

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, as well as via Microsoft Teams tele/video conference on Monday May 17, 2021. The Village Board was joined by the Town of Avon Board at 7:00pm for a joint meeting.

<u>Present:</u>	<u>Village Of Avon</u> Thomas Freeman, Mayor Tim Batzel, Trustee Mark McKeown, Trustee Patrick McCormick, Trustee Bill Zhe, Trustee	<u>Town of Avon</u> David LeFeber, Supervisor Tom Mairs, Deputy Supervisor Malachy Coyne, Councilman Paul Drozdziel, Councilman James Harrington, Councilman
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<u>Staff:</u>	Ken Farrell, DPW Supt. Joseph Geer, Police Chief Chris Quinlan, Treasurer Andy Anderson, Fire Marshal Tony Cappello, Code Enforcement Matthew McFadden, SRO, Avon Police	Jim Campbell, Town Attorney
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Visitors: Bill Davis, MRB  
Dave Willard, MRB  
Ryan Pacatte, ACS Superintendent  
Participants on Teams (3)- no identification

Mayor Freeman called the meeting to order at 5:30pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, accommodations have been made to allow the public to attend meetings virtually. Gathering restrictions have been adjusted and we are following the guidelines. The Board continues to follow the safety protocol set forth by the Governor of NYS in these changing times and is working to continue serving the community the best way possible.

**VOUCHERS and MANUAL CHECKS:**

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$29639.99
#4-SCHEDULE C	\$8251.63
#5-WATER	\$4057.05
#6-SEWER	\$13042.59
#TA00-TRUST & AGENCY	\$1811.50

TOTAL	\$56802.76
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The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

**DPW UPDATE:**

Supt. Farrell provided the following update to the Board:

- Crew has been picking up brush.
- Working on topsoil screener.
- Pulled salter out of pick up truck-in summer mode.
- Put timers on the Genesee Street lights.
- Put out benches and garbage cans for summer.
- Prepped Clinton and Linden Streets for paving- raised one manhole cover and lowered one. Also adjusted water valve boxes.
- Assisted Spallina Materials with traffic control for paving.
- Ken Berbary, Duane Staples, and Jim Fusco mowing.
- Ran the street sweeper through the Village. Trying to do two times per week.
- Zoladz Construction hauling wood chips out of dump.
- Storage unit is here an all records have been removed from the town. TOA Highway Dept. helped with placement.
- Top soiled and seeded 93 Dooer Ave (Cannioto Residence). They are very pleased.
- Sent a letter to a resident on Temple Street re: a flag that was attached to a Village tree, asking them to remove it and advised them of the code (Chapter 44 Article III-44.31- Shade Trees).
- Sent information to Attorney Whiting in regard to Gary Keenan’s driveway.
- Spoke to Josh Williams about property on the corner of River Street and Rte. 5 & 20. He would like to have the Driving Park sign removed. We have called in a stakeout for the east side of River Street to move the sign there (Village owned property).
- Met with Bill Davis along with John Barrett in regard to High Street drainage. Will reach out to residents about putting in a pipe so there is no surprises when they receive information about it.
- Also met with Bill Davis and Jeff Boorsman in regard to the Pump Station and the 2 million gallon tank work.

Upcoming weeks:

- Flushing hydrants
- Flowers to be picked up
- Put up banners and prepare for Memorial Day.
- Remove the two worst picnic tables out of the Circle Park and replace.

- Order signs for Case Park (carry in, carry out) as he received complaints of trash being left behind.
- Clean up 97 Genesee Street- topsoil and seed.
- Benches from BOCES- made out of farm implement equipment from Mulligan Farms. Will be picking up the week of 5/24 and installing at the Downs.
- Summer Help- received 4 applications.

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Board accepted the applications of Caleb Courtemanche, Aidan Ricotta and Michael Thompson on the recommendation of Supt. Farrell. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

**MRB UPDATE:**

Bill Davis gave the following update:

- WWTP Disinfection- amendment completed. Will go to DEC this week and circle back for approval.
- CFA Application announced- prepared to submit on behalf of the Village. It will take about \$2000 to update the application.

Upon a motion by Trustee McKeown and seconded by Trustee Zhe, and on Mr. Davis's recommendation, the Board approved the update of the Village application to be submitted by MRB with a cost of up to \$2000.00. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

- Pebble Beach- Final plans submitting to Livonia. Would like to get the Water Shed committee involved to get ahead of it.
- 2-million-gallon tank- concept plan complete. A rough cost estimate has been given to Supt. Farrell for review (over \$400k). The next step would be design.
- Mayor Freeman expressed frustration stating that correspondence between the Town and Village regarding drainage has been less than desirable. Mr. Davis stated that there will be more effort on his part.

**TREASURER UPDATE:**

Treasurer Quinlan provided the following update electronically and discussed:

- Bill Boyd working on COVID supplies' quotes for 2<sup>nd</sup> FEMA grant awarded. Will be asking for budget amendment as we purchased 2<sup>nd</sup> grant items with remainder of 1<sup>st</sup> grant balance.

- Brian Strozewski working on AFD quotes for tables, chairs, and ice machine to purchase with Barilla donation.
- Bridge NY application revised considering NYDOT comments. Final application due Wednesday 5/19.
- Working on bulletproof vest grant application.
- Per Jake Whiting 's opinion after NYS Governor's executive order, pulled Village water/sewer relevies off of tax bills and reversed Springbrook. Notices will be in the June tax bills, website, and those affected in their August water/sewer bills. Notice to the paper will be re-run.
- GVBA and Village letters emailed to Commissioner Ball on 5/3/21 re: 2017 GVBA grant agreement paperwork.
- GVBA awarded \$10,000 for the NYS Agricultural Fairgrounds Pandemic Response Program.
- Attended Springbrook User Conference 5/11-5/13.
- Attended State and Local Fiscal Recovery Program Briefing on 5/13.
- NYS DEC contract call on 5/25.
- Working on NYMS Streetscape grant eligibility request.
- After the Village receives NYMS executed agreement, prepare agreement between the Village and the Library. The Library Board has three rfps, which they will be reviewing on 5/24 and will choose which rfp to accept contingent upon getting the agreement back from NYS.
- Village tax bills should be ready this week to start pulling for third party requests.
- Landmark Society reps to be in touch soon regarding fieldwork so we can notify the public as much as possible before they come out.
- Shawn Dunwoody will be back mid-week.

**YEAR END TRANSFERS AND BUDGET ADJUSTMENTS:**

Treasurer Quinlan provided the following year end transfers for consideration:

1. General Fund (A9951.9)> Equipment Reserve	\$4000.00
2. Schedule C Fund (C9956.91)> Filtration Plant Reserve	\$71,296.00
3. Water Fund (F9956.9)> Water Eq. Reserve	\$32,937.50
4. Water Fund (F9957.9)> Water Lines Reserve	\$32,937.50

Also presented for consideration were the following budget adjustments:

1. Adj for NYS unemployment insurance pandemic overpayment:			
Increase	A2770	Unclassified Rev	\$2,923.57
Increase	A9055.8	Unemployment Ins.	\$2,923.57
2. Correct incorrect code:			
Increase	F9956.9	Trans to Water Eq.	\$32,937.50
Decrease	F9957.9	Trans to Water Lines	\$32,937.50

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the Board approved the Year End Transfers and Budget Adjustments as presented. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

**TAX WARRANT 2021:**

Legislation was passed by the Governor of New York stating that municipalities were unable to relevel past due water bills onto taxes this year. In light of this, a new tax warrant was presented to the Village Board by Mayor Freeman as follows:

**LEGAL NOTICE  
TAX WARRANT  
VILLAGE OF AVON**

To: Christine Quinlan  
Village Treasurer

You are hereby commanded to receive and collect from the several persons named in the assessment roll, hereto annexed, the several sums named in the last column thereof opposite their respective names, for the following purposes:

For the General Fund-	\$1,132,218.00
For Prorated Tax Exemptions-	\$1483.87

Being for all purposes a total amount of- \$ 1,133,701.87

Upon receipt of the roll and warrant by you, and on or before the first day of June, you shall cause to be published in the official papers of the Village, once a week for two consecutive weeks, a notice that such tax roll and warrant have been left with you for the collection of taxes therein levied, and shall designate one or more convenient places in the Village where you will receive taxes from June first to and including July first from eight o'clock in the morning until four o'clock in the afternoon, except Saturday, Sundays and holidays.

For said period of time you will receive all taxes paid to you without additional charge.

On all such taxes remaining unpaid after July 1<sup>st</sup>, interest of five per centum shall be added for the month of July and an additional one per centum for each month or part thereof until payment or tax sale; all pursuant to Section 924(a) of the Real Property Tax law.

You shall attend at the time and place specified in said notice for the purpose of receiving said taxes.

After the first day of July you shall proceed to collect the taxes remaining unpaid, with interest as herein provided, but without any other fee or charge, and for the purpose you are possessed of all the powers of a Town Tax collector. All interest collected shall belong to the Village.

You are to make a return of this warrant on the first day of October after the delivery thereof to you, showing the total amount of taxes paid and each tax unpaid with the receipt of the Village Treasurer for all taxes paid to her, and shall file the roll and warrant in the Office of the Village Clerk. All unpaid taxes shall be sent to the County Treasurer, per Village Board resolution. And for so doing, this shall be your sufficient warrant.

IN WITNESS WHEREOF: The Board of Trustees of said Village of Avon has caused these presents to be signed by its Mayor and the seal of the Village is hereunto affixed this 17th day of May, 2021.

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Thomas W. Freeman, Mayor

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board authorized the Tax Warrant to executed. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Clerk Randall will have the new warrant published in the LCN.

**MINUTES:**

Upon a motion made by Trustee McKeown and seconded by Trustee McCormick, the minutes from the May 3, 2021 meeting were approved as submitted. The motions were carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

**CLERK UPDATE:**

Clerk Randall provided the following update to the Board:

- Interfaith Council Update provided.
- Letter from Court (Justice Temperato) re: audit.
- Letter from Health dept: re: rabies clinic to be held 5/25 in Avon, 6/22 in Nunda. Three more will be scheduled later in the summer/fall.
- Following records will be destroyed:
  - Bank recs and statements for the following accounts: a201(1985-2015), c201(1985-2015), f201(1986-2015), g201(1986-2015), h201(1985-2015), f201fc(2012-2015), v231(1987-

2015), cs231(1992-2001), ta200p (2015), joint youth(1988-1992), joint activity(1985-1992),a200(1988-2015), c200(2015), f200(1988-2015), g200(1991-2015), h200(1988-2015), v200((1995-2015), payment to village(billing records) 2/2010-12/2014. Retention time is 6yrs.

- Puppy's Bar and Grill awarded \$5000 through Liv. Co. First Impressions for improvements to 58 West Main Street.
- Fairport Canal Days will be held June 5&6 (article and proposed plan provided). The Letchworth Arts and Crafts Show (Columbus Day weekend-article provided) will also be held.
- Notice re: legislation signed by Gov.- No relevy of water/sewer on tax bill. We posted notice in office and on website. Mail notice with taxes and the water/sewer bill balances will be forwarded onto the August billing. We will send notices to those it impacts then as well.
- New Tax warrant tonight reflecting the new collectable tax amount for your approval and run in the LCN.
- Copies of "thank you" for the police and DPW from the Pennysaver provided.
- 2020 Annual quality water report has been made available by direct link on the website and notice sent to the Pennysaver as required.
- Attended SNUG and Laserfiche Reimagine workshops on 5/11-5/13.
- Donation from Tom Gruenfelder. Mr. Gruenfelder previously owned and managed Emergency Services Communications. The company sold emergency warning and traffic safety equipment in the Rochester area. The donated equipment was surplus inventory from the closing of the business. Equipment received was: 7 reflective signs with 2 stands (4 signs and stands to FD, 2 signs to DPW, 1 sign to PD), Approximately 12 high viz vests (to DPW), approximately 20 collapsible cones (split between FD and PD). Mayor Freeman expressed his thanks for the generous donation to the Village.

## **POLICE UPDATE:**

Chief Geer provided the following report to the Board:

- Accreditation continues
- Researching a Facebook page for the department
- 6/24- Senior Parade- same route as last year. Parade to start at 5:45pm
- Stop DWI grant funding approved. Will not be funding ½ of air cards. That will come out of the budget next year.

## **FIRE MARSHAL UPDATE:**

Fire Marshal Anderson provide the following update:

- Reviewed Covid guidelines for the following changes:
  - 5/19 occupancy for businesses lifted, full capacity allowed.
  - 5/19 indoor social gatherings up to 250 people
  - 5/19 outdoor residential gathering of 25 people lifted
  - 5/19 indoor residential gathering increased to 50 people
  - Large scale indoor venues will operate at 30% capacity.

- masking- fully vaccinated individuals will not be required to wear masks, unvaccinated must wear masks in public settings. Businesses may still require patrons to wear masks
- No new permits or inspections
- New safety manager to be coming into Kraft. Kraft is also installing a new gate to prohibit large grouping of tractor trailers on Spring Street.
- Occupancy being calculated for Park Theater for potential opening.
- Problem areas:
  - Beside King Cole (ongoing)
  - Walk in complaint- 46 W. Main Street (trash)-resolved
  - As of Monday, there were 19 forms of unused furniture and abandoned vehicles. Will be issuing letters.
  - Over occupancy issue at 171 Genesee Street- violation notice issued

### **CODE ENFORCEMENT UPDATE:**

Code Officer Tony Cappello gave the following update:

- Talked to Peter at the plaza- he told him to get a permit for the signs he has up or remove them. He also addressed the stakes and do not cross tape at the bank.
- Railroad has set up concrete blocks along Rochester Street. Tony stated that the blocks are on Village property and need to be moved back 10 feet. Mayor spoke with railroad representatives, and they will consider allowing parking in that area if the landlord provides the railroad with insurance that shows that the railroad would be held harmless if there were issues. Mayor also stated that the Railroad has no problem with giving the Village an easement to the Village for the sidewalks on Linden Street. He will have Attorney Whiting reach out to Attorney Campbell to work on this. Also, according to the railroad, the bridge on Spring Street is the regulation height. Discussion was had about signs in order to direct traffic underneath that bridge. The wall on Spring Street is not owned by the railroad (according to reps) but there was some engineering done by TYLIN that they will share with the Village. There was also discussion about the tracks at the bottom of the hill. The railroad is having trouble securing approval from the state to shut down 5 & 20 in order to repair it. Supt. Farrell will work with them to help take down traffic for repair work if/when needed.
- Tony will be going to the Planning Board to discuss a request presented. There is someone interested in building a building to house a business with an apartment above (located on the corner of Rochester Street and Barilla).

### **TRUSTEE UPDATE:**

- Mayor Freeman discussed the WNYCCA Horse Show held at the Downs. It was a small event, but they are hoping to grow it over time and with the help of the Lions Club, Rotary, and the Fire Department. Mayor Freeman expressed his thanks to the DPW crew and especially Jim Fusco for preparing the track.
- Discussed with Supt of ACS, Ryan Pacatte the changes they are making at the school in light of the new covid guidance. He stated that they will be moving to 5 days a week in person, removing shield from the rooms and will use the gym for additional eating space for the students. Graduation will be held with the 500-person allowable capacity.



The Village Board took a brief break at 6:55pm and reconvened at 7:05pm to continue the evening with the Town Board. Mayor Freeman called the meeting to order and greeted the participants on the computer.

**JOINT MEETING MAY 17<sup>th</sup>, 2021, 7pm.**

**WATERWORKS COMMITTEE APPOINTMENTS:**

The Boards discussed the appointments to the Committee. John Barrett will be appointed contingent upon Jim Schillinger’s resignation from the committee. Pete Vonglis is also interested and emailed Kim McDowell.

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board appointed John Barrett, contingent upon Jim Schillinger’s resignation, and Pete Vonglis as the new members of the Water Works Committee. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Upon a motion made by Councilman Harrington and seconded by Deputy Supervisor Mairs, the Board appointed John Barrett, contingent upon Jim Schillinger’s resignation, and Pete Vonglis as the new members of the Water Works Committee. The motion was carried by the following vote:

David LeFeber, Supervisor	Voting	Yes
Thomas Mairs, Deputy Supervisor	Voting	Yes
Malachy Coyne, Councilman	Voting	Yes
Paul Drozdzziel, Councilman	Voting	Yes
James Harrington, Councilman	Voting	Yes

**UPDATE- 97 GENESEE STREET/PARKING LOT**

Mayor Freeman discussed the NYMS Grant in which the library will be partnering with the Village. \$20,000 will be used to hire a landscape architect for the outdoor space at the library. Mayor Freeman is interested in discussing professional guidance with that same group for what he is referring to as the “Pocket Park” (formerly 97 Genesee Street). The library has received rfp’s which councilman Drozdzziel discussed briefly. The library has yet to choose the rfp they will be moving forward with. Councilman Coyne thought that using the same firm can create a continuity between both spaces to make it more inviting. The Town and Village Board agree to continue to move forward together.

**SRO PROGRAM/CONTRACT:**

Supt. Pacatte, Chief Geer and Officer McFadden (SRO) discussed the program and things that have been implemented at the school. Supt. Pacatte said that he has asked Officer McFadden and Chief Geer to attend threat assessment trainings (which they have) and has had a wonderful

working relationship with both of them. Officer McFadden stated he enjoys his role as SRO and feels he has a terrific relationship with the students of the district. All three believe that the program is successful and should continue in the school. Chief Geer also commended Supt Pacatte stating that communication and the working relationship between the school and department is the best it has ever been. Both Boards reviewed the contract (which has been signed off by Supt. Pacatte previously.)

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe the Board agreed to have Mayor Freeman execute the SRO Contract as presented. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Upon a motion made by Councilman Harrington and seconded by Councilman Drozdziel, the Board agreed to have Supervisor LeFeber execute the SRO Contract as presented. The motion was carried by the following vote:

David LeFeber, Supervisor	Voting	Yes
Thomas Mairs, Deputy Supervisor	Voting	Yes
Malachy Coyne, Councilman	Voting	Yes
Paul Drozdziel, Councilman	Voting	Yes
James Harrington, Councilman	Voting	Yes

**SPEED FROM ASHANTEE INTO VILLAGE:**

It was discussed that entering the Village on Route 39, there is a very quick drop in speed from 55mph right down to 30mph at the Village Line. The Board inquired as to whether or not the Town would consider a lower speed entering into the village perhaps starting at Ashantee. Supervisor LeFeber stated that the Town has already sent a letter to the state requesting it.

**STORMWATER:**

The Boards discussed the solar field going in on Polebridge Road. Mayor Freeman wants to know how this will impact the drainage in the Village. Bill Davis said it is their job to make sure there was no negative impact on the Village. In fact, there may be improvement.

**SIGNIFICANT WATER USAGE:**

Supervisor LeFeber wanted to inform the Village of an agreement he would like to enter into with a potential significant water user. He wanted to make the Village aware, as the water supplier, of this conversation, stating that he didn't want to move forward with the customer until he received the go ahead from the Village. All members of the Village Board are comfortable with Supervisor LeFeber moving forward with an agreement.

**BRIDGE NY:**

Bridge NY grant is due to be submitted by 5/19. Mayor Freeman asked the Town Board if they have confidence in the application. Supervisor LeFeber stated that there are several difficiencies on the application and he wants to make sure that have been reviewed and fixed. MRB has been reviewing, along with Treasurer Quinlan and former DPW Supt. John Barrett to make sure that everything has been looked. Supervisor LeFeber wants to know if the application is strong enough. MRB stated that Bridge NY is a very competitive grant, and they are doing their best to address the comments accordingly. Supervisor LeFeber says that if he is signing his name to the application, he wants to make sure that everything is in place. Mayor Freeman pointed out that the work has been done on behalf of the Town by the Village with no assistance from them. Treasurer Quinlan said that there is no reason the application should not be submitted. Bill Davis believes that we have a solid application. He says there are other programs out there, but Bridge NY is the best for this project. When asked about the cost, Bill Davis said that it would cost about \$3000.00.

Upon a motion made by Trustee McCormick and seconded by Trustee Batzel, the Board authorized MRB to continue to move forward and agreed to the cost of \$3000.00 to be split between both of the Boards (\$1500.00 each). The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	No
William Zhe, Trustee	Voting	Yes

Upon a motion made by Councilman Harrington and seconded by Deputy Supervisor Mairs, the Board authorized MRB to continue to move forward and agreed to the cost of \$3000.00 to be split between both of the Boards (\$1500.00 each). They also authorized Supervisor LeFeber to execute the grant application. The motion was carried by the following vote:

David LeFeber, Supervisor	Voting	Yes
Thomas Mairs, Deputy Supervisor	Voting	Yes
Malachy Coyne, Councilman	Voting	Yes
Paul Drozdziel, Councilman	Voting	Yes
James Harrington, Councilman	Voting	Yes

**ROYAL SPRINGS:**

The Boards discussed the request for WWTP capacity in regard to a potential build in Royal Springs. Mayor Freeman wanted to make sure that everyone understands the Villages position. This increase in Royal Springs does not necessarily benefit the Village. Supervisor LeFeber disagrees stating that economic growth in the Village, along with higher school enrollment are two huge benefits. To piggyback, Attorney Campbell asked about Pirahna’s request for capacity as well. Mayor Freeman said that this conversation really needs to include the LCWSA before any decision can or will be made on either project.

**OTHER ITEMS:**

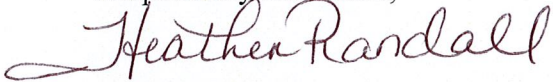
- Councilman Drozdziel updated the Village Board on the Opera Block Project.

- Supervisor LeFeber asked about federal monies (aid) that will be made available to the Town/Village. How will that be dispersed. Treasurer Quinlan believes that funding will be submitted to the Village directly.
- The Boards would like to schedule the next joint meeting for September 23<sup>rd</sup>, 2021, at the Town.

Mayor Freeman thank the Town Board for coming to the Village for the meeting and asked for a motion to adjourn.

Upon a motion made by Trustee McKeown and seconded by Trustee Batzel the Board adjourned at 9:00pm.

Respectfully submitted,



Heather Randall  
Village Clerk