

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, as well as via Microsoft Teams tele/video conference on Monday April 5, 2021.

Present: Thomas Freeman, Mayor (video)
Tim Batzel, Trustee
Mark McKeown, Trustee
Patrick McCormick, Trustee
Bill Zhe, Trustee

Staff: Ken Farrell, DPW Supt.
Joseph Geer, Police Chief
Chris Quinlan, Treasurer
Andy Anderson, Fire Marshal
Tony Cappello, Code Officer

Absent: Brian Strozewski, Fire Chief

Visitors: Bill Davis, MRB
Dan Driscoll, Avon Youth Baseball

Deputy Mayor McKeown called the meeting to order at 6pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, attendance for this meeting was limited. Several members of the staff conferenced in with video and phone. The Board is following the safety protocol set forth by the Governor of NYS and being vigilant in social distancing while trying to continue serving the community the best way possible.

Mayor Freeman attended by video conference and asked Deputy Mayor Mark McKeown to facilitate the meeting in his absence.

2021/2022 BUDGET PUBLIC HEARING:

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board opened the public hearing for the 2021/2022 Budget at 6:00pm by reading the following notice:

NOTICE NOTICE OF PUBLIC HEARING REGARDING ANNUAL BUDGET VILLAGE OF AVON

Pursuant to Section 5-508 of the Village Law, the tentative budget for the Village of Avon has been prepared and filed with the Village Clerk, where it may be inspected by any interested parties between the hours of 8 am and 4 pm. Proposed compensation for the Board of Trustees is as follows:

Mayor: \$15,417

Trustees: \$30,171

Notice is hereby given that a public hearing in relation to adoption of the annual budget will be held on April 5, 2021 at 6:00 p.m. in Conference room B at the Avon Village Hall, 74 Genesee Street, Avon, New York.

*By Order of the Board of Trustees
Thomas Freeman, Mayor*

*Dated:
March 1, 2021*

The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Discussion was had. Trustee McKeown suggested that the salary raises fall in line with the DPW contract at 2.5% rather than 3% as requested for staff. Also discussed were line items such as sidewalk repairs. There was no public comment. The Board decided to hold the public hearing open until the April 19, 2021 meeting. At that meeting, they will conclude discussion and vote on the 2021/2022 Budget adoption.

DAN DRISCOLL, AVON YOUTH BASEBALL:

Mr. Driscoll attended the meeting to discuss with the Board the possibility of an opening day parade for the Avon Youth Baseball Program. He requested the day of May 1st, 2021 (Saturday) and described the safety plan that had been created to help implement a parade. Masks would be required by the athletes, parents, and volunteers. They were also trying different starting points for the teams such as Sprinkles, the Wesleyan Church, the library, the Milex parking lot, and then the lane by the O'Brians on Temple Street. Once at the Downs, families will be encouraged to remain with their families, bring chairs or blankets for seating and maintain social distance as well as keeping masks on. Clerk Randall offered signage for mask wearing and observing social distancing if they would like to hang it at the fields. Fire Marshal Anderson discussed some of the guidelines that Section V has created as a resource as well. Trustee McKeown pointed out that there have been cases on the rise in Monroe County once again and there is a big concern about spectators on the parade route. Unfortunately, there is no way to force them to wear masks along the route. He also offered an option to revisit the parade idea at the end of the season, when we are farther along into the spring/summer. As people continue to get vaccinations for Covid-19, restrictions and guidelines will more than likely change in order to accommodate these types of events safely. After continued discussion, Mr. Driscoll expressed that the most important thing is that the kids get to play ball. The Board agreed that for the moment, there

should be no parade. A socially distanced ceremony at the fields would work, and then hopefully at the end of the season, the idea of a parade can be revisited.

ANNUAL ORGANIZATIONAL MEETING 2021:

APPOINTMENTS:

Mayor Freeman began by appointing Mark McKeown as Deputy Mayor for a term of one year, and asked for a motion to approve the following appointments:

Upon a motion made by Trustee Batzel, the following appointments were made:

AVON POLICE DEPARTMENT:

Police Chief	Joeseph Geer
Police Officer	Timothy Ferrara, Jr.
Police Officer	Matthew McFadden
Police Officer	Travis McFadden
Police Officer	Nicholas Greco
Police Officer - Part time	Kenneth Ippolito
Police Officer – Part time	Tamara Bingham
Police Officer- Part time	Kevin Geer
Police Officer- Part time	Brandon Moran

DEPARTMENT OF PUBLIC WORKS:

Superintendent of Public Works	Ken Farrell	1 yr.
--------------------------------	-------------	-------

ANNUAL:

Zoning Officer/Code Enf. Officer	Anthony Cappello	1 yr.
Fire Marshal	Andy Anderson	1 yr.
Court Clerk	Jeanette Cullinan	1 yr.
Deputy Court Clerk		1 yr.
Acting Village Justice	David Hoffmann	1 yr.

PARK COMMISSION:

Park Commission Chairperson	Ashley Comeau	1 yr.
Park Commission Member	Ashley Comeau	5 yr.

ZONING BOARD:

Zoning Board Chairperson	Dan Freeman	1 yr.
Zoning Board Member	Dan Freeman	5 yr.

PLANNING BOARD:

Planning Board Chairperson	Paul Drozdziel	1 yr.
Planning Board Member	Paul Drozdziel	5 yr.
Planning Board Member	Rob Hayes	5 yr.

Water Works:

ADVANCED APPROVAL OF CLAIMS:

Utility bills, postage, payroll and payroll related items, debt service, and freight shall be paid in advance and approved at the next regular Village Board meeting. An audit committee, which will consist of two board members, are authorized to approve any other advanced claims.

MILEAGE ALLOWANCE:

IRS 2021

Privately owned vehicle – 56 cents per mile

Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

POLICIES:

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the following policies are hereby approved as previously submitted, with no updates:

1. Code of Ethics (adopted 12/5/16)
2. Conference/Travel Expense Reimbursement (adopted 12/5/16)
3. Meals/Refreshments Reimbursement (adopted 12/5/2016)
4. Credit Card Policy (adopted 12/5/2016)
5. Fixed Asset Policy (adopted 12/5/2016)
6. Investment Policy (adopted 12/5/2016)
7. Borrowing Policy (adopted 12/5/2016)
8. Sexual Harassment Policy (adopted 10/08/2018)
9. Whistleblower Policy (adopted 12/5/2016)
10. Workplace Violence (adopted 12/19/2016)
11. Procurement Policy (updated 2/2/15)
12. Government Safety Plan Re-Opening (adopted 8/3/2020)
13. Pandemic Action Plan (adopted 3/15/2021)
14. Police Reform Plan (adopted 3/1/2021)

The motion is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

CHECK SIGNING AUTHORITY:

Upon a motion made by Trustee McCormick and seconded by Trustee Batzel, the following check signing authority is hereby adopted for the Mayor, Deputy Mayor and/or Treasurer:

- Checks in the amount of \$0 - \$10,000 – one signature required
- Checks in the amount of \$10,000 or more – two signatures required
- Withdrawal slips, wire transfers – one signature required

The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

M/WBE-EEO MINORITY BUSINESS OFFICER:

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the following is adopted with, no changes to the previous resolution for the M/WBE goals:

**MINORITY AND WOMEN’S BUSINESS-EQUAL EMPLOYMENT
 OPPORTUNITY PROGRAM WORK PLAN
 NEW YORK CLEAN WATER STATE REVOLVING FUND
 MUNICIPAL OTHER THAN LAND ACQUISITION**

Policy Statement:

The Village of Avon commits to carrying out the intent of the New York State Executive Law, Article 15-A which assures the meaningful participation of minority and women’s business enterprises in contracting and services, and the meaningful participation of minorities and women in the workforce on activities financed by the CWSRF program.

Minority Business Officer:

Heather Randall is designated as the local Government Official or Minority Business Officer responsible for administering Minority and Women’s Business-Equal Employment Opportunity (M/WBE-EEO) program for the Village of Avon.

MBEO Officer Phone No. 585-226-8118

M/WBE Projected Goals:

10% Minority Business Enterprise Participation

10% Women’s Business Enterprise Participation

EEO Projected Goals:

5.3% Minority Labor Force Participation

6.9% Female Labor Force Participation

The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

STANDARD WORKDAY ESTABLISHMENT FOR RETIREMENT:

The following are the positions and the hours to be reported to the NYS Retirement System as the standard workday established by the Village Board for retirement credit:

<u>POSITION</u>	<u>HOURS</u>
• Board Member (Plan,Zone,Water)	6 hours
• Code Enf. Officer/Fire Marshal	6 hours
• Court Clerk	6 hours
• Crossing Guard	6 hours
• Deputy Clerk	7 hours
• Deputy Court Clerk	6 hours
• F/T Patrolman	8 hours
• Fire Dept. Sec.	6 hours
• Laborer	8 hours
• Mayor	6 hours
• P/T Laborer	6 hours
• P/T Patrolman	6 hours
• Police Chief	8 hours
• Sergeant	8 hours
• Superintendent of Pub. Works	8 hours
• Treasurer	7 hours
• Trustee	6 hours
• Village Clerk	7 hours
• WWTP Lead Operator	8 hours
• Zoning Officer	6 hours

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Standard Workday hours were approved. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

CONFLICT OF INTEREST:

In order to maintain the integrity of their positions and prevent a conflict of interest, members of the Board noted the following:

- Trustee McKeown’s wife is part of the Avon Library Board.
- Trustee Zhe’s wife is part of the Library Board.
- Trustee McKeown is a member of the Livingston County Water and Sewer Authority Board.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee Zhe, the following vouchers were approved for payment.

#1-GENERAL FUND	\$21574.06
#4-SCHEDULE C	\$9170.25
#5-WATER	\$3473.19
#6-SEWER	\$11883.07
#TA00-TRUST & AGENCY	\$4031.43
TOTAL	\$50132.00

The motion was seconded by Trustee McCormick and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

DPW UPDATE:

Supt. Farrell provided the following update to the Board:

- Trimming trees
- Finished grinding stumps and cleaned up grindings.
- Ran problem sewer line (preventative maintenance)
- Picked up brush.
- Cleaned catch basins on East & West Main Street
- Working on topsoil screener
- Water Tap on lake Road east of school parking lot.

- Dug up a water valve on Reservoir Road that is on the Triphammer Rd. line.
- Had a call out for a tree branch that fell and took out power on Genesee Street due to the wind storm.
- Caledonia DPW came to help trim trees at 97 Genesee Street in preparation for taking the house down on Monday or Tuesday next week.
- Discussed municipal agreement with the county. Spoke to Jason Wolfanger about borrowing an excavator to use for the teardown of 97 Genesee Street. The County would charge us \$92.00 per hour plus the use of an operator even if we have someone on our crew who can run it. The County does not have anyone on staff at this time who can operate the machine. Looking to rent the machine from Caledonia Diesel.
- Storage Units for records storage- Supt Farrell has quotes for 8w x 8h x 20l storage unit for rent. A- Verdi Storage will charge \$75 monthly or \$5280 to buy it. Viola Storage is also \$75.00 monthly rental or \$4850 to buy it.

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe the Board approved the rental of either storage unit as the monthly amount would be the same. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

After the meeting, Supt. Farrell was able to get the monthly rental lowered for one year from Viola Storage in the amount of \$65.00 for the first year, then \$75.00 after that. He will try to renegotiate after year one.

MRB UPDATE:

Bill Davis provided the following update to the Board:

- Disinfection- Mr. Davis stated that we now have enough data to show DEC that we have affluent quality that is sufficient for UV. He will get an amendment prepared and submitted. We still have no response from DEC in regard to the extension so he will follow up with that as well.
- Pebble Beach Pump Station: the following was presented to the Board by MRB for approval and adoption:

***VILLAGE OF AVON
PEBBLE BEACH ROAD PUMP STATION***

**SEQR RESOLUTION
DESIGNATING LEAD AGENCY**

WHEREAS, the Village of Avon Village Board of Trustees (hereinafter referred to as Village Board) has on Monday, March 1, 2021 declared its intent to be designated the Lead Agency for the Pebble Beach Road Pump Station under the provisions of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Village Board has provided written notices to this effect to the involved and interested agencies; and

WHEREAS, the Village Board has not received any written objections from the involved agencies to the Board's being designated as the lead agency under the SEQR Regulations; and

WHEREAS, the Village Board has previously determined that it is the most appropriate agency to insure the coordination of this Action and for making the determination of significance thereon under the SEQR Regulations.

NOW, THEREFORE BE IT RESOLVED that the Village Board does hereby designate itself as the lead agency for the Action identified above herein;

Motion made by Member T. Batzel : Seconded by Member W.Zhe

Dated: April 5, 2021

The above Resolution was duly adopted on April 5, 2021 by the Village of Avon Village Board of Trustees.

Mark McKeown , Deputy Mayor
Village of Avon

VILLAGE OF AVON
PEBBLE BEACH ROAD PUMP STATION

SEQR RESOLUTION
DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE

WHEREAS, the Village of Avon Village Board of Trustees (hereinafter referred to as Village Board) has determined the above referenced Action to be an Unlisted Action pursuant to Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Village Board has reviewed and accepted the completed Short Environmental Assessment Form Parts 1, 2, and 3 on the Action prepared by the MRB Group; and

WHEREAS, the Village Board has completed the coordinated review and public comment period provided for under the SEQR Regulations; and

WHEREAS, the Village Board has designated itself as lead agency under the SEQR Regulations for making the determination of significance upon said action; and

WHEREAS, the Village Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in Full Environmental Assessment Form Parts 1, 2, and 3.

NOW THEREFORE BE IT RESOLVED, that said Action **WILL NOT** result in any significant adverse environmental impacts based on the review of the Full Environmental Assessment Form; and

BE IT FINALLY RESOLVED that the Village Board does hereby make a Determination of Non-Significance on said Action, and the Mayor is hereby directed to issue the Negative Declaration as evidence of the Village Board determination of environmental non-significance.

Motion made by Member T. Batzel : Seconded by Member P.McCormick

Dated: April 5, 2021

The above Resolution was duly adopted on April 5, 2021 by the Village of Avon Village Board of Trustees.

 Mark McKeown, Deputy Mayor
 Village of Avon

The motions for each resolution were carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

In Mayor Freeman’s physical absence, the Board authorized Trustee McKeown to also execute the Short Environmental Assessment Form (Part Three) Determination of Significance.

To continue with this project, the bond resolution prepared by Timothy McGill’s office was also presented for approval:

At a meeting of the Board of Trustees of the Village of Avon, Livingston County, New York, held at the Village Offices in Avon, New York, on the 5th day of April, 2021:

PRESENT: Mayor Thomas Freeman (video)
 Trustee Batzel
 Trustee McCormick
 Trustee McKeown
 Trustee Zhe

Treasurer Quinlan
Clerk Randall
Supt. Farrell
Chief Geer
Fire Marshal Anderson
Code Officer Cappello
Bill Davis, MRB

ABSENT: Fire Chief Strozewski

Trustee Batzel presented the following resolution and duly moved that it be adopted and was seconded by Trustee Zhe:

BOND RESOLUTION DATED APRIL 5, 2021 OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF AVON, NEW YORK, AUTHORIZING GENERAL OBLIGATION SERIAL BONDS TO FINANCE WATER SYSTEM CAPITAL IMPROVEMENTS WITHIN THE VILLAGE, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE EXPENDITURE OF SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the purpose hereinafter described consists of water system capital improvements authorized to be undertaken by the Village Board of Trustees pursuant to the Village Law;

WHEREAS, the Village, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on April 5, 2021, has duly adopted a negative declaration with respect to the unlisted action and has determined that the implementation of the action as proposed will not result in any significant adverse environmental impacts; now therefor, be it

RESOLVED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF AVON, NEW YORK (hereinafter referred to as the "Village"), by the favorable vote of not less than two-thirds of all of the members of such Board, as follows:

Section 1. The Village of Avon shall undertake the construction of water system improvements, consisting of the construction of a new raw water pump station on the existing site at 3541 Pebble Beach Road, Livonia, NY, to replace the old station, including, without limitation, the installation of new site piping and valves, and the acquisition of original furnishings, equipment, machinery or apparatus, or the replacement

of such equipment, machinery or apparatus, and other site improvements, old station removal and incidental improvements that may be required in connection therewith for such construction and Village use (hereinafter referred to as "purpose"), and general obligation serial bonds in an aggregate principal amount not to exceed \$1,500,000 and bond anticipation notes in anticipation thereof (and renewals thereof) of the Village are hereby authorized to be issued to finance said purpose, and said amount is hereby appropriated therefor.

Section 2. The estimated aggregate maximum cost of said purpose, including preliminary costs and costs incidental thereto and costs of the financing thereof, is estimated to be \$1,500,000. The plan for financing of said purpose is to provide all of such maximum cost by issuance of obligations as herein authorized, to be offset and reduced dollar for dollar by the amount of reserve funds expended and grants received, if any.

Section 3. It is hereby determined and declared that (a) said purpose is one of the class of objects or purposes described in Subdivision 1 of Paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is forty (40) years, (b) the proposed maximum maturity of said bonds authorized by this resolution will be in excess of five years, (c) current funds required to be provided prior to the issuance of the bonds or notes herein authorized, pursuant to Section 107.00 of the Local Finance Law, to the extent applicable, if any, will be provided, (d) the notes herein authorized are issued in anticipation of bonds for an assessable improvement, and (e) there are presently no outstanding bond anticipation notes issued in anticipation of the sale of said bonds.

Section 4. The bonds and notes authorized by this resolution shall contain the recital of validity prescribed in Section 52.00 of the Local Finance Law and such bonds and notes shall be general obligations of the Village and all the taxable real property in the Village is subject to the levy of *ad valorem* taxes to pay the principal thereof, and interest thereon, without limitation as to rate or amount, subject to statutory limitations, if any.

Section 5. It is hereby determined and declared that the Village reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of the issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 6. The power to further authorize the sale, issuance and delivery of said bonds and notes and to prescribe the terms, form and contents of said bonds and notes, including, without limitation, the power to contract and issue indebtedness pursuant to §169.00 of the Local Finance Law, if applicable, the consolidation with other issues, the determination to issue bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, all contracts for, and

determinations with respect to, credit or liquidity enhancements, if any, and to sell and deliver said bonds and notes, subject to the provisions of this resolution and the provisions of the Local Finance Law, is hereby delegated to the Village Treasurer, the Village's chief fiscal officer. The Village Treasurer and the Village Clerk or Deputy Clerk are hereby authorized to sign by manual or facsimile signature and attest any bonds and notes issued pursuant to this resolution, and are hereby authorized to affix to such bonds and notes the corporate seal of the Village of Avon.

Section 7. The faith and credit of the Village of Avon, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds and notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

Section 8. After compliance with Section 9 hereof, this resolution shall be published in full by the Village Clerk of the Village of Avon together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the Village, in the manner prescribed by law. The validity of said bonds and bond anticipation notes issued in anticipation of the sale of said serial bonds, may be contested only if such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution is subject to a permissive referendum of the qualified electors of the Village of Avon, pursuant to Section 36.00 of the Local Finance Law.

The motion having been duly seconded, it was adopted and the following votes were cast:

AYES

NAYS- NONE

- Mayor Freeman
- Trustee Batzel
- Trustee McCormick
- Trustee McKeown
- Trustee Zhe

STATE OF NEW YORK }
 }
 COUNTY OF LIVINGSTON } ss:
 }

I, the undersigned clerk of the Village of Avon, DO HEREBY CERTIFY as follows:

1. A regular meeting of the Village Board of Trustees of the Village of Avon, Livingston County, State of New York, was held on April 5, 2021, and Minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the minutes of meetings of said Village Board of Trustees.

2. I have compared the attached Extract with said Minutes so recorded and said Extract is a true copy of said Minutes and of the whole thereof insofar as said Minutes relate to matters referred to in said Extract.

3. Said Minutes correctly state the time and place when said Meeting was convened and the place where such meeting was held and the members of said Board who attended said Meeting.

4. Public Notice of the time and place of said Meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, as modified by the Governor's COVID-19 Executive Orders, and that all members of said Village Board of Trustees had due notice of said Meeting and that the Meeting was in all respects duly held and a quorum was present and acted throughout.

5. IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Village of Avon this 5th day of April, 2021.

____ Heather Randall_ (signed)____
 Village Clerk
 Village of Avon

Plans for the pump station should be ready to go to the Department of Health next week. There are a few minor tweaks to make.

- Water Tank- working on finalizing the concept plan and will be in touch to review the concept and then move on to design.
- Tom Wahls Culvert- has been sized. It is a large culvert but it is necessary. Supt. Farrell says that he believes there is room to place 2 24”pipes to be placed side by side, he said

that there is a matter of height. But there is area that can be excavated out to help with that.

TREASURER UPDATE:

Treasurer Quinlan provided the following update electronically:

- Bill Boyd working on COVID supplies’ quotes for 2nd FEMA grant awarded. Will be asking for budget amendment as we purchased 2nd grant items with remainder of 1st grant balance.
- Purchased two laptops (conference room and 4th PD car) and desktop (PD officer’s desk). Hurricane has set-up new computers, and satisfied IT issues at AFD.
- Attended Governor’s Traffic Safety Council grant webinar on 3/24.
- NY Main Street technical assistance grant agreement to be executed at tonight’s Board meeting. Attend grant implementation webinar on Wed., 4/7.
- Working with John & Ken on 2017 GVBA project quotes.
- Working on budgets, tax cap, constitutional tax limit, and relevies.
- Shawn Dunwoody will be back to complete mural by end of May.
- Treasurer Quinlan provided the Board with the following budget adjustments for discussion and approval:

➤ To adjust for community mural donations.

Increase	A2705	Donations	\$16,175.00
Increase	A7989.4	Other Culture/Rec	\$16,175.00

➤ To adjust for Mural grants from GVCA and Liv. Co. First Impressions.

Increase	A2389	Other Rec/Culture	\$9073.00
Increase	A7989.4	Other Culture/Rec	\$9073.00

➤ To adjust for DASNY grant for Five Arch Bridge, Phase 1 repairs.

Increase	A3097	State Aid-Gen. Govt.	\$100,000.00
Increase	A7110.2	Parks Commission	\$100,000.00

➤ To adjust for insurance recoveries for ’15 Chevy Tahoe repairs.

Increase	A2680	Ins. Recoveries	\$2818.00
Increase	A1910.4	Unallocated Ins.	\$2818.00

➤ To adjust for AFD COVID grant monies.

Increase	A4089	Federal Aid	\$7696.80
Increase	A3410.4	Fire Dept. Contractual	\$7696.80

➤ To adjust for Preserve NY National Register grant monies.

Increase	A2770	Other Unclassified	\$13,440.00
Increase	A8020.4	Planning Contractual	\$13,440.00

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick the Board approved all budget adjustments presented. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Spending of New York State CDBG Program Interest:

Treasurer Quinlan submitted to the Board a request to use GOSC repayment monies for the balance of the Five Arch Bridge Phase 1 Repairs project, instead of the general fund. Per information confirmed by Jason Purvis, Program Director, if the total amount of funds received does not exceed \$35,000 received during a State Fiscal Year (April 1 – March 31), the funds are considered miscellaneous revenue and may be retained by the local recipients and moved to its general account. Funds can be used for Community economic development, neighborhood revitalization and/or energy conservation projects. From the period April 1, 2019 through March 31, 2020, the Village received \$22056.01 in principal and interest, and the period April 1, 2020 through March 31, 2021, the Village received \$28121.37. As these amounts were below \$35,000 in a state fiscal year and have been released by the State after the Village’s proper reporting, these funds are now property of the Village.

The Village wishes to recognize \$50177.38, both years of deferred revenue collected through 3/31/2021, in miscellaneous revenue, and appropriate \$49817.82 toward the following project:

Five Arch Bridge, Phase 1 Repairs

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick the Board authorized the use of \$49817.82 for the Five Arch Bridge, Phase 1 Repairs. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

The Five Arch Bridge, Phase 1 repairs are complete.

MINUTES:

Upon a motion made by Trustee McCormick and seconded by Trustee Batzel, the minutes from the March 15, 2021 meeting were approved as submitted. Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the minutes from the March 29, 2021 special meeting were approved as submitted. The motions were carried by the following vote:

Thomas Freeman, Mayor	Voting	Abstain
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

POLICE UPDATE:

Chief Geer provided the following report to the Board:

- Chief Geer and Officer Ippolito are in the beginning stages of accreditation.
- Chief Geer has put together a schedule for Memorial Day in order to plan ahead for staffing. Mayor Freeman stated that there should be a better idea if there will be a celebration held at the next meeting.
- Chief Geer attended a virtual training re: police budgets. While he thought it was a good training for some, he did not feel it was productive for himself or his department.
- New part time officer hire- candidate has passed all background checks, etc. Chief Geer is hoping to have him into FTO in the next few weeks.
- Officer McFadden and his family welcomed a baby girl to the world on March 8, 2021. Congratulations!

FIRE MARSHAL UPDATE:

Fire Marshal Anderson provided the following update:

- Face mask and social distancing and sanitizing guidelines are still in place and are not expected to change! Fire Marshal Anderson will continue to monitor and provide any updates as soon as they come available. (All information has been provided by the NY forward website. per Fire Marshal Anderson.)
- New permits-
 1. 242 Commerce Drive Roberts Residence Patio project. (Permit Issued)
 2. 100 Polebridge Road Philo Residence a 8x10 pre built shed on premise. (Permit Issued)
 3. 118 Lake Road (next to the school parking lot) for Terry Lischer (owner) Contractor (Stubblebine Construction) (permit issued)
 4. 172 D'Angelo Parkway Botts residence solar panels on roof project. (Permit Issued)
- Building inspections continue, next on my list are Grey Metal, Star Headlight, Company and Barilla.
- Inspections Completed Pizza Land, Livingston County Pizza Company.

CLERK UPDATE:

Clerk Randall provided the following update to the Board:

- Letter to American Tower (enclosed for reference) paperwork sent.
- Official resignation from Officer Gage received effective 3-31-2021.
- GLOW Region Solid Waste Management Committee Annual Report (provided for Board)
- Avon Interfaith Council Meeting Report for March 2021 (provided to Board re: Avon Food Pantry). A distribution from Foodlink will be held on April 19 at St. Agnes Church. Also updated was the number of families served. The Food Pantry was expecting a delivery paid for by donated grants from Foodlink. A grant submitted to purchase a new freezer has been approved (Operation Support Application) and they are waiting for the funds. The HPNAP grant application for 2021-2022 has been submitted. Easter baskets were being prepared for delivery.
- Fire Department Election to be held April 8th, 2021. Ballots were sent to the eligible voters.
- Deer Committee Stats Week 13: 0 deer were harvested, 1 shot taken.

To Date: 30 deer have been harvested, 43 shots taken with 9 misses, 3 non-lethal hits, 1 loss of blood trail (70% success rate). Email report provided. Week 13 is the completion of the harvest for 2021.

- Reviewed the NYCOM Advocacy update. Legislation passed to extend and modify the utility termination moratorium law. Modifications include the addition of small businesses with 25 or less employees, prohibits the imposition of late fees on residential/ small business who enter into a deferred payment agreement, and prohibits a municipality to place, sell, or enforce a lien on the properties of these customers. The new protections will be effective as soon as the Governor signs the bill and will remain in effect for 180 days after the State of Emergency is lifted or until December 31, 2021, whichever is earlier. We are required, as suppliers of water, to provide notice in every billing statement until such time the legislation expires. Also, the Village is unable to re-levy unpaid or past due charges to any customer who claimed a financial hardship and entered into a deferred payment agreement.

TRUSTEE UPDATE:

- ✚ Trustee Zhe stated that there will be an Arbor Day ceremony at the Downs on April 17, 2021. They will be planting 8 trees.
- ✚ Trustee Zhe will be attending the Avon Chamber meeting held on April 13, 2021.
- ✚ Mayor Freeman discussed the phone system with the Board. We received a quote from Integrated Systems along with Avaya Cloud which was discussed at a previous meeting. This system would replace our current phone system which is outdated and in need of an upgrade. Mayor Freeman reiterated the highlights and pointed out that this company is on the state contractors list. He asked the Board to approve moving forward with the system.

Upon a motion made by Trustee Batzel and seconded by Trustee McCormick the Board accepted the quote for the phone system with Integrated System and Avaya Cloud. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

- ✚ Trustee Batzel discussed the Fire Department Chicken BBQ. This is traditionally held yearly, after the Memorial Day Parade and Ceremony at the Circle Park. Trustee Batzel said that the Chicken BBQ will happen, they just don't have the logistics figured out at this point. He will update the Board at a future meeting.
- ✚ NYMS Technical Assistance Grant- Board received notice of the grant award in early March in the amount of \$80,000. Treasurer Quinlan requested that the Board vote to allow Mayor Freeman to execute the grant agreement to move forward.

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board authorized Mayor Freeman to execute the NYMS Technical Assistance Grant agreement. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

