village should a pandemic or health crisis ever happen in the future. It has been distributed to the unions for comment.
-  American Tower- Trustee Zhe explained that American Tower contacted him about extending the lease. The information has been sent to Attorney Whiting for review and comment and will discuss at the March 1, 2021 meeting.

Mr. John McCaffrey, D’Angelo Parkway

Mr. McCaffrey, Village resident, wanted to review with the Board the sidewalk discussion of D’Angelo Parkway. He feels that the discussion should not be complete, to which the Mayor stated that the conversation was far from over, however this was not an item on the agenda for this meeting. There have been no decisions made regarding sidewalks at this time as there are many variables that need to be considered. Mr. McCaffrey expressed his frustration and wants to know why sidewalks are so important after 20 years. He feels that sometimes the best solution is to do nothing at all and expressed that he would escalate the matter if needed. He then suggested making a walking lane before laying sidewalks. He hopes the Board will have an open meeting with residents and feels the Mayor may have overstepped as he has family who lives in the neighborhood. The Mayor took exception to this and, a heated exchange ensued. Trustee McKeown tried to calm the situation and explained the history of D’Angelo Parkway and re-affirmed that sidewalks are not a new issue but has been talked about for many years. Mr. McCaffrey stated that he understood this was an inherited issue for this Board. However, he also stated that he was never aware that sidewalks were part of the plan. The Mayor responded that that would not be an issue for the Board but for his realtor and or developer at the time. The Board discussed the original site plan and also described the modified plan that was adopted by the Village Board in 2003. Mr. McCaffrey said he would be interested in seeing that modification. Trustee McKeown and Clerk Randall will get together to go through maps available and contact the County for further help.

EXECUTIVE SESSION:


Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board entered executive session at 8:45pm and exited executive session at 9:30pm to discuss contractual matters. The motions were carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

There was no action taken.

Upon a motion made by Trustee McCormick, the Board adjourned at 9:30pm.

Respectfully submitted,



Heather Randall
Village Clerk